

**MARSHALL COUNTY
BOARD OF COMMISSIONERS
MEETING MINUTES
SEPTEMBER 15, 2025**

The Board of Commissioners of Marshall County, Indiana, met for a regular meeting in the Commissioner's Meeting Room 203, 112 W. Jefferson Street, Plymouth, Indiana at 9:30 a.m., Monday, September 15, 2025. Present were Commissioners, Stan Klotz, President, Jesse Bohannon, Vice President, and Adam Faulstich, Member; County Attorney Sean Surrisi; as well as County Auditor Angela C. Birchmeier. The meeting was streamed live at <http://www.youtube.com/@MarshallCountyIN>. The Invocation was given by Travis Hensley, the Pledge of Allegiance was said, the meeting was called to order, and the business at hand was heard.

AGENDA ADJUSTMENT

Jesse Bohannon requested to amend the agenda to add Dana Neer as the first item of order.

DANA NEER

Dana Neer requested permission to use the courthouse lawn on Sunday, September 21st at 1:00 p.m. to hold a twenty-minute prayer vigil in memory of Charlie Kirk. **Jesse Bohannon moved, second by Adam Faulstich, to allow Dana Neer use of the courthouse lawn on Sunday, September 28th, as requested. Motion carried 3-0.**

PUBLIC INPUT ON AGENDA ITEMS

No public input on agenda items was heard.

HIGHWAY DEPARTMENT

Highway Department Superintendent Jason Peters presented a road bore request from Troyer Group, on South Shore Drive, between Sage Road and S. Sycamore Road, in Union Township, for the purpose of placing fiber optics to provide internet service. **Adam Faulstich moved, second by Jesse Bohannon, to approve the road bore request from Troyer Group, on South Shore Drive, between Sage Road and S. Sycamore Road, in Union Township, for the purpose of placing fiber optics to provide internet service. Motion carried 3-0.**

Superintendent Peters presented 11 road surface cut, road bore, and right-of-way cut requests from BSM Groups for the purpose of placing underground conduit, as follows:

1. BSM# 25-01389-08: On 9A Road, between Collins Drive and U.S. 31, in Center Township.
2. BSM# 25-01389-02: On 9th Road, between Richter Road and Suter Road, in Center Township.
3. BSM# 25-01389-04: On Suter Road, between 9th Road and 9A Road, in Center Township.
4. BSM# 25-01389-05: On 9A Road, between Richter Road and Suter Road, in Center Township.
5. BSM# 25-01389-07: On 9A Road, between Suter Road and U.S. 31, in Center Township.
6. BSM# 25-01389-09: On Collins Drive, Parkview Court, and Parkview Drive, between 9A Road and Park Place Court, in Center Township.
7. BSM# 25-01389-06: On 9A Road, between Richter Road and Suter Road, in Center Township.

8. BSM# 25-01389-10: On Parkview Drive, between Collins Drive and Parkway Court, in Center Township.
9. BSM# 25-01361-01: On Old US Highway 30, between Pioneer Road and Windmill Drive, in Center Township.
10. BSM# 25-00459-09: On W. 3B Road, between N. Tamarack Road and N. Sycamore Road, in Polk Township.
11. BSM# 25-00478-27: On Lilac Road, between Bluebird Trail and 7B Road, in Center Township.

Adam Faulstich moved, second by Jesse Bohannon, to approve the 11 road surface cut, road bore, and right-of-way cut requests from BSM Groups as presented. Motion carried 3-0.

Superintendent Peters presented a road bore request from Comcast Cable, on U.S. 30/Lincoln Highway, 1719' west of Rose Road, in West Township, for the purpose of installing new CATV cable. **Adam Faulstich moved, second by Jesse Bohannon, to approve the road bore request from Comcast Cable, on U.S. 30/Lincoln Highway, 1719' west of Rose Road, in West Township, for the purpose of installing new CATV cable. Motion carried 3-0.**

Superintendent Peters presented two road surface cut, road bore, and right-of-way cut requests from BSM Groups for the purpose of placing underground conduit, as follows:

1. BSM# 25-00486-01: On 2A Road, between County Road 282 and Grand Army of the Public Highway (U.S. 6), in North Township.
2. BSM# 25-01379-02: On Michigan Road, between Ridgeview Drive and 12th Road, in Center Township.

Adam Faulstich moved, second by Jesse Bohannon, to approve both road surface cut, road bore, and right-of-way cut requests from BSM Groups as presented. Motion carried 3-0.

Superintendent Peters provided an update on the following projects:

Bridge 1, Ule Road (Local Project): NIPSCO has begun relocation services, and they could be completed by October 3rd.

Bridge 232, Randolph Street: The bridge has been reclosed, and work has begun to complete construction.

Bridge 231, Center Street, Bremen: The date of letting is 2027. No updates.

Bridge 88, 12th Road east of Olive Trail: The date of letting is January 14, 2029. No updates.

