

**MARSHALL COUNTY  
BOARD OF COMMISSIONERS  
MEETING MINUTES  
SEPTEMBER 2, 2025**

The Board of Commissioners of Marshall County, Indiana, met for a regular meeting in the Commissioner's Meeting Room 203, 112 W. Jefferson Street, Plymouth, Indiana at 8:30 a.m., Tuesday, September 2, 2025. Present were Commissioners, Stan Klotz, President, Jesse Bohannon, Vice President, and Adam Faulstich, Member; County Attorney Sean Surrisi; as well as County Auditor Angela C. Birchmeier. The meeting was streamed live at <http://www.youtube.com/@MarshallCountyIN>. The Invocation was given by Brandon Ritchie, the Pledge of Allegiance was said, the meeting was called to order, and the business at hand was heard.

**AGENDA ADJUSTMENT**

**Adam Faulstich moved, second by Jesse Bohannon, to amend the agenda to add Insurance Consultant Mike Miley and Gibson Insurance Loss Prevention Consultant Andy Metsker as the first item of order. Motion carried 3-0.**

**MIKE MILEY & ANDY METSKER**

Insurance Consultant Mike Miley and Gibson Insurance Loss Prevention Consultant Andy Metsker explained that they were asked to investigate whether an individual could be locked inside the building in the event of fire with the newly proposed door locking mechanism. Consultant Metsker suggested that the door locking system be tied to the fire alarm system. They assured the Commissioners that individuals cannot be locked inside the building, but the individual would need to push the lock release button. Additional signage may be needed.

**PUBLIC INPUT ON AGENDA ITEMS**

No public input on agenda items was heard.

**HIGHWAY DEPARTMENT**

Highway Department Superintendent Jason Peters presented a road bore request from NIPSCO at 18109 Queen Road, between W. 18<sup>th</sup> Road and 18B Road, in Union Township, for the purpose of providing service to a new residential customer. **Jesse Bohannon moved, second by Adam Faulstich, to approve the road bore request from NIPSCO at 18109 Queen Road, between W. 18<sup>th</sup> Road and 18B Road, in Union Township, for the purpose of providing service to a new residential customer. Motion carried 3-0.**

Superintendent Peters presented a road surface cut, road bore, and right-of-way cut from BSM Groups on Plymouth-Goshen Trail, between Lilac Road and Creekside Blvd, in Center Township, for the purpose of installing cable. **Adam Faulstich moved, second by Jesse Bohannon, to approve the road surface cut, road bore, and right-of-way cut from BSM Groups on Plymouth-Goshen Trail, between Lilac Road and Creekside Blvd, in Center Township, for the purpose of installing cable. Motion carried 3-0.**

Superintendent Peters provided an update on the following projects:

Bridge 1, Ule Road (Local Project): Attorney Surrisi is working to determine if delay costs can be incurred by NIPSCO.

Bridge 232, Randolph Street: LaPorte Construction provided an Indiana Department of Transportation Construction Change Order and Time Extension Summary, under Change Order No. 002, for SCOPE Changes, material related. The superstructure concrete will be changed from Class C to Class C, E5, there is no monetary difference or time extension. The bridge was open for the Blueberry Festival and will be shut down again to finish the project. **Adam Faulstich moved, second by Jesse Bohannon, to approve the LaPorte Construction Change Order No. 002, as presented. Motion carried 3-0.**

Bridge 231, Center Street, Bremen: The date of letting is 2027. No updates.

Bridge 88, 12<sup>th</sup> Road east of Olive Trail: The date of letting is January 14, 2029. No updates.

Bridge 108, East 7<sup>th</sup> Road: The date of letting is February 12, 2030. The Waters of the U.S. Report and asbestos investigation have been completed.

Bridge Inspections 2022-2025 Phase II: Phase IIA will begin in October. The Manual Universal Traffic Control Devices (MUTCD) standards have changed; therefore, all the postings will be checked to be sure they are current before inspections.

Bridge Inspections 2026-2029: DES No. 2300183. No updates.

Mill Pond Dam Improvements: The pipe will be sleeved by the end of October.

Energy Efficiency Conservation Block Grant (EECBG): No updates.

MOU Culver Academies/Culver Education Foundation (CEF): All the work has been completed. Will be working with Culver Military Academy on the close-out documents.

