

MINUTES
MARSHALL COUNTY COUNCIL MEETING
THURSDAY, JANUARY 9, 2025

BE IT REMEMBERED: That on Thursday, January 9, 2025, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 6:00 p.m. pursuant to the call of Tim Harman. The board members present were Tim Harman, James Masterson, Nicole Cox, Deborah Johnson, Will Patterson, Brandon Schadek, and Steve Gorski; Council Attorney Marcel Lebbin; and County Auditor, Angela C. Birchmeier. The meeting streamed live at <http://www.youtube.com/@MarshallCountyIN>, the Invocation was given by Rob Keck, the Pledge of Allegiance was said, noting a quorum is present the business at hand was heard.

BOARD ORGANIZATION

Deborah Johnson moved, second by Brandon Schadek, to appoint Tim Harman as President and Nicole Cox as Vice President. Motion carried 7-0.

PUBLIC INPUT ON AGENDA ITEMS

No public input concerning agenda items was heard.

BOARD OF COMMISSIONERS

Board of Commissioners President Stan Klotz and Health Department Administrator Sandy Dunfee addressed the Council concerning the purchase of the Bowen Center Building located at 990 Illinois Street and requested support in funding the purchase and upgrades. It was explained that the Health Department would pay the down payment of \$250,000 and allocate \$100,000 for maintenance and upgrades. The Bowen Center has offered to sell the building for \$450,000 and allow for interest free payments for a period of years. Two appraisals were completed, and the building was appraised for \$960,000 and \$980,000. Discussion was held on the location, floor plan, elevator, the lack of sprinkler system, utility costs, and maintenance. **James Masterson moved, second by Nicole Cox, to support the Health Department in allocating \$250,000 to purchase the building, \$100,000 for maintenance and upgrades; the \$200,000 balance preferably paid over a four year period with the Health Department making the annual payments if the Health First funding is received, and with the ownership in the name of Marshall County. Motion carried 7-0.**

HIGHWAY DEPARTMENT

Highway Department Superintendent Jason Peters explained that they have been renting a 2020 Vac Jetter for \$6,500 per month and the agreement offers a rent to own purchase option. Superintendent Peters requested support of the purchase in the amount of \$122,000, which would be paid from the Cum Bridge Fund.

Superintendent Peters stated that Community Crossings call for projects is now open. The possible award is \$2 million, requiring a 25% match or \$500,000. The proposed road projects total \$2,128,500. He explained that \$400,000 has been budgeted in the MVH Fund for the match and \$86,236.95 remains from the 2024 CCMG Projects. He is requesting support of \$141,763.05 for the remaining match and additional paving projects.

Tim Harman moved, second by Will Patterson, to support an additional appropriation from the Cum Bridge Fund for the purchase of the Vac Jetter in the amount of \$122,000. Motion carried 7-0. Nicole Cox moved, second by James Masterson, to support funding Community Crossings 2025-01 in the amount of \$141,763.05. Motion carried 7-0.

COUNCIL ITEMS

Ordinance 2025-1(1) Additional Appropriations: Notice of Proposed Additional Appropriation was advertised in the Pilot News, posted on the county website, and bulletin boards on December 26, 2024.

Clerk Records Perpetuation (1119): **James Masterson moved, second by Will Patterson, to approve the additional appropriation request of \$5,000 into Wages-Clerical. Motion carried 7-0.**

Bridge 120: Upas Road (8109): **Nicole Cox moved, second by Deborah Johnson, to approve the additional appropriation request of \$8,018.29 into Construction. Motion carried 7-0.**

IOCS Problem Solving Court (9015): **Steve Gorski moved, second by Nicole Cox, to approve the additional appropriation request of \$2,000 into Incentives; \$1,750 into Drug Testing Supplies; \$2,000 into Graduation Supplies; and \$500 into Program Supplies. Motion carried 7-0.**

Ordinance 2025-3: Encumbering 2024 Funds for 2025 Budget Year: The Auditor has reviewed and recommended that the following fund encumbrances are reasonable, appropriate, and necessary for the administration of the County's fiscal matters and finances for the 2025 budget year.

Fund / Account Number	Expense Account	2024 Budget Balance
Fund 4101 Park & Recreation		
001-30-0001	West Twp Log Cabin	\$ 40.00
001-30-0002	Trails of Mill Pond	\$ 514.57
001-30-0003	Memorial Forest	\$ 5,000.00
001-30-0004	Arrow Head RC&D-Kayak Launch	\$ 37.00
Fund 4702 Medical Benefits Self Ins		
001-30-0013	Paradigm Holdings	\$ 85,000.00
Fund 8106 Bridge Inspection/Inventory		
001-30-0012	Bridge Insp/Inv FY22-25	\$ 19,586.00
Fund 8107 Bridge 11 - N Union Road		
001-30-0102	Construction	\$ 66,254.33
Fund 8108 Bridge 87 - 11th Road		
001-30-0102	Construction	\$ 4,249.08
Fund 8109 Bridge 120 - Upas Road		
001-30-0102	Construction	\$ 1,550.48
Fund 8110 Bridge 231 - Center Street		
001-30-0100	Preliminary Engineering	\$ 277,764.74
Fund 8111 Bridge 232 - Randolph Street		
001-30-0100	Preliminary Engineering	\$ 15,935.57
001-30-0101	Right of Way	\$ 35,900.00
Fund 8112 Bridge 88 - 12th Road		
001-30-0100	Preliminary Engineering	\$ 304,212.80
Fund 8113 CDBG-Owner Occupied Rehab Project		
001-30-0010	Home #10-905 Center St Plymouth	\$ 12,563.00
001-30-0011	Home #11-609 W Washington Plymouth	\$ 16,473.00
001-30-0012	Home #12-19475 9C Road Plymouth	\$ 24,392.00
001-30-0013	Home #13-15936 Yarlett St Culver	\$ 23,283.00
001-30-0014	Home #14-1498 Oak Road Plymouth	\$ 19,657.00
001-30-0015	Home #15-908 Center St Plymouth	\$ 17,916.00
001-30-0016	Home #16-10199 Queen Rd Plymouth	\$ 17,420.00
001-30-0100	Program Administration Services	\$ 55,838.00

Fund 8117 EECBG Electric Vehicles

001-20-0138	Supplies - Charging Station	\$ 275.00
001-30-0050	Contractual - Fleet Charger Install	\$ 8,690.00
001-40-0068	Vehicle Purchase	\$ 145,368.00

Fund 8118 Public Health Emergency Prep

001-10-0112	Wages-Emerg Preparedness Coord/Env	\$ 17,092.41
001-10-0201	Employer Social Security	\$ 1,349.99

Fund 8119 Bridge 108 - 7th Road

001-30-0100	Preliminary Engineering	\$ 240,000.00
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Fund 8820-004 93.788 Indiana State Opioid Response

004-10-0141	Wages-Recovery Services Special PT	\$ 73.00
004-10-0201	Employer Social Security	\$ 168.44
004-10-0202	Group Health Insurance	\$ 31,650.00
004-30-0010	Community Outreach	\$ 905.22
004-30-0060	Screening & Assessment Tools	\$ 617.23
004-30-0074	Training	\$ 1,000.00

Fund 8825 Crisis CoAg COVID19 Workforce

001-10-0017	Wages-Overtime	\$ 1,750.19
001-10-0146	Wages-School Liaison	\$ 2,174.04
001-10-0201	Employer Social Security	\$ 379.91
001-10-0202	Group Health Insurance	\$ 16.13
001-10-0204	Employer PERF	\$ 8.35
001-20-0011	Supplies	\$ 927.90
001-30-0011	Professional Services	\$ 2,398.88
001-30-0073	Travel/Mileage	\$ 4,355.00
001-30-0074	Training	\$ 4,269.00

Fund 8826 Domestic Cannabis Eradication & Suppression

001-30-0074	Training	\$ 1,500.00
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Fund 8950 American Rescue Plan (ARP)

002-30-0010	2.10-Aid to Non Profit Organization	\$ 69,381.04
006-40-0003	6.1-Clerk-Voting Machine	\$ 263,200.00
007-30-0002	7.3-Transfer to Other Unit of Govt	\$ 84,145.28

Fund 8951 ARPA-Lead Level Reduction

001-30-0010	Case Management Services	\$ 4,558.97
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Fund 9014 COVID19 Ins Reimb

001-20-0011	Supplies	\$ 68,262.31
001-30-0010	Contractual	\$ 20,567.73
001-30-0074	Training	\$ 4,999.99
001-30-0080	Printing & Advertising	\$ 4,634.99

Fund 9015 IOCS Problem-Solving Court PSC

001-20-0012	Incentives	\$ 1,125.00
001-20-0014	Participant Needs	\$ 350.20
001-20-0015	Drug Testing Supplies	\$ 191.33

James Masterson moved, second by Nicole Cox, to approve Ordinance 2025-3: An Ordinance of the Marshall County Council Encumbering 2024 Funds for 2025 Budget Year as presented.

Motion carried 7-0.

Ordinance 2025-4(1): Amending Salary Ordinance 2024-23: Will Patterson moved, second by Brandon Schadek, to approve Ordinance 2025-4(1): Amending Salary Ordinance 2024-23, Section: Marshall County Probation Department, Fund 1000-273, adjusting one (1) Probation Officer (AS) hourly rate to \$32.13; adjusting one (1) Probation Officer (LH) hourly rate to \$32.13; and replacing one (1) Probation Officer (BF) with one (1) Probation Officer (BG) hourly rate of \$42.76, to be effective January 1, 2025. Motion carried 7-0.

Minutes of December 12, 2024: **Deborah Johnson moved, second by Nicole Cox, to approve the meeting minutes of December 12, 2024 as presented. Motion carried 7-0.**

Minutes of December 30, 2024: **James Masterson moved, second by Nicole Cox, to approve the meeting minutes of December 30, 2024 as presented. Motion carried 6-0-1, with Will Patterson abstaining.**

Lebbin Law Engagement for Legal Services: **Deborah Johnson moved, second by James Masterson, to approve the Lebbin Law Engagement for Legal Services as presented. Motion carried 7-0.**

Lebbin Law Claim: **Nicole Cox moved, second by Will Patterson, to approve the submission of a Lebbin Law invoice in the amount of \$3,344.54. Motion carried 7-0.**

Cender Dalton Claim: **James Masterson moved, second by Deborah Johnson, to approve the submission of a Cender Dalton invoice in the amount of \$657.50. Motion carried 7-0.**

Board Appointments: Vice President Cox presented the following list of board appointments for consideration:

Board	Appointee	Term	Term Expiration
Marshall County Plan Commission	Deborah Johnson	1 year	December 31, 2025
Alcohol & Tobacco Commission	Maria Keller	1 year	December 31, 2025
MACOG	Tim Harman	1 year	December 31, 2025
Culver Economic Development	Shannon Lunetta	1 year	December 31, 2025
Fair Board	Becky Carswell	1 year	December 31, 2025
Extension	Will Patterson	1 year	December 31, 2025
EMA Advisory Board	Steve Gorski	1 year	December 31, 2025
Technology Committee	Brandon Schadek	1 year	December 31, 2025
Central Dispatch	Nicole Cox	1 year	December 31, 2025
	Tim Harman	1 year	December 31, 2025
Solid Waste	Steve Gorski	1 year	December 31, 2025
Unsafe Building	James Masterson	1 year	December 31, 2025
LEPC	Steve Gorski	1 year	December 31, 2025
Courthouse Security	Will Patterson	1 year	December 31, 2025
Subcommittee: Highway	Brandon Schadek	1 year	December 31, 2025
	James Masterson	1 year	December 31, 2025
	Steve Gorski	1 year	December 31, 2025
Subcommittee: Budget/Finance	Tim Harman	1 year	December 31, 2025
	Deborah Johnson	1 year	December 31, 2025
	Nicole Cox	1 year	December 31, 2025
Subcommittee: Job Class/Compensation	James Masterson	1 year	December 31, 2025
	Deborah Johnson	1 year	December 31, 2025
	Nicole Cox	1 year	December 31, 2025
ONE Marshall County	Nicholas Witwer	1 year	December 31, 2025

Deborah Johnson moved, second by Steve Gorski, to approve the board appointments as presented. Motion carried 7-0.

Department First Point of Contact Representatives: Vice President Cox presented the following list of first point of contact representatives for consideration:

Department	Council Representative
Assessor	James Masterson
Auditor	Nicole Cox
Building Inspector	Steve Gorski
Judiciary	Brandon Schadek
Clerk	James Masterson
Commissioners	Tim Harman
Community Corrections	Brandon Schadek
Coroner	Nicole Cox
EMA	Steve Gorski
Extension	Will Patterson
Health	Deborah Johnson
Highway	James Masterson
Plan Commission/BZA	Deborah Johnson
Probation	Brandon Schadek
Museum	Will Patterson
Prosecutor	Nicole Cox
Recorder	Deborah Johnson
Sheriff/Jail	Steve Gorski
Soil & Water	Will Patterson
Surveyor	Deborah Johnson
IT	Brandon Schadek
Treasurer	Tim Harman
Veteran Services	James Masterson
Weights & Measures	Will Patterson

James Masterson moved, second by Deborah Johnson, to approve the Department First Point of Contact Representatives as presented. Motion carried 7-0.

Revised 2025 Council Meeting Schedule: Auditor Birchmeier explained the difficulty of holding a Commissioner and Council meeting in the same week and requested the Council meetings be changed back to the second Monday of the month. The adjustment to Thursday evening was originally made when the Council moved from day to evening meetings. **Deborah Johnson moved, second by Nicole Cox, to approve the Revised 2025 Marshall County Council Meeting Schedule as presented. Motion carried 7-0.**

PUBLIC INPUT

No public input was heard.

COUNCIL ITEMS - CONTINUED

Council/Commissioner Joint Work Session; **Tim Harman moved, second by Nicole Cox, to hold a Joint Work Session with the Commissioners at a time in February to be determined by the Commissioners. Motion carried 7-0.**

Agenda Items: President Harman requested that Committee Reports be added as an agenda item.

Revised 2025 Council Meeting Schedule: Attorney Lebbin explained he has a scheduling conflict with the second Monday of the month in the evening. Jamie Fleury of the Pilot News expressed her appreciation for changing the date back to Monday and would prefer an earlier start time due to the City Council meeting the same evening. Following discussion, **Nicole Cox moved, second by Will Patterson, to rescind approval of the Revised 2025 Council Meeting Schedule. Motion carried 7-0.**

Deborah Johnson moved, second by Brandon Schadek, to approve revising the 2025 Council Meeting Schedule to the second Monday of the month beginning at 4:30 p.m. Motion carried 7-0.

ADJOURNMENT

With no further business to come before the Council, **the meeting was adjourned at 7:03 p.m. upon motion by Nicole Cox, second by Deborah Johnson. Motion carried 7-0.**

Tim Harman, President

Will Patterson

Nicole Cox, Vice President

Steve Gorski

James Masterson

Brandon Schadek

Deborah Johnson

Attest:

Angela C. Birchmeier, Auditor

MINUTES
MARSHALL COUNTY COUNCIL MEETING
MONDAY, FEBRUARY 10, 2025

BE IT REMEMBERED: That on Monday, February 10, 2025, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 4:30 p.m. pursuant to the call of the President. The board members present were President Tim Harman, Vice President Nicole Cox, James Masterson, Deborah Johnson, Will Patterson, Brandon Schadek, and Steve Gorski; Council Attorney Marcel Lebbin; and County Auditor, Angela C. Birchmeier. The meeting streamed live at <http://www.youtube.com/@MarshallCountyIN>, the Invocation was given by Brandon Schadek, the Pledge of Allegiance was said, and noting a quorum is present, the business at hand was heard.

PUBLIC INPUT ON AGENDA ITEMS

No public input concerning agenda items was heard.

MUSEUM

Museum Executive Director Sandy Garrison and Marshall County Historical Society Board President Mike Miley presented a recap of 2024 stating they hosted 7,500 visitors, participated in the Historic Home Tours, Ghost Walk, launched a new website, held Brown Bag Luncheons, hosted the Lincoln Highway Association, and created a long-range plan.

