

TUESDAY APRIL 27, 2004
EMERGENCY COUNCIL MEETING

BE IT REMEMBERED: That on Tuesday April 27, 2004, the Marshall County Council met in a public meeting at the County Building, City of Plymouth, Indiana, pursuant to the call of the County Auditor, and there were present, the Honorable: Fred Lintner, President, Don Morrison, Vice President, Peg Clevenger, Joanne VanDerWeele, Rex Gilliland, and Bill Gee, members and Jan Quivey, Auditor. Councilman Matt Hassel was unable to attend due to a work conflict.

The meeting was opened with the Pledge to the Flag.

PROVISIONAL TAX BILLING RESOLUTION

Treasurer Penny Lukenbill appeared before the Council with a request to do a provisional tax billing for the Spring Installment of property taxes due in 2004. Needed by the Department of Local Government Finance in granting a provisional billing is a resolution adopted by the County Council supporting both the provisional billing and agreeing to financially support the extra cost involved with a second billing.

Penny says the intent is to send out provisional property tax bills in late May with a collection deadline of June 23 or 25. The plan would then be for the Auditor to distribute property tax revenues to the various taxing units by the first of August. She notes that adjoining counties via cross county school districts will delay the certification of tax rates for Marshall County even though Marshall County is nearly ready to certify AVs, and if we were to wait until we have tax rates, distribution could be delayed until fall causing a financial hardship for all taxing units including the schools and Marshall County government. There is currently a 30 day turnaround from the time AVs are certified to the DLGF and tax rates are approved.

Low Associates, our new tax billing software vendor, has designed a method to allow provisional May tax bills to be sent. A provisional bill is similar to the normal tax billing process, except that 2003 tax rates will be used. Penalties will still be in force for delinquent payment of taxes. The Treasurer's office will now be able to print, sort and fold the tax bills, saving considerable money normally spent on outsourcing the process. Penny states the extra cost to the county will be \$ 17,000 or less, with postage being the major expense. 35,000 tax statements at \$.37 each would be almost \$ 13,000, although the cost could likely be less with presorting into carrier order. An additional \$ 4,000 is estimated for statement stock and envelopes.

Penny says it is important to get the public back on track when it comes to tax payment dates.

Auditor Jan Quivey presented Resolution 2004-04 for Council approval.

Joanne VanDerWeele moved and Peg Clevenger seconded the motion to adopt Resolution 2004-04 approving a provisional Spring 2004 tax bill and agreeing to fund the extra costs involved. Motion carried 6-0.

APPROPRIATION TRANSFER

<u>Fund</u>	<u>Department</u>	<u>Category From</u>	<u>Category To</u>	<u>Amt Approved</u>
0101 EMA	0361	01-412.010	03-431.300	\$ 2,000.00

Don Morrison moved and Rex Gilliland seconded the motion to approve the Emergency Management Agency transfer request moving \$ 2,000 from Wages – Department Head to Contractual Services. Motion carried 6-0. This transfer is necessary to cover the contractual costs of Interim EMA Director Kent Borggren pending the hiring of a new EMA Director.

AUDITOR REPORT

The Auditor asked the Council to be prepared to make salary recommendations for 2005 at the May meeting as budget forms go out to the department heads the first of June and guidance is needed in making salary requests.

There being no further business the meeting was adjourned.

Fred Lintner, President

Don Morrison, Vice-President

Joanne VanDerWeele

Bill Gee

Rex Gilliland

Peg Clevenger

Attest: _____
Jan Quivey