

MONDAY JANUARY 10, 2005 COUNCIL MEETING

BE IT REMEMBERED: That on Monday January 10, 2005, the Marshall County Council met in a public meeting at the County Building, City of Plymouth, Indiana, pursuant to the call of the County Auditor, and there were present, the Honorable: Fred Lintner, President; Don Morrison, Vice President; Ralph Booker, Joanne VanDerWeele, Rex Gilliland, Matt Hassel, Bill Gee members; and Jan Quivey, Auditor.

The meeting was opened with the Pledge to the Flag.

New council member Ralph Booker was welcomed onboard.

BOARD REORGANIZATION

Joanne VanDerWeele moved and Don Morrison seconded the motion to nominate Fred Lintner to serve as Council President for 2005. Motion carried 7-0.

Ralph Booker moved and Matt Hassel seconded the motion to close the nominations. Motion carried 7-0.

Matt Hassel moved and Bill Gee seconded the motion to nominate Don Morrison to serve as Council Vice President for 2005. Motion carried 7-0.

Joanne VanDerWeele moved and Matt Hassel seconded the motion to close the nominations. Motion carried 7-0.

There being no further nominations Fred Lintner and Don Morrison will serve as Council President and Vice President, respectively, for 2005.

2005 Department Council Liaisons

Clerk – Morrison	Auditor – Hassel	Treasurer – Gilliland
Recorder – Lintner	Sheriff – Hassel & Morrison	Surveyor – Lintner
Coroner – Gilliland	Prosecutor – Hassel	Assessor – Gilliland
Extension – Morrison	Bldg Inspector – Morrison	Vet Service – Gilliland
Wts & Measures – Gee	Jail – Hassel & Morrison	Circuit Court – Booker
Superior 1 – Gee	Superior 2 – Gee	Probation – Booker
Museum – VanDerWeele	EMA – Gilliland	Highway – Lintner
Health – Gee	County Bldgs – Gilliland	Merit Board – Hassel & Morrison
MACOG – Gee	Solid Waste Mgmt – Gilliland	Job Classification - VanDerWeele
Court Services – Lintner		
Technology Committee – Booker		
Commissioners – Lintner & VanDerWeele		
Welfare – Gilliland & VanDerWeele		
Marshall/Starke - Morrison		
Plan Commission/BZA – Booker		

2005 Council Meeting Schedule - Rex Gilliland moved and Bill Gee seconded the motion to adopt the 2005 meeting schedule as presented. Motion carried 7-0. Meetings will be on the second Monday of every month except March when there is no scheduled meeting and October when the meeting will be on Tuesday October 11 because of a Monday holiday. Budget Hearings will be held on August 22nd and 23rd. Budget Adoption will be held September 12th and September 13th if needed. All meetings will begin at 9:00 am.

SHERIFF REPORT – BOB RUFF

DOC Reimbursement - Sheriff Ruff stated that in the past if the County is holding DOC prisoners, after five days the County begins to receive reimbursement for inmate care. Also, medical bills for DOC inmates being held in the County had been paid by the DOC directly to vendors. Just before Christmas 2004 the DOC says they will no longer do that. Medical bills must now be paid from county funds to later be reimbursed. Bob says this is likely to cause a shortfall in his inmate medical budget, especially at the end of the state fiscal year in June. Bob stated the DOC reimbursements go into the General Fund, and asked what could be done to deal with the lag time between billing and reimbursement. The Council suggested an additional appropriation be done to provide a cushion until such time as DOC reimbursements are received.

2004 Commissary Report – Sheriff Ruff presented the 2004 report which included all months except December. The beginning balance in the fund on January 1, 2004 was \$ 17,140.88. The November 30, 2004 ending balance was \$ 23,694.85.

Accident Report Fee Statute – Sheriff Ruff requests the Council pass an ordinance raising accident report fees from \$3 to \$5. He says all surrounding counties now charge the \$5. The State Police fee is still \$3. The ordinance itself will have to be drafted and presented at the February meeting.

Joanne VanDerWeele moved and Don Morrison seconded the motion to pass Ordinance 2005-1 on first reading raising the accident report fees from \$3 to \$5. Motion carried 7-0.

Criminal Records Checks Fee – Sheriff Ruff requests the Council consider establishing a fee for doing criminal records checks. He will return to a later meeting with more information regarding such a fee.

9-1-1 Negative Cash Flow – Sheriff Ruff says that by moving the cost of 9-1-1 employee benefit from the General Fund to the 9-1-1 Fund a negative cash flow situation is occurring. He says revenue for 2005 will be \$ 438,243.20 and expenses will be \$ 471,515.67. Bob says this will be okay for this year as there is a cash surplus in the fund, but this negative cash flow will eventually cause a problem by eating away at the surplus. He also notes that greater cell phone usage at a lower 9-1-1 fee rate and the reduction in landline telephones is also becoming a problem.

New Correctional Facility Operational Costs – The Council says they are very interested in the Sheriff's input regarding increased operational costs incurred by building a new, larger jail facility. Sheriff Ruff stated he had intended to present some estimates today regarding potential increased personnel and operational costs, but in conversation with Todd Samuelson of Umbaugh and Associates it was agreed to hold off releasing any numbers until more data is available.

MAINTENANCE DEPARTMENT PERSONNEL ITEMS

Rich Ulrich stated that there has been no job descriptions update in the Building Maintenance Department for the past 8 years, even though duties and necessary personnel have changed greatly. He says the department runs in more of a team concept now and feels the Maintenance Supervisor position has become obsolete. He would like to see more of a leveling of pay within his department. Currently, the pay rate for the position of Maintenance Supervisor is \$14.67 per hour, and for the remaining maintenance position the rate is \$11.97 per hour. Rich suggested a short term fix of taking the total wages of the two positions and making the pay rate the same for both positions.

Fred Lintner suggested Rich meet with the Commissioners and HR Consultant Ray Temple to determine the best route to take, including updating job descriptions. The Council reiterates that it is important to base job classification on the job description itself rather than the qualities of the employees filling the positions.

2004 TRANSFER REQUESTS

The following transfer requests were presented by the Auditor for the 2004 fiscal year. These transfers were actually completed at the end of December 2004, but since they are between categories or category 01 transfers Council approval is needed. These transfers were made at the discretion of the Auditor and were done to zero out any negative budget balances on December 31, 2004.

<u>FUND</u>	<u>DEPARTMENT</u>	<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
0101	0002 Auditor	01-412.030	01-412.050	\$ 100.00
0101	0002 Auditor	01-412.040	01-412.030	\$ 42.78
0101	0003 Treasurer	01-412.030	01-412.020	\$ 60.39
0101	0003 Treasurer	03-439.030	02-421.010	\$ 57.76
0101	0005 Sheriff	01-412.010	01-412.130	\$.20
0101	0006 Surveyor	01-412.010	01-412.580	\$.20
0101	0007 Coroner	01-412.030	01-412.010	\$.04
0101	0008 Assessor	01-412.030	01-412.020	\$ 2.60
0101	0009 Prosecutor	01-412.200	01-412.220	\$ 399.57
0101	0009 Prosecutor	01-412.200	01-412.050	\$ 600.00
0101	0011 Extension	01-412.200	01-412.340	\$.20
0101	0011 Extension	01-412.200	02-421.000	\$ 60.44
0101	0014 Center Twp	01-412.260	01-412.250	\$.92
0101	0068 Commissioners	03-436.040	02-421.000	\$ 271.08
0101	0068 Commissioners	01-413.040	01-413.030	\$ 2,906.78
0101	0068 Commissioners	01-413.040	01-413.060	\$ 4,707.84
0101	0068 Commissioners	01-413.050	01-413.060	\$ 5,689.10
0101	0068 Commissioners	03-431.030	01-413.060	\$ 3,532.28
0101	0079 Plan Commission	01-412.030	01-412.010	\$.08

0101	0232	Circuit Court	01-412.030	01-412.040	\$ 217.97
0101	0273	Probation	01-412.030	01-412.200	\$ 39.14
0123	0000	Reassessment	01-412.030	01-412.020	\$ 25.93
0523	0000	Court Services	01-413.030	01-413.060	\$ 26.92
0702	0533	Highway	01-412.040	01-412.790	\$.21

Rex Gilliland moved and Matt Hassel seconded the motion to approve all 2004 transfer requests to eliminate year-end negative budget balances. Motion carried 7-0.

2005 ADDITIONAL APPROPRIATION REQUESTS

Matt Hassel moved and Ralph Booker seconded the motion to approve the Surveyor additional appropriation request of \$ 2,195 for Office Equipment to purchase a copier. Motion carried 7-0. Copier cost is \$ 3,295, but \$ 1,100 of the cost is to come from the Surveyor Corner Perpetuation Fund.

Rex Gilliland moved and Joanne VanDerWeele seconded the motion to approve the Drainage Board additional appropriation requests of \$ 3,873 for Wages – Drainage Board Secretary/Deputy Auditor and \$ 200 for Longevity. Motion carried 7-0. \$1,926 is required to pay unused vacation time for retiring employee and \$ 1,947 is needed to meet annual wage requirements for new Drainage Board/Secretary whose duties remain the same as the retiring Deputy Auditor/Drainage Board Secretary. \$ 200 in longevity is needed because position is being filled by a current county employee with two years service in the County.

Matt Hassel moved and Bill Gee seconded the motion to approve the Superior Court # 2 additional appropriation request of \$ 6,000 for Consulting Interpreter. Motion carried 7-0. This appropriation is funded by a grant award in 2004 that was unexpended and returned to the County General Fund December 31, 2004.

Joanne VanDerWeele moved and Rex Gilliland seconded the motion to approve the Probation Department additional appropriation requests of \$ 11,542 for Wages – Department Head, \$ 26,732 for Wages – Probation Officers and \$ 4,000 for Probation Stipends. Motion carried 7-0. All of these monies being appropriated have previously been court ordered to be transferred from the Probation Administration Fee Fund (\$ 38,274) and the Probation User Fee Fund (\$ 4,000) to the County General Fund to cover any state mandated increases in Probation Officer wages for 2005 and for the Assistant Chief Probation Officer Stipends.

Matt Hassel moved and Bill Gee seconded the motion to approve the Reassessment additional appropriation requests of \$ 39,802 for Wages – Department Head, \$ 83,237 for Wages – Township Assessors, \$ 21,500 for Software Maintenance and \$ 17,300 for Computer Equipment. Motion carried 7-0. The additional appropriations for the County Assessor salary and the Township Assessor salaries are necessary due to Council action during the 2005 Budget Adoption moving the funding of those positions from the General Fund to the Reassessment Fund.

Bill Gee moved and Don Morrison seconded the motion to approve the Clerk's Document Storage Fee Fund additional appropriation request of \$ 17,800 for Office Equipment. Motion carried 7-0. The additional appropriation is needed to purchase a records department camera as well as a copier and fax machine.

Matt Hassel moved and Ralph Booker seconded the motion to approve the 9-1-1 additional appropriation requests of \$ 48,855 for Group Health Insurance, \$ 1,080 for Group Life Insurance and \$ 13,792 for Employer PERF. Motion carried 7-0. The additional appropriations for 9-1-1 are necessary due to Council action during the 2005 Budget Adoption moving the funding of benefits for 9-1-1 employees from the General Fund to the 9-1-1 Fund.

Bill Gee moved and Matt Hassel seconded the motion to approve the 9-1-1 additional appropriation request of \$ 72,295 for 9-1-1 Equipment Lease. Motion carried 7-0.

2005 TRANSFER REQUEST

Transfers:

<u>Fund</u>	<u>Department</u>	<u>Category From</u>	<u>Category To</u>	<u>Amount</u>
0101	Drainage Board	0063		
		01-412.200	01-412.020	\$ 22,350.00

Bill Gee moved and Joanne VanDerWeele seconded the motion to approve the Drainage Board transfer request moving \$ 22,350 from Secretaries to Drainage Board Secretary/Deputy Auditor. Motion carried 7-0. Position assumes same duties as retiring Deputy Auditor/Drainage Board Secretary, not as had formerly been proposed as Drainage Board Secretary only.

2005 COUNCIL APPOINTMENTS

Solid Waste Board – Don Morrison moved and Matt Hassel seconded the motion to appoint Councilwoman Joanne VanDerWeele to serve on the Solid Waste Board. Motion carried 7-0.

ABC Board – Rex Gilliland moved and Matt Hassel seconded the motion to reappoint Maria Keller of Bourbon to the Marshall County Alcoholic Beverage Commission (ABC) for 2005. Motion carried 7-0.

County Plan Commission – Bill Gee moved and Joanne VanDerWeele seconded the motion to appoint Ralph Booker to serve on the County Plan Commission. Motion carried 7-0.

BZA – Ralph Booker moved and Rex Gilliland seconded the motion to reappoint Don Ecker, Sr. to the Marshall County Board of Zoning Appeals. Motion carried 7-0.

LLOYD ANDERSON–TOWNSHIP OFFICE RENT and PHONE EXPENSES

West Township Trustee/Assessor states that the township pays for his office space and telephone expenses. He says 98 percent of his long distance phone calls are assessment related, and at least half of his in-office work is assessment related. He feels it would be fair for the townships to get reimbursed for a portion of those expenses that the townships are currently paying since assessment duties are a county function. His suggestion is one-half the rent, phone bill, etc. Matt Hassel and other Council members suggested that a breakdown of costs for assessing purposes be determined and included in his 2006 Township Assessor budget requests. It was stated that same scenario should apply to all Township Trustee/Assessors.

AUDITOR BUSINESS

December 13, 2004 Regular Meeting Minutes – **Rex Gilliland moved and Bill Gee seconded the motion to approve the December 13, 2004 meeting minutes as presented. Motion carried 6-0.** Ralph Booker was not a Councilman in December 2004 and therefore abstained.

2005 Salary Ordinance Amendment – **Joanne VanDerWeele moved and Rex Gilliland seconded the motion to approve an amendment to the 2005 Salary Ordinance setting the Level 2 Appraiser Certification salary supplement for Union Township Trustee/Assessor Marlene Mahler at \$ 1,000 annually/ \$ 38.46 bi-weekly. Motion carried 7-0.**

Resolution 2005-01 - **Rex Gilliland moved and Bill Gee seconded the motion to adopt Resolution 2005 -01 authorizing the Auditor to borrow money from seven County funds in the total amount of \$ 1,625,000 and deposit those funds into the County General Fund to fund the operation of county government until such time as 2004 Settlement is complete and 2005 revenue is received. Motion carried 6-0 with Don Morrison abstaining.** The funds and amounts borrowed from them are as follows: Reassessment - \$ 700,000, Rainy Day Fund - \$ 400,000, Plat Mapping Fund - \$ 40,000, Local Road & Street Fund - \$ 100,000, County Riverboat Revenue Sharing Fund - \$ 160,000, Capital Project Enabling Fund - \$ 25,000 and the Adult Probation User Fee Fund - \$ 200,000. All loans are required by statute to be repaid by December 31, 2005. The Probation User Fee Fund will be repaid in two equal installments of \$ 100,000; one installment by June 30, 2005 and the other by December 31, 2005.

Document Signing – The December 13, 2004 meeting minutes, 2004 and 2005 additional appropriation and transfer ordinances, 2005 Salary Ordinance amendment and the Temporary Loan Resolution were circulated and signed by Council members.

TAX AWARENESS COMMITTEE

Mike Bernero complimented the Council for asking the hard questions concerning operational costs of the new county correctional facility.

There being no further business **Bill Gee moved and Matt Hassel seconded the motion to adjourn. Motion carried 7-0.**

Fred Lintner, President

Don Morrison, Vice President

Joanne VanDerWeele

Matt Hassel

Rex Gilliland

Ralph Booker

Bill Gee

Attest: _____
Jan A. Quivey, Auditor

MONDAY FEBRUARY 14, 2005 COUNCIL MEETING

BE IT REMEMBERED: That on Monday February 14, 2005, the Marshall County Council met in a public meeting at the County Building, City of Plymouth, Indiana, pursuant to the call of the County Auditor, and there were present, the Honorable: Fred Lintner, President; Don Morrison, Vice President; Ralph Booker, Joanne VanDerWeele, Rex Gilliland, Matt Hassel, Bill Gee members; and Jan Quivey, Auditor.

The meeting was opened with the Pledge to the Flag.

2005 ADDITIONAL APPROPRIATION REQUESTS

Joanne VanDerWeele moved and Matt Hassel seconded the motion to approve the Auditor additional appropriation request of \$ 4,000 for Clerical. Motion carried 7-0.

Rex Gilliland moved and Bill Gee seconded the motion to approve the Commissioner additional appropriation request of \$12,000 for Litigation Settlement. Motion carried 7-0.

Matt Hassel moved and Don Morrison seconded the motion to approve the Highway additional appropriation request of \$815 for Worker's Compensation Insurance. Motion carried 7-0.

Matt Hassel moved and Ralph Booker seconded the motion to approve \$280,128 of the Commissioner's Special CAGIT additional appropriation request of \$601,350 for Professional Services; and the entire Special CAGIT \$6,500 request for Miscellaneous Expenses. Motion carried 7-0.

2005 TRANSFER REQUESTS

<u>Fund</u>		<u>Department</u>	<u>Category From</u>	<u>Category To</u>	<u>Amount</u>
0101	Bldgs & Grounds	0172	01-412.400	01-412.015	\$ 804.00
0123	Reassessment	0000	03-431.390	01-412.040	\$ 3,000.00

Bill Gee moved and Don Morrison seconded the motion to approve the Buildings and Grounds transfer request moving \$ 804 from Maintenance Person to Part-time Maintenance. Motion carried 7-0. This is cover the final 2 weeks pay in December 2004 for a part time person who went full-time January 3, 2005.