2025 Road Program: A progress report was presented.

Community Crossings 2025-01: Milestone Contractors have completed 3<sup>rd</sup> Road, 16C Road, and 9<sup>th</sup> Road. Nutmeg Meadows has been resurfaced and will be adding top dirt to a few areas for shoulders.

Additional Paving Projects: Work has begun with Quail Ridge being complete; King Road is in process; 9<sup>th</sup> Road has been ground, graded, compacted and priming; and work will begin on Kenilworth Road the first of next week.

Discussion was held concerning the submission of additional appropriations and the 2026 budget.

### **NORTH TOWNSHIP & LAPAZ-NORTH TOWNSHIP FIRE DEPARTMENT**

North Township Trustee Emily Haskins and LaPaz-North Township Fire Department Chief Matthew Haskins presented a request for the designated annual support of \$50,000 from the Marshall County Public Safety Grant Program. Chief Haskins explained the request is for the reimbursement of the purchase of 20 new self-contained breathing apparatus (SCBA) and corresponding tanks. **Jesse Bohannon moved, second by Adam Faulstich, to approve the annual support request of \$50,000 to North Township, as presented. Motion carried 3-0.**

### **MUSEUM**

Museum Executive Director Sandy Garrison and Historical Society Board President Mike Miley requested permission to hold an in-staff service day, September 30<sup>th</sup> to allow staff the opportunity to tour county and historical information in Culver. Director Garrison explained that volunteers would be onsite to keep the museum open to the public and costs will be paid by the Historical Society. **Adam Faulstich moved, second by Jesse Bohannon, to approve the staff in-service day as requested. Motion carried 3-0.**

### **PLAN COMMISSION**

Plan Commission Director Nicholas Witwer explained the request of John & Virginia Brown, in Linkville, is to change the zoning classification from T-1, Town Residential to A-3, Agricultural Residential District. This classification would allow for a hobby farm to raise 4H animals. Ordinance 2025-19: An Ordinance to Amend the Zoning Map (Ordinance 2007-10) of the County of Marshall, Indiana to Change the Zoning Classification of Parcel Number: 50-42-10-000-002-000-009 Located on the North Side of 4A Road, Plymouth, Indiana, in North Township, Marshall County, Indiana from T-1, Town Residential to A-3, Agricultural Residential District was approved on first reading on August 18, 2025.

**Jesse Bohannon moved, second by Adam Faulstich, to suspend the rules and approve Ordinance 2025-19: An Ordinance to Amend the Zoning Map (Ordinance 2007-10) of the County of Marshall, Indiana, to Change the Zoning Classification of Parcel Number 50-42-10-000-002-000-009 Located on the North Side of 4A Road, Plymouth, Indiana, in North Township, Marshall County, Indiana, from T-1, Town Residential to A-3, Agricultural Residential District on second and third reading. Motion carried 3-0.**

### **ATTORNEY REPORT**

Ordinance 2025-22: An Ordinance of the Marshall County Commissioners Repealing Local Sewer Standards: Attorney Surrisi explained the purpose and intent of this ordinance is to repeal all local sewer standards, including Ordinance 2024-24 and Title V, Chapter 53 of the Marshall County, Indiana Code of Ordinances, and to revert to the sewer standards established by the State of Indiana. **Adam Faulstich moved, second by Jesse Bohannon, to approve Ordinance 2025-22: An Ordinance of the Marshall County Commissioners Repealing Local Sewer Standards, on first reading. Motion carried 3-0.**

**Jesse Bohannon moved, second by Adam Faulstich, to suspend the rules and pass Ordinance 2025-22: An Ordinance of the Marshall County Commissioners Repealing Local Sewer Standards, on second and third reading. Motion carried 3-0.**

Trailer Purchase Agreement: Attorney Surrisi explained the agreement is for The Stash Uncovered Trailer, 2011 Legend, Enclosed Trailer. St. Joseph Health System (SJHS) will pay the County \$1 for the trailer. In the event SJHS wishes to sell or dispose of the trailer in the next ten years, the County has first right of refusal. If the County does not exercise its option to repurchase the trailer will receive a portion of the sale proceeds. Discussion was held concerning monetary consideration being given to SJHS for improvements to the trailer.