Director Garrison explained four cameras need to be replaced at the Museum and the Commissioners have approved the upgrade. She requested support of funding the cameras in the amount of \$4,025.50. **Tim Harman moved, second by Steve Gorski, to support an additional appropriation from the General Fund for the camera upgrade. Motion carried 7-0.**

SHERIFF DEPARTMENT

Sheriff Matt Hassel presented the Report of Receipts and Distribution of the Commissary Fund for the Period of July 1, 2024 through December 31, 2024. **Will Patterson moved, second by Nicole Cox, to accept the Report of Receipts and Distribution of the Commissary Fund for the Period of July 1, 2024 through December 31, 2024, as presented. Motion carried 7-0.**

Sheriff Hassel presented the 2025 Commissary Budget of \$305,000, explaining I.C. 36-8-10-21 identifies the allowable expenses. **Nicole Cox moved, second by Deborah Johnson, to approve the proposed 2025 Commissary Budget. Motion carried 7-0.**

Sheriff Hassel requested permission to apply for the Lake Enforcement DNR Grant in the amount of \$20,000. **Will Patterson moved, second by James Masterson, to allow the Sheriff to apply for the Lake Enforcement DNR Grant as presented. Motion carried 7-0.**

Sheriff Hassel explained that the Emergency Telephone 911 Fund 1222 is used to support nine employees. When the cash reserves were low, four employees were moved to the LIT Special Purpose Fund 1114. He explained the December 31, 2024 cash balance of Fund 1222 was \$298,832 and proposed moving two Turnkey/Dispatch positions back and requested a Salary

Ordinance amendment be prepared for the March meeting. **James Masterson moved, second by Brandon Schadek, to accept the recommendation. Motion carried 7-0.**

Sheriff Hassel stated that one of the Civil Process Servers has retired and requested an amendment to the Salary Ordinance for the LIT Special Purpose Fund by reducing the Civil Process Servers to one and increase the Turnkey/Dispatch positions by one. Discussion was held for the Job Classification and Compensation Committee to review the Turnkey/Dispatch job description and to include civil process duties.

HEALTH DEPARTMENT

Health Department Administrator Sandy Dunfee requested permission to apply for the Public Health Emergency Preparedness Grant. She explained this is the second year and the amount requested is \$25,000. **Brandon Schadek moved, second by Deborah Johnson, to allow the Health Department to apply for the Public Health Emergency Preparedness Grant as presented. Motion carried 7-0.**

EMA

EMA Director Jack Garner requested permission to apply for the BRIC Grant. He explained it is a federal grant through FEMA in the amount of \$10,000 to purchase and install a new flood gauge to be placed at State Road 10 and Deep Ditch east of Argos. The creek is prone to flooding, closing county roads and State Road 10. Early notice of rising water levels would help crews shut down roads before flooding begins. **James Masterson moved, second by Nicole Cox, to allow the EMA Director to apply for the BRIC Grant as presented. Motion carried 7-0.**

MARSHALL COUNTY ECONOMIC DEVELOPMENT CORPORATION

Marshall County Economic Development Corporation (MCEDC) President Greg Hildebrand provided a recap of 2024. He highlighted the estimated capital investment, unemployment rate of 4% for the county, 4.1% for the State of Indiana and 4.2% for the U.S., and average hourly wages of \$24.12 for the county, \$28.90 for the State of Indiana, and \$34.91 for the U.S. He also highlighted several projects: READI 2.0, US 30 and US 31 PROpel study and recommendations, housing studies, utility information, Regional Cities, Stellar, and READI 1 projects. He explained the area of focus for 2025 including industrial sites for development, housing, entrepreneur & development, county comprehensive plan, regional partnership, and county development for the future.

SUBCOMMITTEE REPORTS

Highway: A meeting has been scheduled for Wednesday.

Budget & Finance: No updates to report.

Job Classification & Compensation: The job classification review period is February through April 1st. No updates to report.

COUNCIL ITEMS

Ordinance 2025-1(2) Additional Appropriations: Notice of Proposed Additional Appropriation was advertised in the Pilot News, posted on the county website, and bulletin boards on January 30, 2025.

General Fund/Sheriff (1000-005): James Masterson moved, second by Will Patterson, to approve the additional appropriation request of \$969.50 into Vehicle Repair. Motion carried 7-0.

Cum Bridge (1135): Nicole Cox moved, second by Steve Gorski, to approve the additional appropriation request of \$122,000 into Machinery & Equipment. Motion carried 7-0.

Bridge 232 – Randolph Street (8111): Nicole Cox moved, second by Will Patterson, to approve the additional appropriation request of \$115,000 into Construction. Motion carried 7-0.

IOCS Pretrial Grant (9013-006): James Masterson moved, second by Nicole Cox, to approve the additional appropriation request of \$48,947 into Wages-Criminal Justice Intake Officer, \$54,107 into Wages-Probation Officer Pretrial; \$7,883.64 into Employer Social Security; \$184 into Group Life Insurance; \$11,542.05 into Employer PERF; \$500 into Staff Training; and \$23,994.31 into Group Health Insurance. Motion carried 7-0.

Ordinance 2025-2(1): Transfer of Appropriations:

General Fund/Circuit Court (1000-232): Deborah Johnson moved, second by Nicole Cox, to approve the transfer of \$2,187.20 from Unified Law Library into Equipment Maintenance and Repair. Motion carried 7-0.

MVH/MVH Restricted (1176/1173): Steve Gorski moved, second by Will Patterson, to approve the following transfers from MVH into MVH Restricted: \$10,000 Wages-Overtime; \$320,000 Wages-Area Leaders; \$27,000 Wages-Road Foreman; \$240,000 Wages-Heavy Equipment Operator; \$70,000 Employer PERF; \$10,000 Other Operating Supplies; \$600,000 Bituminous; \$20,000 Paint; \$20,000 Road Signs; \$40,000 Employer Social Security; \$40,000 Group Health Insurance; and \$200,000 Vehicle Maintenance Supplies. Motion carried 7-0.

Medical Benefits Self Insurance (4702): Nicole Cox moved, second by James Masterson, to approve the transfer of \$60,000 from Auxiant-True Rx Weekly into Sharx. Motion carried 7-0.

CDBG-Owner Occupied Rehab Project (8113): Nicole Cox moved, second by Deborah Johnson, to approve the transfer of \$5,369.59 from Home #12-19475 9C Road and \$499.23 from Home #14-1498 Oak Road; with \$3,786 into Program Administration Services; \$231.44 into Home #10-905 Center Street; \$639.03 into Home #11-609 West Washington Street; and \$1,212.35 into Home #16-10199 Queen Road. Motion carried 7-0.

COVID19 Insurance Reimbursement (9014): Will Patterson moved, second by Nicole Cox, to approve the transfer of \$20,567.73 from Contractual into Other Capital Outlays-Building; \$4,999.99 from Training into Other Capital Outlays-Building; \$4,634.99 from Printing & Advertising into Other Capital Outlays-Building; and \$68,262.31 from Supplies into Other Capital Outlays-Building. Motion carried 7-0.

Ordinance 2025-5(1): Establish New County Fund 9016 IOCS Court Reform: Nicole Cox moved, second by Will Patterson, to approve Ordinance 2025-5(1): Establish New County Fund 9016 IOCS Court Reform. Motion carried 7-0.

Minutes of January 9, 2025: Deborah Johnson moved, second by James Masterson, to approve the meeting minutes of January 9, 2025, as presented. Motion carried 7-0.

Lebbin Law Invoice: Nicole Cox moved, second by Will Patterson, to approve the submission of Lebbin Law invoice #1670 in the amount of \$2,605. Motion carried 7-0.

Resolution 2025-2: A Resolution of the Marshall County Council Expressing Interest in the Purchase of Specified Real Property: **Deborah Johnson moved, second Will Patterson, to approve Resolution 2025-2: A Resolution of the Marshall County Council Expressing Interest in the Purchase of Specified Real Property. Motion carried 7-0.**

Clerk Support of Additional Appropriation: Council Member Masterson explained the Clerk's request for support of an additional appropriation in the General Fund for part-time clerical in the amount of \$10,000. This position would be assigned to collections of outstanding traffic tickets, criminal fines and fees, and court costs. **James Masterson moved, second by Steve Gorski, to support the additional appropriation request as presented. Motion carried 6-0.**
Member Deborah Johnson excused herself from the meeting at 5:52 pm.

PUBLIC INPUT

No public input was heard.

COUNCIL ITEMS - CONTINUED

Revise 2025 Council Meeting Schedule: **Nicole Cox moved, second by Will Patterson, to adjust the meeting time of the meeting from 4:30 p.m. to 5:30 p.m. Motion carried 6-0.**

ADJOURNMENT

With no further business to come before the Council, **the meeting was adjourned at 5:55 p.m. upon motion by James Masterson, second by Nicole Cox. Motion carried 6-0.**

Tim Harman, President

Will Patterson

Nicole Cox, Vice President

Steve Gorski

James Masterson

Brandon Schadek

Deborah Johnson

Attest:

Angela C. Birchmeier, Auditor

MINUTES
MARSHALL COUNTY COUNCIL MEETING
MONDAY, MARCH 10, 2025

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PUBLIC INPUT ON AGENDA ITEMS

No public input concerning agenda items was heard.

ATTORNEY REPORT

Council v Commissioners & Tamarack Solar: The special judge dismissed the case without prejudice.

SUBCOMMITTEE REPORTS

Highway: Member Gorski reported that a meeting was held on February 10th with Superintendent Peters, Council members Gorski, Masterson, and Schadek, and Auditor Birchmeier. The financials, impact of inflation, leasing vs. buying, Pavement Surface Evaluation Rating (PASER) study, and the challenges of maintenance on the equipment and vehicles were discussed. The next meeting will be held on March 12th at 9:00 am.

Budget & Finance: President Harman reported that a meeting has not been held. He provided members with a spreadsheet of 2025 Cash Balances for Key Funds. The cash balance of the following funds was listed: General, Rainy Day, LIT Special Purpose, 911, Central Dispatch, Local Road & Street, MVH, MVH Restricted, Health, Health First Indiana, Clerks Record Perpetuation, and Cum Cap Development.

Job Classification & Compensation: Member Cox reported that a meeting was held on February 27th with Council members Masterson, Cox, and Johnson, Human Resources Administrator Daake, and Auditor Birchmeier. The following requests were discussed:

- Maintenance Department: Supervisor job description.
- Plan Commission: Director and Administrative Assistant job descriptions.
- Health Department: Two new job descriptions for grant funded positions of Tobacco Control and Tobacco Youth Coordinator. Addition of two new personnel for the Clerk Registrar II and Public Health Nurse positions.
- Sheriff: In the LIT Special Purpose fund, reduce Civil Process Server to one position, reduce Turnkey/Dispatcher by one position, and increase the Turnkey/Dispatcher by two positions in the Emergency Telephone fund.

The committee provided a favorable recommendation for the Sheriff's request. The Health Department decided not to pursue the grant and withdrew its request for two new job descriptions.

MARSHALL COUNTY HOPE

Linda Yoder and Annette Haining presented a flow chart of Marshall County HOPE Substance Abuse Needs Assessment. Ms. Yoder stated there are an estimated 6,640 people (age 18+) with a substance abuse disorder in Marshall County and there are 4,794 adults needing substance abuse treatment but are not receiving it. The objectives of Marshall County HOPE are to be a county-wide hub for peer recovery services, to convene a consortium of community leaders and partners involved in supporting individuals in recovery, and to facilitate connection of individuals in recovery with community resources. Kenny Schoff explained his role as a Peer Recovery Coach, working with the Drug Court Team, Community Corrections, establishing Moral Reconciliation Therapy classes in the jail, and assisting individuals with housing needs. Marshall County HOPE has applied for, but has not received, their 501(c)(3) status from the Internal Revenue Service. Ms. Yoder requested the Council financially support Marshall County HOPE with the funds available in the Opioid Restricted fund, in the amount of \$191,131.08. She explained that Marshall County HOPE falls within four Approved Uses listed in Schedule B of the Exhibit E List of Opioid Remediation Uses. Attorney Lebbin explained that a decision cannot be made until the 501(c)(3) is established. **Tim Harman moved, second by Will Patterson, to table the request to allow the Commissioners and Council time to review. Motion carried 6-0.**

HEALTH DEPARTMENT

Board of Commissioners President Stan Klotz stated following approval of the appropriations by Council this evening, the paperwork may be signed for the purchase of the Bowen Building. The purchase price is \$450,000 with \$250,000 down and \$100,000 payments in years two and three. Discussion was held concerning the Health Department's appropriation of \$100,000 for services and repairs.

BOARD OF COMMISSIONERS

Ordinance 2025-12: Board of Commissioners President Stan Klotz presented Ordinance 2025-12: An Ordinance of the Marshall County Council Establishing the Marshall County Public Safety Grant Program and Associated New County Fund 9017, Public Safety Grant. The Council may appropriate a designated amount for use in the Program. The Commissioners will establish the terms for the grant administration. Generally, 80% of the annual appropriation will be disbursed in equal shares to the following units: Town of Argos for the Argos Fire Protection Territory, Town of Bourbon for the Bourbon Fire and EMS, Town of Bremen for the Bremen Fire Department, Town of Culver for the Culver Union Township Fire Department, North Township for the LaPaz North Township Fire Department, City of Plymouth for the Plymouth Fire Department, Polk Township for the Polk Township Fire Department, and Tippecanoe Township for the Tippecanoe Township Fire Department. The remaining 20% shall be available to the departments to apply on a first come first served basis for the purpose of special equipment or other capital assets used in Fire and EMS service.

John Grolich expressed concern to the Board regarding the first come first served basis language and suggested that it be removed or replaced. He thanked both Council and Commissioners for their support. **Tim Harman moved, second by Brandon Schadek, to strike "on a first come first served basis" and approve Ordinance 2025-12: An Ordinance of the Marshall County Council Establishing the Marshall County Public Safety Grant Program and Associated New County Fund. Motion carried 6-0.**

Plan Commission Additional Appropriation: Commissioner Kotz explained the additional appropriation request to be heard for the \$15,000 in the Plan Commission budget for Contractual Services is to allow the Plan Commission Board to enter into a contractual relationship to assist with preparing the cases for meetings.

COUNCIL ITEMS

Ordinance 2025-1(3) Additional Appropriations: Notice of Proposed Additional Appropriation was advertised in the Pilot News, posted on the county website, and bulletin boards on February 27, 2025.

General Fund/Clerk (1000-001): **Steve Gorski moved, second by Deborah Johnson, to approve the additional appropriation request of \$10,000 into Wages-Clerical.**

Motion carried 6-0.

General Fund/Treasurer (1000-003): **Steve Gorski moved, second by Deborah Johnson, to approve the additional appropriation request of \$4,101 into Wages-Deputies.**

Motion carried 6-0.

General Fund/BZA (1000-078): **Steve Gorski moved, second by Deborah Johnson, to approve the additional appropriation request of \$10,000 into Legal Services.**

Motion carried 6-0.

General Fund/Plan Commission (1000-079): **Steve Gorski moved, second by Deborah Johnson, to approve the additional appropriation request of \$15,000 into Contractual Services. Motion carried 6-0.**

General Fund/Probation (1000-273): **Steve Gorski moved, second by Deborah Johnson, to approve the additional appropriation request of \$6,000 into Urinalysis Supplies.**

Motion carried 6-0.

LIT Special Purpose (1114): **Nicole Cox moved, second by Will Patterson, to approve the additional appropriation request of \$45,000 into Group Health Insurance.**

Motion carried 6-0.

Statewide 911 (1222): **Steve Gorski moved, second by Nicole Cox, to approve the additional appropriation request of \$108,500 into Wages-Turnkey/Dispatcher; \$8,300 into Employer Social Security; and \$12,200 into Employer PERF. Motion carried 6-0.**

Marshall County Police Equipment (4011): **Deborah Johnson moved, second by Nicole Cox, to approve the additional appropriation request of \$13,808 into Machinery & Equipment.**

Motion carried 6-0.

Bridge Inspection/Inventory FY22-25 (8106): **Brandon Schadek moved, second by Will Patterson, to approve the additional appropriation request of \$88,980 into Bridge Insp/Inv FY22-25. Motion carried 6-0.**

Crisis CoAg Covid 19 (8825): **Nicole Cox moved, second by Steve Gorski, to approve the additional appropriation request of \$10,000 into Wages-Overtime; \$50,000 into Wages-School Liaison; \$3,800 into Employer Social Security; \$12,000 into Group Health Insurance; \$1,000 into Group Life Insurance; \$6,000 into Employer PERF; \$20,000 into Supplies; \$10,000 into Professional Services; \$10,000 into Travel/Mileage; and \$10,737.66 into Training. Motion carried 6-0.**

ARPA Lead Level Reduction (8951): **Nicole Cox moved, second by Will Patterson, to approve the additional appropriation request of \$2,279.48 into Other Operating Supplies.**

Motion carried 6-0.

