

**MARSHALL COUNTY
BOARD OF COMMISSIONERS
MEETING MINUTES
OCTOBER 6, 2025**

The Board of Commissioners of Marshall County, Indiana, met for a regular meeting in the Commissioner's Meeting Room 203, 112 W. Jefferson Street, Plymouth, Indiana at 8:30 a.m., Monday, October 6, 2025. Present were Commissioners, Stan Klotz, President, Jesse Bohannon, Vice President, and Adam Faulstich, Member; County Attorney Sean Surrisi; as well as County Auditor Angela C. Birchmeier. The meeting was streamed live at <http://www.youtube.com/@MarshallCountyIN>. The Invocation was given by Brandon Ritchie, the Pledge of Allegiance was said, the meeting was called to order, and the business at hand was heard.

AGENDA ADJUSTMENT

Jesse Bohannon moved, second by Adam Faulstich, to adjust the agenda time for Soil & Water from 9:30 a.m. to 8:30 a.m. Motion carried 3-0.

SOIL & WATER

Soil & Water District Coordinator Jodie Overmyer explained that due to the federal government shutdown, the office located in the USDA Center at 2903 Gary Drive, Plymouth has been temporarily closed. As a county employee, she requested permission to work out of the Extension Office during the shutdown period. **Jesse Bohannon moved, second by Adam Faulstich, to allow the Soil & Water District Coordinator to work in the Extension Office, as presented. Motion carried 3-0.**

PUBLIC INPUT ON AGENDA ITEMS

No public input on agenda items was heard.

HIGHWAY DEPARTMENT

Highway Department Superintendent Jason Peters presented a road bore request from Comcast Cable, at 20757 7th Road, 2,110' east of 1200 E, in West Township, for the purpose of installing CATV cable. **Jesse Bohannon moved, second by Adam Faulstich, to approve the road bore request from Comcast Cable, at 20757 7th Road, 2,110' east of 1200 E, in West Township, for the purpose of installing CATV cable. Motion carried 3-0.**

Superintendent Peters presented seven (7) road surface cut, road bore, and right-of-way cut requests from BSM Groups for the purpose of placing underground duct and fiber optic cable, as follows:

1. BSM# 25-01379-07: On Cardinal Circle, between King Road and Oriole Lane, in Center Township.
2. BSM# 25-01379-06: On 11th Road, between Cardinal Circle and US Highway 31, in Center Township.
3. BSM# 25-01379-05: On 11th Road, between Forest Drive and US Highway 31, in Center Township.
4. BSM# 25-01379-04: On 11th Road, Hunter Drive, and Manor Drive, between Beth Street and Regency Court, in Center Township.

5. BSM# 25-00486-21: On 3rd Road, between Pine Road and Nutmeg Road, in Polk Township.
6. BSM# 25-00480-22: On Pine Road, between 3rd Road and Grand Army of the Republic Highway, in Polk Township.
7. BSM# 25-0139-03: On Michigan Road, between 11th Road and Lupine Lane, in Center Township.

Jesse Bohannon moved, second by Adam Faulstich, to approve the seven (7) road surface cut, road bore, and right-of-way cut requests from BSM Groups, as presented. Motion carried 3-0.

Superintendent Peters presented eight (8) road bore and aerial requests from Brightspeed for the purpose of placing anchors and placing fiber optic cables, as follows:

1. Permit No. 032487: On Plymouth-Goshen Trail, between N. Iris Road and Hawthorn Road, in German Township.
2. Permit No. 032493: On Plymouth-Goshen Trail, between N. Iris Road and Hawthorn Road, in German Township.
3. Permit No. 032494: On 4th Road, between Plymouth-Goshen Trail and Grape Road, in German Township.
4. Permit No. 032495: On Plymouth-Goshen Trail, between Hawthorn Road and 4th Road, in German Township.
5. On 4B Road and Iris Road, between W. Shore Drive and E. Shore Drive, in German Township.
6. Permit No. 032497: On 4B Road, between W. Shore Drive and N. Iris Road, in German Township.
7. At 7473 5C Road in German Township.
8. At 8145 Plymouth-Goshen Trail, in German Township.

