

**MARSHALL COUNTY
BOARD OF COMMISSIONERS
MEETING MINUTES
OCTOBER 20, 2025**

The Board of Commissioners of Marshall County, Indiana, met for a regular meeting in the Commissioner's Meeting Room 203, 112 W. Jefferson Street, Plymouth, Indiana at 9:30 a.m., Monday, October 20, 2025. Present were Commissioners, Stan Klotz, President, Jesse Bohannon, Vice President, and Adam Faulstich, Member; County Attorney Sean Surrisi; as well as County Auditor Angela C. Birchmeier. The meeting was streamed live at <http://www.youtube.com/@MarshallCountyIN>. The Invocation was given by Brandon Ritchie, the Pledge of Allegiance was said, the meeting was called to order, and the business at hand was heard.

PUBLIC INPUT ON AGENDA ITEMS

No public input on agenda items was heard.

HIGHWAY DEPARTMENT

Highway Department Superintendent Jason Peters presented four road bore requests from Comcast Cable for the purpose of installing new CATV cable, as follows:

1. 7922 Tulip Road, 320' north of Lincoln Highway, in West Township.
2. 7372 Queen Road, 1945' south of 7th Road, in West Township.
3. 8625 Rose Road, 1524' south of Lincoln Highway, in West Township.
4. At 18903 Lincoln Highway, in West Township.

Jesse Bohannon moved, second by Adam Faulstich, to approve the four (4) road bore requests from Comcast Cable, as presented. Motion carried 3-0.

Superintendent Peters presented three (3) right-of-way cut and aerial requests from Brightspeed for the purpose of placing anchors and fiber optic cables, as follows:

1. Permit No. 032490: On Hawthorn Road, between 5C Road and Hawthorn Road, in German Township.
2. Permit No. 032489: On Hawthorn Road, between 5th Road and Hawthorn Road, in German Township.
3. Permit No. 032492: On Hawthorn Road, between Plymouth-Goshen Trail and Hawthorn Road, in German Township.

Jesse Bohannon moved, second by Adam Faulstich, to table the three (3) right-of-way cut and aerial requests from Brightspeed, as presented. Motion carried 3-0.

Superintendent Peters presented two road bore requests from Tsunami Pro Serve, LLC, for the purpose of providing Mediacom service: as follows:

1. S. Shore Drive, between S. Sycamore Road and Venetian Village, in Union Township.
2. E. Shore Drive, between 18B Road and State Road 117, in Union Township.

Jesse Bohannon moved, second by Adam Faulstich, to approve both road bore requests from Tsunami Pro Serve, LLC, as presented. Motion carried 3-0.

Superintendent Peters presented two (2) road bore and right-of-way cut requests from Northern Indiana Public Service Company (NIPSCO) for the purpose of placing anchors and fiber optic cables, as follows:

1. 7th Road, between Jarrah Road and 7B Road, in Center Township.
2. 8A Road, between S. Jarrah Road and Iris Road, in Center Township.

Jesse Bohannon moved, second by Adam Faulstich, to approve both road bore and right-of-way cut requests from NIPSCO, as presented. Motion carried 3-0.

Superintendent Peters presented a road bore request from Comcast Cable at 20495 6B Road, 1300' east of Underwood Road, in Polk Township, for the purpose of providing service to a customer.

Jesse Bohannon moved, second by Adam Faulstich, to approve the road bore request from Comcast Cable at 20495 6B Road, 1300' east of Underwood Road, in Polk Township, for the purpose of providing service to a customer. Motion carried 3-0.

Superintendent Peters provided an update on the following projects:

Bridge 1, Ule Road (Local Project): The road is closed, construction has started, the existing asphalt and the guardrail have been removed, and demolition will continue.

Bridge 232, Randolph Street: The bridge is open, and all work has been completed.

Bridge 87, 11th Road: Des No. 1702839. The Indiana Department of Transportation (INDOT) Project Coordination Contract No. 96525 between INDOT and Marshall County for Construction was presented for ratification. The maximum amount of federal funds allocated to this project is \$66,548.15. Superintendent Peters explained that the contract had expired, and this contract extends the terms, schedules, and remaining balances of the Construction and Construction Engineering purchase orders. **Adam Faulstich moved, second by Jesse Bohannon, to ratify the Indiana Department of Transportation Project Coordination Contract. Motion carried 3-0.**

Bridge 231, Center Street, Bremen: No update.