COVID-19 Insurance Reimbursement (9014): **Deborah Johnson moved, second by Nicole Cox, to approve the additional appropriation request of \$141,740.39 into Other Capital Outlays-Building. Motion carried 6-0.**

Ordinance 2025-2(2): Transfer of Appropriations:

Community Corrections Project Income (1122-009): Nicole Cox moved, second by Will Patterson, to approve the transfer of \$78,674.07 from Electronic Monitoring Equipment into Monitoring Fees-Adult. Motion carried 6-0.

Local Public Health Services (1161): Nicole Cox moved, second by Will Patterson, to approve the transfer of \$20,000 from Operating Supplies into Office Equipment. Motion carried 6-0.

MVH (1176): Steve Gorski moved, second by Deborah Johnson, to approve the transfer of \$10 from Office Supplies into Postage. Motion carried 6-0.

MVH (1176): Nicole Cox moved, second by Deborah Johnson, to approve the transfer of \$10,000 from Vehicle Maintenance Supplies into Truck & Tractor Repair. Motion carried 6-0.

Medical Benefits Self Insurance (4702): Steve Gorski moved, second by Nicole Cox, to approve the transfer of \$13,850 from Auxiant-True Rx Weekly into Paradigm Holdings. Motion carried 6-0.

Ordinance 2025-4(2): Amending Salary Ordinance 2024-23: Marshall County Sheriff, Fund 1114 LIT Special Purpose, reducing to 23 Turnkey/Dispatcher and reducing to 1 Civil Process Server; and Statewide 911 Fund 1222, increasing to 6 Turnkey/Dispatcher. Brandon Schadek moved, second by Nicole Cox, to approve Ordinance 2025-4(2): Amending Salary Ordinance 2024-23. Motion carried 6-0.

Ordinance 2025-5(2): Establish New County Fund 8120 20.205 Countywide Striping Initiative: Will Patterson moved, second by Deborah Johnson, to approve Ordinance 2025-5(2): Establish New County Fund 8120 20.205 Countywide Striping Initiative. Motion carried 6-0.

Resolution 2025-3: A Resolution of the Marshall County Council Requesting a Statutory Change to IC 6-3.6-7-14: Additional Rate for Criminal Justice Facilities: President Harman explained the request is to the Indiana General Assembly to allow, as an additional use, any funds remaining in the LIT Special Purpose fund, when the bond issued is retired, to include jail operations. Nicole Cox moved, second Brandon Schadek, to approve Resolution 2025-3: A Resolution of the Marshall County Council Requesting a Statutory Change to IC 6-3.6-7-14: Additional Rate for Criminal Justice Facilities. Motion carried 6-0.

Minutes of February 10, 2025: Will Patterson moved, second by Brandon Schadek, to approve the meeting minutes of February 10, 2025, as presented. Motion carried 6-0.

Lebbin Law Invoice: Will Patterson moved, second by Deborah Johnson, to approve the submission of Lebbin Law invoice #1686 in the amount of \$1,240. Motion carried 6-0.

PUBLIC INPUT

Board of Commissioners President Stan Klotz stated that the Commissioners met with Gibson Insurance and Signos concerning the possible implementation of a tiered participation in a glucose monitoring program. The cost is \$597 per person per quarter and would be implemented to help employees make good health decisions and to lower prescription costs.

Indiana Secretary of State Diego Morales will be in the Commissioners Room 203 on Thursday, March 13th from 2:15 p.m. to 2:45 pm for a meet and greet session.

COUNCIL ITEMS - CONTINUED

Opioid Restricted Fund: Discussion was held concerning members presenting suggestions at the next Council meeting, without scheduling a joint work session.

ADJOURNMENT

With no further business to come before the Council, **the meeting was adjourned at 6:54 p.m. upon motion by Nicole Cox, second by Deborah Johnson. Motion carried 6-0.**

Tim Harman, President

Will Patterson

Nicole Cox, Vice President

Steve Gorski

James Masterson

Brandon Schadek

Deborah Johnson

Attest:

Angela C. Birchmeier, Auditor

MINUTES
MARSHALL COUNTY COUNCIL MEETING
MONDAY, APRIL 14, 2025

BE IT REMEMBERED: That on Monday, April 14, 2025, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 5:30 p.m. pursuant to the call of the President. The board members present were President Tim Harman, Vice President Nicole Cox, James Masterson, Deborah Johnson, Will Patterson, Brandon Schadek, and Steve Gorski; Council Attorney Marcel Lebbin; and County Auditor, Angela C. Birchmeier. The meeting streamed live at <http://www.youtube.com/@MarshallCountyIN>, the Invocation was given by Pastor Andrew Hostetler, the Pledge of Allegiance was said, and noting a quorum is present, the business at hand was heard.

PUBLIC INPUT ON AGENDA ITEMS

No public input concerning agenda items was heard.

ATTORNEY REPORT

Transfer of Power: The Commissioners and Attorney Surrisi have reached out to explore the option of transferring legislative duties to the Council under I.C. 36-2-3.5-1.

Not-for-Profit Donations: The Commissioners have requested the Council develop a policy for not-for-profit agencies to provide financial reports.

CASA Program: The restricted opioid funding may be used in certain situations, kids and/or parent/guardian addiction, to support CASA.

MARSHALL COUNTY ECONOMIC DEVELOPMENT CORPORATION

Marshall County Economic Development Corporation President/CEO Greg Hildebrand presented the 2024 Annual Report and the 1st quarter review of 2025. He stated that the economy is growing, and several expansion plans being considered are beginning to come to fruition. The consensus of the manufacturers regarding tariffs is uncertainty, which is a problem. He provided an update on several projects around the county, including the Dr. Bardwell Aquatic Center. He stated that no MCEDC funds from any investors either public or private were used to construct or operate the aquatic center.

SUBCOMMITTEE REPORTS

Highway: Member Gorski reported that a meeting was held on April 10th with Superintendent Peters, Council members Gorski, Masterson, and Schadek, Commissioner Klotz and Auditor Birchmeier. Discussion was held concerning the Community Crossings bid packets, the DLGF 2025 budget cuts, the need for additional funding, and revenue options.

Highway Superintendent Jason Peters presented two draft options for road work and additional paving projects. He indicated \$1 million was needed for in-house projects and an additional \$1 million to continue the road program.

Subcommittee members stated they were not in favor of the second \$1 million due to the unknown costs of the pending lawsuit, the impact of Senate Bill 1, and other department needs.

Superintendent Peters then requested a review of job descriptions. Member Cox explained that the open enrollment period ends on April 30th, and he should submit his request.

Budget & Finance: President Harman provided members with a spreadsheet of 2025 Cash Balances for Key Funds.

Job Classification & Compensation: Member Cox reported that a meeting was held on April 11th with Council members Masterson, Cox, and Johnson, Human Resources Administrator Daake, and Auditor Birchmeier. The following requests were discussed:

- Health Department: Requesting an additional Clerk/Registrar and they withdrew the request for an additional Public Health Nurse.
- Recorder: Requesting additional full-time position, to be paid from Recorder Perpetuation Fund.
- Sheriff: Update to the Communication Supervisor's job description.

The next meeting will be April 28th.

COUNCIL ITEMS

Ordinance 2025-1(4) Additional Appropriations: Notice of Proposed Additional Appropriation was advertised in the Pilot News, posted on the county website, and bulletin boards on March 27, 2025.

General Fund/Commissioners (1000-068): **Will Patterson moved, second by James Masterson, to approve the additional appropriation request of \$75,000 into Dustin's Place.** Discussion was held concerning whether the use of taxpayer funds should be used to support non-profit agencies. **Motion carried 6-1, with Nicole Cox voting no.**

Cum Cap Development (1138): **Nicole Cox moved, second by Will Patterson, to approve the additional appropriation request of \$27,744 into Security Systems. Motion carried 7-0.**

GAL/CASA (1213): **Steve Gorski moved, second by James Masterson, to approve the additional appropriation request of \$1,500 into Capacity Grant Supplies and \$4,443 into Capacity Grant Services. Motion carried 7-0.**

Emergency 911 (1222): **Nicole Cox moved, second by Deborah Johnson, to approve the additional appropriation request of \$21,522.68 into Equipment Maintenance & Repair. Motion carried 7-0.**

Ordinance 2025-2(3): Transfer of Appropriations:

General/Human Resources (1000-017): **Deborah Johnson moved, second by Nicole Cox, to approve the transfer of \$6,200 from Office Supplies and \$650 from Travel/Mileage into Office Equipment. Motion carried 7-0.**

General/Museum (1000-174): **James Masterson moved, second by Steve Gorski, to approve the transfer of \$300 from Operating Supplies into Wages-Longevity. Motion carried 7-0.**

MVH Restricted (1173): **Deborah Johnson moved, second by Nicole Cox, to approve the transfer of \$250,000 from Bituminous into Stone, Gravel, Aggregates. Motion carried 7-0.**

MVH (1176): James Masterson moved, second by Nicole Cox, to approve the transfer of \$40,300 from Other Operating Supplies and \$11,900 from Paint into Sodium Chloride (Salt). Motion carried 7-0.

Ordinance 2025-4(3): Amending Salary Ordinance 2024-23: Marshall County Circuit Court, Fund 1000-232 Circuit Court, adding one Interim Court Administrator/Assistant Court Reporter/Bailiff, full-time, COMOT5, Non-exempt, at \$27.42 per hour from April 3, 2025 through April 11, 2025. James Masterson moved, second by Nicole Cox, to approve Ordinance 2025-4(3): Amending Salary Ordinance 2024-23. Motion carried 7-0.

Ordinance 2025-5(3): Establish New County Fund 9018 Title IV-E Incentive Payment Program: Deborah Johnson moved, second by Nicole Cox, to approve Ordinance 2025-5(3): Establish New County Fund 9018 Title IV-E Incentive Payment Program. Motion carried 7-0.

Ordinance 2025-13: Dormant Funds: Auditor Birchmeier explained that five county funds have been inactive or dormant for several years and requests the cash balances totaling \$58,081.16 be transferred to the County General Fund. Brandon Schadek moved, second Nicole Cox, to approve Ordinance 2025-13: Dormant Funds. Motion carried 7-0.

Resolution 2025-4: A Joint Resolution of the Marshall County Board of Commissioners and the Marshall County Council Honoring and celebrating the life and legacy of Congresswoman Jacqueline R. Walorski: Vice President Cox read the Resolution into the record, whereby in honor of Jackie Walorski, the portions of Old US 31 (Michigan Road) under the jurisdiction of Marshall County are hereafter dedicated to her memory and shall be honorarily marked "Jackie Walorski Road" from the St. Joseph County Line to the Fulton County Line. James Masterson moved, second by Deborah Johnson, to approve Resolution 2025-4: A Joint Resolution of the Marshall County Board of Commissioners and the Marshall County Council Honoring and celebrating the life and legacy of Congresswoman Jacqueline R. Walorski. Motion carried 7-0.

Minutes of March 10, 2025: Steve Gorski moved, second by Brandon Schadek, to approve the meeting minutes of March 10, 2025, as presented. Motion carried 6-0-1, with James Masterson abstaining.

Lebbin Law Invoice: Nicole Cox moved, second by Will Patterson, to approve the submission of Lebbin Law invoice #1711 in the amount of \$1,110. Motion carried 7-0.

Bourbon Public Library Appointment: Will Patterson moved, second by Steve Gorski, to approve the reappointment of Cheri Kilgore to the Bourbon Public Library Board for a four-year term, beginning May 1, 2025 and ending April 30, 2029. Motion carried 7-0.

PUBLIC INPUT

Board of Commissioners President Stan Klotz stated that the Commissioners are seeking bids for the HVAC and air handling systems in the new building located at 990 Illinois Street.

Commissioner Klotz also explained that the Plan Commission Board accepted a bid to clean up a property. There will be an additional appropriation request submitted at the May meeting for consideration.

COUNCIL ITEMS - CONTINUED

Public Safety Grant: The Council will be submitting a claim to move \$325,008.64 from the General Fund to the newly established grant fund. The Commissioners will be submitting an additional appropriation request to be considered at the May meeting.

ADJOURNMENT

With no further business to come before the Council, **the meeting was adjourned at 7:06 p.m. upon motion by Nicole Cox, second by Deborah Johnson. Motion carried 7-0.**

Tim Harman, President

Will Patterson

Nicole Cox, Vice President

Steve Gorski

James Masterson

Brandon Schadek

Deborah Johnson

Attest:

Angela C. Birchmeier, Auditor

MINUTES
MARSHALL COUNTY COUNCIL MEETING
MONDAY, MAY 12, 2025

BE IT REMEMBERED: That on Monday, May 12, 2025, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 5:30 p.m. pursuant to the call of the President. The board members present were President Tim Harman, Vice President Nicole Cox, James Masterson, Deborah Johnson, Will Patterson, Brandon Schadek, and Steve Gorski; Council Attorney Marcel Lebbin; and County Auditor, Angela C. Birchmeier. The meeting streamed live at <http://www.youtube.com/@MarshallCountyIN>, the Invocation was given by Brandon Schadek, the Pledge of Allegiance was said, and noting a quorum is present, the business at hand was heard.

PUBLIC INPUT ON AGENDA ITEMS

Board of Commissioners President Stan Klotz introduced Nick Witwer as the new Plan Commission Director. Discussion was held concerning the Plan Commission additional appropriation request for Property Cleanup to be heard later in the meeting, a judgment order for another property with an estimated cost of \$18,000, the possibility of four more properties with an estimated cost of \$40,000, and whether Council would support the additional costs.

Brandon Schadek moved, second by James Masterson, to support the Plan Commission in the clean up effort and \$65,000 in future additional appropriation requests.

Motion carried 7-0.

ATTORNEY REPORT

Attorney Lebbin did not have anything new to report.

MUSEUM

Museum Director Sandy Garrison presented the quarterly report. Highlighting the exhibits, Brown Bag Luncheon, Marshall County America 250 kickoff, the Covered Wagon Program, and many more programs and events. She also shared a copy of *From Crossroads to Communities: An Updated History of Marshall County, Indiana* by Dr. Don S. Balka.

COUNCIL ON AGING

Council on Aging Executive Director Janis Holiday requested permission to apply for Section 5311/5339 Rural Public Transit, FTA/INDOT funding. She stated the Section 5311 operating budget for 2026 is \$678,838. The estimated revenue is \$57,000, federal share is \$310,919 and a local match of \$310,919, including the state share of \$57,707.

The grant application will also include a Section 5339 capital projects request for \$150,000 to purchase two replacement low-floor minivans. The grant is 85% federally funded (\$127,500) with a 15% match (\$22,500). All required matching funds will be secured by Marshall County Council on Aging. **Nicole Cox moved, second by Deborah Johnson, to support the submission of the grant request under Section 5311/5339 of the Federal Transit Act, as amended and presented. Motion carried 7-0.**

MARSHALL COUNTY ECONOMIC DEVELOPMENT COMMISSION

Marshall County Economic Development Corporation President/CEO Greg Hildebrand and Kevin Berger of Easterday Construction discussed an abatement request for a low income housing project. It was explained that an Indiana Housing & Community Development Authority (ICHDA) grant application will open in July, and the tax abatement would be considered as a match. The abatement request is submitted by Bradley Company, the management company for Garden Court, Inc., who is working with the landowner, Michael Relos, for property located at 10052 Olive Trail, Plymouth, to be developed by Easterday Construction. The abatement would be effective upon the award of the grant and transfer of the property. There is a possibility that the City of Plymouth would annex the property due to utilities. Discussion was held concerning environmental studies. **Tim Harman moved, second by Brandon Schadek, to support the abatement request if the project is awarded by the State. Motion carried 7-0.**

HIGHWAY DEPARTMENT

Highway Department Superintendent Jason Peters explained that the pothole filler is in the shop being repaired and requested support to purchase a second machine. The cost of the new equipment is \$99,500. Board of Commissioners Vice President Jesse Bohannon spoke in favor of the purchase explaining another piece of equipment is being sold and should cover the cost of the new equipment. Discussion was held concerning the use of the original machine and the sale of other equipment. **Tim Harman moved, second by Will Patterson, to support the purchase of the new equipment from the General Fund in the amount of \$99,500. A roll call vote was taken Gorski-Nay; Schadek-Nay; Patterson-Aye; Harman-Aye; Cox-Nay; Johnson-Aye; Masterson-Nay. Motion denied 4-3.**

SUBCOMMITTEE REPORTS

Budget & Finance: President Harman provided members with a spreadsheet of 2025 Cash Balances for Key Funds. A subcommittee meeting has not been held.