Rex Gilliland moved and Matt Hassel seconded the motion to approve the Reassessment transfer request moving \$ 3,000 from Contract - Reassessment to Overtime. Motion carried 7-0.

AUDITOR BUSINESS

January 10, 2005 Regular Meeting Minutes – Don Morrison moved and Bill Gee seconded the motion to approve the January 10, 2005 meeting minutes as presented. Motion carried 7-0.

2005 Salary Ordinance Amendment – Rex Gilliland moved and Joanne VanDerWeele seconded the motion to approve an amendment to the 2005 Salary Ordinance setting the DTF Administrator hourly wage at \$12.36 per hour. Motion carried 7-0. This is at the recommendation of the DTF Board, and is 3 percent greater than the 2004 rate. It also falls in line with the 3 percent raise given to other full and part time county employees for 2005.

ABC Board Certificate of Appointment - The Certificate of Appointment of Maria Keller to the ABC Board was circulated for signatures. The actual appointment was made during the January 10 meeting.

Document Signing – The January 10, 2005 meeting minutes, 2005 additional appropriation and transfer ordinances, and 2005 Salary Ordinance amendment were circulated and signed by Council members. Copies of the February financial report were distributed for review.

CORRECTIONAL FACILITY OPERATING COST ESTIMATES

Todd Samuelson and Curt Pletcher, Umbaugh and Associates appeared before the Council to present estimated increased operating costs for the new jail facility once in full operation.

Additional Personnel – 13 correctional officers
- 1 work release coordinator
- 1 nurse
- 2 dispatchers

Additional Wages - \$ 520,000 (based on 2005 rates)

Additional Employee Benefit Costs - \$ 143,147 (includes FICA, PERF and Insurance)

Utilities - \$ 74,092

Variable Operating Costs - \$ 69,159 (includes prisoner meals, supplies and care)

Liability Insurance - \$ 2,300

Property Insurance - \$ 40,000

TOTAL COST INCREASES - \$ 848,698

Suggested Sources of Revenue to Fund Operating Costs:

Work Release (15 participants) - \$ 54,000

Annual Increase in the max levy (2years x 25%) - \$ 100,400

CAGIT Revenue Increase above 2004 (x70%) - \$ 325,602

DOC Transfers (25 prisoners) - \$ 320,000

TOTAL POSSIBLE ADDITIONAL REVENUE - \$ 800,002

Todd says these numbers are based on full staffing, but says the County could consider ramping up to full staffing rather than doing it all at once.

Council President Fred Lintner read a prepared statement during which he said Marshall County shouldn't base predictions on hope. "Hope is not a strategy." He then addressed each of the proposed additional revenue sources.

- 1) Work Release – competes with Court Services
- 2) 25% of levy increase for 2 years – may or may not be able to do this
- 3) CAGIT increase over 2004 – this is not really an increase, as the 2005 distribution is actually less than in 2001 and 2003. 2004 was actually historically low.
- 4) DOC Prisoners – DOC money is not guaranteed. Warrick County received less revenue than anticipated by housing DOC prisoners.

Options presented by Councilman Lintner:

- 1) Move ahead with jail construction and raise taxes. Taxes may have to be raised anyway.
- 2) Reduction in work force in other county offices.
- 3) Take a look at medical insurance with employees paying a higher portion of premiums.
- 4) Flat line salaries.
- 5) Open the jail with fewer employees than has been requested.
- 6) Delay construction with the idea of getting the County's finances in order.
 - The consequences of this are increased construction and bond costs.
 - Possible federal mandate.

Fred says the need for a new jail is not a question, but when we can afford it is. He feels Marshall County can't work itself out of this even if more jobs come to the County. He says the Council and the Commissioners will have to get together to hammer out the issues.

Commissioner Comments:

John Zentz says the new jail would not be ready for occupancy until early to mid 2007.

Tom Chamberlin says construction will take 24-28 months from the start date, which had tentatively been scheduled for June 2005. Once construction is completed the initial move will be for communication personnel only. During this 4-6 month period the work release program would

be initiated. Then at 34-36 months out, inmates and jail personnel would move to the new facility. He feels at that time we would have a better picture of DOC housing possibilities.

Other Comments:

Ralph Booker – questioned whether any new personnel requests could be eliminated. He also feels operating costs weren't considered during the design phase. Commissioner Zentz responded by saying we can't run a 62,000 square foot facility with the same personnel as in the current 19,000 square foot building.

Jim Clevenger – says the jail was designed with the future in mind.

Judge Colvin – says he will consider work release as an option in his sentencing, but whether we have work release or not will not affect his sentencing decisions.

Ray Bochman – asked what the daily cost is to house a prisoner. According to Todd Samuelson the day-to-day cost is approximately \$4.74 per day.

John Oliver – says there are two separate issues facing the Council

- 1) Solvency of the County's operating funds – What is the plan?
- 2) Operation of a new facility.

Jan Quivey – says the current General Fund beginning balance of approximately \$1,300,000 is way too low for the County to be able to operate from January to May and June when new revenue comes in. He feels a \$3,000,000 starting balance puts the County on much better financial footing.

Fred Lintner says \$5,000,000 or one-half the annual budget would be ideal. He also noted that the Council had to maneuver some of the 2005 budget expenditures that would normally be paid from the General Fund to other funds, such as Reassessment, CCD and 9-1-1 to make the 2005 budget work.

John Oliver – says expenditures could not be cut enough to fund the additional costs of operating a new jail. Additional revenue sources would be needed.

John Zentz – says the State Legislators need to give local governments the means to correct their own shortfalls through local option taxes. He also feels being able to use a portion of the Special CAGIT for operation would be an option also, even though this wasn't the intent when the CAGIT was implemented (construction only was the initial language).

John Oliver – says public trust would be jeopardized if the Special CAGIT use would be changed mid-stream.

Kevin Overmyer – suggests sending the design back to American Consulting Engineers and tell them this design isn't going to work for us. He says perhaps a work release center is not needed. He states he also opposes the use of special CAGIT funds for jail operation. He further suggests monthly meetings between the Commissioners and Council prior to the 2006 budget hearings.

Judge Colvin – says work release and DOC revenue estimates are not sound financial sources.

Rex Gilliland – presented information regarding the financial problems Warrick County had when they opened their new jail.

Matt Hassel – addressing the solvency issue, says the economy can't be controlled. Poor economic conditions have hurt the County's solvency. It's not that the County has done anything wrong.

JAIL NEED/LEASE FINANCING RESOLUTION

County Attorney Jim Clevenger presented Resolution 2005-03 for consideration in which the County Council determines that a need exists for the construction of a new county correctional facility, and that funds needed exceed those available to the County for such construction, and that the financing, construction and equipping of such a correctional facility, and the leasing of same to the County is in the public interest, and that the Council agrees to cooperate with the non-profit holding corporation to assist in fulfilling the requirements of all agencies of the federal, state and County government.

Discussion and Comments Continued:

Following a request from Bill Gee for Detective Jon VanVactor's input, Jon said he believes the design allows for future expansion, which is likely to become an issue at some future time.

Todd Samuelson – says his opinion is the County is not ready to present its jail project and leasing plan to the State at this time. A hearing in Indianapolis had been scheduled for February 24, 2005.

Commissioner Zentz stated he believes in the project, however, the County needs to determine how to pay for it (operation).

Fred Lintner asked the Council if there was a motion with regard to Resolution 2005-03. The matter died for lack of a motion.

MAINTENANCE DEPARTMENT PERSONNEL ITEMS

Buildings and Grounds Director Rich Ulrich appeared before the Council in a follow-up from the January 2005 meeting, regarding reclassification of the two maintenance positions in his department. He presented a letter from HR Consultant Ray Temple which said that based on current job descriptions, both positions should be classified LTC 3's with the same job title. Ray states that in his opinion one position for the newest employee should at least be at the minimum level salary for a LTC 3, but if the Council would wish to equalize the salaries of the two positions, then an additional appropriation of \$ 5,616 would be required to bring the two positions to an equal salary.

Rich had suggested at the January meeting that an equalization of duties and salaries take place, but within the current budgeted amounts for the two positions. This would mean raising one hourly rate and lowering the other.

Joanne VanDerWeele moved and Rex Gilliland seconded the motion to table this issue. Motion carried 7-0. Fred Lintner noted he would speak to the Auditor regarding same.

TAX AWARENESS COMMITTEE

Mike Bernero complimented the Council for asking the hard questions concerning operational costs of the new county correctional facility and making some tough decisions today.

There being no further business **Ralph Booker moved and Joanne VanDerWeele seconded the motion to adjourn. Motion carried 7-0.**

Fred Lintner, President

Don Morrison, Vice President

Joanne VanDerWeele

Matt Hassel

Rex Gilliland

Ralph Booker

Bill Gee

Attest: _____
Jan A. Quivey, Auditor

MONDAY APRIL 11, 2005 COUNCIL MEETING

BE IT REMEMBERED: That on Monday April 11, 2005, the Marshall County Council met in a public meeting at the County Building, City of Plymouth, Indiana, pursuant to the call of the County Auditor, and there were present, the Honorable: Fred Lintner, President; Don Morrison, Vice President; Ralph Booker, Joanne VanDerWeele, Rex Gilliland, Matt Hassel, Bill Gee members; and Jan Quivey, Auditor.

The meeting was called to order by Council President Fred Lintner and began with the Pledge to the Flag.

2005 ADDITIONAL APPROPRIATION REQUESTS

Rex Gilliland moved and Matt Hassel seconded the motion to approve the Health Department additional appropriation request of \$ 50,750 for the Public Health Coordinator position which is funded by grant monies. Motion carried 7-0.

Matt Hassel moved and Joanne VanDerWeele seconded the motion to approve the Health Department additional appropriation request of \$11,857 for Office Supplies (\$2,000), Vehicle Maintenance Supplies (\$1,000), Personal Health Supplies (\$1,000), Environmental Health Supplies (\$500), Other Operating Supplies (\$357), Travel/Mileage (\$1,000), Printing & Advertising (\$500), Telephone (\$1,000), Unsafe Buildings (\$4,000) and Training (\$500). Motion carried 7-0. This is to re-appropriate funds that were reduced by the DLGF in certifying the 2005 budget. It brings the budget back to what was approved by the Council during the 2005 budget adoptions.

Ralph Booker moved and Bill Gee seconded the motion to approve the Jail additional appropriation request of \$3,418.36 for Prisoner Care for money to be received and deposited into the General Fund as a DOC reimbursement for expenses already incurred. Motion carried 7-0.

Bill Gee moved and Don Morrison seconded the motion to approve the Jail additional appropriation requests of \$699.84 for Prisoner Care and \$546 for Jail Physician. Motion carried 7-0. Said monies were deposited into the General Fund as DOC reimbursements.

Matt Hassel moved and Joanne VanDerWeele seconded the motion to approve the Sheriff's Pre-trial Diversion additional appropriation request of \$1,440 for Jail Equipment, said money deposited into the fund from a Drug Free Community grant. Motion carried 7-0.

Bill Gee moved and Don Morrison seconded the motion to approve the Reassessment additional appropriation requests of \$9,500 for Employer Social Security and \$1,700 for Employer PERF. Motion carried 7-0. When salaries for the County Assessor and the Township Assessors were directed by the Council to be paid from the Reassessment Fund rather than the General Fund during the 2005 Budget Adoption, monies were not appropriated at that time in the Reassessment Fund to cover Employer Social Security and PERF for those positions.

Rex Gilliland moved and Joanne VanDerWeele seconded the motion to approve the Reassessment additional appropriation request of \$13,000 for Unemployment Compensation for a former Reassessment employee. Motion carried 7-0.

Matt Hassel moved and Bill Gee seconded the motion to approve the EMA additional appropriation request of \$809.45 for Machinery & Equipment. Motion carried 7-0. Said money was deposited into the General Fund as a reimbursement from a trucking company involved in a hazardous spill accident at US 30 and Queen Road, and is for the purchase of booms.

Matt Hassel moved and Bill Gee seconded the motion to approve the Victim Assistance additional appropriation request of \$1,600 for Direct Services. Motion carried 7-0. Said money was deposited into the General Fund as a grant from the Drug Free Community Fund.

Ralph Booker moved and Bill Gee seconded the motion to approve the Special CAGIT additional appropriation request of \$7,695.25 for Professional Services to pay current claim from jail construction consultant Construction Control, Inc. Motion carried 7-0.

Joanne VanDerWeele moved and Rex Gilliland seconded the motion to approve the Special CAGIT additional appropriation request of \$1,178.97 for Miscellaneous Expenses to pay current claim from American Consulting Engineers for reimbursable expenses pending Commissioner approval to release payment. Motion carried 7-0.

Ralph Booker moved and Matt Hassel seconded the motion to approve the Probation additional appropriation requests of \$8,000 for Care of Patients & Inmates and \$4,000 for Urinalysis. Motion carried 7-0. Said money was deposited into the General Fund as a grant from the Drug Free Community Fund. Of the \$8,000 for Care of Patients & Inmates \$4,000 will be utilized for the PASS program in the Plymouth School System, and \$4,000 for the PASS program in the Bremen School System.

2005 TRANSFER REQUESTS

<u>Fund</u>	<u>Department</u>	<u>Category From</u>	<u>Category To</u>	<u>Amount</u>
0101 Auditor	0002	03-433.010	03-431.300	\$ 1,000.00
0101 Superior Court # 2	0202	01-412.040	01-412.230	\$ 1,000.00
0101 Superior Court # 2	0202	01-412.050	01-412.230	\$ 900.00
0101 Superior Court # 2	0202	03-434.010	01-412.230	\$ 272.00
0101 Superior Court # 2	0202	04-441.010	01-412.230	\$ 5,000.00
0702 Highway Rep/Maint	0531	01-413.030 0702-0533	01-413.030	\$ 69,756.00
0702 Highway Admin	0530	01-413.030 0702-0533	01-413.030	\$ 6,754.00
0101 Assessor	0008	02-421.000	01-412.040	\$ 23.00
0101 Center Twp	0014	01-412.260	03-431.570	\$ 3,000.00

Joanne VanDerWeele moved and Rex Gilliland seconded the motion to allow the establishment of a Contractual Services line item in the Auditor's budget to pay Judy Hite for contract work in assisting with drainage records in preparation for Tax Billing, and for the transfer of \$1,000 from Printed Forms to Contractual Services. Motion carried 7-0.

Bill Gee moved and Joanne VanDerweele seconded the motion to approve the Superior Court # 2 transfer requests totaling \$7,172 moving \$1,000 from Overtime, \$900 from Longevity, \$272 from Liability Insurance and \$5,000 from Office Equipment to Wages – Law Clerk. Motion carried 5 -2 with Councilmen Hassel and Booker voting nay. Both opposing Councilmen feared that if the Superior # 2 copier should need replacing this year, there would not be an adequate amount in the Office Equipment line item to purchase one, and an additional appropriation would be necessary at that time. Matt Hassel feels a copier replacement is a need, whereas a law clerk is a want. Councilman Bill Gee says that as long as a department stays within their overall budget the Council shouldn't micro-manage any department.

Rex Gilliland moved and Matt Hassel seconded the motion to approve the Auditor transfer requests in the Highway Department budgets moving \$69,756 from Employer Social Security 0702-0531 and \$6,754 from Employer Social Security 0702-0530 to Employer Social Security 0702-0533. Motion carried 7-0. This transfer is necessary because the payroll software is not set up to take Social Security from each of the Highway departments as the Auditor's office had hoped. It will now be the same as it had been in prior years, in that all Social Security will be budgeted from 0702-0533, at least until the software issue can be resolved.

Joanne VanDerWeele moved and Don Morrison seconded the motion to approve the Assessor transfer request moving \$23 from Office Supplies to Overtime. Motion carried 7-0.

Matt Hassel moved and Rex Gilliland seconded the motion to approve the Center Township Assessor transfer request moving \$3,000 from Wages - Deputy Assessor to Contract – New Construction. Motion carried 7-0.

MAINTENANCE DEPARTMENT SALARY ORDINANCE AMENDMENT

Buildings and Grounds Director Rich Ulrich appeared before the Council to request passage of a 2005 Salary Ordinance Amendment which would level out the hourly wage rate for his two maintenance personnel. He states that there is no longer a Maintenance Supervisor in that his department works as a team with nearly equal duties. He requests that the ordinance amendment allow for two equal hourly wages for his maintenance employees by combining the two rates and dividing that number by two. This would meet Rich's desires, and yet stay within the total budgeted dollars for the two positions.

Matt Hassel moved and Bill Gee seconded the motion to approve the Salary Ordinance Amendment which would combine the Maintenance Supervisor rate of \$14.67 per hour and the Maintenance Person rate of \$11.97 per hour and pay both maintenance employees at a rate of \$13.32 per hour. Motion carried 7-0.

“IN A MINUTE” SOFTWARE PRESENTATION – STU RHODES

Mr. Stu Rhodes gave a presentation on software that his company is offering that assists in the taking of meeting minutes. The software uses templates that fill in portions of minutes that have to be typed in over and over, i.e. motions, board members, etc. The software uses Microsoft Access database which allows for indexing and search capabilities of minutes, as well as the tracking of all boards that the Commissioners and Council are required to make appointments to. The cost of the software is currently \$2,500 with a \$500 annual maintenance fee. After July the software will be updated and the cost will increase to \$4,000.

DFC 2005 BUDGET REPORT – MICHAEL CARROLL

DFC Director Michael Carroll appeared before the Council to present the first quarter DFC Budget Report. He states that his 2005 annual budget is \$3,242,250. Of that total the estimated budget for the first quarter is one-fourth that, or \$810,563. In reality, the DFC has expended only \$469,466. The Council commended Mr. Carroll for the job he has done in staying well within his budget.

