

**MARSHALL COUNTY
BOARD OF COMMISSIONERS
MEETING MINUTES
NOVEMBER 17, 2025**

The Board of Commissioners of Marshall County, Indiana, met for a regular meeting in the Commissioner's Meeting Room 203, 112 W. Jefferson Street, Plymouth, Indiana at 9:30 a.m., Monday, November 17, 2025. Present were Commissioners, Stan Klotz, President, Jesse Bohannon, Vice President, and Adam Faulstich, Member; County Auditor Angela C. Birchmeier. County Attorney Sean Surrisi was not present. The meeting was streamed live at <http://www.youtube.com/@MarshallCountyIN>. The Pledge of Allegiance was said, the meeting was called to order, and the business at hand was heard.

PUBLIC INPUT ON AGENDA ITEMS

No public input on agenda items was heard.

SUPERIOR COURT 3

Marshall County Community Corrections Drug and Alcohol Program Director/Drug Court Coordinator Christie Johnson stated that the 2026 Problem-Solving Court Grant Award was received and presented the contract for approval. The award amount is \$3,700 and provides for participant transportation, incentives, drug testing supplies, workbooks, and graduation supplies. **Adam Faulstich moved, second by Jesse Bohannon, to approve the 2026 Problem-Solving Court Grant Agreement. Motion carried 3-0.**

HIGHWAY DEPARTMENT

Highway Department Superintendent Jason Peters presented three (3) road bore and aerial requests from CNS Networks on behalf of Brightspeed for the purpose of placing fiber optic cable and anchors, as follows:

1. Permit No. 035384: 6th Road and Juniper Road, between 6th Road and 6B Road, in North Township.
2. Permit No. 035375: On Bluebird Trail east of Lilac Road in Center Township.
3. Permit No. 035001: On King Road and the alley south of 10th Road, in Center Township.

Jesse Bohannon moved, second by Adam Faulstich, to approve the three (3) road bore and aerial requests from Brightspeed, as presented. Motion carried 3-0.

Superintendent Peters presented a road bore and right-of-way cut request from the Troyer Group on behalf of Frontier on Sunset Drive, between Washington Street and Sunset Ave, in Bourbon Township, for the purpose of providing internet to a customer. **Jesse Bohannon moved, second by Adam Faulstich, to approve the road bore and right-of-way cut request from the Troyer Group on behalf of Frontier, as presented. Motion carried 3-0.**

Superintendent Peters presented a right-of-way cut request from Northern Indiana Public Service Company (NIPSCO) on 4th Road, between Beech Road and County Line Road, in German Township, for the purpose of providing service to a customer. **Adam Faulstich moved, second by Jesse Bohannon, to approve the right-of-way cut request from NIPSCO, as presented. Motion carried 3-0.**

Superintendent Peters provided an update on the following projects:

Bridge 1, Ule Road (Local Project): The beams will be delivered, set, and grouted. The upper section of wingwall will be delivered and set.

Bridge 232, Randolph Street: The inspection walk through that was scheduled for November 10th has been changed to November 21st.

Bridge 87, 11th Road: Des No. 1702839. No update.

Bridge 231, Center Street, Bremen: No update.

Bridge 88, 12th Road east of Olive Trail: The date of letting is January 14, 2029. Right-of-way engineering has begun.

Bridge 108, East 7th Road: The date of letting is February 12, 2030. No update.

Bridge Inspections 2022-2025 Phase II: No update.

Bridge Inspections 2026-2029: DES No. 2300183. No updates.

Mill Pond Dam Improvements: We are working with the new owner to schedule the pipe lining.

Energy Efficiency Conservation Block Grant (EECBG): The final documents needed from Martell Electric have been received, are in the process of paying the final invoice, submitting the request for reimbursement to the state, and completing the final close-out documents.

HSIP Countywide Striping Initiative: DES No. 2401543. The final tracing checklist has been reviewed, and we are ready to submit to contract services.

Vialytics: Data has been collected on approximately 75% of the roads.

2025 Road Program: The crew is patching potholes, working on gravel roads, and cutting brush. The 2026 road program is being drafted. Working on a long term equipment replacement/upgrade plan.

Community Crossings 2025-01: Working on closing out the project.

Community Crossings 2026-01: The application has been submitted.

Bridge 2540, Michigan Road Rehabilitation: Indiana Department of Transportation has issued a Local Public Agency (LPA) Programs Notice of Funding Availability (NOFA) for projects with development commencing by July 1, 2026. A financial commitment letter was submitted for consideration for rehabilitation at Bridge 2540, Michigan Road. The federal grant is a 20% match, with the total project cost of \$11,350,000. The county share would be \$2,270,000 (\$645,600 for preliminary engineering payable in 2026 and \$2,108,600 payable in 2030 for railroad, construction, and construction inspection). **Jesse Bohannon moved, second by Adam Faulstich, to approve the financial commitment letter for Bridge 2540, as presented. Motion carried 3-0.**

RQAW: A Professional Services Agreement was presented between RQAW Corporation and Marshall County Board of Commissioners for an On-Call Agreement for an intersection improvement study for US 31 corridor changes, located at S. Michigan Road and Dewey Street for the sum of \$20,000. The contract calls for \$30,000 in other services as approved by the Board of Commissioners. **Jesse Bohannon moved, second by Adam Faulstich, to approve the Professional Services Agreement with RQAW, as presented, contingent upon the review of Attorney Surrisi. Motion carried 3-0.**