Highway: Member Gorski reported a subcommittee meeting will be held this Wednesday.

Job Classification & Compensation: Member Cox stated the subcommittee has reviewed requests by the Highway Department, CASA, and Court Security. The period to request a classification change opened on February 1st and ended on April 30th.

COUNCIL ITEMS

Ordinance 2025-1(5) Additional Appropriations: Notice of Proposed Additional Appropriation was advertised in the Pilot News, posted on the county website, and bulletin boards on May 1, 2025.

General Fund/Sheriff (1000-005): **Steve Gorski moved, second by Deborah Johnson, to approve the additional appropriation request of \$20,750 into Vehicle Accessories. Motion carried 7-0.**

General Fund/Council (1000-061): **Steve Gorski moved, second by Deborah Johnson, to approve the additional appropriation request of \$325,008.64 into Public Safety Grant Program. Motion carried 7-0.**

General Fund/Commissioners (1000-068): **Steve Gorski moved, second by Deborah Johnson, to approve the additional appropriation request of \$225,000 into Stone, Gravel, Aggregates; \$761,236.95 into Bituminous; and \$13,763.05 into Community Crossings Match. Motion carried 7-0.**

General Fund/BZA (1000-078): Steve Gorski moved, second by Deborah Johnson, to approve the additional appropriation request of \$15,000 into Legal Services. Motion carried 7-0.

General Fund/Plan Commission (1000-079): Steve Gorski moved, second by Deborah Johnson, to approve the additional appropriation request of \$15,000 into Property Cleanup. Motion carried 7-0.

General Fund/Circuit (1000-232): Steve Gorski moved, second by Deborah Johnson, to approve the additional appropriation request of \$6,400 into Wages-Court Administrator. Motion carried 7-0.

Local Public Health Services (1161): Nicole Cox moved, second by James Masterson, to approve the additional appropriation request of \$38,585 into Other Capital Outlays-Building. Motion carried 7-0.

Countywide Striping Initiative (8120): Steve Gorski moved, second by Brandon Schadek, to approve the additional appropriation request of \$54,000 into Preliminary Engineering and \$396,000 into Construction. Motion carried 7-0.

Court Reform Grant (9016-001): James Masterson moved, second by Nicole Cox, to approve the additional appropriation request of \$1,500 into Equipment Maintenance and Repair and \$3,760 into Office Equipment. Motion carried 7-0.

Court Reform Grant (9016-002): James Masterson moved, second by Nicole Cox, to approve the additional appropriation request of \$40,000 into Office Equipment. Motion carried 7-0.

Public Safety Grant (9017): Brandon Schadek moved, second by Nicole Cox, to approve the additional appropriation request of \$50,000 into Town of Culver Annual Support; \$50,000 into North Township Annual Support; \$50,000 into City of Plymouth Annual Support; \$25,008.64 into Polk Township Annual Support; \$50,000 into Town of Bremen Annual Support; and \$100,000 into Special Equipment or Projects. Motion carried 7-0.

Ordinance 2025-2(4): Transfer of Appropriations:

General/Probation (1000-273): James Masterson moved, second by Steve Gorski, to approve the transfer of \$6,645 from Wages-Counselor into Office Equipment. Motion carried 7-0.

Cum Cap Development (1138): Nicole Cox moved, second by Deborah Johnson, to approve the transfer of \$12,000 from Computer Equipment into Vehicle Purchase. Motion carried 7-0.

Firearms Training (1156): James Masterson moved, second by Nicole Cox, to approve the transfer of \$1,000 from Training into Firearms Equipment. Motion carried 7-0.

MVH / MVH Restricted (1176/1173): James Masterson moved, second by Nicole Cox, to approve the transfer of \$10,000 from MVH Wages-Heavy Equipment Operator PT into MVH Restricted Wages-Heavy Equipment Operator PT. Motion carried 7-0.

CDBG Owner Occupied Rehabilitation Project (8113): Steve Gorski moved, second by Deborah Johnson, to approve the transfer of \$5,625 from Home #12 – 19475 9C Road into Home #14 – 1498 Oak Road. Motion carried 7-0.

Minutes of April 14, 2025: James Masterson moved, second by Nicole Cox, to approve the meeting minutes of April 14, 2025, as presented. Motion carried 7-0.

Lebbin Law Invoice: Deborah Johnson moved, second by Nicole Cox, to approve the submission of Lebbin Law invoice #1730 in the amount of \$1,770. Motion carried 7-0.

Plymouth Economic Development Corporation Appointment: Nicole Cox moved, second by Steve Gorski, to appoint Nick Fisher to the Plymouth Economic Development Commission for the remainder of a one-year term ending January 31, 2026. Motion carried 7-0.

Abatement Requests:

Houin Family Farm LLC, Res. No 2016-13, CF-1/RP: **Nicole Cox moved, second by Will Patterson, to approve the abatement request as presented. Motion carried 7-0.**

Homestead Dairy Res. No. 2016-13 CF-1/PP: **Nicole Cox moved, second by Will Patterson, to approve the abatement request as presented. Motion carried 7-0.**

Faulkner Fabricating, Res. No. 2015-14, CF-1/PP; Faulkner Fabricating, Inc., Res. No. 2016-16, CF-1/PP; Center Street Properties, LLC, (Faulkner) Res. No. 2015-04, CF-1/RP; and Center Street Properties, LLC, (Faulkner) Res. No. 2016-16, CF-1/RP: **Deborah Johnson moved, second by Nicole Cox, to approve the abatement requests as presented. Motion carried 7-0.**

PUBLIC INPUT

Board of Commissioners President Stan Klotz stated that the courts received the Court Reform Grant to reconfigure the entrance to the Courthouse. There will be approximately a \$5,000 shortfall from the grant funding. He further explained that they would like to update the Treasurer's Office front counter and the cost is approximately \$20,000. The Buildings & Grounds budget will be able to cover the costs within the existing budget, but should any projects arise in the future there may be a shortfall due to these two additional projects. Discussion was held concerning possible projects yet to be completed this year and funding sources. **Will Patterson moved, second by Brandon Schadek, to support the construction projects in the Courthouse and Treasurer's Office from the General Fund Buildings & Grounds budget. Motion carried 7-0.**

John Grolich, Marshall County Fire Association, expressed appreciation for the Public Safety Grant.

ADJOURNMENT

With no further business coming before the Council, **the meeting was adjourned at 7:28 p.m. upon motion by Nicole Cox, second by Deborah Johnson. Motion carried 7-0.**

Tim Harman, President

Will Patterson

Nicole Cox, Vice President

Brandon Schadek

James Masterson

Greg Compton

Deborah Johnson

Attest:

Angela C. Birchmeier, Auditor

MINUTES
MARSHALL COUNTY COUNCIL MEETING
MONDAY, JUNE 9, 2025

BE IT REMEMBERED: That on Monday, June 9, 2025, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 5:30 p.m. pursuant to the call of the President. The board members present were President Tim Harman, Vice President Nicole Cox, James Masterson, Deborah Johnson, Will Patterson, Brandon Schadek, and Greg Compton; Council Attorney Marcel Lebbin; and County Auditor, Angela C. Birchmeier. The meeting streamed live at <http://www.youtube.com/@MarshallCountyIN>, the Invocation was given by Steve Cox, the Pledge of Allegiance was said, and noting a quorum is present, the business at hand was heard.

INTRODUCTION OF MEMBER GREG COMPTON

It was noted that Council member Steve Gorski resigned his position. The members welcomed Greg Compton, who provided a summary of his work and community service. He indicated that he would like to focus on developing revenues for the County by bringing and supporting industry.

PUBLIC INPUT ON AGENDA ITEMS

No public input on agenda items was heard.

ATTORNEY REPORT

Tamarack Solar: Litigation is still proceeding.

Public Funds Use Policy: Additional information may be presented next month.

CLERK

Clerk Jenny Bennitt expressed appreciation for the Council's approval of two part-time employees. She stated the prior full-time Records Deputy has been hired on a part-time basis to help with retention and records requests. A retired court employee has been hired to assist with collections. The first group of collections was for infractions, for calendar years 2016-2023 there is \$329,500 in outstanding fees from 1,900 past due violations. They have received 22 payments totaling \$3,600. The Clerk explained she is working with State Board of Accounts and the Judges to pursue criminal restitution and probation fees next.

SUBCOMMITTEE REPORTS

Highway: Member Masterson provided a summary of details discussed at the May 14th meeting. The topics included equipment, additional appropriations, and the road program. He explained that 3.2 miles have been added to the 2025 Road Program: 1C, from US 6 to County Line; Jarrah Road, from 3rd Road to 4A Road; Lilac Road, from 3rd Road to 4A Road; Linden Road, from US 6 to 1B Road; and Plymouth-LaPorte Trail, from Thorn Road to 3B Road. The next meeting will be held on Wednesday, June 11th.

Budget & Finance: President Harman provided a statement of the Cash Balances of Key Funds.

Job Classification & Compensation: Member Cox stated that a subcommittee meeting was held on June 4th with Members Johnson, Masterson, and Cox, Auditor Birchmeier, and Human Resources Administrator Jennifer Daake being present. Two job descriptions, Health Department Administrator and Highway Maintenance Technician, were sent to Waggoner, Irwin & Scheele (WIS) for review. Discussion was held concerning job description for Superior Court II Bailiff, Circuit Court Director of Marshall County CASA, Human Resources Administrator, and Recorder Second Deputy. Updated job descriptions were received from WIS for the Sheriff's Department Communications Supervisor and Plan Commission Administrative Assistant; the categories did not change. Flex time for exempt employees was also discussed, and recommendations will be shared with the Commissioners. The next meeting will be held on June 24th.

Health Department Interim Administrator Lisa Letsinger explained that previously there were two Public Health Nurses, currently there is only one. She explained that with the loss of obstetrics care in the County, the additional nurse would be a vital part of providing services as a patient navigator. She further explained that the Indiana Department of Health requires new positions to be posted for 30 days. Discussion was held concerning the funding of the position from Local Public Health Services Fund 1161. She requested support from the Council for the Health Department to hire an additional public health nurse. **James Masterson moved, second by Nicole Cox, to support the Health Department in the hiring of a second Public Health Nurse. Motion carried 7-0.**

Ordinance 2025-4(4) Amending Salary Ordinance 2024-25: Marshall County Probation Department, Fund 1000-273, adjusting one (1) Chief Probation Officer (AT), Full-time, SO, Exempt, at \$2,537.43 bi-weekly, effective June 5, 2025; and Marshall County Health Department, Fund 1159, removing one (1) Office Manager/Administrative Assistant and adding one (1) Clerk/Registrar I, Full-time, COMOT2, Non-exempt, at \$22.93 per hour, effective June 9, 2025. **Will Patterson moved, second by Deborah Johnson, to approve Ordinance 2025-4(4): Amending Salary Ordinance 2024-25, as presented. Motion carried 7-0.**

COUNCIL ITEMS

Ordinance 2025-1(6) Additional Appropriations: Notice of Proposed Additional Appropriation was advertised in the Pilot News, posted on the county website, and bulletin boards on May 29, 2025.

General Fund/BZA (1000-078): **Deborah Johnson moved, second by Brandon Schadek, to approve the additional appropriation request of \$25,000 into Legal Services. Motion carried 7-0.**

Cum Cap Development (1138): **Nicole Cox moved, second by Will Patterson, to approve the additional appropriation request of \$12,000 into Computer Equipment. Motion carried 7-0.**
Local Road & Street (1169): **James Masterson moved, second by Brandon Schadek, to approve the additional appropriation request of \$100,000 into Dust Control; and \$150,000 into Stone, Gravel, Aggregates. Motion carried 7-0.**

Statewide 911 (1222): **Will Patterson moved, second by Nicole Cox, to approve the additional appropriation request of \$1,900 into Wages-Longevity. Motion carried 7-0.**

Bridge 232 Randolph Street (8111): **James Masterson moved, second by Brandon Schadek, to approve the additional appropriation request of \$310,200 into Construction. Motion carried 7-0.**

Ordinance 2025-2(5): Transfer of Appropriations:

Health (1159): Nicole Cox moved, second by Will Patterson, to approve the transfer of \$18,300 from Wages-Department Head into Professional Services. Motion carried 7-0.

Medical Benefits Self Insurance (4702): Deborah Johnson moved, second by Nicole Cox to approve the transfer of \$5.10 from Paradigm Holdings into Signos. Motion carried 7-0.

Medical Benefits Self Insurance (4702): James Masterson moved, second by Nicole Cox to approve the transfer of \$18,000 from Health Clinic into Signos. Motion carried 7-0.

Solid Waste: Greg Compton moved, second by Nicole Cox, to approve the transfer of \$1,336.35 from Repairs & Maintnace into Technology. Motion carried 7-0.

Ordinance 2025-5(4): Establish New County Fund 4703 Dental Benefits Self Insurance:

Nicole Cox moved, second by Deborah Johnson, to approve Ordinance 2025-5(4): Establish New County Fund 4703 Dental Benefits Self Insurance. Motion carried 7-0.

Minutes of May 12, 2025: James Masterson moved, second by Will Patterson, to approve the meeting minutes of May 12, 2025, as presented. Motion carried 6-0-1, with Greg Compton abstaining.

Lebbin Law Invoice: Nicole Cox moved, second by Deborah Johnson, to approve the submission of Lebbin Law invoice #1746 in the amount of \$1,230. Motion carried 7-0.

BZA Appointment: James Masterson moved, second by Brandon Schadek, to appoint Angie Snyder to the BZA, to fill the unexpired term of Jim Kephart, ending December 31, 2027, pending the Attorney review of qualifications. Motion carried 7-0.

Plymouth Public Library Appointment: Greg Compton moved, second by Brandon Schadek, to approve the reappointment of Christine Morrow to the Plymouth Public Library Board for a four-year term, beginning July 1, 2025 and ending June 30, 2029. Motion carried 7-0.

BZA Alternate Appointment: Deborah Johnson moved, second by Will Patterson, to appoint Laura Brockway to the BZA, to fill the unexpired term of Joe Allyn, ending December 31, 2027, pending the Attorney review of qualifications. Motion carried 7-0.

Resolution 2025-7: A Resolution of the Marshall County Council Regarding the Transfer of Congressional School Funds to the State of Indiana: Auditor Birchmeier explained that the County holds and administers two funds, Congressional School Principal Fund and Congressional School Interest Fund. The Auditor is required to make semi-annual payments from the Interest Fund to public school corporations within Marshall County and the Congressional Principal Fund may never be diminished. Indiana Code 20-42-2-4.5 authorizes and provides for the transfer of Congressional School Principal and Interest Funds to the Treasurer of the State of Indiana to relieve the County of the administrative responsibility and protect it from any potential liability connected with such funds. **Brandon Schadek moved, second by Nicole Cox, to approve Resolution 2025-7: A Resolution of the Marshall County Council Regarding the Transfer of Congressional School Funds to the State of Indiana, as presented. Motion carried 7-0.**

Council Appointments and First Point of Contact: Prior Member Gorski was appointed to the following boards for a one-year term, ending December 31, 2025: EMA Advisory Board, Solid Waste, LEPC, and Highway Subcommittee; and assigned as the first point of contact to the following departments: Building Inspector, EMA, and Sheriff/Jail. **Deborah Johnson moved, second by James Masterson, to appoint Greg Compton to fill the unexpired terms, as presented. Motion carried 7-0.**

PUBLIC INPUT

Board of Commissioners President Stan Klotz stated that Dr. Holm would like to upgrade the generator at the new Health Department location, 990 Illinois Street. They have a buyer for the old generator. The upgrade will also require an electrical upgrade to the building. Discussion was held concerning funding the costs from Local Public Health Services Fund 1161 and the process for an additional appropriation with the State and Council. **Greg Compton moved, second by James Masterson, to support the purchase of a generator and upgrade the electrical system with an additional appropriation being submitted for formal approval at an upcoming meeting. Motion carried 7-0.**

COUNCIL ITEMS-CONTINUED

Member Schadek stated that he attended a meeting with Plymouth City Mayor Listenberger and other community leaders concerning the Red Rock Inn situation. They are looking for a solution to provide a healthy environment for children.