Bridge 108, East 7th Road: The date of letting is February 12, 2030. No updates.

Bridge Inspections 2022-2025 Phase II: No updates.

Bridge Inspections 2026-2029: DES No. 2300183. No updates.

Mill Pond Dam Improvements: No updates

Energy Efficiency Conservation Block Grant (EECBG): No updates.

MOU Culver Academies/Culver Education Foundation (CEF): No updates.

HSIP Countywide Striping Initiative: Request for proposals have been received from Abonmarche, United Consulting, and RQAW. Once the firms are scored, the highest ranking will be submitted.

Vialytics: The Vialytics Order Form was presented for approval. The cost for activation, training and utilization for the remainder of calendar year 2025 is \$4,750. This amount will be deducted from the purchase price of \$49,639.20 in 2026. **Jesse Bohannon moved, second by Adam Faulstich, to approve the Vialytics Order Form and allow the President to sign on behalf of the Board. Motion carried 3-0.**

2025 Road Program: A progress report was presented. Last week 7th Road, from Fir Road to S.R. 331 was completed. 9B Road, from S.R. 331 to County Line, will be completed this week, weather permitting. Superintendent Peters requested permission to add Forest Hills, Oak Crest, Crest Lane, Dee Drive, and Tall Oaks to the 2025 Road Program. He explained that due to the late season, hot mix material will be needed. **Jesse Bohannon moved, second by Adam Faulstich, to approve adding additional roads to the 2025 Road Program and to be completed, as presented. Motion carried 3-0.**

Community Crossings 2025-01: Milestone Contractors have completed 3rd Road, 16C Road, and 9th Road. Nutmeg Meadows has been resurfaced and will be adding top dirt to a few areas for shoulders.

Additional Paving Projects: Quail Ridge, King Road, and Kenilworth Road are complete. Paving is complete on 9th Road and shoulder work will be completed.

MUSEUM

Museum Executive Director Sandy Garrison and Historical Society Board President Mike Miley presented the quarterly report. They presented the Board with a copy of the Crossroads newsletters, Brown Bag Lunch & Lecture flyers, and Historical Society Board of Trustees minutes. They highlighted the number of visitors, volunteer hours, events, activities and provided a PowerPoint presentation.

HEALTH DEPARTMENT

Health Department Emergency Preparedness Coordinator/Environmentalist Paul Shumaker presented Grant Agreement, Contract #94387, between the Indiana Department of Health and Marshall County Health Department for the Public Health Emergency Preparedness federal grant. The State has approved \$20,000 for Budget Periods 2 through 5, beginning July 1, 2025 and in effect through June 30, 2029. **Adam Faulstich moved, second by Jesse Bohannon, to approve the Public Health Emergency Preparedness Grant Agreement, Contract #94387, in the amount of \$20,000, as presented. Motion carried 3-0.**

Emergency Preparedness Coordinator/Environmentalist Shumaker presented an out-of-state travel request to attend training in Sandusky, Ohio in October, 2025. **Jesse Bohannon moved, second by Adam Faulstich, to approve the out-of-state travel request, as presented. Motion carried 3-0.**

PLAN COMMISSION

Plan Commission Director Nicholas Witwer explained 25-PC-13, Benninghoff, Kathryn & Bruce Brown, Tyner. The request is for an alley vacation in the addition to Tyner Subdivision from Block 15 to Block 18, Lot 2, located west of Walnut Street, in Tyner, Zoned T-1. The alley is an overgrown “abandoned” right of way with little use and of little value or benefit in its current state to the public. The requested vacation runs adjacent to only two property owners in the subdivision. While an intersecting alley does meet this alley, vacating would minimally impact use of the intersecting alley. Based on the information provided, staff, TRC, and Planning Commission recommend Commissioner approval of the proposed vacation. **Jesse Bohannon moved, second by Adam Faulstich, to approve Ordinance 2025-24: An Ordinance Vacating the Alleyway Northwest of Blocks 15, 16, 17 & 18, in the Addition to Tyner City, Polk Township, Marshall County, Indiana on first reading. Motion carried 3-0.**

Director Witwer presented 25-PC-14, Carbon Capture, explaining the Plan Commission requested an ordinance to ban the sequestration and transporting of captured carbon dioxide gas within Marshall County. The transporting and sequestration of captured carbon dioxide gas is an unproven and emerging technology being developed and implemented globally with inconsistent scientific evidence and results. Some of those results have led to deaths, hospitalizations, and contaminated drinking water for unassuming populations. Because of the potential damage to life and our environment, Marshall County Plan Commission feels that the carbon sequestration practices, technologies, and methods pose a legitimate threat to the health and safety of residents and the environment. Based on the information provided, the Plan Commission made a favorable recommendation to the Marshall County Commissioners to approve the Carbon Capture Sequestration Ban Ordinance. **Adam Faulstich moved, second by Jesse Bohannon, to approve Ordinance 2025-21: An Ordinance Amending Ordinance Commonly Known as “The Marshall County Zoning Ordinance”, as Amended to Article 3, Standard Zoning District Intent, Uses, & Standards, Section 120 Land Use Matrix, Article 6 to include Section 260 “Carbon Sequestration” and amend Article 13 Definitions, as presented on first reading. Motion carried 3-0.**