Mr. Carroll gave a brief report on pending Senate Bill 529. That bill, if adopted, would create a new Department of Child Services. It would also require the hiring of 600 new caseworkers statewide, 200 of which would be in Marion County. The intent is to keep case load per case worker in the 12 -17 range. He says Marshall County caseworkers have over 40 cases they each are working on at any one time. He says the bill would also eliminate the property tax levy cap that is currently in place. The bill also states that the County DFC Director would prepare the annual budget, and the State would approve it. The County Council would no longer have a say in the DFC budget, therefore DFC budget hearings would not be needed when the other County budget requests are considered.

SOLID WASTE FUNDING ALTERNATIVES – MICHAEL GOOD

Marshall County Solid Waste Director Michael Good appeared before the Council to present an alternative funding proposal for Solid Waste. In prior years the main sources of funding have been a property tax levy and a CAGIT distribution as allocated by the County Council. Mike states he understand the budget constraints the County is going through right now, especially when trying to find funding to operate a new jail. He states he has brought a resolution with him if the Council would choose to allocate CAGIT funds to Solid Waste, but he is not asking for that funding.

Instead he presented the concept of a waste generation fee to be imposed as follows: 25 cents per cubic yard of commercial waste in addition to a 25 cent per month residential fee. He states he is not requesting this fee to be considered today, but only presents the idea as a possible future alternative funding source. Mike noted that Marshall County produces approximately 50,000 tons, or 166,500 cubic yards, of waste per year.

TOWNSHIP ASSESSOR SALARY PARCEL RATES

Township Assessors Mindy Relos, Center Twp, Lloyd Anderson, West Twp, and Pat Rowe, German Twp appeared before the Council to inquire why Township Assessors received only a one percent raise for 2005, from \$1.84 per parcel to \$1.86 per parcel, when all other county employees, both full and part time, received a 3 percent raise. The consensus of the Council was that is what was approved at the 2005 budget adoption, and whether one group received a certain raise and another didn't was at the discretion of the Council. Fred Lintner also noted that an elected official's salary couldn't be increased once the budget year has started. The Auditor noted that bi-weekly salaries for Township Assessors did change after the first of the year, because an actual parcel count for each township was not available until February. However, the same \$1.86 per parcel was used in all cases.

TOWNSHIP ASSESSOR SALARY ORDINANCE AMENDMENT

The Auditor presented for consideration an amendment to the 2005 Salary Ordinance regarding Township Assessor salaries. When the salary ordinance was approved last fall, 2004 township parcel counts were used in calculating Township Assessor salaries because the 2005 parcel counts were not available. The intent was to make the adjustment when official counts were known, which occurred in February of this year. As a result of parcel count changes, five Township Assessor salaries increased and five decreased. Adjustments will be made to correct the first few pay days of the year.

Matt Hassel moved and Bill Gee seconded the motion to approve the Salary Ordinance amendment for Township Trustees showing actual bi-weekly salaries as follows:

Bourbon Twp -	\$194.66 bi-weekly	Green Twp -	\$ 79.62 bi-weekly
North Twp -	\$259.11 bi-weekly	Polk Twp -	\$174.41 bi-weekly
Tippecanoe Twp -	\$103.80 bi-weekly	West Twp -	\$407.20 bi-weekly
Walnut Twp -	\$171.05 bi-weekly		
Center Twp -	\$792.22 bi-weekly plus \$38.46 for Level 2		
German Twp -	\$474.16 bi-weekly plus \$38.46 for Level 2		
Union Twp -	\$294.02 bi-weekly plus \$38.46 Level 2		

Motion carried 7-0.

PART - TIME DEPUTY PROSECUTOR SALARY ORDINANCE AMENDMENT

Prosecutor Curt Palmer appeared before the Council to request an amendment to the 2005 Salary Ordinance. Rather than a set hourly rate for his two part-time Deputy Prosecutors of \$32.57 for Deputy Prosecutor A and \$27.06 for Deputy Prosecutor B, he requested a pay range be established for each.

Matt Hassel moved and Don Morrison seconded the motion to approve an amendment to the 2005 Salary Ordinance setting an hourly pay range as follows:

Part-time Deputy Prosecutor A - \$25.00 - \$32.57 per hour
Part-time Deputy Prosecutor B - \$22.00 - \$27.06 per hour

Motion carried 7-0.

MARSHALL COUNTY SHERIFF – BOB RUFF

Commissary Report: Sheriff Ruff presented the December 2004 and January - February 2005 Commissary Report. The month ending balances are as follows:

December 2004 - \$ 23,965.67
January 2005 - \$ 24,277.00
February 2005 - \$ 26,300.45

Ordinance to Increase Accident Report Fees: Ordinance 2005-07 raising the Accident Report fee from \$3.00 to \$5.00 was presented by the Auditor for Second Reading.

Joanne VanDerWeele moved and Don Morrison seconded the motion to suspend the rules and consider Ordinance 2005-07 on both second and third readings. Motion carried 7-0.

After discussion **Ralph Booker moved and Rex Gilliland seconded the motion to table consideration of Ordinance 2005-07 on any further readings until it is determined if a public hearing is needed prior to raising a fee.**

Sheriff Ruff also requested that an ordinance be drafted to allow for a fee of \$5.00 for criminal records checks,

Ralph Booker amended the above motion and Rex Gilliland seconded the amended motion to include a criminal records check fee in determining if a public hearing is required. Motion carried 7-0.

Jail Overcrowding Prepared Statement: Sheriff Ruff read a prepared statement in which he noted the inmate overcrowding in the jail over the past year and one-half. In 2004 the average daily inmate population was approximately 60. During January 2005, the average was 71.64; during February it was 73.93; during March it was 76.7; and so far in April it is 71.11. On March 19-20 there were 92 inmates resulting in some sleeping in the hallway. He states that although the jail staff was able to make it through that crisis he cannot continue to ask his employees to expose themselves to the pressures and safety issues that exist. He praised the efforts the employees have given without complaint.

Sheriff Ruff asked for the Council's support today and in the near future in setting a self-imposed cap on the number of inmates that can be housed at any one time. He will also be seeking the support of the Commissioners. He says setting a cap may very well result in the necessity to pay other counties to house excess inmates, and to pay medical expenses for those inmates. He states he may never have to implement such a plan but wanted the Council to be aware of that possibility

up front and the increased cost that could go with it. He further states he is aware of possible effects this could have on the County's finances and he will do everything possible to move inmates out as quickly as possible, but he cannot continue to ask his employees to shoulder the full impact of what may be just around the corner. He will be doing research to determine what a proper cap level would be, and asks for a Council liaison to assist in the process.

AUDITOR BUSINESS

February 14, 2005 Regular Meeting Minutes – **Don Morrison moved and Matt Hassel seconded the motion to approve the February 14, 2005 meeting minutes as presented. Motion carried 7-0.**

Declaration of County Tax Rates – July 1, 2005-June 30, 2006 – **Joanne VanDerWeele moved and Bill Gee seconded the motion to declare the July 1, 2005 – June 30, 2006 Marshall County CAGIT rate at .0125 (one and one –quarter percent) and to submit this rate to the Indiana Department of Revenue. Motion carried 7-0.**

2006 Budget - Jan Quivey asked the Council to be thinking between now and the May 9 meeting about the 2006 budgets. He says he needs to notify the department heads of the Council's suggestions prior to the June 1 distribution of budget forms. He asked that they consider such things as wage increases, new employee requests and total budget requests.

Document Signing – The February 14, 2005 meeting minutes, 2005 additional appropriation and transfer ordinances, and 2005 Salary Ordinance amendments were circulated and signed by Council members. Copies of the February financial report were distributed for review.

TAX AWARENESS COMMITTEE

Mike Bernero inquired as to how many DOC prisoners were housed in the Marshall County Jail.

OTHER BUSINESS

Indiana House of Representatives Town Hall Meeting – Ralph Booker noted that he, Mike Boys, John Zentz and Jan Quivey attended a Town Hall meeting in Mishawaka on Friday April 1, 2005 to voice the concerns of Marshall County regarding pending state legislation, but it was most likely to no avail.

Additional Appropriation and Transfer Forms- In the name of neatness and readability Ralph Booker asked if additional and transfer requests could be typed. Even better he asked the Auditor to prepare the form in spreadsheet format and distribute them to the Department Heads. Jan said he would do this over the next few weeks.

John Oliver – Kennley SB 1120 – He states that SB 1120 doesn't provide any extra money to counties to operate with. It only provides relief from growth in property taxes. He notes that, if passed, all local option taxes will be combined (CAGIT, CEDIT, COIT) into one local option tax that begins at one percent (our current rate) (our .25 percent Special CAGIT is outside the limit) and increases to a maximum of 2.2 percent by the year 2011. However, it can only grow as much as is needed to offset any increases in property taxes.

Mr. Oliver inquired if the County has a plan to address its cash flow problems if legislation doesn't assist us any. He says what we really need is authority from the State to allow local governments flexibility in raising operational funds.

There being no further business **Joanne VanDerWeele moved and Matt Hassel seconded the motion to adjourn. Motion carried 7-0.**

Fred Lintner, President

Don Morrison, Vice President

Joanne VanDerWeele

Matt Hassel

Rex Gilliland

Ralph Booker

Bill Gee

Attest: _____

Jan A. Quivey, Auditor

MONDAY MAY 9, 2005 COUNCIL MEETING

BE IT REMEMBERED: That on Monday May 9, 2005, the Marshall County Council met in a public meeting at the County Building, City of Plymouth, Indiana, pursuant to the call of the County Auditor, and there were present, the Honorable: Fred Lintner, President; Don Morrison, Vice President; Ralph Booker, Joanne VanDerWeele, Rex Gilliland, Matt Hassel, Bill Gee members; and Jan Quivey, Auditor.

The meeting was called to order by Council President Fred Lintner and began with the Pledge to the Flag.

2005 ADDITIONAL APPROPRIATION REQUESTS

Bill Gee moved and Joanne VanDerWeele seconded the motion to approve the Health Department additional appropriation request of \$ 910.00 for Nurse Assistant. Motion carried 7-0. Much of the original Assistant Nurse budget was depleted during the training of the new County Nurse.

Ralph Booker moved and Matt Hassel seconded the motion to approve the E.P.I.C.S. additional appropriation request of \$42,250.00 for Professional Services. Motion carried 7-0. This appropriation is to pay Tower Erectors Co., Inc for engineering, feasibility studies, environmental studies and Federal Aviation studies regarding the erection of communication towers throughout Marshall County.

Rex Gilliland moved and Matt Hassel seconded the motion to approve the Highway additional appropriation request of \$100,000.00 for Contractual Services. Motion carried 7-0. This funding is necessary to meet the 2005 obligation for DLZ engineering costs for the Pine Road Extension project. A total of \$273,000.00 is needed with \$173,000.00 to come from a transfer within the current Highway budget.

2005 TRANSFER REQUESTS

<u>Fund</u>	<u>Department</u>	<u>Category From</u>	<u>Category To</u>	<u>Amount</u>
0702 Highway Rep/Maint	0531	02-422.290	0702-0533 03-431.330	\$ 173,000.00
0101 Superior Court # 1	0201	01-412.230	01-412.040	\$ 700.00
0101 Superior Court # 1	0201	01-412.530	01-412.040	\$ 180.00

Bill Gee moved and Ralph Booker seconded the motion to approve the Highway transfer request moving \$173,000 from Bituminous in the 0531 account to Contractual Services in the 0533 account. Motion carried 7-0.

Bill Gee moved and Matt Hassel seconded the motion to approve the Superior Court # 1 transfer request moving \$180.00 from Jury Commissioners to Overtime. Motion carried 7-0.

Bill Gee moved and Don Morrison seconded the motion to approve the Superior Court # 1 transfer request moving \$700.00 from Law Clerk to Overtime. Motion carried 7-0.

JAN FISHER - REQUEST TO PURCHASE NEW SERVER AND COMPUTERS

Clerk Jan Fisher made a preliminary request to appropriate funds in the amount of \$30,386.00 from the Clerk's Record's Perpetuation Fund into that fund's Computer Equipment line item (\$26,536.00) to purchase a new server and computer equipment, and the Office Supplies line item (\$3,850.00) to reduplicate microfilm discs. She states that the Prosecutor is also contributing \$10,000.00 towards the server purchase.

Jan asks for a commitment from the Council that they will approve her requests at the June meeting following proper advertising and drafting of the necessary ordinance. She states the server has crashed once and considers this an emergency situation and would like to move forward with the purchase. She says the data was able to be recovered following the crash. The Council says they see no reason her request wouldn't be granted as the purchase will not be coming from property tax revenue.

TECHNOLOGY SQUARED INITIATIVE PRESENTATION

Plan Director Troy Kiefer, Dave Miller with VanVactor LLC, and Reverend Ron Liechty gave a presentation identical to the one given to the Commissioners a few weeks ago regarding a planned initiative for Marshall County and the City of Plymouth called T Squared Initiative. Mr. Miller states Indiana ranks 36th in the Nation in technology readiness. He says in the 1960s PIDCO went after industrial development, but in the current timeframe Marshall County needs to develop more entrepreneurial spirit.

The goal is to Reinvent, Transform and Grow the area economy. One of the initial steps towards this goal was the Crossroads Academy. The Vision of the initiative is to build upon our technical strengths and agricultural heritage.

There are two components to the T Squared Initiative:

- 1) A Tech Village – with an urban setting to act as a business incubator, with a central Community Resource Center for Marshall County social agencies. The location will be at the old Farm Bureau Coop site on west Jefferson Street.
- 2) A Tech Farm – with a suburban setting where agri-tech businesses can grow and prosper. VanVactors are donating land for the Tech Farm at Pine Road and US 30.

Troy Kiefer says the initiative is in keeping with the County Comprehensive Plan. Local, State, Federal and private monies will provide the funding for the initiative; a cooperative undertaking. Mr. Miller states the Commissioners have agreed to be the applicant for state and federal grants. At some point in the future county assistance with funding will likely be needed.

AUDITOR BUSINESS

April 11, 2005 Regular Meeting Minutes – **Rex Gilliland moved and Joanne VanDerWeele seconded the motion to approve the April 11, 2005 meeting minutes as presented. Motion carried 7-0.**

Ordinance 2005 -07 – Increasing Accident Report fees from three dollars (\$3.00) to five dollars (\$5.00) – **Joanne VanDerWeele moved and Don Morrison seconded the motion waive the rules and adopt ordinance 2005-07 on 2nd and 3rd readings. Motion carried 7-0.**

Ordinance 2005 -08 – Establishing Criminal History Records Inspection and Release fees of three dollars (\$3.00) per inspection and seven dollars (\$7.00) per release. **Rex Gilliland moved and Don Morrison seconded the motion to pass Ordinance 2005-08 on 1st reading. Motion carried 7-0.** The Auditor is to inquire if local fee waivers can be added to the ordinance; i.e. for other governmental agencies and not-for-profit agencies such as 4-H.

2006 BUDGET RECOMMENDATIONS

Initial comments were made by Council President Fred Lintner. He states the County spends more than it takes in, particularly in the property tax supported funds, and specifically in the General Fund. He says 2004 expenditures nearly equaled revenue, but that may not be good enough if the County is to maintain a healthy operating balance. He says the County needs to determine how to replenish its reserves. He further states it becomes difficult to make choices everyone can be happy with since over 65 percent of the General Fund budget goes towards Personal Services. He says the Council will have to take a hard look at things that will be unpopular with county employees; for example, health insurance premiums and number of personnel. He says we face the same problems that schools and the State of Indiana faces.

Making things even more difficult is that to date \$218,000 has been expended in tax refunds due to assessment appeals. This reduces the operating balance even more because these refunds are paid from non-budgeted monies.

Discussion Items:

- more of a department's expenditures needs to be made from funds that are generated with user fees whenever possible. This would lessen the demand on the General Fund.
- Employees may have to pick up a portion of health insurance.
- Unnecessary items such as office furniture may need to be limited

2006 Budget Guidelines:

- The Council asks that department heads submit no more than a **2 percent wage increase** for all employees.
- **Total department budgets should be no higher than 2005 budgets.** This means a 2 percent wage increase will have to be offset elsewhere in department budgets, either by reduction or through the **use of discretionary funds** for expenses normally made from the General Fund.

RALPH BOOKER – JAIL FUNDING ISSUES

Councilman Ralph Booker says our local State Legislators told him Marshall County needed to have a consensus plan of all the Council and Commissioners for the type of legislative help we needed in order to have received any relief in the 2005 Legislature. He says we need to start now to develop such a plan to take to the Legislators for the 2006 short session, and it needs to be a joint plan involving both the Council and the Commissioners.

Matt Hassel noted that this is not just a county jail issue, but one of total county operation.

There being no further business **Ralph Booker moved and Matt Hassel seconded the motion to adjourn. Motion carried 6-0.** Fred Lintner left to attend another meeting.

Fred Lintner, President

Don Morrison, Vice President

Joanne VanDerWeele

Matt Hassel

Rex Gilliland

Ralph Booker

Bill Gee

Attest: _____
Jan A. Quivey, Auditor

MONDAY JUNE 13, 2005 COUNCIL MEETING

BE IT REMEMBERED: That on Monday June 13, 2005, the Marshall County Council met in a public meeting at the County Building, City of Plymouth, Indiana, pursuant to the call of the County Auditor, and there were present, the Honorable: Fred Lintner, President; Don Morrison, Vice President; Ralph Booker, Joanne VanDerWeele, Rex Gilliland, Matt Hassel, Bill Gee members; and Jan Quivey, Auditor.

