

**MINUTES  
MARSHALL COUNTY COUNCIL MEETING  
MONDAY, JULY 14, 2025**

BE IT REMEMBERED: That on Monday, July 14, 2025, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 5:30 p.m. pursuant to the call of the President. The board members present were President Tim Harman, Vice President Nicole Cox, James Masterson, Deborah Johnson, Will Patterson, Brandon Schadek, and Greg Compton; and County Auditor, Angela C. Birchmeier. Council Attorney Marcel Lebbin was absent. The meeting streamed live at <http://www.youtube.com/@MarshallCountyIN>, the Invocation was given by James Masterson, the Pledge of Allegiance was said, and noting a quorum is present, the business at hand was heard.

**PUBLIC INPUT ON AGENDA ITEMS**

No public input on agenda items was heard.

**SUBCOMMITTEE REPORTS**

Highway: Member Masterson provided a summary of details discussed at the two subcommittee meetings held within the last month. The topics included equipment, transfer of appropriations, the road program, legislative changes surrounding the future funding of Community Crossings, and the need for an increased budget.

Budget & Finance: President Harman stated that a subcommittee meeting was held and discussed the cash balances, the commitment to help with sewer costs, and the recommended factor for the Rainy Day balance. A statement of the Cash Balances of Key Funds was provided, along with a 10-year history of the General Fund cash balance, Rainy Day Fund cash balance, and the local income tax revenue.

Job Classification & Compensation: Member Cox stated that a subcommittee meeting was held. The topics included CASA funding, Public Health Administrator, and Plan Commission Administrative Assistant.

Ordinance 2025-18(1) An Addendum to Ordinance 2024-22B Adopting County of Marshall, Indiana Job Descriptions: The following job descriptions were presented for approval:

<b><u>Department</u></b>	<b><u>Job Title</u></b>	<b><u>Status</u></b>	<b><u>Category</u></b>	<b><u>FLSA Status</u></b>
Health	Public Health Admin	Full-time	PAT4	Exempt
Plan Comm	Administrative Assistant	Full-time	COMOT4	Non-exempt
Human Resources	Human Resources Admin	Full-time	PAT3	Exempt

**James Masterson moved, second by Will Patterson, to approve Ordinance 2025-18(1): An Addendum to Ordinance 2024-22B Adopting County of Marshall, Indiana Job Descriptions, as presented. Motion carried 7-0.**

Ordinance 2025-4(5) Amending Salary Ordinance 2024-25: Marshall County Plan Commission, Fund 1000-079, adjusting one (1) Administrative Assistant, Full-time, COMOT4, Non-exempt to \$25.78 per hour; Marshall County Community Corrections Fund 1122-010 Drug & Alcohol Program and Fund 9127/9128 Community Corrections Grant Problem-Solving Court, adjusting the amount the Program Director (Drug Court Coordinator) is paid from by reducing 1122-010 \$20,000 and increasing 9127/9128 by \$20,000; Marshall County Health Department, Fund 1159, adding (1) Public Health Administrator, Full-time, PAT4, Exempt, \$2,649.23 bi-weekly and removing one (1) Administrator/Public Health Nurse, Full-time, PAT4, Exempt, \$2,649.23 bi-weekly; and Local Public Health Services Fund 1161 adding one (1) Public Health Nurse, Full-time, PAT3, Exempt\*, at \$32.24 per hour, all to be effective July 21, 2025. **Deborah Johnson moved, second by Nicole Cox, to approve Ordinance 2025-4(5): Amending Salary Ordinance 2024-25, as presented. Motion carried 7-0.**

### **MARSHALL COUNTY ECONOMIC DEVELOPMENT CORPORATION**

Marshall County Economic Development Corporation (MCEDC) President/CEO Greg Hildebrand provided a PowerPoint presentation including the following: He outlined 2025 year-to-date, with second quarter updates, the move of their office to Heartland Gallery, Marshall County gross domestic product and per capita personal income, the accomplishments of the MCEDC over the prior 17 years, the assessed value, tax rate, population, tax levy, and actual disbursements made from 2012 to present. He discussed having a uniform tax abatement policy across the county. He thanked the Board for their investment in MCEDC and requested continuing financial support.