ADJOURNMENT

With no further business coming before the Council, **the meeting was adjourned at 6:35 p.m. upon motion by Nicole Cox, second by Deborah Johnson. Motion carried 7-0.**

Tim Harman, President

Will Patterson

Nicole Cox, Vice President

Brandon Schadek

James Masterson

Greg Compton

Deborah Johnson

Attest:

Angela C. Birchmeier, Auditor

**MINUTES
MARSHALL COUNTY COUNCIL MEETING
MONDAY, JULY 14, 2025**

BE IT REMEMBERED: That on Monday, July 14, 2025, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 5:30 p.m. pursuant to the call of the President. The board members present were President Tim Harman, Vice President Nicole Cox, James Masterson, Deborah Johnson, Will Patterson, Brandon Schadek, and Greg Compton; and County Auditor, Angela C. Birchmeier. Council Attorney Marcel Lebbin was absent. The meeting streamed live at <http://www.youtube.com/@MarshallCountyIN>, the Invocation was given by James Masterson, the Pledge of Allegiance was said, and noting a quorum is present, the business at hand was heard.

PUBLIC INPUT ON AGENDA ITEMS

No public input on agenda items was heard.

SUBCOMMITTEE REPORTS

Highway: Member Masterson provided a summary of details discussed at the two subcommittee meetings held within the last month. The topics included equipment, transfer of appropriations, the road program, legislative changes surrounding the future funding of Community Crossings, and the need for an increased budget.

Budget & Finance: President Harman stated that a subcommittee meeting was held and discussed the cash balances, the commitment to help with sewer costs, and the recommended factor for the Rainy Day balance. A statement of the Cash Balances of Key Funds was provided, along with a 10-year history of the General Fund cash balance, Rainy Day Fund cash balance, and the local income tax revenue.

Job Classification & Compensation: Member Cox stated that a subcommittee meeting was held. The topics included CASA funding, Public Health Administrator, and Plan Commission Administrative Assistant.

Ordinance 2025-18(1) An Addendum to Ordinance 2024-22B Adopting County of Marshall, Indiana Job Descriptions: The following job descriptions were presented for approval:

<u>Department</u>	<u>Job Title</u>	<u>Status</u>	<u>Category</u>	<u>FLSA Status</u>
Health	Public Health Admin	Full-time	PAT4	Exempt
Plan Comm	Administrative Assistant	Full-time	COMOT4	Non-exempt
Human Resources	Human Resources Admin	Full-time	PAT3	Exempt

James Masterson moved, second by Will Patterson, to approve Ordinance 2025-18(1): An Addendum to Ordinance 2024-22B Adopting County of Marshall, Indiana Job Descriptions, as presented. Motion carried 7-0.

Ordinance 2025-4(5) Amending Salary Ordinance 2024-25: Marshall County Plan Commission, Fund 1000-079, adjusting one (1) Administrative Assistant, Full-time, COMOT4, Non-exempt to \$25.78 per hour; Marshall County Community Corrections Fund 1122-010 Drug & Alcohol Program and Fund 9127/9128 Community Corrections Grant Problem-Solving Court, adjusting the amount the Program Director (Drug Court Coordinator) is paid from by reducing 1122-010 \$20,000 and increasing 9127/9128 by \$20,000; Marshall County Health Department, Fund 1159, adding (1) Public Health Administrator, Full-time, PAT4, Exempt, \$2,649.23 bi-weekly and removing one (1) Administrator/Public Health Nurse, Full-time, PAT4, Exempt, \$2,649.23 bi-weekly; and Local Public Health Services Fund 1161 adding one (1) Public Health Nurse, Full-time, PAT3, Exempt*, at \$32.24 per hour, all to be effective July 21, 2025. **Deborah Johnson moved, second by Nicole Cox, to approve Ordinance 2025-4(5): Amending Salary Ordinance 2024-25, as presented. Motion carried 7-0.**

MARSHALL COUNTY ECONOMIC DEVELOPMENT CORPORATION

Marshall County Economic Development Corporation (MCEDC) President/CEO Greg Hildebrand provided a PowerPoint presentation including the following: He outlined 2025 year-to-date, with second quarter updates, the move of their office to Heartland Gallery, Marshall County gross domestic product and per capita personal income, the accomplishments of the MCEDC over the prior 17 years, the assessed value, tax rate, population, tax levy, and actual disbursements made from 2012 to present. He discussed having a uniform tax abatement policy across the county. He thanked the Board for their investment in MCEDC and requested continuing financial support.

COUNCIL ITEMS

Ordinance 2025-1(7) Additional Appropriations: Notice of Proposed Additional Appropriation was advertised in the Pilot News, posted on the county website, and bulletin boards on June 28, 2025.

General Fund/Sheriff (1000-005): **James Masterson moved, second by Will Patterson, to approve the additional appropriation request of \$2,704.80 into Deputy Supplies. Motion carried 7-0.**

General Fund/Plan Commission (1000-079): **James Masterson moved, second by Will Patterson, to approve the additional appropriation request of \$5,000 into Legal Services. Motion carried 7-0.**

Dental Benefits Self Insurance (4703): **Nicole Cox moved, second by Deborah Johnson, to approve the additional appropriation request of \$500 into Administrative Fees and \$80,000 into Weekly Claims. Motion carried 7-0.**

COVID19 Bridge Program (8116): **Nicole Cox moved, second by Will Patterson, to approve the additional appropriation request of \$6,720 into Machinery & Equipment. Motion carried 7-0.**

Prosecutor IV-D (8897): **Deborah Johnson moved, second by Nicole Cox, to approve the additional appropriation request of \$27,000 into Wages-Deputy Prosecutor. Motion carried 7-0.**

Community Crossings (9001): **James Masterson moved, second by Brandon Schadek, to approve the additional appropriation request of \$1,043,754.50 into 9th Road (Pioneer-County Line); \$275,724.80 into 2C Road (King-West Shore); \$420,189 into 16C Road (Redwood-Pear); and \$176,541.50 into Nutmeg Meadows. Motion carried 7-0.**

Ordinance 2025-2(6): Transfer of Appropriations:

General/Extension (1000-011): **Nicole Cox moved, second by Deborah Johnson, to approve the transfer of \$300 from Professional Services into Wages-Longevity. Motion carried 7-0.**

General/Commissioners (1000-068): James Masterson moved, second by Nicole Cox, to approve the transfer of \$115,000 from Stone, Gravel, Aggregates and \$422,904.50 from Bituminous into Additional Paving Projects in the total sum of \$537,904.50.

Motion carried 7-0.

Health (1159): Nicole Cox moved, second by Deborah Johnson, to approve the transfer of \$22,382.58 from Wages-Office Manager/Administrative Assistant into Wages-Clerk Registrar I. **Motion carried 7-0.**

Local Public Health Services (1161): James Masterson moved, second by Deborah Johnson, to approve the transfer of \$10,000 from Operating Supplies into Other Services & Charges. **Motion carried 7-0.**

MVH/MVH Restricted (1176/1173): Will Patterson moved, second by Nicole Cox, to approve the transfer of \$14,000 from MVH Wages-Overtime into MVH Restricted Wages-Overtime. **Motion carried 7-0.**

Auditor Ineligible Deduction (1216): James Masterson moved, second by Brandon Schadek, to approve the transfer of \$6,000 from Professional Services into Office Supplies. **Motion carried 7-0.**

Community Corrections Drug Court (9127): Nicole Cox moved, second by Will Patterson, to approve the transfer of \$20,000 from Professional Services into Wages-Program Director. **Motion carried 7-0.**

Minutes of June 9, 2025: Will Patterson moved, second by Deborah Johnson, to approve the meeting minutes of June 9, 2025, as presented. **Motion carried 7-0.**

Lebbin Law Invoice: Nicole Cox moved, second by James Masterson, to approve the submission of Lebbin Law invoice #1772 in the amount of \$1,200. **Motion carried 7-0.**

PUBLIC INPUT

No public input was heard.

Council Member Cox encouraged everyone to attend the Marshall County Fair this week.

ADJOURNMENT

With no further business coming before the Council, **the meeting was adjourned at 6:39 p.m. upon motion by Deborah Johnson, second by Greg Compton. Motion carried 7-0.**

Tim Harman, President

Will Patterson

Nicole Cox, Vice President

Brandon Schadek

James Masterson

Greg Compton

Deborah Johnson

Attest:

Angela C. Birchmeier, Auditor

MINUTES
MARSHALL COUNTY COUNCIL MEETING
MONDAY, AUGUST 11, 2025

BE IT REMEMBERED: That on Monday, August 11, 2025, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 9:00 a.m. pursuant to the call of the President. The board members present were President Tim Harman, Vice President Nicole Cox, James Masterson, Deborah Johnson, Will Patterson, Brandon Schadek, and Greg Compton; Council Attorney Marcel Lebbin; and County Auditor, Angela C. Birchmeier. The meeting streamed live at <http://www.youtube.com/@MarshallCountyIN>, the Invocation was given by Dan Lowry, the Pledge of Allegiance was said, and noting a quorum was present, the business at hand was heard.

PUBLIC INPUT ON AGENDA ITEMS

No public input on agenda items was heard.

ATTORNEY REPORT

Tamarack Solar: The Allen County Superior Court ruled that the BZA's Motion to Quash is granted and its objection to the proposed nonparty discovery to the Marshall County Council is sustained and Tamarack's Request to Serve said discovery is denied.

Regional Sewer District: The bond documents have been requested and responsibility for the indebtedness needs to be determined. Council members held discussion.

SUBCOMMITTEE REPORTS

Highway: The Total Patcher has been purchased, and the next meeting will be held on Wednesday, August 13th.

Budget & Finance: A meeting was not held. President Harman provided a statement of the Cash Balances of Key Funds.

Job Classification & Compensation: The subcommittee is finalizing what the recommendation will be for the Council concerning CASA.

ONE MARSHALL COUNTY

Chelsea Smith provided a handout outlining their mission, who they are, what they do, partners, a snapshot of Marshall County today, and the initial focus areas with priority statistics. The five thematic committees that guide One Marshall County are housing and infrastructure, education and workforce development, quality of life, quality of place, and business innovation and growth.

BOWEN HEALTH

Bowen Health Director of Community Engagement for Marshall County, Zachary Cook and Executive Director of Northwest Indiana, Mark Groeller thanked the Board for their financial support and choosing them as the mental health provider. They explained that they will be opening a facility in Bremen and later this year adding dental services. A financial report was provided, with an outline of the total number of patients and services provided.

GIBSON INSURANCE

Gibson Insurance Employee Benefits Consultant, Yana Jones and Senior Client Manager, Melinda Lemler explained that in 2024 the county moved from a fully insured employee medical plan to a self-insured plan. This transition allows the county more flexibility, ability to manage the budget, and keep employees healthy. Two programs were highlighted, SHARx and KISx. SHARx is an alternative sourcing option for high cost specialty medications, working directly with the manufacturer at low or no cost to the employee and County. In 2024, this program saved \$483,000 and in 2025, the program was enhanced and saved \$330,000 from January through July; the combined total saving is \$813,000. KISx is a surgical and imaging program that is available to medical plan members with zero to low cost. In 2024, this program saved \$21,000 and in 2025 saved \$30,000; with total savings of \$51,000. The total combined savings for the County and employee are \$864,000.

SHERIFF DEPARTMENT

Sheriff Matt Hassel presented the Report of Receipts and Distribution of the Commissary Fund for the Period of January 1, 2025 through June 30, 2025. **Brandon Schadek moved, second by James Masterson, to accept the Report of Receipts and Distribution of the Commissary Fund for the Period of January 1, 2025 through June 30, 2025, as presented. Motion carried 7-0.**

EMA

On behalf of EMA Director Jack Garner, Board of Commissioners President Stan Klotz, requested permission to apply for the Emergency Management Performance Grant with the Indiana Department of Homeland Security. He explained that it is a federal grant that reimburses up to 50% of the EMA Director's 2025 salary, not to exceed \$30,000. **Greg Compton moved, second by Deborah Johnson, to approve request to apply for the Emergency Management Performance Grant, as presented. Motion carried 7-0.**

COUNCIL ITEMS

Ordinance 2025-1(8) Additional Appropriations: Notice of Proposed Additional Appropriation was advertised in the Pilot News, posted on the county website, and bulletin boards on July 31, 2025.

General Fund/Coroner (1000-007): **Nicole Cox moved, second by James Masterson, to approve the additional appropriation request of \$30,000 into Autopsy. Motion carried 7-0.**
LIT Special Purpose (1114): **Brandon Schadek moved, second by Nicole Cox, to approve the additional appropriation request of \$50,000 into Insurance. Motion carried 7-0.**
Public Health Emergency Preparedness (8118): **Deborah Johnson moved, second by Nicole Cox, to approve the additional appropriation request of \$18,000 into Wages-Emergency Preparedness Coordinator; and \$2,000 into Employer Social Security. Motion carried 7-0.**

Ordinance 2025-2(7): Transfer of Appropriations:

General/Election Board (1000-062): Nicole Cox moved, second by James Masterson, to approve the transfer of \$1,000 from Office Supplies into Wages-Absentee Voter Board; and \$500 from Legal Advertising to Wages-Absentee Voter Board. Motion carried 7-0.

LIT Special Purpose (1114): Nicole Cox moved, second by Brandon Schadek, to approve the transfer of \$100,000 from Machinery & Equipment into Repair Buildings & Structures. Motion carried 7-0.

MVH (1176): Nicole Cox moved, second by James Masterson, to approve the transfer of \$10,000 from Wages-Laborer/Seasonal Mowing Supervisor into Wages-Heavy Equipment Operator PT. Motion carried 7-0.

MVH/MVH Restricted (1176/1173): Brandon Schadek moved, second by James Masterson, to approve the transfer of \$46,959.58 from MVH Bituminous into MVH Restricted Bituminous. Motion carried 7-0.

Solid Waste: Deborah Johnson moved, second by Nicole Cox, to approve the transfer of \$6,000 from Personnel Liabilities into Retirement; \$2,079.54 from Personnel Liabilities into Technology; \$250 from Office & Warehouse Supplies into Postage; \$3,100 from Printing & Outreach into Security & Software; \$5,000 from IDEM Grant Funds into Tires; \$3,200 from IDEM Grant Funds into Education & Training; \$1,200 from Buildings & Grounds into Utilities; and \$3,000 from Electronics into Utilities. Motion carried 7-0.

Minutes of July 14, 2025: James Masterson moved, second by Brandon Schadek, to approve the meeting minutes of July 14, 2025, as presented. Motion carried 7-0.

Special Meeting Minutes of July 30, 2025: Greg Compton moved, second by Brandon Schadek, to approve the special meeting minutes of July 30, 2025, as presented. Motion carried 7-0.

Lebbin Law Invoice: Nicole Cox moved, second by Deborah Johnson, to approve the submission of Lebbin Law invoice #1790 in the amount of \$1,320. Member Compton questioned the July 14th description that Attorney Lebbin prepared for and attended Council meeting, when he was absent. Attorney Lebbin did meet with the President and Vice President prior to the meeting. Tim Harman moved, second by Deborah Johnson to strike the word “attend” on the invoice. Motion carried 7-0.

PUBLIC INPUT

Bill Woodward, 10294 Peach Road, Plymouth, commented on the Regional Sewer District.

Nelson Washburn, 718 W. Lake Ave, Plymouth, commented on the Regional Sewer District.

Council members discussed the Regional Sewer District and tentatively scheduled a Joint Work Session with the Board of Commissioners on August 20th at 6:00 p.m.

RECESS

A recess was taken from 10:58 a.m. until 12:00 p.m. Attorney Lebbin was not present for the remainder of the meeting.