The meeting was called to order by Council President Fred Lintner and began with the Pledge to the Flag.

2005 ADDITIONAL APPROPRIATION REQUESTS

Matt Hassel moved and Bill Gee seconded the motion to approve the Health Department E.P.I.C.S. Fund additional appropriation request of \$ 3,092.02 for Professional Services. Motion carried 7-0. This is expense related to concrete work for the communication tower installations.

Matt Hassel moved and Joanne VanDerWeele seconded the motion to approve the Jail additional appropriation requests of \$2,761.38 and \$983.00 for Prisoner Care. Motion carried 7-0.

Bill Gee moved and Ralph Booker seconded the motion to approve the Auditor's Plat Mapping Fund additional appropriation requests of \$2,000.00 for Wages –Clerical, \$1,200 for Computer Equipment, \$536 for Training and \$385 for Travel/Mileage. Motion carried 7-0.

Rex Gilliland moved and Matt Hassel seconded the motion to approve the Clerk's Record's Perpetuation Fund additional appropriation requests of \$26,536 for Computer Equipment and \$3,850 for Office Supplies. Motion carried 7-0.

Joanne VanDerWeele moved and Bill Gee seconded the motion to approve the WIC additional appropriation request of \$1,700 for Longevity. Motion carried 7-0. Longevity was inadvertently paid out of the wrong WIC Fund, and this transaction is to correct that error.

Bill Gee moved and Rex Gilliland seconded the motion to approve the Special CAGIT additional appropriation requests, submitted on behalf of the Commissioners, for consultant and legal work completed on the new jail project, in the following amounts: \$15,175.42 for Professional Services to pay Construction Control; \$12,610.00 for Legal Services to pay Jim Clevenger; \$17,190.00 for Consulting Services to pay Umbaugh and Associates; \$428.16 for Assessments-County Property to pay property taxes owed on the land purchase; and \$27,169.79 for Professional Services to pay American Consulting. Motion carried 6-1 with Fred Lintner voting nay. Councilman Fred Lintner expressed concern over paying both the local attorney and Ice-Miller in Indianapolis for legal work involved in the jail project to date, especially the bond issue procedure.

2005 TRANSFER REQUESTS

<u>Fund</u>		<u>Department</u>	<u>Category From</u>	<u>Category To</u>	<u>Amount</u>
0101	Superior Court # 2	0202	03-431.490	04-441.010	\$ 6,000.00
0101	Superior Court # 1	0201	01-412.660	01-412.040	\$ 100.00
0101	Superior Court # 1	0201	01-412.670	01-412.040	\$ 200.00
0101	Auditor	0002	01-412.030	01-412.040	\$ 800.00
0702	Highway	0533	01-413.040	03-434.090	\$ 1,150.00
4225	WIC	0000	03-431.550	02-421.000	\$ 50.00
4225	WIC	0000	03-431.550	02-422.430	\$ 450.00

Rex Gilliland moved and Joanne VanDerWeele seconded the motion to approve the Superior Court # 2 transfer request moving \$6,000.00 from Consulting Interpreter to Office Equipment. Motion carried 7-0. This is to reimburse the Office Equipment line item for the purchase of audio-visual equipment for interpreting services. The \$6,000 was grant money received last year for Interpreting expenses but not expended. The expenditure was made in January 2005, but was paid out of the Office Equipment line rather than the Consulting Interpreter line.

Bill Gee moved and Matt Hassel seconded the motion to approve the Superior Court # 1 transfer requests moving \$100.00 from Reporter Per Diem and \$100.00 from Bailiff Per Diem to Overtime. Motion carried 7-0.

Bill Gee moved and Matt Hassel seconded the motion to approve the Auditor transfer request moving \$800.00 from Wages – Clerical to Overtime. Motion carried 7-0.

Matt Hassel moved and Don Morrison seconded the motion to approve the Highway transfer request moving \$1,150.00 from Group Health Insurance to Worker's Compensation. Motion carried 7-0.

Joanne VanDerWeele moved and Bill Gee seconded the motion to approve the WIC transfer requests moving \$50.00 from Admin Fees to Office Supplies, and \$450.00 from Admin Fees to Medical Supplies. Motion carried 7-0.

PENNY LUKENBILL – TENTATIVE APPROVAL FOR JULY ADDITIONAL APPROPRIATION

Treasurer Penny Lukenbill stated she had a shortfall in her tax statement preparation line item of \$1,234.69. She is going to submit the proper paperwork for an additional appropriation request in July, but in order to get the vendors paid in June she is asking for tentative confirmation that her request will be approved in July. No vote was taken but in general discussion the Council saw no reason why her request wouldn't be granted at that time.

TECHNOLOGY COMMITTEE – GEODATABASE and WEB HOSTING

The Marshall County Technology Committee, with Chairman Troy Kiefer acting as spokesman, appeared before the Council to make a recommendation regarding an upgrade to the county's GIS infrastructure. Among the Tech Committee members and others present were Michael Marshall, Shawnda Wenino, Larry Fisher, Mike Boys, Debbie Dunning, Janet Howard and Penny Lukenbill.

The upgrade would improve the workflow between the various departments affected by the GIS, including the Assessor, Auditor, Surveyor, Recorder and Treasurer, and reduce double entry and redundancy of current data entry practices, as well as reduce the amount of office traffic. Also another part of the upgrade would be improvements in the web hosting of the county's real property records and tax data with an eventual plan to offer an E-Commerce site from which revenue could be generated.

To begin this process of upgrading, the purchase and installation of a GeoDatabase is required. Two vendors that have the software and expertise to provide such a geodatabase have already been interviewed. The Committee has a recommendation to take to the Commissioners regarding a vendor selection and proposed contract, but before that step can be taken, the necessary funding for the project needs to be lined up. The total cost of the project is \$137,882. Of that amount \$62,000 has already been committed to the project through special discretionary funds of various department heads, including Plat Mapping, Surveyor's Corner Perpetuation, Recorder Record's Perpetuation, and Reassessment. \$21,000 is already being paid out annually for our current web hosting costs, so new money is not needed for the web hosting portion of the project cost. That leaves a net total of \$54,282.48 still needed to fund the project. A \$45,000 State Health Department grant has been applied for through the efforts of Councilman and Tech Committee member Ralph Booker, and County Health Officer Doctor Holm. If the entire \$45,000 grant comes through then only \$9,282.48 will be still be needed. Ralph Booker feels the grant award will somewhere in between the high and low needs. The Committee recommended that this funding come from the Cum Cap Development Fund in the 2006 budget and asked if the Council would be in favor of funding the project and commit to it now so the work could begin. Michael Marshall says the goal would be to have everything up and running early 2006. Discussion was generally favorable but no firm commitment was made.

BOURBON PUBLIC LIBRARY BOARD APPOINTMENT

Fred Lintner presented a letter from Ramona Baer, Director of the Bourbon Library, stating that the term of Donna Lemler has expired and that she is willing to serve another term. The term is from May 2005 through April 2009.

Joanne VanDerWeele moved and Matt Hassel seconded the motion to reappoint Donna Lemler to the Bourbon Public Library Board for a four-year term beginning May 1, 2005 and ending April 30, 2009. Motion carried 7-0.

AUDITOR REPORT

May 9, 2005 Meeting Minutes - **Bill Gee moved and Don Morrison seconded the motion to approve the May 9, 2005 Council meeting minutes. Motion carried 7-0.**

Signing of Documents – The minutes and all ordinances were circulated for signatures.

ORDINANCE 2005-08, ESTABLISHING FEES FOR CRIMINAL HISTORY RECORDS CHECKS

Ordinance 2005-08 was submitted for consideration on second reading. This ordinance establishes fees that can be charged by the Marshall County Sheriff's Department for Criminal History Records Inspections and Releases. The fees would be three (\$3.00) per inspection and seven (\$7.00) per release, with said fees to be deposited into the County General Fund. Such fees are to take effect as of today's date, June 13, 2005..

Rex Gilliland moved and Bill Gee seconded the motion to waive the rules and pass Ordinance 2005-08 on second and third readings. Motion carried 7-0.

TAX AWARENESS COMMITTEE

Mike Bernero inquired as to the purpose of the joint Commissioner – Council executive session that is to immediately follow this meeting. Fred Lintner said he didn't call the meeting and didn't feel free to respond.

Mr. Bernero also questioned how fees were determined for bond issue on a public project. He also questioned if other firms might be able to do the same thing as Ice-Miller and Umbaugh and Associates, but cheaper. He says some of the big firms seem to have a monopoly on the market.

Fred Lintner, President

Don Morrison, Vice President

Joanne VanDerWeele

Matt Hassel

Rex Gilliland

Ralph Booker

Bill Gee

Attest: _____
Jan A. Quivey, Auditor

MONDAY JULY 11, 2005 COUNCIL MEETING

BE IT REMEMBERED: That on Monday July 11, 2005, the Marshall County Council met in a public meeting at the County Building, City of Plymouth, Indiana, pursuant to the call of the County Auditor, and there were present, the Honorable: Fred Lintner, President; Don Morrison, Vice President; Ralph Booker, Joanne VanDerWeele, Rex Gilliland, Matt Hassel, Bill Gee members; and Jan Quivey, Auditor.

The meeting was called to order by Council President Fred Lintner and began with the Pledge to the Flag.

2005 ADDITIONAL APPROPRIATION REQUESTS

Bill Gee moved and Joanne VanDerWeele seconded the motion to approve the Sheriff's Pre-trial Diversion Fund additional appropriation request of \$ 2,451 for Contractual Services. Motion carried 7-0.

Bill Gee moved and Rex Gilliland seconded the motion to approve the Highway Department additional appropriation requests of \$ 35,000 for Vehicle Maintenance Supplies and \$ 35,000 for Bituminous. Motion carried 7-0. The Vehicle Maintenance Supply request is to replenish the portion of the money spent on gasoline usage by the General Fund vehicles and subsequently deposited into the Highway Fund from the General Fund via the claims process.

Ralph Booker move and Matt Hassel seconded the motion to approve the Clerk's Record Perpetuation Fund additional appropriation requests of \$ 3,200 for Professional Services. Motion carried 7-0. This fund request is to pay Shred-It for completing the approved public records destruction project.

Matt Hassel moved and Ralph Booker seconded the motion to approve the Auditor's Plat Mapping Fund additional appropriation request of \$ 20,000 for GIS/Technology. Motion carried 7-0. This appropriated money is to be used as part of the needed funds to purchase the County's GeoDataBase once a contract is drafted and approved by the Commissioners.

Joanne VanDerWeele moved and Rex Gilliland seconded the motion to approve the Special CAGIT additional appropriation requests, submitted on behalf of the Commissioners, for consultant and legal work completed on the new jail project, in the following amounts: \$ 7,651.62 for Professional Services to pay Construction Control and \$12,600.00 for Legal Services to pay Jim Clevenger. Motion carried 7-0.

2005 TRANSFER REQUESTS

<u>Fund</u>	<u>Department</u>	<u>Category From</u>	<u>Category To</u>	<u>Amount</u>
0101 Superior Court # 1	0201	01-412.540	01-412.040	\$ 1,000.00
4604 DTF	0000	04-441.010	02-421.000	\$ 500.00
0101 Auditor	0002	03-433.010	01-412.030	\$ 1,000.00

Bill Gee moved and Don Morrison seconded the motion to approve the Superior Court # 1 transfer request moving \$ 1,000 from Grand & Petit Jurors to Overtime. Motion carried 7-0.

Joanne VanDerWeele moved and Bill Gee seconded the motion to approve the DTF transfer request moving \$ 500.00 from Office Equipment to Office Supplies. Motion carried 7-0.

Ralph Booker moved and Matt Hassel seconded the motion to approve the Auditor transfer request moving \$ 1,000.00 from Printed Forms to Wages – Clerical. Motion carried 7-0.

BUDGET WORKSHOP REQUEST - MIKE BOYS

Assessor Mike Boys appeared before the Council to request that a budget workshop be held prior to the August Budget Hearings. He suggested it be an evening meeting with the format to be an informal roundtable discussion involving Department Heads, Council and Commissioners. The meeting would also be open to the public, the media and any other interested county personnel.

After discussion involving input from various Council members, Larry Fisher, Jan Fisher and Jan Quivey it was agreed that a budget workshop could be worthwhile in order to get a better feel of how the Departments and Council feel about the County's budgets. Jan Quivey stated that one of the complaints he frequently hears is that during the budget hearings some reductions in a department's budget request are made; but then additional reductions are made during the September adoption without the Department Heads being aware of these additional reductions, and without being available to provide further input as to where their budgets might be reduced.

The Auditor suggested that a workshop could provide initial suggestions of where reductions might be made, and fine tuning of the budgets could then occur at the budget hearings. It might make the hearings a little easier, and the budget adoption meeting could possibly be just a formality to approve the budgets. It was noted that a June budget workshop might be more ideal because it would occur before budget requests are submitted to the Auditor.

Ralph Booker moved and Joanne VanDerWeele seconded the motion to hold a Budget Workshop in July with the Council, Commissioners, Department Heads and Media invited to attend. Motion carried 7-0.

(NOT PART OF THE MINUTES, BUT A FEW DAYS FOLLOWING THE JULY COUNCIL MEETING A DATE OF TUESDAY, JULY 26 AT 7:00pm WAS SET AS THE DATE AND TIME OF THE BUDGET WORKSHOP).

AUDITOR REPORT

June 13, 2005 Meeting Minutes - **Matt Hassel moved and Don Morrison seconded the motion to approve the June 13, 2005 Council meeting minutes. Motion carried 7-0.**

ORDINANCE 2005-11, ESTABLISHING NEW COUNTY FUNDS

The Auditor presented Ordinance 2005-11 establishing three new County Funds for Council consideration. The establishment of these new funds is required by state statute and is as follows:

- 0151 County Identification Security Protection Fund
- 0154 Mortgage Fee Fund
- 0224 Levy Excise Fund

Bill Gee moved and Joanne VanDerWeele seconded the motion to suspend the rules and consider Ordinance 2005-11 on all three readings today. Motion carried 7-0.

Rex Gilliland moved and Ralph Booker seconded the motion to pass Ordinance 2005-11, Establishing New County Funds, on First, Second and third Readings. Motion carried 7-0.

2005 SALARY ORDINANCE AMENDMENT

Rex Gilliland moved and Don Morrison seconded the motion to adopt the 2005 Salary Ordinance Amendment establishing the following:

- **Creating a Wages – Clerical line in the Plat Mapping Budget at \$7.30-\$8.67 per hour.**
- **Creating a Law Clerk line in the Pre-Trial Diversion Fund at \$10.00 per hour.**

Signing of Documents – The minutes and all ordinances were circulated for signatures.

TAX AWARENESS COMMITTEE

Judy Stone requests copies of all invoices for payments made from the Special CAGIT Fund.

There being no further business **Ralph Booker moved and Bill Gee seconded the motion to adjourn. Motion carried 7-0.**

Fred Lintner, President

Don Morrison, Vice President

Joanne VanDerWeele

Matt Hassel

Rex Gilliland

Ralph Booker

Bill Gee

Attest: _____
Jan A. Quivey, Auditor

MONDAY AUGUST 8, 2005 COUNCIL MEETING

BE IT REMEMBERED: That on Monday August 8, 2005, the Marshall County Council met in a public meeting at the County Building, City of Plymouth, Indiana, pursuant to the call of the County Auditor, and there were present, the Honorable: Fred Lintner, President; Don Morrison, Vice President; Ralph Booker, Joanne VanDerWeele, Rex Gilliland, Matt Hassel, Bill Gee members; and Jan Quivey, Auditor.

The meeting was called to order by Council President Fred Lintner and began with the Pledge to the Flag.

2005 ADDITIONAL APPROPRIATION REQUESTS

Surveyor – Initial request was for an additional appropriation of \$7,000 to purchase a plotter, but two quotes showed only a need for \$6,750 or \$6,147. Larry offered to pay approximately one-third the cost of the plotter from his Corner Perpetuation Fund, even though the plotter would only be used occasionally for Corner survey work. He asked that the Council stand behind him if questions ever arose during an audit.

Matt Hassel moved and Don Morrison seconded the motion to approve a Surveyor additional appropriation request of \$ 4,200 for Office Equipment to purchase a Plotter, with the remainder of the \$6,147 total cost to be paid from the Surveyor Corner Perpetuation Fund. Motion carried 7-0.

Matt Hassel moved and Bill Gee seconded the motion to approve the Coroner additional appropriation requests of \$ 1,000 for Vehicle Repairs, \$ 750 for Emergency Deputies and \$ 2,000 for Toxicology. Motion carried 7-0.

Coroner John Grolich says his budget for 2005 is in trouble because of the large increase in cases from last year to this year. Last year there were only 51 Coroner cases. This year to date there have already been 49. John states he will be short in his Autopsy line item and will have to come back for an additional appropriation in that line item as well. He noted another problem is that Memorial Hospital in South Bend will no longer be providing morgue services

Joanne VanDerWeele moved and Rex Gilliland seconded the motion to approve the BZA additional appropriation request of \$ 5,000 for Legal Services. Motion carried 6-0 with Ralph Booker abstaining.

Health Department – Wes Burden requests an additional appropriation of \$24,100 for Contractual Services to fund the Public Health Coordinator position from August 1 until the end of the 2005 calendar year. The position is funded by a reimbursable grant.

Rex Gilliland moved and Matt Hassel seconded the motion to approve the Health Department additional appropriation request of \$ 24,100 for Contractual Services. Motion carried 7-0.

Special CAGIT additional appropriation request - \$7,584 for Professional Services to pay a Construction Control July invoice of \$7,583.72.