Discussion was held about the possibility of not approving the requests based on constituents complaining that they are not receiving prompt service. **Jesse Bohannon moved, second by Adam Faulstich, to approve the road bore and aerial requests from Brightspeed, as presented. Motion carried 3-0.**

Superintendent Peters presented two road bore requests from Tsunami Pro Serve, LLC, for the purpose of providing Mediacom service: as follows:

1. At 2450 E. Shore Lane, between 18B Road and State Road 10, in Union Township.
2. At 20859 N. Lake Drive, between 4B Road and Spruce Road, in Polk Township.

Adam Faulstich moved, second by Jesse Bohannon, to approve both road bore requests from Tsunami Pro Serve, LLC, as presented. Motion carried 3-0.

Superintendent Peters provided an update on the following projects:

Bridge 1, Ule Road (Local Project): NIPSCO has relocated the gas line and construction will begin.

Bridge 232, Randolph Street: Indiana Department of Transportation (INDOT) Construction Change Order and Time Extension Summary No. 003 for Contract B-42826 was presented for approval. The reason for the change order is due to a change in striping; there is no monetary value or time extension. **Adam Faulstich moved, second by Jesse Bohannon, to approve the INDOT Construction Change Order and Time Extension No. 003, as presented. Motion carried 3-0.**

Bridge 231, Center Street, Bremen: The date of letting is 2027. DLZ, Indiana Vice President Laurie Johnson provided an update, as follows:

1. According to an email received from Kelyn Alexaner, INDOT Historic Bridge Program Administrator, SHPO and FHWA have met and agreed the bridge should be reclassified to “Select” status. INDOT is preparing the memo that will go out to all parties that will officially reclassify the bridge. We are not in receipt of the memo to date.
2. Given the information noted above, we had a discussion with INDOT LaPorte District and MACOG at the TTAC meeting on Thursday, October 2nd regarding next steps.
3. DLZ will prepare a letter for the County to request that the RW funds be moved out to the next fiscal year.
4. At this time, INDOT requested we hold on moving the proposed construction funds until a more thorough analysis of the memo is completed.
5. Upon receipt of the official memo, DLZ will develop a plan, detailed scope of work, and new schedule for the County’s review and to be presented to MACOG and INDOT. We hope this will be prepared by the end of October.
6. Currently, the project has a letting date of August, 2027. This is expected to be revised.

Bridge 88, 12th Road east of Olive Trail: The date of letting is January 14, 2029. The Quarterly Reports have been completed.

Bridge 108, East 7th Road: The date of letting is February 12, 2030. The Quarterly Reports have been completed.

Bridge Inspections 2022-2025 Phase II: Phase IIA will begin in October.

Bridge Inspections 2026-2029: DES No. 2300183. No updates.

Mill Pond Dam Improvements: No updates

Energy Efficiency Conservation Block Grant (EECBG): Martell Electric is still attempting to obtain certification. Upon receipt of the certification, the project may be closed out.

MOU Culver Academies/Culver Education Foundation (CEF): The invoice has been received, and payment is in process.

HSIP Countywide Striping Initiative: DES No. 2401543. The request for proposals has been received from Abonmarche, United Consulting, and RQAW. United Consulting was the highest ranking firm. Information has been submitted to Indiana Department of Transportation (INDOT) and we have been approved to proceed. The Final Tracing Plans were submitted for approval. Pavement markings will be along the following various roads in Marshall County:

- Lincoln Highway from US 30 to Pioneer Road
- Lincoln Highway from 0.07 miles east of Pennsylvania Avenue to Elm Road
- Lincoln Highway from 0.34 miles east of Center Street to 0.44 miles west of Pearl Street
- Michigan Road from State Road 10 to Dewey Street
- Michigan Road from 0.20 miles north of 16th Road to US 31
- Michigan Road from US 31 to 0.03 miles south of Eastwood Drive
- Michigan Road from Hoham Drive to 2A Road
- Michigan Road from 1st Road to Tyler Road

Pioneer Road from State Road 17 to US 30
Veterans Parkway from Michigan Road to 0.12 miles west of US 31
Veterans Parkway from 0.12 miles east of US 31 to King Road
Fir Road from US 30 to W. Stock Street

Adam Faulstich moved, second by Jesse Bohannon, to approve the Final Tracing Plans, as presented. Motion carried 3-0.