U.S. Business Systems: An estimate for the purchase of a Kyocera copier in the sum of \$9,363 was discussed. The contract includes a five year service contract. **Jesse Bohannon moved, second by Adam Faulstich, to approve the purchase of a copier from U.S. Business Systems, as presented and to allow the Highway Superintendent to sign the contract. Motion carried 3-0.**

2026 Annual Bids: The specifications for 2026 annual bids were presented and upon approval will be advertised on November 17th and November 24th, with bids being received until December 1st at 8:15 a.m. The bids will be opened on December 1st at 10:30 a.m. **Jesse Bohannon moved, second by Adam Faulstich, to approve the 2026 annual bid advertisement, as presented. Motion carried 3-0.**

Kayak Walkways and Parking: Superintendent Peters explained that the Park & Recreation Department is requesting 10-tons of limestone to be laid on Hickory and Peach Road rights-of-way for the kayak launch and parking areas. He explained that the Park & Recreation Department will pay for the stone. **Adam Faulstich moved, second by Jesse Bohannon, to allow the Highway Department to work with the Park & Recreation Department to provide stone, as requested. Motion carried 3-0.**

Discussion was held concerning the Total Patcher and Asset Management Plan.

EMERGENCY MANAGEMENT AGENCY

EMA Director Jack Garner presented the Federal Emergency Management Agency (FEMA) Project Completion and Certification Report for Debris Removal in the amount of \$6,684.01 and for Emergency Response Measures in the amount of \$4,958.20. The federal reimbursement rate is 75% for a total of \$8,731.66. **Jesse Bohannon moved, second by Adam Faulstich, to approve the Project Completion and Certification Reports, as presented. Motion carried 3-0.**

JOHN GROLICH

John Grolich, on behalf of the Marshall County Volunteer Firefighters Association, presented a request from the Public Safety Grant Program, Annual Support, in the amount of \$3,500. He explained that the request is being made on behalf of the fire chiefs for leadership training provided by Dr. Candace Ashby, "Leadership from the Bottom Up". He explained the training will be held on December 12th and December 13th. **Jesse Bohannon moved, second by Adam Faulstich, to approve the request for grant funds, as presented. Motion carried 3-0.**

MARSHALL COUNTY COUNCIL ON AGING

Marshall County Council on Aging Executive Director Janis Holiday presented the 3rd Quarter statistics. The total expenses were \$145,393 and revenues totaled \$19,067. There were 7,799 trips; 49 trips were denied in county and 158 out-of-county. The total trip mileage was 58,189. One of

the four recalled vans has been fixed. The Senior Expo had more than 1,100 individuals in attendance.

Invoice #1328 was presented for Section 5311 Operating Funds \$63,163 (federal) and \$15,000 (state) in the total sum of \$78,163 for approval. **Jesse Bohannon moved, second by Adam Faulstich, to approve Invoice 1328 in the amount of \$78,163, as presented. Motion carried 3-0.**

Jesse Bohannon moved, second by Adam Faulstich, to accept the 3rd Quarter Report, as presented. Motion carried 3-0.

HUMAN RESOURCES

Human Resources Administrator Jennifer Daake stated a request was received for the use of 30 sick bank days. The applicant does meet all the required criteria. **Jesse Bohannon moved, second by Adam Faulstich, to approve the 30-day sick bank request. Motion carried 3-0.**

SHERIFF

The Sheriff submitted Amendment #1 to Master Services Agreement, dated October 4, 2023, between Global Tel*Link Corporation d/b/a ViaPath Technologies and Marshall County Sheriff's Office. **Adam Faulstich moved, second by Jesse Bohannon, to approve the amendment, as presented. Motion carried 3-0.**

AUDITOR REPORT

November 3, 2025 Minutes: **Jesse Bohannon moved, second by Adam Faulstich, to approve November 3, 2025 minutes as presented. Motion carried 3-0.**

Accounts Payable Claims: **Adam Faulstich moved, second by Jesse Bohannon, to approve the accounts payable claims as presented. Motion carried 3-0.**

Payroll Claims: **Jesse Bohannon moved, second by Adam Faulstich, to approve the payroll claims as presented. Motion carried 3-0.**

PUBLIC COMMENT

No public comment was heard.

COMMISSIONER ITEMS

HWC Ethernet Services Agreement – Sheriff's Department: **Jesse Bohannon moved, second by Adam Faulstich, to approve the HWC Ethernet Services Agreement, as presented. Motion carried 3-0.**

Annual Compliance: Nepotism and Uniform Conflict of Interest Statement: Auditor Birchmeier stated that all elected officials have filed the required annual compliance documents. **Adam Faulstich moved, second by Jesse Bohannon, to accept the annual Compliance with the County Nepotism Policy and Uniform Conflict of Interest Disclosure Statements. Motion carried 3-0.**

Resolution 2025-15: Second Amendment Sanctuary County: **Jesse Bohannon moved, second by Adam Faulstich, to approve Resolution 2025-15: A Resolution of the Marshall County Board of Commissioners Declaring Marshall County to be a Second Amendment Sanctuary County. Motion carried 3-0.**

FSS Technologies: An estimate was presented for security upgrades at the Marshall County Museum in the amount of \$6,400. **Adam Faulstich moved, second by Jesse Bohannon, to approve the FSS Technologies, as presented and to allow the President to sign on behalf of the Board. Motion carried 3-0.**

Member Faulstich stated that he is continuing the conversation with Brightspeed.

ADJOURNMENT

With no further business to come before the board, **Jesse Bohannon moved, second by Adam Faulstich, to adjourn the meeting at 10:19 a.m. Motion carried 3-0.**

Stan Klotz, President

Jesse Bohannon, Vice President

ATTEST: _____
Angela C. Birchmeier, Auditor

Adam Faulstich, Member