

MINUTES
MARSHALL COUNTY COUNCIL MEETING
MONDAY JANUARY 10, 2011

BE IT REMEMBERED: That on Monday January 10, 2011, the Marshall County Council met in a public meeting at the County Building, Plymouth, Indiana, pursuant to the call of the County Auditor. Present were the Honorable: Matt Hassel, President; Don Morrison, Vice President; John Benedict, Ralph Booker, Ward Byers, Rex Gilliland, and Judith Stone, members; and Penny Lukenbill, Auditor. The meeting was opened with the Pledge to the Flag.

PUBLIC INPUT

There was no public comment.

RICH ULRICH-BUILDING & GROUNDS
PART-TIME MAINTENANCE REQUEST

Mr. Ulrich explained that there is an on-going need to utilize a part-time maintenance person. The position had not been funded in his 2011 budget, and he proposed transferring funds from Overtime to the Part-time Maintenance Position.

Ralph Booker moved, seconded by Don Morrison, to support the transfer of necessary funds from Overtime to Part-Time Maintenance. Motion carried 7-0.

REORGANIZATION

Don Morrison moved, seconded by Ralph Booker, to retain the same officers as 2010, with Matt Hassel as President, and Don Morrison as Vice President. Motion carried 7-0.

Don Morrison moved, seconded by Ward Byers, to appoint Judith Stone as the Council representative to MACOG. Motion carried 7-0.

Rex Gilliland moved, seconded by John Benedict, to appoint Judith Stone and Ward Byers as Council representatives to the County Personnel Committee. Motion carried 7-0.

Mr. Hassel asked to members to consider their preferences for liaison assignments, and after discussion **Ward Byers moved, seconded by Judith Stone, to approve the following liaison assignments for 2011:**

Assessor	Gilliland	MACOG	Stone
Auditor	Hassel	Marshall Starke	Morrison
Building Inspector	Morrison	Merit Board	Hassel & Morrison
Bldgs & Grounds	Gilliland	Museum	Byers
Clerk	Booker	Personnel	Byers & Stone
Commissioners	Benedict & Stone	Plan Commiss./BZA	Morrison
Coroner	Gilliland	Probation	Benedict
Court Services	Booker	Prosecutor	Hassel
Circuit Court	Booker	Recorder	Benedict
Superior Court #1	Byers	Sheriff/ Jail	Hassel & Morrison
Superior Court #2	Byers	Solid Waste	Booker
EMA	Byers	Surveyor	Benedict

Extension	Morrison	Tech. Committee	Booker
Health	Stone	Treasurer	Gilliland
Highway	Benedict	Veteran Service	Gilliland
LEPC	Gilliland	Weights & Measures	Stone

Motion carried 7-0.

CLYDE AVERY-EMA DIRECTOR
GRANT APPROPRIATION

Mr. Avery explained the County has been awarded \$3,750 as part of an Emergency Management Performance Grant for achieving additional EMA certification hours above the required minimum. The funds will be used to purchase two flat-screen monitors for the Emergency Operations Center, together with incident command vests. The request will be advertised for action at the February meeting.

ADDITIONAL APPROPRIATIONS:

TOBACCO CESSATION FUND: The Council considered the additional appropriation request from Wes Burden for the Tobacco Cessation Fund to cover additional help for immunization clinics and to appropriate funds for the Community Grant to assist the tobacco cessation program at LifePlex. Ms. Stone reported she had attended the Board of Health meeting as liaison to the Health Department. The original request was for \$10,000, but after a lengthy discussion at that meeting, she recommended the original \$10,000 request be reduced to \$8,000.

Judith Stone moved, seconded by Ralph Booker, to approve the additional appropriation requests for the Tobacco Cessation fund of \$5,931 to Clerical, \$2,832 to Assistant Nurse, and \$8,000 to Community Grants. Motion carried 7-0.

TRANSFERS - 2010 BUDGET

Coroner: Don Morrison moved, seconded by John Benedict, to approve the Coroner's request to transfer \$142.00 from Clerical to Emergency Deputies to clear a negative budget item. Motion carried 7-0.

Prosecutor: Don Morrison moved, seconded by Ralph Booker, to approve the Prosecutor's request to transfer \$2.07 from Clerical to Overtime to clear a negative budget item. Motion carried 7-0.

Jail: Don Morrison moved, seconded by Judith Stone, to approve the Jail's request to transfer \$.01 from Bookkeeper to Office Administrator to clear a negative budget item. Motion carried 7-0.

