

MINUTES
MARSHALL COUNTY COUNCIL
MONDAY, OCTOBER 10, 2011

BE IT REMEMBERED: That on Monday October 10, 2011, the Marshall County Council met in a public meeting at the County Building, Plymouth, Indiana, pursuant to the call of the County Auditor. Present were the Honorable: Matt Hassel, President; Don Morrison, Vice President; members John Benedict, Ralph Booker, Ward Byers, Rex Gilliland, Judy Stone; and Auditor Penny Lukenbill. The meeting was opened with the Pledge to the Flag.

PUBLIC INPUT

There were no comments from the public.

SHERIFF TOM CHAMBERLIN
ADDITIONAL APPROPRIATION REQUEST
VEHICLE PURCHASES

Sherriff Chamberlin was present to discuss his request for an additional appropriation of \$69,000 from the General Fund to purchase three 2011 Crown Victoria police cars from Oliver Ford for \$22,894 each. He noted that Bloomington Ford, the supplier of the vehicles to Oliver, has added a \$200 handling charge to each vehicle, bringing the per-vehicle cost to \$23,095, or \$69,285 total. The three vehicles, along with another recently purchased from Cum Cap, will complete the Sheriff's 2012 vehicle rotation. Council will reduce his Vehicle Purchase line after the first of the year.

COMMISSIONER JACK ROOSE
MAINTENANCE DIRECTOR RICH ULRICH

Mr. Roose and Mr. Ulrich were present to discuss replacing the windows and doors in the County Building, and to automate the doors to bring them into ADA compliance. Plymouth Glass has provided a quote of \$114,200 for 216 thermal low-e windows with vent panels, plus labor of \$27,500. Replacement of the two sets of double entry doors at both entrances will utilize existing frames, installed with tempered glass for \$14,600 materials plus \$400 in labor. The glass side panels near the entrances will be replaced as well, for \$575 in materials and \$125 in labor. In a recent energy audit, Ameresco felt that replacement windows and doors could save as much as 20% per year in energy costs.

Mr. Roose explained that the entrance doors to the County Building, Courthouse, Jail and Museum are not currently ADA compliant since they are not automated and must be replaced to comply with the law. Power doors with automatic openers for the County Building will cost approximately \$10,000, and an additional \$9,000 for the other buildings. Mr. Byers questioned why ADA compliant doors were not included in the original jail construction and the recent remodeling at the museum.

Delivery will take four to six weeks and installation will be completed as quickly as possible. Plymouth Glass will require a 50% down payment with periodic draws as they complete work. Mr. Roose stated \$170,000 will be requested to cover the project costs, as well as items such as masonry work and other incidental costs. Council members agreed that the additional should come from the General Fund, and Mr. Hassel suggested using CAGIT funds for the doors at the jail. The additional appropriation will be advertised for consideration at the November 14 meeting.

At Council's request, the Auditor will check the public projects statute to see whether it is necessary to advertise or obtain additional quotes. Mr. Byers also requested that Council receive copies of the quote or purchase order.

CORONER BILL CLEAVENGER **ADDITIONAL APPROPRIATION REQUEST**

Coroner Bill Cleavenger discussed his request for an additional appropriation from the General Fund for \$30,000, \$20,000 of which will go to Autopsy Expense, \$5,000 to Toxicology and \$5,000 to Radiology. He explained it is always difficult to predict the number of coroner cases for budgeting purposes, and while the total number is similar to last year, he had five cases in August alone. It often takes between 90 and 120 days to receive a statement for these services, and the increased costs may carry over into 2012. He noted that he increased these line items in his 2012 budget.

ADDITIONAL APPROPRIATIONS

Sheriff: Judith Stone moved, seconded by Ralph Booker to approve the Sheriff's additional appropriation request for \$69,000 to Capital Outlays-Vehicle Purchases. Motion carried 7-0.
Coroner: Don Morrison moved, seconded by Ward Byers, to approve the Coroner's additional appropriation request for \$20,000 to Autopsy Expense, \$5,000 to Toxicology and \$5,000 to Radiology. Motion carried 7-0.