### **COUNCIL ITEMS**

Ordinance 2025-1(7) Additional Appropriations: Notice of Proposed Additional Appropriation was advertised in the Pilot News, posted on the county website, and bulletin boards on June 28, 2025.

General Fund/Sheriff (1000-005): **James Masterson moved, second by Will Patterson, to approve the additional appropriation request of \$2,704.80 into Deputy Supplies. Motion carried 7-0.**

General Fund/Plan Commission (1000-079): **James Masterson moved, second by Will Patterson, to approve the additional appropriation request of \$5,000 into Legal Services. Motion carried 7-0.**

Dental Benefits Self Insurance (4703): **Nicole Cox moved, second by Deborah Johnson, to approve the additional appropriation request of \$500 into Administrative Fees and \$80,000 into Weekly Claims. Motion carried 7-0.**

COVID19 Bridge Program (8116): **Nicole Cox moved, second by Will Patterson, to approve the additional appropriation request of \$6,720 into Machinery & Equipment. Motion carried 7-0.**

Prosecutor IV-D (8897): **Deborah Johnson moved, second by Nicole Cox, to approve the additional appropriation request of \$27,000 into Wages-Deputy Prosecutor. Motion carried 7-0.**

Community Crossings (9001): **James Masterson moved, second by Brandon Schadek, to approve the additional appropriation request of \$1,043,754.50 into 9<sup>th</sup> Road (Pioneer-County Line); \$275,724.80 into 2C Road (King-West Shore); \$420,189 into 16C Road (Redwood-Pear); and \$176,541.50 into Nutmeg Meadows. Motion carried 7-0.**

Ordinance 2025-2(6): Transfer of Appropriations:

General/Extension (1000-011): **Nicole Cox moved, second by Deborah Johnson, to approve the transfer of \$300 from Professional Services into Wages-Longevity. Motion carried 7-0.**

General/Commissioners (1000-068): James Masterson moved, second by Nicole Cox, to approve the transfer of \$115,000 from Stone, Gravel, Aggregates and \$422,904.50 from Bituminous into Additional Paving Projects in the total sum of \$537,904.50.

**Motion carried 7-0.**

Health (1159): Nicole Cox moved, second by Deborah Johnson, to approve the transfer of \$22,382.58 from Wages-Office Manager/Administrative Assistant into Wages-Clerk Registrar I. **Motion carried 7-0.**

Local Public Health Services (1161): James Masterson moved, second by Deborah Johnson, to approve the transfer of \$10,000 from Operating Supplies into Other Services & Charges. **Motion carried 7-0.**

MVH/MVH Restricted (1176/1173): Will Patterson moved, second by Nicole Cox, to approve the transfer of \$14,000 from MVH Wages-Overtime into MVH Restricted Wages-Overtime. **Motion carried 7-0.**

Auditor Ineligible Deduction (1216): James Masterson moved, second by Brandon Schadek, to approve the transfer of \$6,000 from Professional Services into Office Supplies. **Motion carried 7-0.**

Community Corrections Drug Court (9127): Nicole Cox moved, second by Will Patterson, to approve the transfer of \$20,000 from Professional Services into Wages-Program Director. **Motion carried 7-0.**

Minutes of June 9, 2025: Will Patterson moved, second by Deborah Johnson, to approve the meeting minutes of June 9, 2025, as presented. **Motion carried 7-0.**

Lebbin Law Invoice: Nicole Cox moved, second by James Masterson, to approve the submission of Lebbin Law invoice #1772 in the amount of \$1,200. **Motion carried 7-0.**

### **PUBLIC INPUT**

No public input was heard.

Council Member Cox encouraged everyone to attend the Marshall County Fair this week.

### **ADJOURNMENT**

With no further business coming before the Council, **the meeting was adjourned at 6:39 p.m. upon motion by Deborah Johnson, second by Greg Compton. Motion carried 7-0.**

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Tim Harman, President

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Will Patterson

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Nicole Cox, Vice President

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Brandon Schadek

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James Masterson

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Greg Compton

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Deborah Johnson

Attest:

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Angela C. Birchmeier, Auditor