**Adam Faulstich moved, second by Jesse Bohannon, to have Attorney Surrisi revise the agreement to allow monetary consideration to SJHS for all maintenance expenses, license/registration expenses, or other investments it has made in the Trailer. Motion carried 3-0.**

**Jesse Bohannon moved, second by Adam Faulstich, to approve a revised Trailer Purchase Agreement between Marshall County and Saint Joseph Health System, as discussed and to allow the President to sign on behalf of the Board. Motion carried 3-0.**

### **AUDITOR REPORT**

**August 18, 2025 Minutes: Jesse Bohannon moved, second by Adam Faulstich, to approve the August 18, 2025 minutes as presented. Motion carried 3-0.**

**August 20, 2025 Executive Session Minutes: Adam Faulstich moved, second by Jesse Bohannon, to approve the August 20, 2025 executive session minutes as presented. Motion carried 3-0.**

**August 20, 2025 Special Meeting Minutes: Jesse Bohannon moved, second by Adam Faulstich, to approve the August 20, 2025 special meeting minutes as presented. Motion carried 3-0.**

**Accounts Payable Claims: Adam Faulstich moved, second by Jesse Bohannon, to approve the accounts payable claims as presented. Motion carried 3-0.**

**Payroll Claims: Jesse Bohannon moved, second by Adam Faulstich, to approve the payroll claims as presented. Motion carried 3-0.**

### **PUBLIC COMMENT**

Bill Woodward, 12094 Peach Road, Plymouth provided public comment, expressing appreciation to the members.

### **COMMISSIONER ITEMS**

**Marshall County Tourism Appointment: Jesse Bohannon moved, second by Adam Faulstich, to appoint Andrea Canacci to the Marshall County Tourism Board to fill the unexpired term of Wyatt Stephan, ending December 31, 2025. Motion carried 3-0.**

**Marshall County Board of Health Appointment: Discussion was held concerning the resignation of Superintendent Jim White from the Board of Health, the required qualifications and political balance. Jesse Bohannon moved, second by Adam Faulstich, to appoint Katie VanTornhout to the Marshall County Board of Health to fill the unexpired term of Jim White, ending December 31, 2027. Motion carried 3-0.**

**Establishing a GAL/CASA Department: Discussion was held concerning the establishment of a GAL/CASA Department within the General Fund. Currently CASA is funded by a state grant and donations. The cash balances of the fund and donations have been declining. There is currently one employee in place who oversees the program, recruits and manages volunteers. Adam Faulstich moved, second by Jesse Bohannon, to support creating a new department for GAL/CASA. Motion carried 3-0.**

K. Graber Construction: Estimate #R-6712 was presented for the remodeling of the Treasurer's Office in the sum of \$38,680. Additional estimates were sought, unfortunately one bidder was not interested in the project, and another did not meet state requirements. **Adam Faulstich moved, second by Jesse Bohannon, to approve the estimate from K. Graber Construction for the sum of \$38,680, as presented. Motion carried 3-0.**

Hyper Wave Consulting: Estimate #13864 was presented for an audio upgrade to the Commissioners Meeting Room in the sum of \$18,386.52. **Jesse Bohannon moved, second by Adam Faulstich, to approve the estimate from Hyper Wave Consulting for the sum of \$18,386.52, as presented. Motion carried 3-0.**

Regional Sewer District: Vice President Bohannon stated that he traveled to Indianapolis with Council Members Tim Harman and Nicole Cox to present a letter to Governor Braun. They then met with IDEM and presented their case. IDEM will be deciding on the dissolution of the Regional Sewer District based on the merits of the request and the implications of setting precedent.

Safety Committee: Member Faulstich stated that a Safety Committee meeting was held earlier today, and discussion was held to allow the Maintenance Supervisor to order level 2 first aid kits for each office and to hold staff training for automated external defibrillators (AED) and cardiopulmonary resuscitation (CPR).

Business Recruitment: Member Faulstich discussed the possibility of having Attorney Surrisi draft a letter to send to businesses who may wish to relocate to Marshall County.

President Klotz stated that he spoke to Representative Jack Jordan about extending an invitation to Representative Jeff Thompson, Chairman of the House Ways and Means Committee, to discuss the state budget and wheel tax in a work session.

### **ADJOURNMENT**

With no further business to come before the board, **Jesse Bohannon moved, second by Adam Faulstich, to adjourn the meeting at 9:50 a.m. Motion carried 3-0.**

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Stan Klotz, President

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Jesse Bohannon, Vice President

ATTEST: \_\_\_\_\_  
Angela C. Birchmeier, Auditor

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Adam Faulstich, Member