2026 BUDGET – FIRST READING

Commissioners: The total budget submitted is \$8,452,808.
Drainage Board: The total budget submitted is \$9,800.
Cumulative Capital Development (CCD): The total budget submitted is \$1,202,704.
Medical Benefits Self Insurance: The total budget submitted is \$3,561,069.
Dental Benefits Self Insurance: The total budget submitted is \$174,295.
County IV-D Incentive: The total budget submitted is \$5,500.
Building Maintenance: The total budget submitted is \$973,375.
Highway: The total budget submitted is \$5,786,702.
Cum Bridge: The total budget submitted is \$2,204,499.
Local Roads and Streets: The total budget submitted is \$1,022,000.
General - Sheriff: The total budget submitted is \$3,266,253.
LIT Special Purpose: The total budget submitted is \$6,494,181.
Drug Free Community: The total budget submitted is \$70,000.
Extradition/Sheriff Assistance: The total budget submitted is \$60,000.
Firearms Training: The total budget submitted is \$35,000.
Misdemeanant-County Corrections: The total budget submitted is \$112,000.
Sex/Violent Offender Administration: The total budget submitted is \$7,700.
Statewide 911: The total budget submitted is \$763,715.
Central Dispatch: The total budget submitted is \$368,054.
K9 Program: The total budget submitted is \$2,000.
DARE: The total budget submitted is \$15,000.
DEA Forfeiture: The total budget submitted is \$26,000.
Lake Enforcement DNR Grant: The total budget submitted is \$65,000.
Clerk: The total budget submitted is \$510,304.
Voter Registration: The total budget submitted is \$62,769.
Election Board: The total budget submitted is \$131,600.
Clerks Records Perpetuation: The total budget submitted is \$73,000.
Clerk IV-D: The total budget submitted is \$18,900.
Treasurer: The total budget submitted is \$240,375.
Recorder: The total budget submitted is \$165,005.
ID Security Program: The total budget submitted is \$8,000.
Recorders Perpetuation: The total budget submitted is \$44,624.
Surveyor: The total budget submitted is \$252,938.
Surveyor Corner Perpetuation: The total budget submitted is \$85,364.
Coroner: The total budget submitted is \$191,559.
LEPC: The total budget submitted is \$22,988.
Assessor: The total budget submitted is \$208,923.
Sales Disclosure-County Share: The total budget submitted is \$15,300.
Reassessment: The total budget submitted is \$598,623.
Prosecutor: The total budget submitted is \$887,724.
Pre-Trial Diversion: The total budget submitted is \$225,021.
Prosecutor IV-D: The total budget submitted is \$57,522.

A recess was taken from 1:26 p.m. until 1:33 p.m.

Extension: The total budget submitted is \$301,706.
Veterans Service Officer: The total budget submitted is \$75,404.
Plan Commission: The total budget submitted is \$345,681.
Board of Zoning Appeals (BZA): The total budget submitted is \$46,700.
Building Commission: The total budget submitted is \$103,696.

Unsafe Building: The total budget submitted is \$85,000.
Information Systems: The total budget submitted is \$214,768.
Museum: The total budget submitted is \$175,555.
Historical Society: The total budget submitted is \$99,237.
Superior Court #1: The total budget submitted is \$386,222.
Superior Court # 2: The total budget submitted is \$513,507.
Superior Court # 3: The total budget submitted is \$269,403.
PSC Drug Court: The total budget submitted is \$5,000.
Community Corrections: The total budget submitted is \$362,802.
Community Corrections-Problem Solving Court: The total budget submitted is \$35,000.
Community Corrections Project Income: The total budget submitted is \$648,246.
Circuit Court: The total budget submitted is \$341,347.
CASA: The total budget submitted is \$73,000.
Probation: The total budget submitted is \$893,431.
Supplemental Adult Probation: The total budget submitted is \$94,962.
Weights & Measures: The total budget submitted is \$30,491.
EMA: The total budget submitted is \$86,254.
Soil & Water: The total budget submitted is \$50,887.
Park & Recreation Board: The total budget submitted is \$32,000.
Health: The total budget submitted is \$626,829.
Health First: The total budget submitted is \$309,776.
Human Resources: The total budget submitted is \$102,331.
Auditor: The total budget submitted is \$435,007.
Plat Mapping: The total budget submitted is \$39,688.
Auditor Ineligible: The total budget submitted is \$39,000.
County Officials Training Fund: Total budget submitted is \$25,000.
Council: The total budget submitted is \$730,476.

A Joint Work Session with the Board of Commissioners will be held on August 20th at 6:00 p.m. and the budget hearing will be held on September 8th at 9:00 a.m.

ADJOURNMENT

With no further business coming before the Council, **the meeting was adjourned at 2:27 p.m. upon motion by Deborah Johnson, second by Nicole Cox. Motion carried 7-0.**

Tim Harman, President

Will Patterson

Nicole Cox, Vice President

Brandon Schadek

James Masterson

Greg Compton

Deborah Johnson

Attest:

Angela C. Birchmeier, Auditor

**MINUTES
MARSHALL COUNTY COUNCIL
SPECIAL MEETING
WEDNESDAY, AUGUST 27, 2025**

BE IT REMEMBERED: That on Wednesday, August 27, 2025, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 6:00 p.m. pursuant to the call of the President. The board members present were President Tim Harman, Vice President Nicole Cox, James Masterson, Deborah Johnson, Will Patterson, Brandon Schadek, and Greg Compton; Council Attorney Marcel Lebbin; and County Auditor, Angela C. Birchmeier. The meeting streamed live at <http://www.youtube.com/@MarshallCountyIN>, the Invocation was given by James Masterson, the Pledge of Allegiance was said, and noting a quorum was present, the business at hand was heard.

**RESOLUTION 2025-10
A RESOLUTION OF THE MARSHALL COUNTY COUNCIL
REGARDING THE PROPOSED DISSOLUTION OF THE
MARSHALL COUNTY REGIONAL SEWER DISTRICT**

Council Member Schadek provided a handout entitled “What We’ve Learned About Sewer” and President Harman provided a presentation on “Cost Comparisons over 35 years: Sewer vs. Septic in PSA-1.” President Harman read excerpts of Resolution 2025-10: A Resolution of the Marshall County Council Regarding the Proposed Dissolution of the Marshall County Regional Sewer District. Discussion was held by the members.

Bill Woodward, 12094 Peach Road, Plymouth provided public input.

Will Patterson moved, second by Brandon Schadek, to approve Resolution 2025-10: A Resolution of the Marshall County Council Regarding the Proposed Dissolution of the Marshall County Regional District, as presented. A roll call vote was taken Compton-Nay; Schadek-Aye; Patterson-Aye; Harman-Aye; Cox-Aye; Johnson-Aye; Masterson-Aye. Motion carried 6-1, with Greg Compton voting no.

Bill Woodward provided additional public input.

Melody Norton, 12468 Olive Trail, Plymouth, provided public input.

Serena Anderson, 17085 Tomahawk Trail, Plymouth, provided public input.

ADJOURNMENT

With no further business to come before the Council, **the meeting was adjourned at 7:04 p.m. upon motion by James Masterson, second by Nicole Cox. Motion carried 7-0.**

Tim Harman, President

Nicole Cox, Vice President

James Masterson

Deborah Johnson

Brandon Schadek

Will Patterson

Greg Compton

Attest:

Angela C. Birchmeier, Auditor

MINUTES
MARSHALL COUNTY COUNCIL MEETING
MONDAY, SEPTEMBER 8, 2025

BE IT REMEMBERED: That on Monday, September 8, 2025, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 9:00 a.m. pursuant to the call of the President. The board members present were President Tim Harman, Vice President Nicole Cox, James Masterson, Deborah Johnson, Will Patterson, Brandon Schadek, and Greg Compton; and County Auditor, Angela C. Birchmeier. Council Attorney Marcel Lebbin was not present. The meeting streamed live at <http://www.youtube.com/@MarshallCountyIN>, the Invocation was given by Brandon Schadek, the Pledge of Allegiance was said, noting a quorum was present, the business at hand was heard.

PUBLIC INPUT ON AGENDA ITEMS

No public input on agenda items was heard.

SUBCOMMITTEE REPORTS

Highway: The subcommittee met, and discussion was held concerning additions to the 2025 Road Program. The subdivision streets being considered are Forest Hills, Oak Crest, Crest Lane, Dee Drive, and Tall Oaks; the estimated cost of this project is \$379,000.

Budget & Finance: A meeting was not held. President Harman provided a statement of the Cash Balances of Key Funds.

Job Classification & Compensation: The subcommittee presented a favorable recommendation to add Court Appointed Special Advocate (CASA) as a county department.

MUSEUM

Museum Executive Director Sandy Garrison and Historical Society Board President Mike Miley presented the quarterly report. They presented the Board with a copy of the Crossroads newsletters, Brown Bag Lunch & Lecture flyers, and Historical Society Board of Trustees minutes. They highlighted the number of visitors, project completion rate, long range planning, events, activities and provided a PowerPoint presentation.

COUNCIL ITEMS

Ordinance 2025-1(9) Additional Appropriations: Notice of Proposed Additional Appropriation was advertised in the Pilot News, posted on the county website, and bulletin boards on August 28, 2025.

General Fund/Sheriff (1000-005): **James Masterson moved, second by Nicole Cox, to approve the additional appropriation request of \$2,509.72 into Wages-Overtime.**

Motion carried 7-0.

General Fund/Commissioners (1000-068): **James Masterson moved, second by Nicole Cox, to approve the additional appropriation request of \$100,000 into Legal Services.**

Motion carried 7-0.

Cum Cap Development (1138): Deborah Johnson moved, second by Nicole Cox, to approve the additional appropriation request of \$97,500 into Machinery & Equipment and \$33,000 into Repair Buildings & Structures. Motion carried 7-0.

Local Road & Street (1169): Nicole Cox moved, second by Deborah Johnson, to approve the additional appropriation request of \$150,000 into Paint. Motion carried 7-0.

Auditors Ineligible Fund (1216): Nicole Cox moved, second by James Masterson, to approve the additional appropriation request of \$40,000 into Office Furniture & Fixtures and \$37,750 into Contractual Services. Motion carried 7-0.

Ordinance 2025-2(8): Transfer of Appropriations:

General/Auditor(1000-002): Brandon Schadek moved, second by Deborah Johnson, to approve the transfer of \$500 from Professional Services and \$500 from Repair Furniture & Equipment into Wages-Overtime, in the total sum of \$1,000. Motion carried 7-0.

General/Commissioners (1000-068): James Masterson moved, second by Nicole Cox, to approve the transfer of \$80,000 from Stone, Gravel & Aggregates into Bituminous. Motion carried 7-0.

LIT Special Purpose (1114): Nicole Cox moved, second by Brandon Schadek, to approve the transfer of \$30,000 from 911 Equipment Lease into Equipment Maintenance Contract. Motion carried 7-0.

Cum Cap Development (1138): Deborah Johnson moved, second by Nicole Cox, to approve the transfer of \$3,000 from Technology-GIS into Contractual Services. Motion carried 7-0.

MVH Restricted (1173): James Masterson moved, second by Brandon Schadek, to approve the transfer of \$5,000 from Other Operating Supplies into Road Signs. Motion carried 7-0.

MVH Restricted/MVH (1173/1176): Nicole Cox moved, second by Will Patterson, to approve the transfer of \$8,000 from MVH Restricted Employer Social Security into MVH Employer Social Security. Motion carried 7-0.

K9 Program: Deborah Johnson moved, second by Brandon Schadek, to approve the transfer of \$1,000 from Training into Deputy Supplies. Motion carried 7-0.

Medical Benefits Self Insurance (4702): Nicole Cox moved, second by Brandon Schadek, to approve the transfer of \$431,093.05 from Auxiant-TrueRx Weekly into Auxiant Weekly in the amount of \$430,000 and into PCORI Fee in the amount of 1,093.05. Motion carried 7-0.

Minutes of August 11, 2025: James Masterson moved, second by Deborah Johnson, to approve the meeting minutes of August 11, 2025, as presented. Motion carried 7-0.

Special Meeting Minutes of August 27, 2025: Brandon Schadek moved, second by Deborah Johnson to approve the special meeting minutes of August 27, 2025, as presented. Motion carried 7-0.

Ordinance 2025-4(6) Amending Salary Ordinance 2024-25: Marshall County Building Department, Fund 1000-312, adding one (1) interim Building Commissioner for the date of August 22, 2025 for training purposes; and, Probation Department, Fund 1000-273, adjusting one (1) Probation Officer (OB), Full-time, SO, Non-exempt to \$23.25 per hour, to be effective September 2, 2025. Brandon Schadek moved, second by Deborah Johnson, to approve Ordinance 2025-4(6): Amending Salary Ordinance 2024-25, as presented. Motion carried 7-0.

Lebbin Law Invoice: Member Compton questioned the legal fees being spent to sue volunteers. Nicole Cox moved, second by Brandon Schadek, to approve the submission of Lebbin Law invoice #1802 in the amount of \$8,450. Motion carried 7-0.

Cender Dalton Invoice: **James Masterson moved, second by Deborah Johnson, to approve the submission of Cender Dalton invoice #11902 in the amount of \$1,844.50. Motion carried 7-0.**

Sewer Discussion: President Harman and Vice President Cox travelled to Indianapolis with Commissioner Jesse Bohannon to meet with Indiana Department of Environmental Management to discuss concerns with the cost of the project.

PUBLIC INPUT

Steve Barber, 13391 5C Road, Plymouth, expressed appreciation for the \$50,000 grant to fire departments.

Board of Commissioners President Stan Klotz thanked the board for supporting the creation of a CASA Department. He further requested support of an additional appropriation of \$400,000 to support the Highway Department in paving the subdivisions as presented earlier in the meeting. **Brandon Schadek moved, second by James Masterson, to support the Commissioners in presenting an additional appropriation of \$400,000 at the next meeting to pave additional roadways. Motion carried 7-0.**

President Klotz stated he attended a meeting where a presentation was provided by Steve Dalton regarding the new laws and funding. He expressed appreciation to the board for the difficult budget decisions that they would be making today.

The following individuals provided public input concerning septic: Connie Gibbs, 15875 Menominee Drive, Plymouth; Wendi Miller, 13332 6C Road, Plymouth; and Bill Woodward, 12094 Peach Road, Plymouth.

DUSTIN'S PLACE

Dustin's Place Executive Director Viki Brown stated that the renovation of their new space is complete and thanked the board for their support. She invited everyone to attend the Grand Opening on Wednesday, October 1, 2025 at 2855 Miller Drive, Plymouth. The ribbon cutting will be held at 10:30 a.m. and a family ceremony will be held at 5:30 p.m.

RECESS

A recess was taken from 10:15 a.m. until 10:25 a.m.

2026 BUDGET HEARING

Marshall County Solid Waste: Director Marianne Peters presented the proposed budget of \$579,206.72, which has been approved by the Solid Waste Board. She explained that the proposed budget includes a three percent increase in wages for all employees and \$50,000 for capital improvements, which includes the addition of an office enclosure in the Recycle Depot.

Marshall County Tourism Commission: The annual budget aligns with the total estimated revenue from the prior year. In total, the estimated revenue will be \$498,855.07. The budget includes \$199,542.03, reflecting 40% of the total budget, allocated to the Marshall County Tourism Commission to be utilized for destination development, event sponsorships, research, and operation expenses. The remaining \$299,313.04, or 60% of the total budget, allocated to the Nonprofit Marketing Organization to be utilized for day-to-day marketing activities, digital marketing campaigns, print and media advertising, community outreach and engagement, staff, and other operational expenses.

Marshall County: The total budget request is \$46,056,600. The General Fund budget total is \$20,488,299 and the Special Fund budgets total \$25,568,301. The Estimated Civil Max Levy is \$12,702,215 and the Property Tax Cap is \$1,073,600

Commissioners: The total budget submitted is \$8,448,988. Bituminous reduced \$1,200,000; Stone, Gravel, Aggregates reduced \$450,000; Community Crossings Match reduced \$166,666; Capital Outlays-Buildings reduced \$75,000; Legal Services reduced \$30,000; Professional Services reduced \$5,000; Postage reduced \$5,000; Legal Advertising reduced \$2,000; Trash Hauling & Recycling reduced \$2,000; Burial Soldiers & Sailors reduced \$2,000; and Office Supplies reduced \$1,000.

Drainage Board: The total budget submitted is \$9,800. Legal Services reduced \$1,000.

Cumulative Capital Development (CCD): The total budget submitted is \$1,202,704.

Medical Benefits Self Insurance: The total budget submitted is \$3,561,069.

Dental Benefits Self Insurance: The total budget submitted is \$174,295.

County IV-D Incentive: The total budget submitted is \$5,500.