Ralph Booker moved and Bill Gee seconded the motion to table the Special CAGIT additional appropriation request of \$7,584 for Professional Services to pay Construction Control until such time as Commissioner Tom Chamberlin has had an opportunity to further converse with Jack Krouse of Construction Control. Motion carried 7-0.

According to the invoice presented this appears to be the last payment obligation for the pre-construction phase of the project.

2005 TRANSFER REQUEST

<u>Fund</u>	<u>Department</u>	<u>Category From</u>	<u>Category To</u>	<u>Amount</u>
0101 Extension	0011	04-441.010	03-436.030	\$ 850.00

Bill Gee moved and Don Morrison seconded the motion to approve the Extension Service transfer request moving \$ 850 from Office Equipment to Computer Maintenance. Motion carried 7-0.

AUDITOR REPORT

July 11, 2005 Council Minutes – **Bill Gee moved and Matt Hassel seconded the motion to approve the July 11, 2005 Council meeting minutes as presented. Motion carried 7-0.**

ORDINANCE 2005-12 **ESTABLISHING A SPECIAL DEATH BENEFIT FUND**

Joanne VanDerWeele moved and Bill Gee seconded the motion to pass Ordinance 2005-12, allowing the Auditor to Establish a Special Death Benefit Fund. Motion carried 7-0.

The fund is required by state statute and receives revenue from a five dollar (\$5.00) fee that is added to jail bonds. The fee is collected by the Clerk of the Circuit Court. Monies in the fund are sent to the State to be used as a death benefit fund for police officers killed in the line of duty.

RESOLUTION 2005-04 **TO INCREASE THE 2006 REASSESSMENT PROPERTY TAX LEVY**

Bill Gee moved and Ralph Booker seconded the motion to adopt RESOLUTION 2005-04 requesting the 2006 Reassessment property tax levy be raised from the \$195,621 certified by the State DLGF to \$243,390. Motion carried 7-0.

This increased levy request is the current 2005 levy plus a 3.9 percent increase based on the maximum levy growth factor allowed the County for 2006. This increase does not increase the overall tax levy the county must stay within. This resolution along with a letter from the Assessor and Auditor requesting the increase will be sent to the DLGF.

OTHER BUSINESS ITEMS

Signing of Documents – The minutes, all ordinances and the resolution were circulated for signatures.

County Health Insurance Eligibility Joint Resolution – Will be presented to the Commissioners at the August 15 meeting and to the Council on the first day of the budget hearings, August 22. Jim Clevenger is reviewing.

2006 BUDGET ITEMS – FRED LINTNER

Council President Fred Lintner read a prepared statement regarding the County's financial situation and the 2006 budget. He listed the following items being looked at to lower the 2006 budget and to begin bringing health back to the County's General Fund and other funds as well.

- 1) Limit department personnel to the average of counties with similar populations as Marshall County.
- 2) Eliminate Overtime in all offices except the Sheriff, Jail and Highway.
- 3) Adopt policy to provide health insurance to County employees only.
- 4) Institute a higher health insurance co-pay.
- 5) Look at the possibility of paying wages from discretionary funds whenever possible thus relieving some burden from the General Fund.
- 6) Rethinking the Longevity program, requiring more years of service before Longevity would kick in.
- 7) Eliminate or severely limit the purchase of capital items from the General Fund and instead fund then through the Cum Cap Development Fund and others.
- 8) Adopt a 2006 budget that is 95 percent of expected revenue.

Fred says the budget workshop was good but could be more valuable if held prior to the submission of budget requests to the Auditor, perhaps in June.

TAX AWARENESS COMMITTEE

Mike Bernero requested that the percentage increase in budget requests by the various departments be stated at the hearings and that the reason for the increased requests be given. Fred Lintner said that could be done.

Mike Bernero also presented information and highlights of a jail tour he went on with several county officials and staff. He says the visits to Brown and Daviess Counties were very informative.

There being no further business **Don Morrison moved and Matt Hassel seconded the motion to adjourn. Motion carried 7-0.**

Fred Lintner, President

Don Morrison, Vice President

Joanne VanDerWeele

Matt Hassel

Rex Gilliland

Ralph Booker

Bill Gee

Attest: _____
Jan A. Quivey, Auditor

2006 BUDGET ADOPTION
SEPTEMBER 12, 2005

BE IT REMEMBERED: That on Monday, September 12, 2005 the Marshall County Council met in regular session for adoption of the 2006 budget at the County Building, City of Plymouth, Indiana pursuant to the call of the County Auditor and there were present the Honorable Fred Lintner, Don Morrison, Bill Gee, Joanne VanDerWeele, Rex Gilliland, Ralph Booker, and Matt Hassel, members of the Council and Jan Quivey, Auditor.

The meeting was opened with the Pledge of Allegiance.

PREVIOUS MINUTES

August 8, 2005 Regular Meeting

August 22 and August 23 Budget Hearing Minutes

Ralph Booker moved and Joanne VanDerWeele seconded the motion to approve both the August 8, 2005 regular meeting minutes and the August 22 and August 23, 2005 Budget Hearing minutes as presented. Motion carried 7-0.

ADDITIONAL APPROPRIATIONS AND TRANSFERS

Additional:

Commissioners – Special CAGIT -

Ralph Booker moved and Matt Hassel seconded the motion to table the Special CAGIT additional appropriation requests of \$ 1,859.83 and \$ 10,055.60 for Professional Services to pay two Construction Control invoices. Motion carried 7-0. Also not acted upon was an additional appropriation request tabled from the August 8, 2005 Council meeting for Professional Services to pay Construction Control in the amount of \$ \$ 7,584.

Jail

Joanne VanDerWeele moved and Matt Hassel seconded the motion to approve the Jail additional appropriation request of \$ 8,500 for Prisoner Meals. Motion carried 7-0.

W.I.C.

Joanne VanDerWeele moved and Bill Gee seconded the motion to approve the WIC additional appropriation request of \$ 27.03 for Medical Supplies. Motion carried 7-0.

Victim Assistance

Matt Hassel moved and Bill Gee seconded the motion to approve the Victim Assistance additional appropriation request of \$ 3,000 for Direct Services. Motion carried 7-0. This money comes from a local grant from the Prosecutor's Pre-trial Diversion Fund.

Jail

Matt Hassel moved and Don Morrison seconded the motion to approve the Jail additional appropriation requests of \$ 1,324.69 for Prisoner Care and \$ 167.00 for Jail Physician. Motion carried 7-0. These monies are coming from DOC reimbursements.

Transfers:

Bill Gee moved and Don Morrison seconded the motion to approve the Reassessment transfer request of \$ 500 from Office Equipment to Travel/Mileage. Motion carried 7-0.

PLAN COMMISSION APPOINTMENT

Joanne VanDerWeele moved and Bill Gee seconded the motion to appoint Don Morrison as the Council representative on the Marshall County Plan Commission. Motion carried 6-0 with Don Morrison abstaining.

JOINT RESOLUTION 2005-05 - ELIGIBILITY FOR COUNTY HEALTH INSURANCE

Joint Resolution 2005 making State employees ineligible for the County Health Insurance, previously passed by the County Commissioners during the August 15, 2005 Commissioner Meeting, was presented for consideration.

Ralph Booker moved and Don Morrison seconded the motion to table consideration of Resolution 2005-05 until determination can be made as to whether the State covers, in addition to health insurance, other employee benefits as well, including Dental, Life Insurance and Disability. Motion carried 7-0.

2006 CERTIFIED CAGIT DISTRIBUTION

Auditor Jan Quivey presented certified values for CAGIT (County Adjusted Gross Income Tax) distribution to Marshall County government in 2006. He states these numbers have just become available. He said the news was very good and a complete surprise. Total CAGIT revenue (Certified Shares and Property Tax Replacement Credit) certified to be received by the County in 2005 was \$ 2,429,938. For 2006 the amount of CAGIT revenue to be received is \$ 2,752,315; an increase of \$ 322,315. It was further stated by the Auditor, when preparing 2006 revenue

estimates as part of the budget process, only 90 percent of the 2005 Certified Shares distribution and none of the PTRC was used in estimating revenue. This was done upon recommendation by the DLGF since no firm numbers were available, and it is always best to underestimate revenue than to overestimate it.

Because of this conservative approach to budgeting, the original figure used as an estimate of 2006 CAGIT revenue was \$ 1,930,000, with a total 2006 revenue estimate (all sources) of \$ 8,765,495. With the new certified CAGIT numbers (\$ 2,752,315), the 2006 total revenue estimate is \$ 9,587,748 (all sources), or an increase of \$ 822,253 over original revenue estimates.

Jan further states that the original General Fund budget requests totaled \$ 9,484,351. With the \$ 684,156 budget reductions proposed at the budget hearings, the budget would stand at \$ 8,800,195. He says this means if no further reductions were made, 2006 revenue would exceed the 2006 General Fund budget by \$ 787,553.

2006 BUDGET ITEMS FOR CONSIDERATION

Council President Fred Lintner stated he had prepared a list of items he would like to put before the Council for consideration and a vote prior to going through all the individual budgets a final time. Fred also stated that public comment would be very limited, and comments from department heads would not be allowed during the adoption process.

- 1) Giving employees a 2 percent wage increase:

Joanne VanDerWeele moved and Matt Hassel seconded the motion to deny a wage increase in 2006 and to leave longevity as it is. Motion carried 6-1 with Ralph Booker voting nay.

- 2) Increase the doctor co-pay from \$10 to \$20 per visit.

Ralph Booker moved and Matt Hassel seconded the motion to increase the doctor visit co-pay from \$ 10 to \$ 20 to lower the County's insurance premium costs. Motion carried 7-0.

- 3) Freeze Longevity at 2005 levels.

Ralph Booker moved and Matt Hassel seconded the motion to not freeze Longevity at 2005 levels. No vote was taken as the motion was tabled and dealt with in item 1 above. It was stated that the issues of when longevity eligibility should begin and whether merit pay should be considered should be looked into by the Commissioners and Council.

- 4) Eliminate an additional Sheriff Patrol vehicle purchase request from the Sheriff's budget.

Bill Gee moved and Don Morrison seconded the motion to eliminate one additional Patrol vehicle from the Sheriff's General Fund budget request. Motion carried 7-0.

- 5) Elimination of the Floater position between the Surveyor, Plan Commission and Clerk's Office.

Ralph Booker moved and Matt Hassel seconded the motion to eliminate the Floater position. Motion carried 7-0. This reduction was already accounted for during the budget hearing reductions.

- 6) Auditor staff reduction of one.

Rex Gilliland moved and Don Morrison seconded the motion to reduce one employee in the Auditor's office. Motion carried 5-2 with Ralph Booker and Joanne VanDerWeele voting nay.

- 7) Clerk of the Circuit Court staff reduction of one by attrition.

Ralph Booker moved and Bill Gee seconded the motion to reduce one employee in the Clerk's office via a retirement in April 2006. Motion carried 7-0. This reduction was already accounted for during the budget hearing reductions.

- 8) County Museum staff reduction of one.

Rex Gilliland moved and Matt Hassel seconded the motion to reduce one employee at the County Museum. Motion carried 6-1 with Joanne VanDerWeele voting nay.

- 9) Recorder staff reduction of one.

Matt Hassel moved and Don Morrison seconded the motion to not reduce an employee in the Recorder's office. Motion carried 7-0.

- 10) Victim Assistance or Prosecutor staff reduction of one. Discussion centered around the possibility of reducing one employee in the Prosecutor's office instead of the Victim's Assistance office.

Ralph Booker moved and Matt Hassel seconded the motion to keep the position in the Victim's Assistance office. Motion carried 6-1 with Fred Lintner voting nay. There was no reduction in the Prosecutor's staff.

- 11) No hiring of a requested new probation officer. Fred Lintner says it would send the wrong message to allow a new hire in one department and eliminating positions in other

Offices.

Rex Gilliland moved and Bill Gee seconded the motion to not allow a new Probation Officer position in the Probation Department. Motion carried 6-1 with Ralph Booker voting nay.

- 12) Move the funding of a current Probation Officer from the General Fund to Probation User Fees. Ralph Booker and Fred Lintner agreed that if this was done there should be no commitment on the part of the Council to fund the position from the General Fund in 2008.

Ralph Booker moved and Matt Hassel seconded the motion to fund a current Probation Officer from Probation User Fees rather than the General Fund with no commitment to again fund the position from the General Fund in 2008. Motion carried 7-0.

- 13) Fund the current Superior Court # 2 Receptionist position from Court Services rather than the General Fund.

Matt Hassel moved and Rex Gilliland seconded the motion to fund the Receptionist position in Superior Court # 2 from the Court Services budget rather than the General Fund. Motion carried 7-0.

- 14) Deny making the IT Department part-time PC Technician a full-time position. Fred Lintner again says this would send the wrong message. Those in favor of the move to Full-time say with all the computers the County has and the maintenance involved a full-time position is needed.

Ralph Booker moved and Joanne VanDerWeele seconded the motion to make the part-time PC Technician position a full-time position. Motion failed 3-4 with Don Morrison, Bill Gee, Matt Hassel and Rex Gilliland voting nay.

- 15) Deny making the full-time part-time position in Reassessment full-time.

Don Morrison moved and Joanne VanDerWeele seconded the motion to not make the part-time position in Reassessment full-time. Motion carried 6-1 with Ralph Booker voting nay.

BUDGET REVIEW AND ADOPTION – BY DEPARTMENT AND FUND

The Total Reductions amount in each department and fund below includes the reductions made at the Budget Hearings, unless a change has occurred, and the additional reductions made at the Budget Adoption, plus adjustments for elimination of the 2 percent wage increase.

Clerk of the Circuit Court

Additional Reductions

No additional reductions except 2 % wage increase

TOTAL REDUCTIONS - \$ 27,116

Approved Budget

Personal Services - \$ 388,063

Supplies - \$ 23,000

Other Services & Charges - \$ 4,000

Capital Outlays - \$ 0

TOTAL BUDGET – \$ 415,063

Motion to approve Clerk budget by Don Morrison. Second by Matt Hassel. Motion carried 7-0.

Auditor

Additional Reductions

Additional reductions - Wages – Deputies - \$ 24,224 (position cut)

2 % wage increase

TOTAL REDUCTIONS - \$36,925

Approved Budget

Personal Services - \$ 204,756

Supplies - \$ 2,500

Other Services & Charges - \$ 7,450

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 214,706

Motion to approve Auditor budget by Rex Gilliland. Second by Joanne VanDerWeele. Motion carried 7-0.

Treasurer

Additional Reductions

No additional reductions except 2 % wage increase

TOTAL REDUCTIONS - \$ 3,636

Approved Budget

Personal Services - \$ 106,798

Supplies - \$ 6,400

Other Services & Charges - \$ 14,400
Capital Outlays - \$ 0
TOTAL BUDGET - \$ 127,598

**Motion to approve Treasurer budget by Matt Hassel. Second by Joanne VanDerWeele.
Motion carried 7-0.**

Recorder

Additional Reductions
No additional reductions except 2 % wage increase
TOTAL REDUCTIONS - \$ 7,776

Approved Budget
Personal Services - \$ 90,235
Supplies - \$ 3,500
Other Services & Charges - \$ 2,150
Capital Outlays - \$ 0
TOTAL BUDGET - \$ 95,885

**Motion to approve Recorder budget by Bill Gee. Second by Rex Gilliland. Motion carried
7-0.**

Sheriff

Additional Reductions
Vehicle Purchase - \$ 22,500
Vehicle Accessories - \$ 1,750
2 % wage increase
TOTAL REDUCTIONS - \$ 87,951

Approved Budget
Personal Services - \$ 1,137,398
Supplies - \$ 89,554
Other Services & Charges - \$ 52,200
Capital Outlays - \$ 9,700
TOTAL BUDGET- \$ 1,288,852

Motion to approve Sheriff budget by Rex Gilliland. Second by Bill Gee. Motion carried 7-0.

Surveyor

Additional Reductions
No additional reductions except 2 % wage increase

TOTAL REDUCTIONS - \$ 32,972

Approved Budget

Personal Services - \$ 134,593

Supplies - \$ 3,850

Other Services & Charges - \$ 2,325

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 140,768

Motion to approve Surveyor budget by Bill Gee. Second by Matt Hassel. Motion carried 7-0.

Coroner

Additional Reductions

No additional reductions except 2 % wage increase

TOTAL REDUCTIONS - \$ 2,500

Approved Budget

Personal Services - \$ 24,384

Supplies - \$ 5,600

Other Services & Charges - \$ 28,100

Capital Outlays - \$ 500

TOTAL BUDGET - \$ 58,584

Motion to approve Coroner budget by Matt Hassel. Second by Joanne VanDerWeele. Motion carried 7-0.

Assessor

Additional Reductions

No additional reductions

TOTAL REDUCTIONS - \$ 500

Approved Budget

Personal Services - \$ 0

Supplies - \$ 2,000

Other Services & Charges - \$ 2,300

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 4,300

The County Assessor and all Deputy Assessor wages will be paid from the Reassessment Fund in 2006.

Motion to approve Assessor budget by Matt Hassel. Second by Ralph Booker. Motion carried 7-0.

Prosecuting Attorney

Additional Reductions

No additional reductions except 2 % wage increase

TOTAL REDUCTIONS - \$ 16,185

Full-time Deputy Prosecutor position granted to replace two part-time Prosecutor positions.

Approved Budget

Personal Services - \$ 204,011

Supplies - \$ 5,300

Other Services & Charges - \$ 36,915

Capital Outlays - \$ 3,090

TOTAL BUDGET- \$ 249,316

Motion to approve Prosecutor budget by Matt Hassel. Second by Bill Gee. Motion carried 7-0.

Voter Registration

Additional Reductions

No additional reductions except 2 % wage increase.