Vialytics: A meeting was held on October 3rd to review the information and begin the setup process.

2025 Road Program: The week of September 18th a material separator screen for recycled asphalt millings broke down and a rental unit was received from Finlay Midwest. The Lease Agreement between Finlay Midwest and the Highway Department for a 2023 Powerscreen in the amount of \$6,000 per week and \$2,083.20 for round-trip freight charge was presented for ratification.

Jesse Bohannon moved, second by Adam Faulstich, to ratify the Lease Agreement with Finlay Midwest, as presented. Motion carried 3-0.

A progress report was presented, as follows: 9B Road, State Road 331 to County Line Road, was completed; 4th Road, King Road to West Shore Drive, was completed; 4B Road, Tamarack Road to Sycamore Road, has been wedged and will be completed in 2026; Tamarack Road, 4B Road to 3B Road, has been wedged and will be completed in 2026. Paving in subdivisions has begun.

Community Crossings 2025-01: The roads have been completed.

Community Crossings 2026-01: A financial commitment letter was presented for approval. The submitted projects are:

14B Road, State Road 17 to County Line	\$530,035.50
12B Road, Town Limits to US 30	\$234,494.00
Muckshaw Road, State Road 10 to 18B Road	\$437,406.00
15 th Road, railroad to County Line Road	\$252,383.50

The total project cost is \$1,454,319. It is a state grant with a 25% match. The State will fund a maximum of \$1 million. **Jesse Bohannon moved, second by Adam Faulstich, to approve the financial commitment letter, as presented.**

Additional Paving Project: The pavement has been completed on 9th Road and Suter Road. The shoulders still need to be completed.

Bridge 87, 11th Road: Des No. 1702839. The Indiana Department of Transportation (INDOT) Project Coordination Contract No. 96525 between INDOT and Marshall County for Construction was presented for ratification. The maximum amount of federal funds allocated to this project is \$66,548.15. **Adam Faulstich moved, second by Jesse Bohannon, to ratify the Indiana Department of Transportation Project Coordination Contract. Motion carried 3-0.**

MARSHALL COUNTY HOPE

Marshall County Hope Executive Director Tim Starr provided a PowerPoint presentation. He highlighted the need for Marshall County Hope; shared the Mission and Vision Statements; and Outlined the Objectives as Peer Services, Collaboration and Education, and Resource Connections and Support. In relation to the opioid restricted funds, he requested the board review Exhibit E, List of Opioid Remediation Uses, prior to making any commitments for funding.

JOHN GROLICH

John Grolich explained that when he requested funding from the Public Safety Grant Program for drones that Purdue would provide the training at no cost and he was misinformed. He presented a request for \$4,500 from the Public Safety Grant Program for drone training and testing. The training can be scheduled for November 8th and 9th for \$700. The exams are \$179 each and 20 emergency responders have requested to receive the training. **Jesse Bohannon moved, second by Adam Faulstich, to approve the request, as presented. Motion carried 3-0.**

TREASURER

Treasurer Wendy Tapia requested permission to extend tax collection office hours for the Treasurer, Auditor, and Assessor Offices. The additional hours would be:

Saturday, November 1st from 9:00 a.m. – 12:00 p.m.

Thursday, November 6th until 6:00 p.m.

Monday, November 10th (due date) until 6:00 p.m.

Jesse Bohannon moved, second by Adam Faulstich, to approve the extended hours for tax collection, as presented. Motion carried 3-0.