Building Maintenance: The total budget submitted is \$973,375. Repair Buildings & Structures reduced \$225,000.

Highway: The total budget submitted is \$5,786,702. Garage Equipment reduced \$3,000; Subcontractor Services reduced \$20,000; Other Operating Supplies reduced \$10,000; Road Signs reduced \$10,000; and Tools reduced \$2,000.

Cum Bridge: The total budget submitted is \$2,204,499. Equipment Maintenance & Repair reduced \$10,000.

Local Roads and Streets: The total budget submitted is \$1,022,000.

General - Sheriff: The total budget submitted is \$3,266,253. Wages-Department Head reduced \$13,788.

LIT Special Purpose: The total budget submitted is \$6,494,181. Wages-Overtime reduced \$10,000; Prisoner Meals reduced \$10,000; and Repair Buildings & Structures reduced \$10,000.

Drug Free Community: The total budget submitted is \$70,000.

Extradition/Sheriff Assistance: The total budget submitted is \$60,000.

Firearms Training: The total budget submitted is \$35,000.

Misdemeanant-County Corrections: The total budget submitted is \$112,000. Vehicle Purchase reduced \$50,000 and Vehicle Accessories reduced \$7,500.

Sex/Violent Offender Administration: The total budget submitted is \$7,700.

Statewide 911: The total budget submitted is \$763,715.

Central Dispatch: The total budget submitted is \$368,054.

K9 Program: The total budget submitted is \$2,000.

DARE: The total budget submitted is \$15,000.

DEA Forfeiture: The total budget submitted is \$26,000.

Lake Enforcement DNR Grant: The total budget submitted is \$65,000.

Clerk: The total budget submitted is \$510,304.

Voter Registration: The total budget submitted is \$62,769.

Election Board: The total budget submitted is \$131,600.

Clerks Records Perpetuation: The total budget submitted is \$73,000.

Clerk IV-D: The total budget submitted is \$18,900.

RECESS

A lunch recess was taken from 12:02 p.m. until 1:05 p.m.

Treasurer: The total budget submitted is \$240,375.

Recorder: The total budget submitted is \$165,005. Wages-Clerical reduced \$34,000.

ID Security Program: The total budget submitted is \$8,000.

Recorders Perpetuation: The total budget submitted is \$44,624.

Surveyor: The total budget submitted is \$252,938.

Surveyor Corner Perpetuation: The total budget submitted is \$85,364.

Coroner: The total budget submitted is \$191,559.

LEPC: The total budget submitted is \$22,988.

Assessor: The total budget submitted is \$208,923.

Sales Disclosure-County Share: The total budget submitted is \$15,300.

Reassessment: The total budget submitted is \$598,623. Legal Services reduced \$3,000 and Consulting Services reduced \$2,000.

Prosecutor: The total budget submitted is \$887,724. Wages-Pretrial Diversion Officer reduced \$52,637 and Wages-FT Clerical reduced \$44,624.

Pre-Trial Diversion: The total budget submitted is \$225,021.

Prosecutor IV-D: The total budget submitted is \$57,522.

Extension: The total budget submitted is \$301,706.

Veterans Service Officer: The total budget submitted is \$75,404.

Plan Commission: The total budget submitted is \$345,681. Property Cleanup reduced \$40,000 and Professional Services reduced \$10,000.

Board of Zoning Appeals (BZA): The total budget submitted is \$46,700.

Building Commission: The total budget submitted is \$103,696.

Unsafe Building: The total budget submitted is \$85,000.

Information Systems: The total budget submitted is \$214,768.

Museum: The total budget submitted is \$175,555.

Historical Society: The total budget submitted is \$99,237.

Superior Court #1: The total budget submitted is \$386,222.

Superior Court # 2: The total budget submitted is \$513,507.

Superior Court # 3: The total budget submitted is \$269,403.

PSC Drug Court: The total budget submitted is \$5,000.

Community Corrections: The total budget submitted is \$362,802.

Community Corrections-Problem Solving Court: The total budget submitted is \$35,000.

Community Corrections Project Income: The total budget submitted is \$648,246. Professional Services reduced \$40,000 and Rent increased \$40,000.

Circuit Court: The total budget submitted is \$341,347.

CASA: The total budget submitted is \$73,000.

Probation: The total budget submitted is \$893,431. Wages-Department Head reduced \$36,524; Wages-Counselor reduced \$62,748; Wages-Longevity increased \$600; and Training increased \$1,000.

Supplemental Adult Probation: The total budget submitted is \$94,962. Wages-Department Head reduced \$40,297; Wages-Longevity reduced \$600.

Weights & Measures: The total budget submitted is \$30,491.

EMA: The total budget submitted is \$86,254.

Soil & Water: The total budget submitted is \$50,887.

Park & Recreation Board: The total budget submitted is \$32,000.

Health: The total budget submitted is \$626,829.

Health First: The total budget submitted is \$309,776.

Human Resources: The total budget submitted is \$102,331.

Auditor: The total budget submitted is \$435,007.

Plat Mapping: The total budget submitted is \$39,688.

Auditor Ineligible: The total budget submitted is \$39,000.

County Officials Training Fund: Total budget submitted is \$25,000. Clerk Training reduced \$2,000; Auditor Training reduced \$2,000; Treasurer Training reduced \$2,000; Recorder Training reduced \$2,000; and Surveyor Training reduced \$2,000

Council: The total budget submitted is \$730,476. Legal Services increased \$10,000 and Other Projects decreased \$50,000.

Council Member Johnson was excused at 2:18 p.m.

2026 Wages: Tim Harman moved, second by James Masterson, to approve the Wage By Category Rate Sheet with a two percent increase across the board without further reduction to the Sheriff's wages. Motion carried 7-0.

Community Corrections: Discussion was held concerning the lease expiring on December 31, 2025 and options for relocation.

A total net reduction of \$2,759,985 has been made; reflecting a General Fund reduction of \$2,497,387 and Special Funds reduction of \$262,598.

ADJOURNMENT

With no further business coming before the Council, **the meeting was adjourned at 2:54 p.m. upon motion by Greg Compton, second by Will Patterson. Motion carried 7-0.**

Tim Harman, President

Will Patterson

Nicole Cox, Vice President

Brandon Schadek

James Masterson

Greg Compton

Deborah Johnson

Attest:

Angela C. Birchmeier, Auditor

**MINUTES
MARSHALL COUNTY COUNCIL MEETING
MONDAY, OCTOBER 13, 2025**

BE IT REMEMBERED: That on Monday, October 13, 2025, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 5:30 p.m. pursuant to the call of the President. The board members present were President Tim Harman, Vice President Nicole Cox, James Masterson, Deborah Johnson, Will Patterson, Brandon Schadek, and Greg Compton; Council Attorney Marcel Lebbin; and County Auditor, Angela C. Birchmeier. The meeting streamed live at <http://www.youtube.com/@MarshallCountyIN>, the Invocation was given by Matt Elliott, the Pledge of Allegiance was said, noting a quorum was present, the business at hand was heard.

PUBLIC INPUT ON AGENDA ITEMS

No public input on agenda items was heard.

ATTORNEY REPORT

Regional Sewer District: Final determination is pending from the Indiana Department of Environmental Management (IDEM).

SUBCOMMITTEE REPORTS

Highway: Member Masterson provided a subcommittee report. Highway Superintendent Jason Peters and Board of Commissioners President Stan Klotz explained the process of extending the life of the dump trucks by rebuilding and the cost savings versus purchasing.

Superintendent Peters presented the Community Crossings Matching Grant project list with estimated costs totaling \$1,454,319. It is a state grant with a 25% match up to \$1,250,000. The State will fund a maximum of \$1 million, and the county match is \$454,319 from the General Fund. **Greg Compton moved, second by Brandon Schadek, to approve the Community Crossings 2026-1 financial commitment letter, as presented. Motion carried 7-0.**

Budget & Finance: President Harman discussed the interest on the jail bond reserve.

Job Classification & Compensation: There was nothing new to report.

RECORDER

Recorder Janet Howard presented Ordinance 2025-26: An Ordinance Approving the Request of the Marshall County Recorder's Office to Support a Portion of Operating Expenses for Calendar Year 2026 from the Marshall County Recorder's Perpetuation Fund, along with her sworn statement. The sworn statement reflects that the current revenue is sufficient, the technology is updated and at a level to sufficiently meet the statutory purposes, the fund has a sufficient reserve, consistent with the recorder's plan, to capitalize the next technology or other records management upgrades necessary, and the Recorder specifically requests that the fund be used to pay up to \$42,970 in expenses of the County Recorder's Office for the 2026 calendar year.

Deborah Johnson moved, second by Nicole Cox to approve Ordinance 2025-26: An Ordinance Approving the Request of the Marshall County Recorder's Office to Support a Portion of Operating Expenses for Calendar Year 2026 from the Marshall County Recorder's Perpetuation Fund. Motion carried 7-0.

MARIAN UNIVERSITY'S ANCILLA COLLEGE

Marian University's Ancilla College Dr. Natalie Tucker, Vice President/Academic Dean provided an update. She highlighted the mission statement, announced the name change from Marian University Ancilla College to Marian University Plymouth beginning July 1, 2026, and outlined the bachelor and associate programs available.

MARSHALL COUNTY ECONOMIC DEVELOPMENT CORPORATION

Marshall County Economic Development Corporation Executive Director Greg Hildebrand provided a third quarter update. He explained that the capital expenditure is approaching \$200 million for the year, and this investment is expected to yield about 230 jobs. There are four active attraction projects and six expansion projects in the works. He highlighted several projects, tax abatement requests, and development.

BOARD OF COMMISSIONERS

Board of Commissioners President Stan Klotz presented Resolution 2025-12: A Resolution of the Marshall County Council Expressing Interest in the Purchase of Specified Real Property. He explained that two appraisals were completed on the property located at 401 W. Jefferson Street, Plymouth, in the amounts of \$130,000 and \$175,000. The Commissioners have negotiated with Bowen Health a purchase price of \$50,000. He further explained that the Commissioners will purchase the building and Community Corrections will be responsible for the operating costs. Discussion was held concerning the reduction and additional appropriation being considered later in the meeting. President Harman expressed a preference to pay for the building using LIT Special Purpose funds, rather than General Fund. **James Masterson moved, second by Brandon Schadek, to approve Resolution 2025-12: A Resolution of the Marshall County Council Expressing Interest in the Purchase of Specified Real Property. Motion carried 7-0.**

COUNCIL ITEMS

Ordinance 2025-1(10) Additional Appropriations: Notice of Proposed Additional Appropriation was advertised in the Pilot News, posted on the county website, and bulletin boards on September 25, 2025.

General Fund/Prosecutor (1000-009): **James Masterson moved, second by Greg Compton, to approve the additional appropriation request of \$13,657.94 into Law Books. Motion carried 7-0.**

General Fund/Council (1000-061): **Tim Harman moved, second by Brandon Schadek, to deny the reduction of appropriation request of \$50,000 from Other Projects. Motion carried 7-0.**

General Fund/Commissioners (1000-068): **Tim Harman moved, second by Brandon Schadek, to deny the additional appropriation request of \$50,000 into Land Acquisition. Motion carried 7-0.**

General Fund/Commissioners (1000-068): **Deborah Johnson moved, second by Brandon Schadek, to approve the additional appropriation request of \$400,000 into Bituminous. Motion carried 7-0.**

Cum Bridge Fund (1135): **Will Patterson moved, second by Greg Compton, to approve the additional appropriation request of \$53,580 into Wages-Heavy Equipment Operator and \$5,400 into Employer Social Security. Motion carried 7-0.**

Bremen Public Library (Library Improvement Reserve Fund): **Deborah Johnson moved, second by Nicole Cox, to approve the additional appropriation request of \$114,7800 into Repair and Maintenance. Motion carried 7-0.**

Ordinance 2025-2(9): Transfer of Appropriations:

MVH Restricted (1173): **Nicole Cox moved, second by James Masterson, to approve the transfer of \$4,000 from Other Operating Supplies into Road Signs and \$80,000 from Stone, Gravel, Aggregates into Bituminous. Motion carried 7-0.**

MVH (1176): **Deborah Johnson moved, second by Nicole Cox, to approve the transfer of \$16,600 from Employer PERF with \$15,000 into Employer Social Security and \$1,600 into Training. Motion carried 7-0.**

MVH/MVH Restricted (1176/1173): **Greg Compton moved, second by Nicole Cox, to approve the transfer of \$8,000 from MVH Wages-Road Foreman into MVH Restricted Wages-Road Foreman and \$6,000 from MVH Employer PERF into MVH Restricted Employer PERF. Motion carried 7-0.**

Auditor's Ineligible Deduction (1216): **Deborah Johnson moved, second by Nicole Cox, to approve the transfer of \$8,405 from Office Furniture & Fixtures and \$1,000 from Office Supplies into Contractual Services in the total sum of \$9,405. Motion carried 7-0.**

Community Corrections Pretrial Diversion (9125): **James Masterson moved, second by Nicole Cox, to approve the transfer of \$1,500 from Travel/Mileage into Employer PERF. Motion carried 7-0.**

Ordinance 2025-4(7) Amending Salary Ordinance 2024-25: **Marshall County Plan Commission, Fund 1000-079, adjusting one (1) Director, Full-time, PAT4, Exempt, \$2,649.23 bi-weekly, from 1944 hours to 1820 hours, to be retroactive to January 1, 2025. Brandon Schadek moved, second by Nicole Cox, to approve Ordinance 2025-4(7): Amending Salary Ordinance 2024-25, as presented. Motion carried 7-0.**

Minutes of September 8, 2025: **Nicole Cox moved, second by Brandon Schadek, to approve the meeting minutes of September 8, 2025, as presented. Motion carried 7-0.**

Lebbin Law Invoice: **Nicole Cox moved, second by Deborah Johnson, to approve the submission of Lebbin Law invoice #1845 in the amount of \$1,590. Motion carried 7-0.**

BZA Appointment: **Deborah Johnson moved, second by Nicole Cox, to appoint Tim Pletcher to the Board of Zoning Appeals to fill the unexpired term of Angie Snyder, with said term to end on December 31, 2027. Motion carried 7-0.**

2026 Meeting Schedule: **Following discussion, Nicole Cox moved, second by Greg Compton, to table the 2026 Meeting Schedule. Motion carried 7-0.**

2026 BUDGET ADOPTION

Marshall County Solid Waste: **Special Solid Waste Management presented a budget of \$579,205, with a tax levy of \$441,815, reflecting an adopted tax rate of 0.0139. Greg Compton moved, second by James Masterson, to approve Ordinance 2025-27: Ordinance for Appropriations and Tax Rates. Motion carried 7-0.**

Marshall County: **Following the adjustments made to wages, the total budget request is \$42,958,440. The General Fund budget total is \$17,843,807 and the Special Fund budgets total \$25,114,633. The Estimated Civil Max Levy is \$12,702,215 and the Property Tax Cap is \$1,073,600**

General/Commissioners: The total approved budget is \$6,207,819. Employer Social Security was reduced by \$10,000; Group Health Insurance was reduced by \$200,000; Employer PERF was reduced by \$5,000; Postage was reduced by \$2,000; Legal Advertising was reduced by \$2,000; Utilities was reduced by \$5,000; and Community Crossings Match was reduced by \$83,334.

General/Drainage Board: The total approved budget is \$8,800.

Cumulative Capital Development (CCD): The total approved budget is \$1,202,704.

Medical Benefits Self Insurance: The total approved budget is \$3,561,069.

Dental Benefits Self Insurance: The total approved budget is \$174,295.

County IV-D Incentive: The total approved budget is \$5,500.

General/Building Maintenance: The total approved budget is \$745,804.

Highway: The total approved budget is \$5,722,596.

Cum Bridge: The total approved budget is \$2,192,814.

Local Roads and Streets: The total approved budget is \$1,022,000.

General/Sheriff: The total approved budget is \$3,098,795. Vehicle Maintenance Supplies was reduced by \$5,000.

LIT Special Purpose: The total approved budget is \$6,359,716.

Drug Free Community: The total approved budget is \$70,000.

Extradition/Sheriff Assistance: The total approved budget is \$60,000.

Firearms Training: The total approved budget is \$35,000.

Misdemeanant-County Corrections: The total approved budget is \$54,500.

Sex/Violent Offender Administration: The total approved budget is \$7,700.

Statewide 911: The total approved budget is \$743,951.