Pre-Trial Diversion: Rex Gilliland moved, seconded by Don Morrison, to approve the Pre-Trial Diversion request to transfer \$8.40 Overtime to Deputy Prosecutor to clear a negative budget item. Motion carried 7-0.

Highway: Judith Stone moved, seconded by John Benedict, to approve the Highway request to transfer \$15.00 from Vehicle Maintenance to Insurance, and \$.18 from Vehicle Maintenance to Utilities. Motion carried 7-0.

Health Department: Rex Gilliland moved, seconded by Judith Stone, to approve the Health Department request to transfer \$5.39 from Overtime to Sanitarian Wages to clear a negative budget item. Motion carried 7-0.

AUDITOR'S REPORT

December 13, 2010 Minutes: **Judith Stone moved, seconded by Don Morrison, to approve the minutes of the December 13, 2010 meeting as presented. Motion carried 6-0-1, with Mr. Benedict abstaining.**

2010 Sheriff's Annual Jail Report: The 2010 Commissary report as prepared by former Sheriff Jon Van Vactor was distributed and discussed. Mr. Hassel noted the breakdown of types of crimes reflected in the report, and noted especially that 550 hearings have been held via the video arraignment system.

Ralph Booker moved, seconded by Don Morrison, to accept the 2010 Sheriff's Jail Report as presented. Motion carried 7-0.

Commissary Report - July 1 through December 31, 2010: After review, **Ward Byers moved, seconded by Judith Stone, to accept the Commissary Report reflecting the period from July 1 through December 31, 2010. Motion carried 7-0.**

Resolution 2011-01 – Resolution to Transfer Funds to the Rainy Day Fund: The Auditor reported that the General Fund closed the year on December 31, 2010 with a balance of approximately \$6.4 million, and recommended transferring \$600,000 to the Rainy Day Fund. The county is allowed to transfer up to 10% of the total of all county budgets to the Rainy Day Fund, which is subject to the appropriations process.

Ward Byers moved, seconded by Rex Gilliland, to approve Resolution 2011-01-Transfer of Funds to the Rainy Day Fund in the amount of \$600,000. Motion carried 7-0.

Amendment to Personnel Policy – Timekeeping Guidelines: The Auditor presented for signatures the final version of the personnel policy amendment, which had been approved with a change at the December 13 meeting. The change limits the fee which could be charged for a lost fob/badge not to exceed the actual replacement cost.

Overtime costs: At the December 13 meeting, discussion included overtime costs and whether they had increased under the new timekeeping system. The Auditor reported that 2010 overtime had actually decreased from 2009. The General Fund overtime total was approximately \$60,000 for 2010, compared to \$73,600 in 2009. Overtime costs to the special funds were \$75,400 in 2010, compared to \$91,800 for 2009. However, it was noted that many employees choose to earn compensatory time rather than be paid for overtime, and that it was difficult to compare whether comp time had increased or decreased from 2009.

Funds returned to General Fund: The Auditor reported that over \$800,000 of budgeted and unspent monies had been returned to the General Fund at the end of 2010.

COUNCIL COMMENTS

Council members welcomed John Benedict to the Council for his first meeting. Mr. Benedict replaces Fred Lintner, who chose not to seek re-election in 2010.

Ms. Stone and Mr. Gilliland expressed appreciation to department heads and elected officials for their efforts in preserving the General Fund balance and helping to keep the county on solid financial ground.

Mr. Booker noted that the transfer of funds into the Rainy Day Fund indicated the solid position of the General Fund, and stated he hopes the Council will be able to consider a pay increase for the 2012 budget year.

Mr. Hassel agreed that the Council should consider pay increases, and noted that it may be necessary to utilize the Rainy Day Fund for this purpose. He also thanked council members for

their continued trust in selecting him as President for the coming year, and thanked department heads for their fiscal responsibility in returning over \$800,000 in unspent budgeted monies to the General Fund.

Following the day's regular business, all documents and ordinances were signed.

ADJOURNMENT

With no further business to come before the council, **moved, seconded by, to adjourn the meeting at 9:55 am. Motion carried 7-0.**

Matt Hassel, President

Don Morrison, Vice President

John Benedict

Ralph Booker

Ward Byers

Rex Gilliland

Judith Stone

Attest: _____
Penny Lukenbill, Auditor