MARSHALL COUNTY ECONOMIC DEVELOPMENT CORPORATION

Marshall County Economic Development Corporation Executive Director Greg Hildebrand provided a third quarter update. He explained that the capital expenditure is approaching \$200 million for the year, and this investment is expected to yield about 230 jobs. There are four active attraction projects and six expansion projects in the works. He highlighted several projects, tax abatement requests, and development.

ATTORNEY REPORT

Resolution 2025-11: A Resolution of the Marshall County Board of Commissioners Adopting the Provisions of Indiana Code 5-23-1 Et Seq. Regarding Public-Private Agreements: Attorney Surrisi presented Resolution 2025-11. He explained that the statute addresses an alternate procurement method for public works and other projects. Under the statutory procedure, the County can put out a Request for Proposals (RFP) for eligible contractors, select a contractor, and then work with a contractor to build the scope of the project, and come to terms with a guaranteed maximum price contract. The process could provide opportunities to design a project's scope to meet budgetary constraints with advantages over the traditional design bid process in some instances. He noted that he, Commissioner Faulstich, and Highway Supervisor Peters had recently met with representatives of E & B Paving and GM Development who shared examples of how they had worked with other counties utilizing the procurement method on highway projects. A county is required to adopt a resolution adopting the state statute in order to be able to utilize this procurement method. The County Attorney provided that adopting the state statute would make the procurement method available as another tool in the County's tool kit going forward. **Adam Faulstich moved, second by Jesse Bohannon, to approve Resolution 2025-11: A Resolution of the Marshall County Board of Commissioners Adopting the Provisions of Indiana Code 5-23-1 Et Seq. Regarding Public-Private Agreements. Motion carried 3-0.**

Museum Exhibit License Agreement: Attorney Surrisi noted that he had been approached by Mike Miley, President of the Marshall County Historical Society, regarding an agreement for a national traveling exhibit to be hosted by the County Museum in conjunction with the local chapter

of the Daughters of the American Revolution. The exhibit is part of the America 250 celebration. A term of the agreement requires the owner of the exhibit materials that are on loan is that the owner of the museum building joins in the agreement. Attorney Surrisi has reviewed the agreement and requests that the Commissioners authorize Mike Miley to sign the agreement's joinder page on behalf of the County. **Jesse Bohannon moved, second by Adam Faulstich, to ratify the Exhibit License Agreement signed by Mike Miley on behalf of the Board of Commissioners. Motion carried 3-0.**

Tom McFadden: Attorney Surrisi stated that the court will be hearing the Motion to Dismiss on Friday, October 10th.

AUDITOR REPORT

September 15, 2025 Minutes: **Adam Faulstich moved, second by Jesse Bohannon, to approve the September 15, 2025 minutes as presented. Motion carried 3-0.**

Accounts Payable Claims: **Jesse Bohannon moved, second by Adam Faulstich, to approve the accounts payable claims as presented. Motion carried 3-0.**

Payroll Claims: **Adam Faulstich moved, second by Jesse Bohannon, to approve the payroll claims as presented. Motion carried 3-0.**

PUBLIC COMMENT

Council Member Brandon Schadek stated that the Public Defender Board met on September 30th and approved the Comprehensive Plan for Indigent Services in Marshall County to begin in calendar year 2026. The plan has been sent to the Indiana Commission on Court Appointed Attorneys. He explained that the courts have budgeted more than \$400,000 for pauper counsel in the budget next year and by implementing this program it will cost more for attorney fees, but the county will receive a 40% reimbursement.

Bill Woodward, 12094 Peach Road, Plymouth, provided input on the Regional Sewer District and drones.

