

**MARSHALL COUNTY
BOARD OF COMMISSIONERS
MEETING MINUTES
FEBRUARY 2, 2026**

The Board of Commissioners of Marshall County, Indiana, met for a regular meeting in the Commissioner's Meeting Room 203, 112 W. Jefferson Street, Plymouth, Indiana at 8:30 a.m., Tuesday, February 2, 2026. Present were Commissioners, President Stan Klotz, Vice President; Jesse Bohannon; and Member Adam Faulstich; County Attorney Sean Surrisi; and County Auditor Angela C. Birchmeier. The meeting streamed live at <http://www.youtube.com/@MarshallCountyIN>. the Pledge of Allegiance was said, the President called the meeting to order and the business at hand was heard.

PUBLIC INPUT ON AGENDA ITEMS

The attendees did not have public input on agenda items.

HIGHWAY DEPARTMENT

Highway Department Superintendent Jason Peters presented five (5) road bore requests from Comcast Cable, for the purpose of providing service to customers, as follows:

1. Work Order #PTC-642509: At 20635 W. 1st Road, in Polk Township.
2. Work Order #PTC-732356: At 18277 4B Road, in Polk Township.
3. Work Order #PTC-612783: At 20859 N. Lake Drive, in Polk Township.
4. Work Order #PTC-704760: At 14620 1st Road, in North Township.
5. Work Order #PTC-654986: At 16331 7th Road, in West Township.

Jesse Bohannon moved, second by Adam Faulstich, to approve the five (5) road bore requests from Comcast Cable, as presented. Motion carried 3-0.

Superintendent Peters presented one (1) right-of-way cut and nine (9) aerial requests from CNS Networks on behalf of Brightspeed of Indiana, LLC, for the purpose of fiber optic installation and aerial fiber placement, as follows:

1. Right-of-Way Cut: On N. Sycamore Road, between 4th Road and 4B Road, in Polk Township.
2. Permit 035382: On 6B Road, between King Road and 6B Road, in North Township.
3. Permit 040937: On 4th Road, between 4th Road and Rose Road, in Polk Township.
4. Permit 040949: On Queen Road and 6th Road, between 6th Road and Queen Road, in Polk Township.
5. Permit 040946: On 4B Road, between Redwood Road and 4B Road, in Polk Township.
6. Permit 040952: On Plymouth-LaPorte Trail and Sage Road, between Plymouth-LaPorte Trail and Sage Road, in Polk Township.
7. Permit 040951: On Pear Road, between Pear Road and 6th Road, in Polk Township.
8. Permit 040960: On W. County Line Road, 6B Road, N. Underwood Road, and 5th Road, between Union Road and N. Underwood Road, in Polk Township.
9. Permit 040957: On 6th Road, between Union Road and Queen Road, in Polk Township.
10. Permit 040944: On Main Street, W. 4B Road, and N. Sycamore Road, between Main Street and W. 4B Road, in Polk Township.

Adam Faulstich moved, second by Jesse Bohannon, to approve the right-of-way cut and nine (9) aerial requests from CNS Networks, as presented. Motion carried 3-0.

Superintendent Peters presented a road bore and right-of-way cut request from Troyer Group on behalf of Frontier on Quad Ave, 13th Trail, and Jackson Street, between Greer Street and Quad Ave, 13th Trail, and Jackson Street, in Bourbon Township, for the purpose of providing internet service to a customer. **Adam Faulstich moved, second by Jesse Bohannon, to approve the road bore and right-of-way cut request from Troyer Group on behalf of Frontier on Quad Ave, 13th Trail, and Jackson Street, between Greer Street and Quad Ave, 13th Trail, and Jackson Street, in Bourbon Township, for the purpose of providing internet service to a customer. Motion carried 3-0.**

Superintendent Peters provided an update on the following projects:

Bridge 231, Center Street, Bremen: The date of letting is August, 2027. The County received a notice, dated December 11, 2025, from Indiana Department of Natural Resources (IDNR) that Bridge 231 has been nominated to the National Register of Historic Places. The Indiana Historic Preservation Review Board met to consider the nomination during their meeting on January 14, 2026. DLZ assisted the County in preparing the response to object to the nomination and attended the meeting to present and respond to questions. Despite the County's objection the Review Board voted in favor of the nomination. We are still awaiting the Indiana Department of Transportation (INDOT) prepared memo that will go out to all parties that will officially reclassify the bridge from "Non-select" to "Select". We continue to reach out to INDOT for a status. At the Indiana Historic Preservation Review Board meeting, the SHPO indicated the reclassification recommendation is still with the Federal Highway Administration.