Central Dispatch: The total approved budget is \$359,714.

K9 Program: The total approved budget is \$2,000.

DARE: The total approved budget is \$10,000. Program Classroom Supplies was reduced by \$3,000; Travel was reduced by \$1,000; and Registration/Conference Fees was reduced by \$1,000.

DEA Forfeiture: The total approved budget is \$26,000.

Lake Enforcement DNR Grant: The total approved budget is \$65,000.

General/Clerk: The total approved budget is \$502,678. Repair Furniture & Equipment was reduced by \$1,000; Office Furniture & Fixtures was reduced by \$1,000; and Office Equipment was reduced by \$1,000.

General/Voter Registration: The total approved budget is \$62,224.

General/Election Board: The total approved budget is \$131,600.

Clerks Records Perpetuation: The total approved budget is \$73,000.

Clerk IV-D: The total approved budget is \$18,900.

General/Treasurer: The total approved budget is \$238,035.

General/Recorder: The total approved budget is \$129,774.

ID Security Program: The total approved budget is \$8,000.

Recorders Perpetuation: The total approved budget is \$42,970.

General/Surveyor: The total approved budget is \$250,401.

Surveyor Corner Perpetuation: The total approved budget is \$85,364.

General/Coroner: The total approved budget is \$190,917.

LEPC: The total approved budget is \$22,988.

General/Assessor: The total approved budget is \$205,236.

Sales Disclosure-County Share: The total approved budget is \$15,300.

Reassessment: The total approved budget is \$587,735.

General/Prosecutor: The total approved budget is \$785,141.

Pre-Trial Diversion: The total approved budget is \$224,095.

Prosecutor IV-D: The total approved budget is \$57,134.

General/Extension: The total approved budget is \$300,386.

General/Veterans Service Officer: The total approved budget is \$74,892.

General/Plan Commission: The total approved budget is \$292,776. Office Supplies was reduced by \$150, and Office Furniture & Fixtures was reduced by \$1,000.

General/Board of Zoning Appeals (BZA): The total approved budget is \$46,700.

General/Building Commission: The total approved budget is \$102,101. Repair Furniture & Equipment was reduced by \$400, and Vehicle Repair was reduced by \$500.

Unsafe Building: The total approved budget is \$85,000.

General/Information Systems: The total approved budget is \$212,516. Training was reduced by \$300.

General/Museum: The total approved budget is \$174,021.

Historical Society: The total approved budget is \$99,237.

General/Superior Court #1: The total approved budget is \$381,535.

General/Superior Court # 2: The total approved budget is \$510,729.

General/Superior Court # 3: The total approved budget is \$267,456.

PSC Drug Court: The total approved budget is \$5,000.

Community Corrections: The total approved budget is \$362,802.

Community Corrections-Problem Solving Court: The total approved budget is \$35,000.

Community Corrections Project Income: The total approved budget is \$624,094.

General/Circuit Court: The total approved budget is \$339,938.

General/CASA: The total approved budget is \$52,127.

GAL/CASA: The total approved budget is \$16,500.

General/Probation: The total approved budget is \$792,511. Office Supplied was reduced by \$500, and Consulting Services was reduced by \$500.

Supplemental Adult Probation: The total approved budget is \$45,924.

General/Weights & Measures: The total approved budget is \$30,224.

General/EMA: The total approved budget is \$84,489. Other Operating Supplies was reduced by \$500, and Travel/Mileage was reduced by \$500.

General/Soil & Water: The total approved budget is \$50,407.

General/Park & Recreation Board: The total approved budget is \$32,000.

Health: The total approved budget is \$623,737.

Health First: The total approved budget is \$308,549.

General/Human Resources: The total approved budget is \$99,678. Professional Services was reduced by \$2,000.

General/Auditor: The total approved budget is \$432,845.

Plat Mapping: The total approved budget is \$38,508.

Auditor Ineligible: The total approved budget is \$39,000.

County Officials Training Fund: Total approved budget is \$15,000.

General/Council: The total approved budget is \$539,568. Other Projects was decreased by \$150,000.

Discussion was held concerning the Clerk's request to increase the poll worker wages.

Nicole Cox moved, second by Greg Compton, to approve the increase to poll worker wages as requested by the Clerk. Motion carried 7-0.

Discussion was held to recess the meeting to allow the Auditor time to adjust the budget and salary ordinances.

Sewer Discussion: Discussion was held concerning the Indiana Department of Environmental Management reaching a decision by October 31st, the Regional Sewer District meetings and rates.

PUBLIC INPUT

Bill Woodward, 10294 Peach Road, Plymouth provided public input concerning the Regional Sewer District.

RECESS

At 7:09 pm the meeting was recessed and will reconvene on Thursday, October 16, 2025 at 10:00 a.m.

RECONVENE

On Thursday, October 16, 2025, the Marshall County Council reconvened the public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 10:00 a.m. pursuant to the call of the President. The board members present were President Tim Harman, James Masterson, Deborah Johnson, Brandon Schadek, and Greg Compton; and County Auditor, Angela C. Birchmeier. Vice President Nicole Cox, Will Patterson, and Council Attorney Marcel Lebbin were absent. The meeting streamed live at <http://www.youtube.com/@MarshallCountyIN>, noting a quorum was present, the remaining business at hand was heard.

President Harman stated the General Fund budget is \$17,374,123; the special fund budget is \$25,108,396, for a total 2026 budget of \$42,482,519. He also noted, the estimated General Fund cash balance on December 31, 2026 is projected to be \$11,062,915.

Ordinance 2025-28: Appropriations and Tax Rates: **James Masterson moved, second by Deborah Johnson, to approve Ordinance 2025-28: Appropriations and Tax Rates, as presented. Motion carried 5-0.**

Ordinance 2025-29A: An Ordinance Adopting County of Marshall, Indiana, Job Classification and Compensation Maintenance Plan Procedures: **Deborah Johnson moved, second by Brandon Schadek, to approve Ordinance 2025-29A: An Ordinance Adopting County of Marshall, Indiana, Job Classification and Compensation Maintenance Plan Procedures, as presented. Motion carried 5-0.**

Ordinance 2025-29B: An Ordinance Adopting County of Marshall, Indiana, Job Descriptions: **Greg Compton moved, second by Brandon Schadek, to approve Ordinance 2025-29B: An Ordinance Adopting County of Marshall, Indiana, Job Descriptions, as presented. Motion carried 5-0.**

Ordinance 2025-30: Marshall County Salary Ordinance: **James Masterson moved, second by Deborah Johnson, to approve Ordinance 2025-30: Marshall County Salary Ordinance, as presented. Motion carried 5-0.**

ADJOURNMENT

With no further business coming before the Council, **the meeting was adjourned at 10:06 a.m. upon motion by Brandon Schadek, second by Greg Compton. Motion carried 5-0.**

Tim Harman, President

Will Patterson

Nicole Cox, Vice President

Brandon Schadek

James Masterson

Greg Compton

Deborah Johnson

Attest:

Angela C. Birchmeier, Auditor

**MINUTES
MARSHALL COUNTY COUNCIL MEETING
MONDAY, NOVEMBER 10, 2025**

BE IT REMEMBERED: That on Monday, November 10, 2025, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 5:30 p.m. pursuant to the call of the President. The board members present were President Tim Harman, Vice President Nicole Cox, James Masterson, Deborah Johnson, Will Patterson, Brandon Schadek, and Greg Compton; Council Attorney Marcel Lebbin; and County Auditor, Angela C. Birchmeier. The meeting streamed live at <http://www.youtube.com/@MarshallCountyIN>, the Invocation was given by Brandon Schadek, the Pledge of Allegiance was said, and noting a quorum was present, the business at hand was heard.

PUBLIC INPUT ON AGENDA ITEMS

No public input on agenda items was heard.

ATTORNEY REPORT

Marshall County Regional Sewer Bond Anticipation Note (BAN): Attorney Lebbin presented Resolution 2025-13: Written Determination of the Marshall County Council Regarding Purchase of Marshall County Regional Sewer District Loan Package Through Special Purchasing Methods. President Harman explained that the district sold a \$3,075,000 Bond Anticipation Note to Star Financial Bank, which was to be repaid upon the issuance of bonds to finance the construction of the district's first sewer project. The Council, as the fiscal body, makes its written determination that the special purchase of the loan package, for the price of \$3,377,152, as of November 13, 2025, plus \$492 per day thereafter until the day of closing on the purchase, from Star Financial Bank is approved. The basis for this special purchase is procurement under Indiana Code 5-22-10-13, as Star Financial Bank is the single source for the supply. He further explained that the county would receive more than \$2 million from the Regional Sewer District and the net debt would be in the range of \$1.3 million to \$1.4 million, and the General Fund has sufficient funds to absorb the cost. Member Compton questioned whether this action would be premature as there is still time for the Regional Sewer District to appeal the Indiana Department of Environmental Management decision to dissolve the district and whether there is a guarantee of receiving the \$2 million. Following discussion, **Nicole Cox moved, second by Will Patterson, to move forward with the purchase of the Bond Anticipation Note Agreement, as presented. Motion carried 6-1, with Greg Compton voting no.**

Tim Harman moved, second by Nicole Cox, to purchase the BAN with General Fund money and advertise the additional appropriation. Motion carried 6-1, with Greg Compton voting no.

SUBCOMMITTEE REPORTS

Highway: A subcommittee meeting will be held Thursday, November 13th at 10:00 a.m.

Budget & Finance: President Harman stated the General Fund had \$9,244,403 as of October 31st, with purchase of the BAN, receipt of the Regional Sewer District assets, and consideration of the additional appropriations he is anticipating \$9 million in the General Fund and \$4 million in Rainy Day at the end of the year.

WEIGHTS & MEASURES

Board of Commissioners President Stan Klotz and Weights & Measures Inspector Jerry Huss requested permission to purchase a Seraphin side access testing trailer with three 5-gallon provers and three 100-gallon storage tanks in the amount of \$48,747. Inspector Huss explained the process for certifying fuel at the local gas stations and the physical wear and tear on a body. **James Masterson moved, second by Deborah Johnson, to support the purchase of the Seraphin trailer, as requested. Motion carried 7-0.**

BOARD OF COMMISSIONERS

Board of Commissioners President Stan Klotz expressed an interest in reducing the amount allocated to the Public Safety Grant in calendar year 2026 and redistribute it to aid local law enforcement.

COUNCIL ITEMS

Ordinance 2025-1(11) Additional Appropriations: Notice of Proposed Additional Appropriation was advertised in the Pilot News, posted on the county website, and bulletin boards on October 30, 2025.

General Fund/Commissioners (1000-068): **James Masterson moved, second by Will Patterson, to approve the additional appropriation request of \$600,000 into Stone, Gravel, Aggregates. Motion carried 7-0.**

General Fund/BZA (1000-078): **Deborah Johnson moved, second by Nicole Cox, to approve the additional appropriation request of \$7,000 into Legal Services. Motion carried 7-0.**

General Fund/Plan Commission (1000-078): **James Masterson moved, second by Nicole Cox, to approve the reduction of appropriation request of \$7,000 from Contractual Services. Motion carried 7-0.**

General Fund/Superior Court 2 (1000-202): Member Schadek explained that Judge Aldridge has stated that he has found monies within the budget that can be transferred and will not need the additional appropriation as originally advertised. **Brandon Schadek moved, second by Greg Compton, to reduce the additional appropriation request of \$12,000 by \$8,975 and approve the additional appropriation request of \$3,025 into Pauper Counsel. Motion carried 7-0.**

General Fund/Superior Court 3 (1000-203): **Nicole Cox moved, second by Brandon Schadek, to approve the additional appropriation request of \$3,000 into Court Appointed Doctors. Motion carried 7-0.**

LIT Special Purpose (1114): **Deborah Johnson moved, second by James Masterson, to approve the additional appropriation request of \$55,000 into Land Acquisition. Motion carried 7-0.**

EPICS (1114): **Nicole Cox moved, second by Brandon Schadek, to approve the additional appropriation request of \$16,000 into Professional Services. Motion carried 7-0.**

Ordinance 2025-2(10): Transfer of Appropriations:

General Fund/Coroner (1000-007): **Brandon Schadek moved, second by James Masterson, to approve the transfer of \$1,000 from Office Supplies into Training. Motion carried 7-0.**

General Fund/Plan Commission (1000-079): **Deborah Johnson moved, second by Brandon Schadek, to approve the transfer of \$500 from Travel/Mileage into Office Equipment; \$300 from Repair Furniture & Equipment into Office Furniture & Fixtures; and \$100 from Repair Furniture & Equipment into Office Equipment. Motion carried 7-0.**

General Fund/Superior Court 3 (1000-203): Nicole Cox moved, second by James Masterson, to approve the transfer of \$1,000 from Office Furniture into Office Supplies.

Motion carried 7-0.

Clerk Records Perpetuation (1119): Brandon Schadek moved, second by James Masterson, to approve the transfer of \$1,500 from Repair Furniture & Equipment into Office Furniture and Fixtures; and \$25,000 from Microfilming into Office Furniture & Fixtures.

Motion carried 7-0.

Health (1159): Nicole Cox moved, second by Deborah Johnson, to approve the transfer of \$2,499.99 from Professional Services into Medical Supplies; and \$2,499.99 from Professional Services into Office Furniture & Fixtures. Motion carried 7-0.

MVH Restricted/MVH (1173/11763): Will Patterson moved, second by Greg Compton, to approve the transfer of \$8,344 from MVH Restricted Wages-Road Foreman into MVH Wages-Road Foreman; and \$12,962.02 from MVH Restricted Wages-Area Leader into MVH Wages-Area Leader. Motion carried 7-0.

Community Corrections-Problem Solving Court (9127): Nicole Cox moved, second by James Masterson, to approve the transfer of \$1,000 from Professional Services into Wages-Program Director. Motion carried 7-0.

Solid Waste: Greg Compton moved, second by Brandon Schadek, to approve the transfer of \$2,000 from Office & Warehouse Supplies into PPE & Uniform; \$1,800 from Depot Repair and Maintenance into Buildings & Grounds; \$1,500 from Education Program Supplies into Software & Security; \$1,500 from Education Program Supplies into Education & Training; \$3,770 from Liability into Communications; \$3,700 from Appliances/Electronics into Universal Waste/Batteries; \$100 from Appliances/Electronics into Household Hazardous Waste; and, \$1,725 from Appliances/Electronics into Technology. Motion carried 7-0.

Ordinance 2025-32 Dormant Funds: Two county funds, 1115-Child Advocacy and 4905-Governors Drug Free Indiana have been inactive or dormant for several years. The Child Advocacy Fund cash balance of \$2,335 shall be transferred to the County General Fund; and the Governors Drug Free Indiana Fund cash balance of \$952.81 shall be transferred to the Drug Free Community Fund. James Masterson moved, second by Nicole Cox, to approve Ordinance 2025-32 Dormant Funds, as presented. Motion carried 7-0.

Minutes of October 13, 2025: Deborah Johnson moved, second by Brandon Schadek, to approve the meeting minutes of October 13, 2025, as presented. Motion carried 7-0.

Lebbin Law Invoice: Brandon Schadek moved, second by Will Patterson, to approve the submission of Lebbin Law invoice #1873 in the amount of \$1,770. Motion carried 7-0.

2026 Meeting Schedule: James Masterson moved, second by Brandon Schadek, to approve the 2026 Meeting Schedule, as presented. Motion carried 7-0.

PUBLIC INPUT

Bill Woodward, 10294 Peach Road, Plymouth provided public input concerning the Regional Sewer District.

Board of Commissioners Vice President Jesse Bohannon explained that the health clinic the county was utilizing for employees had closed earlier this year and introduced Nurse Practitioner Dan Tanner of Concierge Medicine to outline the services provided by Concierge Medicine. Mr. Tanner stated the cost would be \$40 per adult per month and \$20 per child per month. Nicole Cox moved, second by Will Patterson, to support the Commissioners in moving forward with utilizing the services of Concierge Medicine next year. Motion carried 7-0.

ADJOURNMENT

With no further business coming before the Council, **the meeting was adjourned at 7:10 p.m. upon motion by Brandon Schadek, second by Deborah Johnson. Motion carried 7-0.**

Tim Harman, President

Will Patterson

Nicole Cox, Vice President

Brandon Schadek

James Masterson

Greg Compton

Deborah Johnson

Attest:

Angela C. Birchmeier, Auditor