COMMISSIONER ITEMS

Ordinance 2025-24: An Ordinance Vacating the Alleyway Northwest of Blocks 15, 16, 17 & 18 in the Addition to Tyner City, Polk Township, Marshall County, Indiana: **Jesse Bohannon moved, second by Adam Faulstich, to suspend the rules and pass Ordinance 2025-24: An Ordinance Vacating the Alleyway Northwest of Blocks 15, 16, 17 & 18 in the Addition to Tyner City, Polk Township, Marshall County on second and third reading. Motion carried 3-0.**

Ordinance 2025-23: An Ordinance of the Marshall County Commissioners Establishing the Court Appointed Special Advocates Department: **Jesse Bohannon moved, second by Adam Faulstich, to suspend the rules and pass Ordinance 2025-23: An Ordinance of the Marshall County Commissioners Establishing the Court Appointed Special Advocates Department on second and third reading. Motion carried 3-0.**

Ordinance 2025-25: An Ordinance Establishing the Purpose of Fund 4904 Emergency Preemptive Internet Communications (EPIC): **Jesse Bohannon moved, second by Adam Faulstich, to suspend the rules and pass Ordinance 2025-25: An Ordinance Establishing the Purpose of Fund 4904 Emergency Preemptive Internet Communications (EPIC) on second and third reading. Motion carried 3-0.**

Property Purchase: 401 W. Jefferson Street, Plymouth: Two appraisals have been received and the property appraised well above the negotiated purchase price of \$50,000. **Jesse Bohannon moved, second by Adam Faulstich, to authorize the Board President to sign the Purchase Agreement and all closing documents. Motion carried 3-0.**

2026 Schedules: Meeting, Holiday, Payroll: **Adam Faulstich moved, second by Jesse Bohannon, to approve the 2026 meeting, holiday, and payroll schedules, as presented. Motion carried 3-0.**

ARC Security Quote for 990 Illinois Street: Health Administrator Ryan Begg stated that Dr. Holm received three estimates for fire alarm, cameras, and security system and is requesting approval of the estimate from ARC Security in the amount of \$7,251.75. **Adam Faulstich moved, second by Jesse Bohannon, to approve the estimate from ARC Security, as presented. Motion carried 3-0.**

Hyper Wave Consulting, LLC (HWC) Internet Service Provider Transition: Hyper Wave Consulting, LLC, President Dan Sammartano explained that the Sheriff's Department is currently being fed internet by two fiber providers, Surf Air and RTC. The Sheriff's Department is continually having problems with the Surf Air connection, which is being provided free of charge in return for Surf Air using the tower. He recommended that the Sheriff's Department switch from Surf Air's internet connection to a new connection through HWC. If approved and Surf Air is no longer utilized, it would be recommended that the County charge Surf Air rent for tower space. The rent revenue could then be used to offset the costs of the new circuit. The recommendation would be to replace Surf Air's connection with Choice Light Fiber, which will deliver enhanced reliability, higher bandwidth capacity, and a scalable foundation for future technological needs. The monthly recurring charge for the proposal would be \$975, and a proposed one-time charge is \$15,825. Discussion was held concerning how the project would be funded. **Jesse Bohannon moved, second by Adam Faulstich, to authorize the President to sign the project proposal acceptance, pending funding. Motion carried 3-0.**

TRECS Program: President Klotz explained that the Tax Refund Exchange and Compliance System (TRECS) is endorsed by AIC and is a process to help counties collect outstanding debts in a timely, cost effective manner. I.C. 6-8.1-9.5 allows Indiana local governments to submit debts of at least \$25 to the Indiana Department of Revenue and offset personal income tax refunds. He requested approval to gather additional information concerning the program.

Owner Occupied Housing Grant: Discussion was held concerning the upcoming OCRA grant for the Owner Occupied Housing Project. Auditor Birchmeier will contact Shannon McLeod of Priority Projects to see if she would be willing to work with the County again.

Safety Committee: Commissioner Faulstich stated that discussion was held at the Safety Committee meeting concerning first aid, CPR, and AED training

President Klotz presented Auditor Birchmeier with two AIC Institute for Excellence in County Government Certificates: Continuing Education Certificate and Platinum Master Pin, recognizing her 180 hours of continuing education.

ADJOURNMENT

With no further business to come before the board, **Jesse Bohannon moved, second by Adam Faulstich, to adjourn the meeting at 10:30 a.m. Motion carried 3-0.**

Stan Klotz, President

Jesse Bohannon, Vice President

ATTEST: _____
Angela C. Birchmeier, Auditor

Adam Faulstich, Member