Bridge 88, 12th Road east of Olive Trail: The date of letting is January 14, 2029. No update.

Bridge 108, East 7th Road: The date of letting is February 12, 2030. No update.

Bridge Inspections 2022-2025 Phase II: Des No. 2101055. A quarterly report will be provided on February 4th.

Bridge Inspections 2026-2029: DES No. 2300183. A quarterly report will be provided on February 4th.

Bridge 232, Randolph Street: No update.

Bridge 87, 11th Road: Des No. 1702839. No update.

Mill Pond Dam Improvements: No update.

Bridge 2540, Michigan Road Rehabilitation: No update.

HSIP Countywide Striping Initiative: DES No. 2401543. No update.

Road Work: The crews have been plowing and treating snow covered roads, patching potholes, working on gravel roads, and trimming brush. The department is working on the 2026 road program.

Highway Equipment: The department is working on a long term equipment replacement and/or equipment upgrade/repair plan. Superintendent Peters requested permission to seek estimates for three pickup trucks to replace the superintendent, foreman, and parts manager vehicles.

MARIAN UNIVERSITY'S ANCILLA COLLEGE

Marian University's Ancilla College Dr. Natalie Tucker, Vice President/Academic Dean provided an update. She highlighted the mission statement, announced the name change from Marian University Ancilla College to Marian University Plymouth beginning July 1, 2026, and outlined the bachelor and associate programs available.

COMMUNITY CORRECTIONS

Month-to-Month Lease: Community Corrections Director Beau Holcomb explained that the lease payment is \$3,800 per month, not the \$3,000 presented at a prior meeting and requested permission to continue the lease. **Jesse Bohannon moved, second by Adam Faulstich, to approve the monthly lease payment in the amount of \$3,800 per month. Motion carried 3-0.**

Amendment #1 Alcohol Monitoring Systems: Director Holcomb presented Amendment #1 to Master Agency Agreement by and between Alcohol Monitoring Systems, Inc. and Marshall County Community Corrections. He explained the amendment includes additional tools for community corrections, probation and drug court personnel in monitoring participants. **Jesse Bohannon moved, second by Adam Faulstich, to approve Amendment #1 to Master Agency Agreement by and between Alcohol Monitoring Systems, Inc. and Marshall County Community Corrections and to allow Director Holcomb to sign on behalf of the county. Motion carried 3-0.**

K Graber Construction, LLC: Director Holcomb presented Estimate #R-7123 from K Graber Construction, LLC, in the amount of \$36,715, which has been approved by the Advisory Board. He explained that three office spaces will be added for a total of seven offices, a classroom, and secure lobby. **Jesse Bohannon moved, second by Adam Faulstich, to approve Estimate #R-7123, authorize a ten percent down payment as a pre-payment, and to allow Director Holcomb and President Klotz to sign on behalf of the county. Motion carried 3-0.**

SUPERIOR COURT 1

Superior Court 1 Judge Tami Napier informed the board that Marshall Circuit and Superior Court 1 have been awarded \$20,000 for the Family Court Project Grant. The courts have established a \$20 alternative dispute resolution fee and a sliding fee scale for indigent and low-income litigants participating in the mediation process. The purpose of the grant is to support the immediate utilization of the Alternative Dispute Resolution Fund Plan as it will take time to accrue a sufficient operating balance from the collection of fees. Judge Napier presented the Family Court Program Grant Agreement for ratification. **Jesse Bohannon moved, second by Adam Faulstich, to approve and ratify Judge Napier's signature on the Family Court Program Grant Agreement. Motion carried 3-0.**

ATTORNEY REPORT

Opioid Settlement Update: Attorney Surrisi reported that he recently received confirmation of receipt of our participation agreement in the Purdue Direct Settlement. He will provide additional updates once details of the settlement distribution are provided.