TOTAL REDUCTIONS - \$ 474

Approved Budget

Personal Services - \$ 26,832

Supplies - \$ 1,000

Other Services & Charges - \$ 150

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 27,982

Motion to approve Voter Registration budget by Matt Hassel. Second by Bill Gee. Motion carried 7-0.

Extension Service

Additional Reductions

No additional reductions except 2 % wage increase

TOTAL REDUCTIONS - \$ 2,102

Approved Budget

Personal Services - \$ 72,559

Supplies - \$ 8,500

Other Services & Charges - \$ 108,265

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 189,324

**Motion to approve Extension budget by Matt Hassel. Second by Joanne VanDerWeele.
Motion carried 7-0.**

Veterans Service Officer

Additional Reductions

No additional reductions except 2 % wage increase

TOTAL REDUCTIONS - \$ 202

Approved Budget

Personal Services - \$ 10,224

Supplies - \$ 1,100

Other Services & Charges - \$ 1,200

Capital Outlays - \$ 0

TOTAL BUDGET- \$ 12,524

**Motion to approve Veteran's Service Officer budget by Matt Hassel. Second by Bill Gee.
Motion carried 7-0.**

Townships

Bourbon Township

Additional Reductions

No additional reductions

TOTAL REDUCTIONS - \$ 6,762

Approved Budget

Personal Services - \$ 7,138

Supplies - \$ 0

Other Services & Charges - \$ 800

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 7,938

Center Township

Additional Reductions

No additional reductions

TOTAL REDUCTIONS - \$ 31,810

Approved Budget

Personal Services - \$ 8,500
Supplies - \$ 800
Other Services & Charges - \$ 6,600
Capital Outlays - \$ 1,800
TOTAL BUDGET - \$ 17,700

German Township

Additional Reductions
No additional reductions
TOTAL REDUCTIONS - \$ 14,125

Approved Budget
Personal Services - \$ 10,000
Supplies - \$ 1,000
Other Services & Charges - \$ 5,480
Capital Outlays - \$ 500
TOTAL BUDGET - \$ 16,980

Green Township

Additional Reductions
No additional reductions
TOTAL REDUCTIONS - \$ 5,865

Approved Budget
Personal Services - \$ 3,300
Supplies - \$ 100
Other Services & Charges - \$ 500
Capital Outlays - \$ 0
TOTAL BUDGET - \$ 3,900

North Township

Additional Reductions
No additional reductions
TOTAL REDUCTIONS - \$ 9,250

Approved Budget
Personal Services - \$ 13,000
Supplies - \$ 400
Other Services & Charges - \$ 2,900
Capital Outlays - \$ 0
TOTAL NORTH TWP BUDGET - \$ 16,300

Polk Township

Additional Reductions

No additional reductions

TOTAL REDUCTIONS - \$ 5,369

Approved Budget

Personal Services - \$ 3,354

Supplies - \$ 300

Other Services & Charges - \$ 1,700

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 5,354

Tippecanoe Township

Additional Reductions

No additional reductions

TOTAL REDUCTIONS - \$ 4,400

Approved Budget

Personal Services - \$ 1,680

Supplies - \$ 200

Other Services & Charges - \$ 555

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 2,435

Union Township

Additional Reductions

No additional reductions

TOTAL REDUCTIONS - \$ 8,798

Approved Budget

Personal Services - \$ 7,346

Supplies - \$ 150

Other Services & Charges - \$ 3,200

Capital Outlays - \$ 200

TOTAL UNION TWP BUDGET - \$ 10,896

Walnut Township

Additional Reductions

No additional reductions

TOTAL REDUCTIONS - \$ 4,642

Approved Budget

Personal Services - \$ 3,400

Supplies - \$ 200

Other Services & Charges - \$ 2,150

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 5,750

West Township

Additional Reductions

No additional reductions

TOTAL REDUCTIONS - \$ 12,401

Approved Budget

Personal Services - \$ 14,493

Supplies - \$ 500

Other Services & Charges - \$ 5,900

Capital Outlays - \$ 250

TOTAL BUDGET - \$ 21,143

All Township Assessor salaries are paid from the Reassessment Fund in 2006.

**Motion to approve all Township budgets by Matt Hassel. Second by Joanne VanDerWeele.
Motion carried 7-0.**

County Council

Additional Reductions

No additional reductions except 2 % wage increase

TOTAL REDUCTIONS - \$ 1,378

Approved Budget

Personal Services - \$ 44,318

Supplies - \$ 0

Other Services & Charges - \$ 900

Capital Outlays - \$ 0

TOTAL COUNCIL BUDGET - \$ 45,218

**Motion to approve County Council budget by Bill Gee. Second by Joanne VanDerWeele.
Motion carried 7-0.**

Election Board

Additional Reductions

No additional reductions

TOTAL REDUCTIONS - \$ 0

Approved Budget

Personal Services - \$ 47,738

Supplies - \$ 9,540

Other Services & Charges - \$ 9,900

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 67,178

Motion to approve Election Board budget by Joanne VanDerWeele. Second by Matt Hassel. Motion carried 7-0.

Drainage Board

Additional Reductions

No additional reductions except 2 % wage increase

TOTAL REDUCTIONS - \$ 861

Approved Budget

Personal Services - \$ 30,597

Supplies - \$ 150

Other Services & Charges - \$ 4,250

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 34,997

Motion to approve Drainage Board budget by Bill Gee. Second by Rex Gilliland. Motion carried 7-0.

Commissioners

Additional Reductions

2 % wage increase

Group Health Insurance - \$ 70,607 additional

Group Life Insurance - \$ 1,059 additional

PERF - \$ 4,664 additional

Social Security - \$ 10,840 **add-back**

TOTAL REDUCTIONS - \$ 133,348

Approved Budget

Personal Services - \$ 1,282,761

Supplies - \$ 3,500

Other Services & Charges - \$ 802,683

Capital Outlays - \$ 0

TOTAL COMMISSIONER BUDGET- \$ 2,088,944

**Motion to approve Commissioner budget by Rex Gilliland. Second by Ralph Booker.
Motion carried 7-0.**

BZA

Additional Reductions

No additional reductions

TOTAL REDUCTIONS - \$ 1,000

Approved Budget

Personal Services - \$ 2,200

Supplies - \$ 200

Other Services & Charges - \$ 5,800

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 8,200

Motion to approve BZA budget by Joanne VanDerWeele. Second by Matt Hassel. Motion carried 7-0.

Plan Commission

Additional Reductions

No additional reductions except 2 % wage increase

TOTAL REDUCTIONS - \$ 4,694

Approved Budget

Personal Services - \$ 72,144

Supplies - \$ 1,350

Other Services & Charges - \$ 7,150

Capital Outlays - \$ 0

TOTAL BUDGET- \$ 80,644

Motion to approve Plan Commission budget by Don Morrison. Second by Bill Gee. Motion carried 7-0.

Data Processing

Joanne VanDerWeele moved and Ralph Booker seconded the motion to reverse the earlier vote taken to deny a full-time position in the IT Department, and make the PC Helpdesk position full-time. Motion failed by a 3-4 vote with Don Morrison, Bill Gee, Matt Hassel and Rex Gilliland voting nay.

After discussion, it was decided not to add-back the \$ 10,000 in Computer Upgrades that Michael Marshall had offered to be eliminated at the Budget Hearings if the PC Helpdesk

position could become full-time. During the Hearings Michael had stated that with a full-time person he would be able to do more in-house repair, but without the full-time position the \$ 10,000 for computer upgrades would be needed.

Additional Reductions

2 % wage increase

Full-time PC Helpdesk - \$ 25,007

Part-time PC Helpdesk - \$ 20,595 **add-back**

TOTAL REDUCTIONS - \$ 40,180

Approved Budget

Personal Services - \$ 105,387

Supplies - \$ 1,250

Other Services & Charges - \$ 21,850

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 128,487

Motion to approve Data Processing budget by Rex Gilliland. Second by Matt Hassel.

Motion carried 7-0.

Buildings and Grounds

Additional Reductions

No additional reductions except the 2 % wage increase.

TOTAL REDUCTIONS - \$ 40,376

Approved Budget

Personal Services - \$ 141,240

Supplies - \$ 54,400

Other Services & Charges - \$ 546,000

Capital Outlays - \$ 7,000

TOTAL BUDGET - \$ 748,640

Motion to approve Buildings & Grounds budget by Bill Gee. Second by Joanne

VanDerWeele. Motion carried 7-0.

County Museum

Additional Reductions

Assistant Museum Director – Originally lowest paid position at \$ 22,805 was reduced from the budget, but after speaking with Museum Director, Linda Rippey, following the Adoption, the reduction will be for a higher paid position - \$ 24,898 (position cut), pending Museum Board action. If the Museum Board chooses to eliminate the lower paid position instead, an additional appropriation will be needed in 2006.

2 % wage increase.

TOTAL REDUCTIONS - \$ 29,727

Approved Budget

Personal Services - \$ 53,957

Supplies - \$ 2,400

Other Services & Charges - \$ 30,325

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 86,682

**Motion to approve County Museum budget by Rex Gilliland. Second by Don Morrison.
Motion carried 7-0.**

Superior Court # 1

Additional Reductions

No additional reductions except 2 % wage increase

TOTAL REDUCTIONS - \$ 8,282

Approved Budget

Personal Services - \$ 108,227

Supplies - \$ 6,400

Other Services & Charges - \$ 54,700

Capital Outlays - \$ 4,000

TOTAL BUDGET - \$ 173,327

**Motion to approve Superior Court # 1 budget by Matt Hassel. Second by Bill Gee. Motion
carried 7-0.**

Superior Court # 2

Additional Reductions

No additional reductions except 2 % wage increase

From the Budget Hearings, the Receptionist position will now be funded from Court Services.

TOTAL REDUCTIONS - \$ 44,878

Approved Budget

Personal Services - \$ 200,350

Supplies - \$ 8,000

Other Services & Charges - \$ 89,725

Capital Outlays - \$ 3,000

TOTAL SUPERIOR COURT # 2 BUDGET- \$ 301,075

**Motion to approve Superior Court # 2 budget by Ralph Booker. Second by Joanne
VanDerWeele. Motion carried 7-0.**

Circuit Court

Additional Reductions

No additional reductions except 2 % wage increase.

TOTAL REDUCTIONS - \$ 15,406

Approved Budget

Personal Services - \$ 99,497

Supplies - \$ 4,750

Other Services & Charges - \$ 62,058

Capital Outlays - \$ 10,000

TOTAL BUDGET - \$ 176,305

Motion to approve Circuit Court budget by Rex Gilliland. Second by Joanne VanDerWeele. Motion carried 7-0.

Probation

Additional Reductions

As voted upon during the list of issues near the beginning of today's meeting, there was a change in direction from the Budget Hearings in which the hiring of a new Probation Officer would likely be granted, but funded from Probation User Fees; the hiring of an additional Probation Officer is now denied.

A current Probation Officer will be funded from the Probation User Fee Fund in the amount of \$ 19,274.

2 % wage increase for Family Counselors, Secretaries, Office Administrator and Receptionist is eliminated. Increases in Probation Officer wages are set by the State; are paid from the Administrative Probation Fee Fund; and are not affected by the County's wage freeze.

TOTAL REDUCTIONS - \$ 174,220

Approved Budget

Personal Services - \$ 380,640

Supplies - \$ 20,700

Other Services & Charges - \$ 214,500

Capital Outlays - \$ 900

TOTAL PROBATION BUDGET- \$ 616,740

Motion to approve Probation budget by Matt Hassel. Second by Ralph Booker. Motion carried 7-0.

Weights & Measures

Additional Reductions

No additional reductions except 2 % wage increase.

TOTAL REDUCTIONS - \$ 555

Approved Budget

Personal Services - \$ 12,870

Supplies - \$ 630

Other Services & Charges - \$ 1,200

Capital Outlays - \$ 300

TOTAL BUDGET - \$ 15,000

Motion to approve Weights & Measures budget by Matt Hassel. Second by Joanne VanDerWeele. Motion carried 7-0.

Victim Assistance

Additional Reductions

No additional reductions except 2 % wage increase.

TOTAL REDUCTIONS - \$ 6,884

Approved Budget

Personal Services - \$ 55,252

Supplies - \$ 812

Other Services & Charges - \$ 4,731

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 60,795

Motion to approve Victim Assistance budget by Matt Hassel. Second by Bill Gee. Motion carried 7-0.

Building Inspector

Additional Reductions

No additional reductions except 2 % wage increase.

TOTAL REDUCTIONS - \$ 26,144

Approved Budget

Personal Services - \$ 41,256

Supplies - \$ 3,100

Other Services & Charges - \$ 1,100

Capital Outlays - \$ 0

TOTAL BUILDING INSPECTOR BUDGET - \$ 45,456

Motion to approve Building Inspector budget by Bill Gee. Second by Matt Hassel. Motion carried 7-0.

Emergency Management Agency

Additional Reductions

No additional reductions except 2 % wage increase.

TOTAL REDUCTIONS - \$ 2,986

Approved Budget

Personal Services - \$ 29,395

Supplies - \$ 1,800

Other Services & Charges - \$ 8,380

Capital Outlays - \$ 500

TOTAL BUDGET - \$ 40,075

Motion to approve EMA budget by Bill Gee. Second by Joanne VanDerWeele. Motion carried 7-0.

Jail

Fred Lintner moved and Joanne VanDerWeele seconded the motion to reduce the Jail Overtime budget by \$ 7,300. Motion carried 7-0.

Additional Reductions

Overtime - \$ 7,300

2 % wage increase eliminated.

TOTAL REDUCTIONS - \$ 51,460

Approved Budget

Personal Services - \$ 704,614

Supplies - \$ 72,000

Other Services & Charges - \$ 126,750

Capital Outlays - \$ 1,000

TOTAL JAIL BUDGET - \$ 904,364

Motion to approve Jail budget by Ralph Booker. Second by Joanne VanDerWeele. Motion carried 7-0.

Soil and Water

Additional Reductions

No additional reductions except 2 % wage increase.

TOTAL REDUCTIONS - \$ 455

Approved Budget

Personal Services - \$ 24,331

Supplies - \$ 0

Other Services & Charges - \$ 0
Capital Outlays - \$ 0
TOTAL BUDGET - \$ 24,331

**Motion to approve Soil & Water budget by Matt Hassel. Second by Joanne VanDerWeele.
Motion carried 7-0.**

**Total General Fund Budget Reductions - \$ 904,595
General Fund Approved Budget Totals - \$ 8,579,756**

**All 2006 budget approvals are tentative pending certification by the Department of Local
Government Finance.**

IN THE MATTER OF OTHER FUND BUDGETS

Reassessment

Additional Reductions

Wages – Deputies - \$ 22,003 (request to make part-time employee full-time denied).
2 % wage increase eliminated
TOTAL REDUCTIONS - \$ 54,659

Approved Budget

Personal Services - \$ 285,031
Supplies - \$ 1,500
Other Services & Charges - \$ 102,380
Capital Outlays - \$ 19,500
TOTAL REASSESSMENT BUDGET - \$ 408,411

**Motion to approve Reassessment budget by Matt Hassel. Second by Joanne VanDerWeele.
Motion carried 7-0.**

Plat Mapping

Additional Reductions

No additional reductions
TOTAL REDUCTIONS - \$ 0

Approved Budget

Personal Services - \$ 10,000
Supplies - \$ 1,000
Other Services & Charges - \$ 1,250
Capital Outlays - \$ 1,000
TOTAL BUDGET- \$ 13,250

Motion to approve Plat Mapping budget by Matt Hassel. Second by Rex Gilliland. Motion carried 7-0.

Coroner Substance Abuse Education

Additional Reductions

No additional reductions

TOTAL REDUCTIONS - \$ 150

Approved Budget

Personal Services - \$ 0

Supplies - \$ 0

Other Services & Charges - \$ 1,350

Capital Outlays - \$ 1,000

TOTAL BUDGET- \$ 1,350

Motion to approve Coroner's Substance Abuse Education budget by Matt Hassel. Second by Rex Gilliland. Motion carried 7-0.

Adult Probation User Fees

Additional Reductions

No additional reductions

TOTAL REDUCTIONS - \$ 0

Approved Budget

Personal Services - \$ 14,150

Supplies - \$ 0

Other Services & Charges - \$ 0

Capital Outlays - \$ 0

TOTAL ADULT PROBATION USER FEE BUDGET - \$ 14,150

An additional amount of \$ 19,274 will have to be appropriated in 2006 to fund the Probation Officer eliminated from the General Fund; or a Court Order moving \$ 19,274 from Probation User Fees to the General Fund will be necessary.

Motion to approve Adult Probation User Fees budget by Ralph Booker. Second by Joanne VanDerWeele. Motion carried 7-0.

Administrative Probation Fees

Additional Reductions

No additional reductions

TOTAL REDUCTIONS - \$ 0

Approved Budget

Personal Services - \$ 52,186

Supplies - \$ 0

Other Services & Charges - \$ 0

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 52,186

Motion to approve Administrative Probation Fees budget by Matt Hassel. Second by Bill Gee. Motion carried 7-0.

Prosecutor Pre-trial Diversion

Additional Reductions

No additional reductions

TOTAL REDUCTIONS - \$ 0

Approved Budget

Personal Services - \$ 85,000

Supplies - \$ 30,000

Other Services & Charges - \$ 196,000

Capital Outlays - \$ 15,000

TOTAL BUDGET - \$ 326,000

Motion to approve Prosecutor Pre-trial Diversion budget by Joanne VanDerWeele. Second by Ralph Booker. Motion carried 7-0.