Bridge 88, 12th Road east of Olive Trail: The date of letting is January 14, 2029. No update.

Bridge 108, East 7th Road: The date of letting is February 12, 2030. No update.

Bridge Inspections 2022-2025 Phase II: No update.

Bridge Inspections 2026-2029: DES No. 2300183. No updates.

Mill Pond Dam Improvements: No updates

Energy Efficiency Conservation Block Grant (EECBG): Martell Electric is retaking the examination on October 29th.

HSIP Countywide Striping Initiative: DES No. 2401543. The rumble strips and striping have been added on N. Michigan Road and 3A Road. Paint striping on Plymouth-Goshen Trail should be done this week.

Vialytics: The program is installed, and data collection has begun.

2025 Road Program: The subdivision work should be completed this week.

Community Crossings 2025-01: The roads have been completed.

Additional Paving Project: The shoulder work has begun on 9th Road and Suter Road.

Community Crossings 2026-01: A revised financial commitment letter was presented for approval. The county share is 20%, rather than the previously stated 25%. The submitted projects are:

14B Road, State Road 17 to County Line	\$530,035.50
12B Road, Town Limits to US 30	\$234,494.00
Muckshaw Road, State Road 10 to 18B Road	\$437,406.00
15 th Road, railroad to County Line Road	\$252,383.50

The total project cost is \$1,454,319. It is a state grant with a 20% match up to \$1,250,000. The State will fund a maximum of \$1 million, and the county match is \$454,319. **Adam Faulstich moved, second by Jesse Bohannon, to approve the revised financial commitment letter, as presented.**

Vice President Bohannon discussed the submission of an additional appropriation for materials, 25% more than what is needed, and let Council reduce the appropriation request.

COMMUNITY CORRECTIONS

Community Corrections Director Beau Holcomb presented Grant Agreement, Contract #96635, between Indiana Department of Correction and Marshall County for ratification. The purpose of the grant agreement is to enable the State to award \$397,802 for eligible costs of the Marshall County Community Corrections program in the amount of \$362,802 and the Drug Court program in the amount of \$35,000 for calendar year 2026. **Jesse Bohannon moved, second by Adam Faulstich, to approve the ratification of Grant Agreement, Contract #96635, as presented. Motion carried 3-0.**

EMERGENCY MANAGEMENT AGENCY

EMA Director Jack Garner requested permission to utilize the Commissioners Room 203 on Thursday, December 4th for a Public Safety Town Hall meeting. There will be two sessions offered, the first from 1:00 pm – 3:00 pm and the second from 6:00 pm to 8:00 pm. **Adam Faulstich moved, second by Jesse Bohannon, to allow Director Garner to utilize Commissioners Room 203 on Thursday, December 4th as requested. Motion carried 3-0.**

Director Garner presented the Quarterly Report of July 1 – September 30, 2025. He highlighted the incidents and responses; provided an update on the EMPG salary grant, planning, training and community outreach efforts. Reporting has been submitted to FEMA regarding the tornado recovery. The county is expected to receive a reimbursement of approximately \$11,000 to \$12,000.

HUMAN RESOURCES

Human Resources Administrator Jennifer Daake presented the 2026 Employee Benefit Insurance Plans/Premiums for approval. She explained that the carriers will not be changing, the medical benefits did increase by 20% however, the employee contributions will not be increasing next year. **Jesse Bohannon moved, second by Adam Faulstich, to approve the 2026 Employee Benefit Insurance Plans/Premiums, as presented. Motion carried 3-0.**

Administrator Daake stated a request was received for the use of 30 sick bank days. The applicant does meet all the required criteria. **Jesse Bohannon moved, second by Adam Faulstich, to approve the 30-day sick bank request. Motion carried 3-0.**

TOWN OF CULVER

Town of Culver Manager Kevin Danti presented a request from the Public Safety Grant Program, Annual Support, in the amount of \$50,000. He explained that the Town partnered with Union Township to purchase new radios in the amount of \$83,128.64. Manager Danti also provided the Board with the Culver Union Township Fire, Emergency, Medical, and Police Departments with the respective capital outlay plans. **Jesse Bohannon moved, second by Adam Faulstich, to approve the request for grant funds, as presented. Motion carried 3-0.**

Auditor Birchmeier reported that the City of Plymouth has not made a request for their portion of the annual support funding and there is approximately \$21,000 to \$26,000 remaining in the Special Equipment or Projects account line.