Sewer District Update: Attorney Surrisi reported that he attended the final meeting of the Marshall County Regional Sewer District board on January 29th. The board approved winding up its remaining business. The board wired its remaining funds to Star Financial Bank. The County is working to pay the balance to Star Bank to satisfy the bond anticipation note. That should occur soon.

AUDITOR REPORT

January 20, 2026 Minutes: **Adam Faulstich moved, second by Jesse Bohannon, to approve the January 20, 2026 minutes, as presented. Motion carried 3-0.**

Accounts Payable Claims: **Jesse Bohannon moved, second by Adam Faulstich, to approve the accounts payable claims as presented. Motion carried 3-0.**

Payroll Claims: **Adam Faulstich moved, second by Jesse Bohannon, to approve the payroll claims as presented. Motion carried 3-0.**

Quit-Claim Deed for Culver Property: Auditor Angela Birchmeier explained that there is a section of right-of-way along E. Shore Drive in Culver titled to Marshall County, parcel number 50-21-27-000-038.000-013. However, there is no chain of custody for this real estate and requested the property be transferred from Marshall County to East Shore Lane Neighborhood Association, Inc. / The Eagle Has Landed. **Jesse Bohannon moved, second by Adam Faulstich, to authorize Attorney Surrisi to prepare a quit-claim deed for Commissioner signature transferring any interest to East Shore Lane Neighborhood Association, Inc. / The Eagle Has Landed. Motion carried 3-0.**

PUBLIC COMMENT

Rob Keck, 1300 Redwood Road, Walkerton, provided input on the Flock Safety cameras.

Bill Woodward, 12094 Peach Road, Plymouth, provided input on the Flock Safety cameras.

COMMISSIONER ITEMS

Resolution 2026-1: A Joint Resolution of the Marshall County Board of Commissioners and The Starke County Sheriff's Department Approving the Transfer of Personal Property: Pursuant to Indiana Code 5-22-22-10, for no consideration, Marshall County agrees to transfer, and the Starke County Sheriff's Department agrees to accept a Smith Detection x-ray machine. **Adam Faulstich moved, second by Jesse Bohannon, to approve Resolution 2026-1: A Joint Resolution of the Marshall County Board of Commissioners and The Starke County Sheriff's Department Approving the Transfer of Personal Property, as presented. Motion carried 3-0.**

Culver Plan Commission Appointment: Vice President Bohannon explained that both Dan Osborn, the current appointee, and Russ Mason are willing to serve on the Culver Plan Commission. **Jesse Bohannon moved, second by Adam Faulstich, to approve the reappointment of Dan Osborn to the Culver Plan Commission. Motion carried 3-0.**

Marshall County Public Safety Grant: Members discussed the unspent appropriation from the 2025 budget and the scope of the 2026 program. **Adam Faulstich moved, second by Jesse Bohannon, to allow Attorney Surrisi to revise the existing ordinance to divide the appropriation between each of the eight fire departments. Motion carried 3-0.**

Safety Committee: Member Faulstich provided an update on topics discussed in the Safety Committee meeting, including Cardiopulmonary Resuscitation (CPR) training and annual Automated External Defibrillator (AED) training.

County Building Boiler System: Member Faulstich stated that Buildings & Grounds Maintenance Supervisor Billy Schoff is meeting with a contractor concerning the boiler system.

Financial Software: Member Faulstich stated that he met with the Auditor and Treasurer offices concerning a new financial software system.

First Responders: Member Faulstich stated that he would like to reach out to Bowen Health concerning aid to first responders.

Group Health Insurance: Vice President Bohannon discussed having a vendor provide a presentation at an upcoming meeting.

ADJOURNMENT

With no further business to come before the board, **Jesse Bohannon moved, second by Adam Faulstich, to adjourn the meeting at 9:38 a.m. Motion carried 3-0.**

Stan Klotz, President

Jesse Bohannon, Vice President

ATTEST: _____
Angela C. Birchmeier, Auditor

Adam Faulstich, Member