An additional \$ 10,500 will have to be appropriated or transferred in 2006 to pay one-fourth of the full-time Deputy Prosecutor's wages from Pre-trial Diversion. Also needing appropriated or transferred will be the cost of benefits for the position, totaling \$ 10,431.

Court Services

Additional Reductions

No additional reductions except 2 % wage increase

TOTAL REDUCTIONS - \$ 3,005

Approved Budget

Personal Services - \$ 200,989

Supplies - \$ 4,500

Other Services & Charges - \$ 149,000

Capital Outlays - \$ 15,000

TOTAL BUDGET - \$ 357,739

Motion to approve Court Services budget by Matt Hassel. Second by Bill Gee. Motion carried 7-0.

An additional appropriation of \$ 19,292 for the current annual wages of the Superior Court # 2 Receptionist position moving to the Court Services budget will be needed in 2006 (If the position would be reclassified that amount could rise). The benefit cost to be appropriated in Court Services for this position would be \$ 7,728 at the current wage level.

County Extradition

Additional Reductions

No additional reductions

TOTAL REDUCTIONS - \$ 0

Approved Budget

Personal Services - \$ 0

Supplies - \$ 0

Other Services & Charges - \$ 15,000

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 15,000

Motion to approve Extradition budget by Ralph Booker. Second by Bill Gee. Motion carried 7-0.

County Corrections

Additional Reductions

No additional reductions

TOTAL REDUCTIONS - \$ 0

Approved Budget

Personal Services - \$ 0

Supplies - \$ 29,000

Other Services & Charges - \$ 56,400

Capital Outlays - \$ 28,500

TOTAL BUDGET - \$ 113,900

Motion to approve County Corrections budget by Joanne VanDerWeele. Second by Don Morrison. Motion carried 7-0.

County Highway Department

Additional Reductions

Administration – No additional reductions except 2 % wage increase and benefit changes.

TOTAL REDUCTIONS - \$ 2,744

Approved Budget

Personal Services - \$ 94,043

Supplies - \$ 3,255

Other Services & Charges - \$ 15,772

Capital Outlays - \$ 4,500

TOTAL BUDGET - \$ 117,570

Don Morrison moved and Rex Gilliland seconded the motion to eliminate 2 positions at the Highway Department. Motion carried 6-1 with Ralph Booker voting nay.

The above motion was amended as follows:

Don Morrison moved and Rex Gilliland seconded the motion to eliminate 2 positions and their benefits in the Repair & Maintenance budget, one through attrition by a February 2006 retirement, and one as of January 1, 2006. Motion carried 7-0.

Additional Reductions

Maintenance & Repair – Elimination of 2 positions (determined later to be 2 Truck Drivers) - \$ 50,457

PERF - \$ 305

Longevity - \$ 400

Seasonal Help - \$ 974 (2% wage reduction).

2 % wage increase elimination.

TOTAL MAINTENANCE & REPAIR REDUCTIONS - \$ 302,967

Approved Budget

Personal Services - \$ 920,297

Supplies - \$ 523,046

Other Services & Charges - \$ 19,997

Capital Outlays - \$ 0

TOTAL HIGHWAY MAINTENANCE & REPAIR BUDGET - \$ 1,463,340

Additional Reductions

General & Undistributed – 2 % wage increase elimination

Employer Social Security - \$ 3,000

Group Health Insurance - \$ 8,000

Group Life Insurance - \$ 180

TOTAL REDUCTIONS - \$ 99,227

Approved Budget

Personal Services - \$ 504,898

Supplies - \$ 398,500

Other Services & Charges - \$ 499,134

Capital Outlays - \$ 70,100

TOTAL BUDGET - \$ 1,472,632

**Motion to approve Highway budgets by Joanne VanDerWeele. Second by Rex Gilliland.
Motion carried 7-0.**

**Total Highway Budget Reductions - \$ 404,938
Highway Approved Budget Totals - \$ 3,053,542**

Local Road & Street

Additional Reductions
No additional reductions
TOTAL REDUCTIONS - \$ 0

Approved Budget
Personal Services - \$ 0
Supplies - \$ 675,000
Other Services & Charges - \$ 0
Capital Outlays - \$ 0
TOTAL BUDGET - \$ 675,000

**Motion to approve Local Road & Street budget by Bill Gee. Second by Ralph Booker.
Motion carried 7-0.**

Cumulative Bridge

Additional Reductions
No additional reductions except 2 % wage increase
TOTAL REDUCTIONS - \$ 803,822

Approved Budget
Personal Services - \$ 112,174
Supplies - \$ 270,750
Other Services & Charges - \$ 113,250
Capital Outlays - \$ 100,000
TOTAL BUDGET - \$ 596,174

**Motion to approve Cum Bridge budget by Rex Gilliland. Second by Don Morrison. Motion
carried 7-0.**

Health Department

Additional Reductions
No additional reductions except 2 % wage increase
TOTAL REDUCTIONS - \$ 29,246

Approved Budget

Personal Services - \$ 248,544

Supplies - \$ 7,575

Other Services & Charges - \$ 65,100

Capital Outlays - \$ 1,000

TOTAL BUDGET - \$ 322,219

Motion to approve Health Department budget by Matt Hassel. Second by Bill Gee. Motion carried 7-0.

Health Maintenance

Additional Reductions

No additional reductions

TOTAL REDUCTIONS - \$ 0

Approved Budget

Personal Services - \$ 21,000

Supplies - \$ 1,500

Other Services & Charges - \$ 5,378

Capital Outlays - \$ 18,400

TOTAL BUDGET - \$ 46,278

Motion to approve Health Maintenance budget by Bill Gee. Second by Matt Hassel. Motion carried 7-0.

Child Services Budget (DFC)

Additional Reductions

No additional reductions

TOTAL REDUCTIONS - \$ 0

Approved Budget

Personal Services - \$ 0

Supplies - \$ 0

Other Services & Charges - \$ 3,568,250

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 3,568,250

Motion to approve DFC budget by Joanne VanDerWeele. Second by Rex Gilliland. Motion carried 7-0.

CPRTS (Child Psychiatric Residential Treatment Services) Fund

Additional Reductions

No additional reductions

TOTAL REDUCTIONS - \$ 0

Approved Budget

Personal Services - \$ 0

Supplies - \$ 0

Other Services & Charges - \$ 260,000

Capital Outlays - \$ 0

TOTAL CPRTS BUDGET - \$ 260,000

Motion to approve CPRTS budget by Bill Gee. Second by Don Morrison. Motion carried 7-0.

County Drug Free Community

Additional Reductions

No additional reductions

TOTAL REDUCTIONS - \$ 0

Approved Budget

Personal Services - \$ 0

Supplies - \$ 0

Other Services & Charges - \$ 60,000

Capital Outlays - \$ 0

TOTAL COUNTY DRUG FEE COMMUNITY BUDGET - \$ 60,000

Motion to approve County Drug Free Community budget by Ralph Booker. Second by Bill Gee . Motion carried 7-0.

9-1-1

Additional Reductions

2 % wage increase elimination

Employer Social Security - \$ 465

Group Health Insurance - \$ 7,000

Employer PERF - \$ 2,500

TOTAL REDUCTIONS - \$ 16,057

Approved Budget

Personal Services - \$ 400,093

Supplies - \$ 0

Other Services & Charges - \$ 70,500

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 470,593

Motion to approve 9-1-1 budget by Joanne VanDerWeele. Second by Matt Hassel. Motion

carried 7-0.

Local Emergency Planning Fund

Additional Reductions

No additional reductions

TOTAL REDUCTIONS - \$ 0

Approved Budget

Personal Services - \$ 0

Supplies - \$ 0

Other Services & Charges - \$ 16,200

Capital Outlays - \$ 2,000

TOTAL BUDGET - \$ 18,200

Motion to approve LEPC budget by Ralph Booker. Second by Matt Hassel. Motion carried 7-0.

Cum Cap Development

Additional Reductions

No additional reductions

TOTAL REDUCTIONS - \$ 325,000

Approved Budget

Personal Services - \$ 0

Supplies - \$ 0

Other Services & Charges - \$ 246,333

Capital Outlays - \$ 185,567

TOTAL BUDGET - \$ 431,900

Motion to approve CCD budget by Ralph Booker. Joanne VanDerWeele. Motion carried 7-0.

W.I.C. Fund #1

Additional Reductions

No additional reductions except 2 % wage increase

TOTAL REDUCIONS - \$ 691

Approved Budget

Personal Services - \$ 95,239

Supplies - \$ 2,406

Other Services & Charges - \$ 24,009
Capital Outlays - \$ 0
TOTAL BUDGET - \$ 121,654

Motion to approve WIC budget by Joanne VanDerWeele. Second by Bill Gee. Motion carried 7-0.

Multi-County Drug Task Force

Additional Reductions
No additional reductions
TOTAL REDUCTIONS - \$ 0

Approved Budget
Personal Services - \$ 10,765
Supplies - \$ 2,500
Other Services & Charges - \$ 30,651
Capital Outlays - \$ 6,000
TOTAL BUDGET - \$ 49,916

Motion to approve DTF budget by Bill Gee. Second by Don Morrison. Motion carried 7-0.

D.A.R.E.

Additional Reductions
No additional reductions
TOTAL REDUCTIONS - \$ 0

Approved Budget
Personal Services - \$ 0
Supplies - \$ 14,000
Other Services & Charges - \$ 11,000
Capital Outlays - \$ 0
TOTAL BUDGET - \$ 25,000

Motion to approve DARE budget by Don Morrison. Second by Bill Gee. Motion carried 7-0

Sheriff's Pre-Trial Diversion

Additional Reductions
No additional reductions
TOTAL REDUCTIONS - \$ 0

Approved Budget
Personal Services - \$ 0
Supplies - \$ 0

Other Services & Charges - \$ 0
Capital Outlays - \$ 42,386
TOTAL BUDGET- \$ 42,386

Motion to approve Sheriff's Pre-trial Diversion budget by Joanne VanDerWeele. Second by Rex Gilliland. Motion carried 7-0.

SALARY ORDINANCE

For 2006 all salaried, full-time hourly and part-time hourly personnel pay rates will remain frozen at 2005 levels, as will Township Assessor parcel rates. The actual ordinance will be prepared and presented at a future Council meeting.

It was stated by the Council that staff reductions are not necessarily permanent, but for the 2007 budget year department heads and elected officials are expected to be able to justify filling the positions again based on workload. Refilling positions will also be contingent upon funds being available. .

This concludes the adoption of the 2006 Marshall County budget by fund and department, as well as adoption of the 2006 Salary Ordinance. There being no further business the budget adoption for the year 2006 was concluded. The next meeting of the Council will be **TUESDAY, OCTOBER 11, 2005 AT 9:00 AM.**

Ralph Booker moved and Joanne VanDerWeele seconded the motion to adjourn the 2006 budget adoption session. Motion carried 7-0.

FRED LINTNER, PRESIDENT

DON MORRISON, VICE PRESIDENT

BILL GEE

REX GILLILAND

PEG CLEVINGER

JOANNE VANDERWEELE

MATT HASSEL

ATTEST:

Jan Allen Quivey, Auditor

OCTOBER 11, 2005 COUNCIL MEETING

BE IT REMEMBERED: That on Tuesday, October 11, 2005, the Marshall County Council met in a public meeting at the County Building, City of Plymouth, Indiana, pursuant to the call of the County Auditor, and there were present, the Honorable: Fred Lintner, President; Don Morrison, Vice President; Ralph Booker, Joanne VanDerWeele, Rex Gilliland, Matt Hassel, Bill Gee members; and Jan Quivey, Auditor.

The meeting was called to order by Council President Fred Lintner and began with the Pledge to the Flag.

2005 ADDITIONAL APPROPRIATION REQUESTS

Special CAGIT – Commissioners The following 3 additional appropriation requests were tabled from the August and September meetings and acted upon today:

Rex Gilliland moved and Bill Gee seconded the motion to approve the additional appropriation requests of \$ 7,584 and \$ 10,056 for Professional Services to pay claims to Construction Control, Inc. for completed pre-construction work on the jail project. Motion carried 7-0.

Joanne VanDerWeele moved and Ralph Booker seconded the motion to deny the additional appropriation request of \$ 1,860 for Professional Services. Motion carried 7-0. This money is no longer needed as the claim for this amount was negotiated away during the termination agreement with American Consulting Engineers regarding the jail project.

Matt Hassel moved and Bill Gee seconded the motion to approve the Jail additional appropriation requests of \$ 2,555 and \$ 1,085 for Prisoner Care. Motion carried 7-0. This is a re-appropriation of reimbursements from the Indiana Department of Corrections.

Bill Gee moved and Joanne VanDerWeele seconded the motion to approve the Building Inspector additional appropriation request of \$ 1,500 for Vehicle Repairs. Motion carried 7-0.

Rex Gilliland moved and Matt Hassel seconded the motion to approve the Circuit Court additional appropriation request of \$ 20,000 for Pauper Counsel. Motion carried 7-0.

Ralph Booker moved and Matt Hassel seconded the motion to approve the 9-1-1 additional appropriation request of \$ 4,000 for Computer Equipment. Motion carried 7-0.

2005 TRANSFER REQUESTS

<u>Fund</u>		<u>Department</u>	<u>Category From</u>	<u>Category To</u>	<u>Amount</u>
0101	Circuit Court	0232	01-412.030	01-412.040	\$ 1,000.00
0101	Plan Commission	0079	01-412.350	03-431.300	\$ 4,000.00
0101	Sheriff	0005	04-445.010	02-422.010	\$11,000.00
0101	Sheriff	0005	04-445.010	03-436.040	\$ 6,500.00
0801	Health Dept	0000	01-412.010	01-412.840	\$ 3,033.20

Bill Gee moved and Matt Hassel seconded the motion to approve the Circuit Court transfer request moving \$ 1,000 from Clerical to Overtime. Motion carried 7-0.

Bill Gee moved and Joanne VanDerWeele seconded the motion to approve the Plan Commission transfer request moving \$ 4,000 from Intern to Contractual Services. Motion carried 5-1 with Don Morrison voting nay and Ralph Booker abstaining. This funding is to be used to contract with Troy Kiefer to complete the Marshall County zoning ordinance to fit the new County Comprehensive Plan. The Plan Commission's intent is to also request a \$ 3,000 transfer from Intern to Contractual Services in 2006 for the same purpose.

Matt Hassel moved and Joanne VanDerWeele seconded the motion to approve the Sheriff's transfer requests moving \$ 17,500 from Vehicle Purchases to Vehicle Maintenance Supplies (\$ 11,000) and Vehicle Repair (\$ 6,500). Motion carried 7-0.

Rex Gilliland moved and Don Morrison seconded the motion to approve the Health Department transfer request moving \$ 3,033.20 from Wages - Department Head to Wages – Nurse. Motion carried 7-0. This money is necessary to fund the unused vacation and compensatory time earned by Marilyn Fortin when she retired. Extra money was available in the Department Head line item because of a short delay in the hiring of Wes Burden and his 90 percent pay level for 90 days.

COMMISSIONERS – 2006 BUDGET CONCERNS

Commissioner John Zentz speaking on behalf of the Board of Commissioners, and with the consensus of Commissioners Tom Chamberlin and Kevin Overmyer, presented the following two requests regarding the 2006 budget.

- 1) Requests the Council readdress the 2006 Salary Ordinance and grant a 2 percent raise to County employees.
- 2) Requests the Council reverse the decision made at Budget Adoption and make the part-time PC Technician a full-time position.

Tech Committee Chairman Larry Fisher, speaking on behalf of the committee, said their recommendation is in support of a full-time IT person to work with Michael Marshall. He says it

is a very important position because of the number of computers in the County to maintain and the dependence all departments have on computers.

Also speaking from the audience in support of the full-time position is Clerk Jan Fisher.

Michael Marshall estimates the additional cost to the General Fund for salary and benefits will be \$ 12,000 for 2006.

Ralph Booker moved and Bill Gee seconded the motion to make the part-time PC Technician position full-time beginning January 1, 2006. The vote was as follows: Rex Gilliland – Yea; Ralph Booker – Yea; Matt Hassel – Yea; Joanne VanDerWeele – Yea; Bill Gee – Yea; Don Morrison – Nay; and Fred Lintner – Yea. Motion carried 6-1.

AUDITOR PERSONNEL REQUEST

Also, on the agenda and requesting a reconsideration of the Council's decision to eliminate a position in the Auditor's office for 2006, was Auditor Jan Quivey. He states that documentation presented to the Council shows an improving financial condition of the General Fund, primarily due to increased CAGIT revenue and investment income. He also says further documentation presented shows a need to maintain current Auditor staffing levels based not only on current workload, but also expected increases in workload due to the upcoming installation of new Tax Billing software in the Auditor and Treasurer offices, and coming into compliance with DLGF requirements for electronic submission of data to the State. He says not being in compliance could affect the County receiving its Property Tax Replacement Credit funding. He says the DLGF does not want to withhold funds from the any county, but instead wants the counties and software vendors to have a plan for coming into compliance. Currently 91 of the State's 92 counties are out of compliance.

Speaking from the audience Assessor Mike Boys concurred with the Auditor that the County needs to have a plan to come into compliance and he is working with software vendors now. He also states that he needs sufficient personnel to accomplish all that is now required of the Assessor's office by the State, including the compliance issues mentioned above. He requests that the Council reconsider their decision of denying his request to make a part-time position in Reassessment full-time.

Matt Hassel moved and Rex Gilliland seconded the motion to table decisions on the 2 percent wage increase, and the requests by the Auditor to reinstate an eliminated position and the Assessor to make a part-time position full-time. Motion carried 7-0.