ATTORNEY REPORT

Thomas McFadden Litigation: Attorney Surrisi attended a hearing on Mr. McFadden's motion to dismiss with the court in Goshen last week. It was an extensive hour long hearing in which the judge had many questions for both sides. Attorney Surrisi advised the court that IDEM was considering the County's petition to dissolve the sewer district, indicating that the agency would decide by the end of the month. He and Mr. McFadden's counsel agreed to allow the judge more than the 30 days afforded under the trial rules to make his decision to allow IDEM to make its ruling first since a decision dissolving the district would likely make this litigation moot. Regardless of the outcome of the motion, the judge indicated that he would like to decide the case by the end of the year to give the parties certainty heading into 2026. With that in mind, the court has set a briefing schedule to govern the case. Both sides will file cross-motions for summary judgment by December 1st. Both sides will file response briefs by December 12th, and the court will hold a hearing on the motions on December 22nd.

AUDITOR REPORT

October 6, 2025 Minutes: **Adam Faulstich moved, second by Jesse Bohannon, to approve the October 6, 2025 minutes as presented. Motion carried 3-0.**

Accounts Payable Claims: **Jesse Bohannon moved, second by Adam Faulstich, to approve the accounts payable claims as presented. Motion carried 3-0.**

Payroll Claims: **Adam Faulstich moved, second by Jesse Bohannon, to approve the payroll claims as presented. Motion carried 3-0.**

Information & Records Associates: Auditor Birchmeier presented an estimate for scanning of deduction records, including mortgage, mobile home, and homestead in the amount of \$9,487.06 for approval. **Adam Faulstich moved, second by Jesse Bohannon, to approve the estimate from Information & Records Associates, as presented. Motion carried 3-0.**

PUBLIC COMMENT

Bill Woodward, 12094 Peach Road, Plymouth, provided input on the Regional Sewer District.

John Grolich on behalf of the Marshall County Firefighters Association, extended an invitation to the *In Honor of the Charleston 9: A study of Change Following Tragedy* seminar, which will be held on October 24th from 6:00 pm to 9:00 pm and October 25th from 10:00 am – 1:00 pm at Triton Junior-Senior High School.

COMMISSIONER ITEMS

GIE Nomination: Jesse Bohannon moved, second by Adam Faulstich, to reappoint Sheriff Matt Hassel to the GIE/Bliss McKnight Board. Motion carried 3-0.

In Support of our Veterans – Operation Green Light November 4th – 11th: Adam Faulstich moved, second by Jesse Bohannon, to show support for veterans by lighting our courthouse green from November 4th – 11th. Motion carried 3-0.

Cargo Trailer: President Klotz explained that on September 2nd the Commissioners approved the Trailer Purchase Agreement between the Commissioners and St. Joseph Regional Medical Center for the purchase price of \$1. He explained that he has since learned that Health Officer, Dr. Holm purchased the cargo trailer with grant funds and recommends the agreement be cancelled. Stan Klotz moved, second by Adam Faulstich, to terminate the Trailer Purchase Agreement with St. Joseph Regional Medical Center and the cargo trailer be retained as property of the Health Department. Motion carried 3-0.

Proposed Ordinances: Vice President Bohannon stated that he is working with Attorney Surrisi and Council Attorney Lebbin to create two ordinances, a conflict of interest and financial responsibility of non-profit agencies.

Tax Refund Exchange and Compliance System (TRECS): President Klotz stated that he will be reaching out to AIC regarding the TRECS program.

ADJOURNMENT

With no further business to come before the board, **Jesse Bohannon moved, second by Adam Faulstich, to adjourn the meeting at 10:20 a.m. Motion carried 3-0.**

Stan Klotz, President

Jesse Bohannon, Vice President

ATTEST: _____
Angela C. Birchmeier, Auditor

Adam Faulstich, Member