TRANSFER REQUESTS

Prosecutor: John Benedict moved, seconded by Ward Byers, to approve the Prosecutor's request to transfer \$100 from State Witness to Longevity, and \$203 from Clerical to Overtime. Motion carried 7-0.

Buildings & Grounds: Ward Byers moved, seconded by John Benedict, to approve Building & Grounds request to transfer \$4,500 into Repair of Buildings & Structures, transferring \$1,000 from Communication Equipment, \$3,000 from Machinery & Equipment and \$5,500 from Uniforms to cover remaining invoices. Motion carried 7-0.

Jail: John Benedict moved, seconded by Judith Stone, to approve the Sheriff's request to transfer \$17,900 from Overtime to Part-time Turnkey/Dispatcher to cover additional part-time costs in the Jail budget. Motion carried 7-0.

Reassessment: Ralph Booker moved, seconded by Ward Byers, to approve the request to transfer \$5,000 from Consulting Services to Overtime in the Reassessment budget to cover data entry duties. Motion carried 7-0.

Highway: Rex Gilliland moved, seconded by John Benedict, to approve the transfer of \$95,000 into Vehicle Maintenance, \$45,000 from Insurance and \$50,000 from Equipment to cover additional diesel and fuel costs. Motion carried 7-0.

Cum Bridge: Ward Byers moved, seconded by Judith Stone, to approve the request to transfer \$110,000 into 7th Road Construction, \$55,000 from Stone, Gravel & Aggregate, and \$55,000 from Bituminous. Motion carried 7-0.

Local Health Trust Fund: Ward Byers moved, seconded by Judith Stone, to transfer \$6,000 from Community Grants, \$5,000 to Health Educator and \$2,000 into Social Security in the Local Health Trust Fund. Motion carried 7-0.

CAGIT: John Benedict moved, seconded by Ward Byers, to transfer \$10,000 from Overtime into Part-time Turnkey/Dispatcher in the Jail CAGIT budget to cover additional part-time costs. Motion carried 7-0.

AUDITOR’S REPORT

Minutes – September 12, 2011: **Rex Gilliland moved, seconded by Don Morrison, to approve the minutes of the September 12, 2011 meeting. Motion carried 7-0.**

The Auditor reported that after all adjustments were entered, the final total for the General Fund budget was \$10,733,989, down slightly from the adopted total of \$10,736,504.

2012 SALARY ORDINANCE ADOPTION

The Auditor presented for adoption the 2012 salary ordinance, which includes a 2% raise for all full and part-time employees, as well as part-time clerical help.

Council discussed at some length future alternatives to giving a flat increase to all employees. Several members supported the concept of making raises a form of merit pay to deserving employees. This would involve providing an amount in each budget, and leaving it up to department head to determine raises for each of their employees. Department heads would be required to perform employee evaluations to assist in their decisions.

Mr. Booker suggested that the Personnel Committee consider the issues and make a recommendation. The Auditor recommended inviting the county’s personnel consultants Waggoner, Irwin and Scheele in to discuss the matter.

Mr. Byers suggested that employees who have been with the County for less than a year as of each January 1 not receive the raises. The Auditor expressed concern over the difficulty this might present in administering payroll, and explained it would require adopting a separate category in the salary ordinance for each department and in each budget to reflect the different rate of pay for the same job description. Also at issue would be whether newly-elected officials would be affected by the policy.

Mr. Byers pledged to study the matter for the next budget and make recommendations on how to make it work.

Ward Byers moved, seconded by John Benedict, to adopt the 2012 Marshall County Salary Ordinance as presented. Motion carried 7-0.

Mr. Byers noted for the record that County Council members did not request nor receive the 2% raise.

ADJOURNMENT

Following the day’s regular business, all documents and ordinances were signed. With no further business to come before the council, **Ward Byers moved, seconded by Judith Stone, to adjourn the meeting at 10:10 am. Motion carried 7-0.**

Matt Hassel, President

Don Morrison, Vice President

John Benedict

Ralph Booker

Ward Byers

Rex Gilliland

Judith Stone

Attest: _____
Penny Lukenbill, Auditor