Stan Klotz moved, second by Jesse Bohannon, to suspend the rules and approve Ordinance 2025-21: An Ordinance Amending Ordinance Commonly Known as “The Marshall County Zoning Ordinance”, as Amended to Article 3, Standard Zoning District Intent, Uses, & Standards, Section 120 Land Use Matrix, Article 6 to include Section 260 “Carbon Sequestration” and amend Article 13 Definitions, on second and third reading. Motion carried 3-0.

ATTORNEY REPORT

Drone MOU: Attorney Surrisi presented a proposed Memorandum of Understanding Regarding Drone Usage between the County and local public safety departments outlining the terms of use of County-owned drones. Insurance Consultant Mike Miley stated that the MOU looked good and forwarded it to insurance carrier Bliss McKnight for their review. **Jesse Bohannon moved, second by Adam Faulstich, to approve the Memorandum of Understanding Regarding Drone Usage, contingent upon review by Bliss McKnight. Motion carried 3-0.**

AUDITOR REPORT

September 2, 2025 Minutes: Jesse Bohannon moved, second by Adam Faulstich, to approve the September 2, 2025 minutes as presented. Motion carried 3-0.

September 2, 2025 Executive Session Minutes: Adam Faulstich moved, second by Jesse Bohannon, to approve the September 2, 2025 executive session minutes as presented. Motion carried 3-0.

Accounts Payable Claims: Adam Faulstich moved, second by Jesse Bohannon, to approve the accounts payable claims as presented. Motion carried 3-0.

Payroll Claims: Jesse Bohannon moved, second by Adam Faulstich, to approve the payroll claims as presented. Motion carried 3-0.

PUBLIC COMMENT

No public comment was heard.

COMMISSIONER ITEMS

Court Interpreter Grant Agreement: Jesse Bohannon moved, second by Adam Faulstich, to approve the Grant Agreement between the Indiana Supreme Court, Office of Judicial Administration and Marshall County Courts, in the amount of \$10,600, for the term of July 1, 2025 through June 30, 2026 for interpreter services. Motion carried 3-0.

Signos Business Associate Agreement: Jesse Bohannon moved, second by Adam Faulstich, to approve the Business Associate Agreement between Marshall County and Signos, Inc. as part of the Marshall County self-funded medical insurance program. Motion carried 3-0.

Ordinance 2025-23: Establishing the Court Appointed Special Advocates Department: Jesse Bohannon moved, second by Adam Faulstich, to approve Ordinance 2025-23: Establishing the Court Appointed Special Advocates Department on first reading. Motion carried 3-0.

Ordinance 2025-25: Establishing the Purpose of Fund 4904 Emergency Preemptive Internet Communications (EPIC): John Grolich explained that the Marshall County Health Department started the EPIC program in 2003. The purpose of the funding is to erect and maintain communication towers and internet services throughout the county for emergency preparedness. Adam Faulstich moved, second by Jesse Bohannon, to approve Ordinance 2025-25: Establishing the Purpose of Fund 4904 Emergency Preemptive Internet Communications (EPIC) on first reading. Motion carried 3-0.

Community Corrections Lease Expiration: Director Andrew (Beau) Holcomb stated that the Community Corrections lease expires on December 31, 2025. The current rent is \$27,000 per year and will rise to \$40,000 per year for a five year term. President Klotz explained that the County has an opportunity to purchase the building located at 401 W. Jefferson Street, Plymouth. The building is owned by the Bowen Center and that board will be considering the option to sell the building to the County for \$50,000. Attorney Surrisi indicated that appraisal is not needed. Director Holcomb stated the building will meet the needs of the department and will allow flexibility in their budget for other priorities. Discussion was held concerning the need for a new roof within a few years.

Jesse Bohannon moved, second by Adam Faulstich, to empower the Board President to negotiate the purchase of the building in the amount of \$50,000 and present the request to the Council. Motion carried 3-0.

New Ordinance Preparation: **Jesse Bohannon moved, second by Adam Faulstich, to allow him to work with Attorney Surrisi to develop conflict of interest and financial transparency for non-profit agencies ordinances. Motion carried 3-0.**

ADJOURNMENT

With no further business to come before the board, Jesse Bohannon moved, second by Adam Faulstich, to adjourn the meeting at 10:39 a.m. Motion carried 3-0.

Stan Klotz, President

Jesse Bohannon, Vice President

ATTEST: _____
Angela C. Birchmeier, Auditor

Adam Faulstich, Member