AUDITOR REPORT

September 12, 2005 Budget Adoption Minutes – Bill Gee moved and Ralph Booker seconded the motion to approve the September 12, 2005 Budget Adoption meeting minutes as presented. Motion carried 7-0

JOINT RESOLUTION 2005-05

COUNTY EMPLOYEE BENEFIT ELIGIBILITY

A revised draft of Joint Resolution 2005-05 eliminating employee benefits to state employees was presented for Council consideration. This revised draft includes all employee benefits and not just health insurance as was stated in the initial draft. The resolution was signed by the Commissioners on October 3, 2005.

Matt Hassel moved and Rex Gilliland seconded the motion to adopt Resolution 2005-05, eliminating state employee eligibility for County employee benefits. Motion carried 7-0.

INVENTORY AV ELIMINATION AND CEDIT HOMESTEAD CREDIT

Jan Quivey reminded the Council that the assessed value of business inventory will be eliminated from taxation for the year 2006 pay 2007. He states the net effect of this will not be a loss of tax revenue to the County and other Taxing Units, but instead will cause an increase in property tax rate and tax bills for all other property owners. The effect of this inventory assessed value elimination can be mitigated by imposing a CEDIT HSC income tax to make up the lost inventory tax revenue. The tax rate can only be high enough to raise enough revenue to offset the lost inventory dollars. At one time this was estimated to be .11 percent. This revenue can be used for no other purpose. For this CEDIT HSC tax to begin generating revenue by 2007 it must be adopted by the Council between January 1, 2006 and March 31, 2006. The Auditor is to come up with numbers regarding the amount of lost AV and its affect dollar-wise on property tax payers.

OTHER BUSINESS ITEMS

The Auditor stated that the State raised its mileage rate for personal vehicles doing government business from 34 cents to 40 cents, effective October 1, 2005. He says Council action is needed to raise Marshall County's rate. Matt Hassel requested that the issue be set aside until after the first of the year, 2006.

Signing of Documents – The minutes, additional appropriation and transfer ordinances and the benefit resolution were circulated for signatures.

TAX AWARENESS COMMITTEE

No comment except a request for clarification of the Inventory Tax elimination. It was noted that a portion of the business inventory assessed value has already been eliminated. That being inventory produced and shipped interstate.

There being no further business **Ralph Booker moved and Bill Gee seconded the motion to adjourn. Motion carried 7-0.**

Fred Lintner, President

Don Morrison, Vice President

Joanne VanDerWeele

Matt Hassel

Rex Gilliland

Ralph Booker

Bill Gee

Attest: _____
Jan A. Quivey, Auditor

NOVEMBER 14, 2005 COUNCIL MEETING

BE IT REMEMBERED: That on Monday, November 14, 2005, the Marshall County Council met in a public meeting at the County Building, City of Plymouth, Indiana, pursuant to the call of the County Auditor, and there were present, the Honorable: Fred Lintner, President; Don Morrison, Vice President; Ralph Booker, Joanne VanDerWeele, Rex Gilliland, Matt Hassel, Bill Gee members; and Jan Quivey, Auditor.

The meeting was called to order by Council President Fred Lintner and began with the Pledge to the Flag.

2005 ADDITIONAL APPROPRIATION REQUESTS

Bill Gee moved and Joanne VanDerWeele seconded the motion to approve the Special CAGIT additional appropriation request of \$ 10,049.81 for Professional Services to pay claims to Construction Control, Inc. for completed pre-construction work on the jail project. Motion carried 7-0.

Matt Hassel moved and Bill Gee seconded the motion to approve the Superior Court #1 additional appropriation request of \$ 15,000 for Pauper Counsel. Motion carried 7-0.

2005 TRANSFER REQUESTS

<u>Fund</u>	<u>Department</u>	<u>Category From</u>	<u>Category To</u>	<u>Amount</u>
0101 Polk Twp	0018	01-412.260	01-412.030	\$ 1,500.00
0101 Superior Crt # 1	0201	01-412.230	01-412.040	\$ 300.00
0101 Superior Crt # 1	0201	01-412.030	01-412.040	\$ 378.62
0101 Circuit Court	0232	01-412.540	01-412.040	\$ 1,500.00
0101 Circuit Court	0232	01-412.050	01-412.040	\$ 400.00
0101 Auditor	0002	03-431.300	01-412.030	\$ 450.00
0101 Auditor	0002	03-431.300	01-412.040	\$ 238.00
0101 Auditor	0002	03-436.020	01-412.040	\$ 250.00
0101 Auditor	0002	03-432.010	01-412.040	\$ 262.00
0101 Auditor	0002	03-431.010	01-412.040	\$ 250.00
0101 Auditor	0002	04-431.010	01-412-040	\$ 157.00
0101 Service Officer	0012	02-422.030	02-421.000	\$ 200.00
0101 Service Officer	0012	03-439.010	02-421.000	\$ 134.00
0101 Treasurer	0003	03-436.010	02-421.010	\$ 177.19
0101 Treasurer	0003	03-436.010	03-431.300	\$ 204.57
0101 Treasurer	0003	03-439.030	03-431.300	\$ 852.93
0702 Highway Admin	0530	03-431.020	02-421.000	\$.80
0801 Health Dept	0000	03-432.010	02-422.010	\$ 600.00
0801 Health Dept	0000	03-432.010	02-422.330	\$ 400.00

Ralph Booker moved and Don Morrison seconded the motion to approve the Polk Twp transfer request moving \$ 1,500 from Deputy Twp Assessor to Clerical. Motion carried 7-0.

Joanne VanDerWeele moved and Matt Hassel seconded the motion to approve the Superior Court # 1 transfer request moving \$ 300 from Law Clerk to Overtime. Motion carried 7-0.

Joanne VanDerWeele moved and Matt Hassel seconded the motion to approve the Superior Court # 1 transfer request moving \$ 378.62 from Clerical to Overtime. Motion carried 7-0.

Bill Gee moved and Rex Gilliland seconded the motion to approve the Circuit Court transfer requests moving \$ 1,500 from Grand/Petit Jurors and \$ 400 from Longevity to Overtime. Motion carried 7-0.

Rex Gilliland moved and Bill Gee seconded the motion to approve the Auditor transfer requests moving \$ 450 from Contractual Services to Clerical and moving \$ 238 from Contractual Services, \$ 250 from Rebinding Records, \$ 262 from Travel/Mileage, \$ 250 from Professional Services and \$ 157 from Office Equipment to Overtime. Motion carried 7-0.

Don Morrison moved and Matt Hassel seconded the motion moving \$ 200 from Repair & Maintenance Supplies and \$ 134 from Training to Office Supplies. Motion carried 7-0.

Matt Hassel moved and Ralph Booker seconded the motion to approve the Treasurer transfer requests moving \$ 177.19 from Repair Furniture & Equipment to Tax Statements, and \$ 204.57 from Repair Furniture & Equipment and \$ 852.93 from Postage to Contractual Services. Motion carried 7-0.

Don Morrison moved and Bill Gee seconded the motion to approve the Highway transfer request moving \$.80 from Computer Programming to Office Supplies. Motion carried 7-0.

Matt Hassel moved and Joanne VanDerWeele seconded the motion to approve the Health Department transfer request moving \$ 600 from Travel/Mileage to Vehicle Maintenance Supplies. Motion carried 7-0.

Ralph Booker moved and Bill Gee seconded the motion to approve the Health Department transfer request moving \$ 400 from Travel/Mileage to Personal Health Supplies. Motion carried 7-0.

Also brought to the attention of the Council was an additional appropriation request of \$ 23,964 from the Capital Project Enabling Fund for guttering and downspout repair on the Courthouse. Jan asked for tentative approval so the invoices from Millwood Construction and Territorial Engineering could be paid. The request will formally be brought to the Council at the December meeting following proper advertising.

Rex Gilliland moved and Don Morrison seconded the motion to approve the Capital Project Enabling additional appropriation request of \$ 23,964 with formal approval to be done at the December meeting following advertising of the request. Motion carried 7-0.

BUDGET ITEMS TABLED FROM THE OCTOBER MEETING

- 1) Auditor request to maintain current personnel levels by asking the Council to reverse the decision made at the 2006 Budget Adoption meeting to reduce the Auditor staffing levels by one.

Joanne VanDerWeele moved to approve the Auditor's request and to fund the eliminated position in 2006. Motion died for lack of a second.

Jan Quivey then asked if the Council would consider funding the position for at least a couple of months so as not to be shorthanded during the transition to new tax-billing software and to ease the roll-over into the new year.

Matt Hassel moved and Ralph Booker seconded the motion to retain the position in the Auditor's office through the first quarter of 2006, with an evaluation to occur in February 2006 to determine if the County's 2006 budget is approved, and if the financial position of the County's General Fund at that time would be such as to allow the position to continue. Motion carried 5-2 with Fred Lintner and Don Morrison voting nay.

- 2) Assessor request to make the part-time Reassessment position a full-time position. It was stated by Deputy Assessor Debbie Dunning that this position is working full time hours. There was Council concern that this could be a violation of Federal Labor laws. County Attorney Jim Clevenger said the County can't work someone full-time hours without making them a full time employee.

Ralph Booker moved and Bill Gee seconded the motion to allow the part time Reassessment position to become a full time position. Motion carried 7-0.

- 3) Request by Commissioner John Zentz to allow for the 2 percent employee wage increase in 2006. John also said if it would make it any easier for the Council to decide he suggested possibly not giving raises to elected officials and department heads so that other employees could have a raise.

Matt Hassel moved and Ralph Booker seconded the motion to table the wage issue until the December meeting, and for the Auditor to prepare cost comparisons for various types of wage increases, such as percentage, flat rate, all employees, all employees except department heads and elected officials, etc; and to determine the effects on the various Funds and budgets if a raise were to be given. Motion carried 7-0.

JAIL PROJECT RESOLUTIONS AND ORDINANCE

County Attorney Jim Clevenger appeared before the Council to provide details on the jail project, including design, location and size, and to present two Resolutions and one Ordinance for consideration. Also attending was Todd Samuelson of Umbaugh and Associates, financial advisor for the project.

Resolution 2005 – 08 A Resolution stating that there is a need for a new jail facility.

Resolution 2005 – 09 A Resolution to request statutory authority to use uncommitted Special CAGIT for jail operation costs. Currently there is no statutory means to do this. This resolution will be given to local Legislators to present to the State Legislature during the 2006 session. This is a joint resolution to be presented to the Commissioners also.

Ordinance 2005 – 13 An Ordinance pledging Special CAGIT revenue to fund the construction of the new Marshall County jail.

Financing Picture – Todd Samuelson says the Special CAGIT fund will generate 1.8 million dollars in 2006, and probably somewhere in that neighborhood for the life of the Special CAGIT tax, for construction and design costs. He states construction costs will be in the 12 -14 million dollar range, the same as the initial estimate for the project. With increased CAGIT revenue next year and beyond, the amount to be borrowed could be less. The maximum annual lease payment to cover the bond repayment will be \$ 1,325,000 for 20 years, ending in 2026. This leaves approximately \$ 500,000 uncommitted annually, which would assure property taxes would never be used to finance the project and that a cash cushion could be maintained.

Construction and personnel - Jim Clevenger says the construction people would like to begin construction in February or March 2006. A required hearing with the Department of Local Government Finance to seek approval for the project will be held in Indianapolis on December 6, 2005. Jim says there are 21 jail and 9-1-1 employees currently, and the expected need in the new jail is 29, an increase of 8.

Council President Comments: Fred Lintner commended the jail committee for their dedication and hard work in coming up with a jail design that will be right for Marshall County. He especially commended Tom Chamberlin and said but for his efforts the project wouldn't have proceeded; and John and Judy Stone for getting involved and investigating other county jails before the jail committee ever got involved. Fred stated that the jail capacity will be 248 beds, as compared to the original 120 bed design. He said the new Architectural firm, RQAW, has designed 50 jails in Indiana. He says the hiring of 8 additional employees will not be easy, but it is better than the original estimate of 17.

Resolution 2005 – 08

Ralph Booker moved and Matt Hassel seconded the motion to pass Resolution 2005 – 08 stating the need for a new county jail. Motion carried 7-0.

Resolution 2005 – 09

Matt Hassel moved and Bill Gee seconded the motion to pass Resolution 2005 – 09 requesting statutory authority to use excess (required coverage) Special CAGIT revenue for jail operational costs. Motion carried 7-0.

Other possible sources of revenue to fund jail operation in addition to property taxes and CAGIT are a Work Release program and contracting with other entities for bed space. If these other revenue sources would fund the jail operation to the point CAGIT wouldn't be needed, then the excess (coverage) CAGIT would be applied to paying off the bonds earlier. It was also noted that the State doesn't allow the entire CAGIT annual revenue to be committed to the bond issue repayment. Therefore the CAGIT collected above what the bond payments require is not excess, but instead required 'coverage'.

Ordinance 2005 – 13

Joanne VanDerWeele moved and Matt Hassel seconded the motion to pass on first reading Ordinance 2005 – 13 pledging Special CAGIT revenue to fund the construction of the new Marshall County Jail. Motion carried 7-0.

COURT SERVICES/SUPERIOR COURT EMPLOYEE PAY RATE

Steve Pifer, Court Services Director appeared before the Council requesting a pay rate be set for the Superior Court # 2 Receptionist position that is to be funded from Court Services for 2006. The Superior Court # 2 position paid \$10.60 per hour plus a \$2,000 annual stipend for her duties as a Hispanic Interpreter. Steve requested the title for the position be called Court Services Hispanic Interpreter Coordinator with a pay range of \$19,272 to \$22,729. The Council preferred a set pay rate rather a range. The pay rate for the Receptionist position in reality was \$10.60 per hour plus \$1.10 per hour as a Stipend. Therefore;

Ralph Booker moved and Joanne VanDerWeele seconded the motion set the Court Services Hispanic Interpreter Coordinator 2006 hourly pay rate at \$11.70 per hour. Motion carried 7-0.

ELECTION DAY WORKER PER DIEM

Clerk Jan Fisher appeared before the Council for clarification of what the Council intended as Election Day per diem for workers. In her budget request she had asked for the following increases: Election Day Clerical - \$ 80 - \$ 90

Absentee Voter Board - \$ 55 - \$ 65

Inspectors - \$ 100 - \$105

Judges, Clerks, Sheriffs - \$ 70 - \$ 75

Her budget was approved for these personnel positions, but with a wage freeze she questioned the Council's intent. The Council said they thought the per diems increases had been approved by approving the Election Board budget.

Matt Hassel moved and Rex Gilliland seconded the motion to approve the Election Day worker 2006 per diem increases as noted above. Motion carried 7-0.

CORONER EMERGENCY DEPUTY PER DIEM PROBATION STIPEND

For the same clarification as stated above for Election Day workers, Jan Quivey presented the Coroner request to raise the Emergency Deputy call out per diem from \$ 37.50 to \$ 40. The line item budget request for Emergency Deputy Coroners was approved as submitted. He also asked for clarification on the Probation Department request to increase the annual stipend for the two Assistant Chief Probation Officers from \$ 2,000 to \$ 2,500. Regarding the Stipends the Council said their intention was not to increase any stipends.

Ralph Booker moved and Bill Gee seconded the motion to table the Coroner Deputy Coroner per diem issue until the December meeting. Motion carried 7-0.

AUDITOR REPORT

October 11, 2005 Meeting Minutes – Bill Gee moved and Joanne VanDerWeele seconded the motion to approve the October 11, 2005 Council meeting minutes as presented. Motion carried 7-0.

NEW EMPLOYEE PROBATIONARY PAY RATE

Jan Quivey questioned the Council if they would consider waiving the 90 percent pay during a new employee's 90 day probationary period. He said that frequently the 90 percent pay is waived by the Commissioners, especially if the employee has been working part-time within an office, or is moving from one department to another within the County, or bringing relative skills into the position they are accepting . Keeping track of all the dates when a person is to receive full pay is burdensome for the Payroll Deputy. After discussion the Council said it is best to keep things the way they are now and allow the Commissioners to decide whether to waive the 90 percent pay on an individual basis. They also said that if an employee transfers between departments it is still a new job and the 90 percent pay should be in effect.

HEALTH INSURANCE PLANS FOR COUNTY EMPLOYEES

Jan Quivey reviewed the County employee health insurance plan with the Council. He said the County was able to keep the premium increase for 2006 at approximately 1 percent. To do this the Commissioners approved the same current HMO plan but with a few increases in the deductibles: PCP co-pay - \$ 10 to \$ 20; Specialist - \$ 15 –to \$25; Emergency Room - \$ 75 to \$ 100 and Hospitalization - \$ 250 to \$ 500. There will also be a \$100 deductible on prescription drugs before the co-pay kicks in. Prescription co-pays will remain the same as in 2005.

Also approved by the Commissioners was an alternative Health Plan for employees and their families. It involves the same care-takers but has a \$ 4,000 family deductible. After meeting the deductible the employee pays 40 percent and the insurance pays 60 percent up to an additional out of pocket expense of \$ 4,000. Total maximum family out of pocket liability is \$ 8,000. The

advantage to this plan is a much more affordable family plan. However, if an employee chooses that option for his family he/she too must be on that plan.

Also being considered by the Commissioners is a health insurance plan for retirees. The premium cost would be entirely the retiree's responsibility, but the retiree would remain on the same health plan as active employees. This will be addressed at a future Commissioner meeting.

OTHER BUSINESS ITEMS

MACOG - Bill Gee reported on the MACOG meetings he has been attending as the County Council representative. He says transportation is their main interest. Bill also commented on the time zone issue and the effects of various counties choosing to be in different time zones.

Child Services Budget – Fred Lintner read a letter from the DLGF stating that they will not accept any appeals of the Child Services budget from the County Auditor.

TAX AWARENESS COMMITTEE

Mike Bernero states he would like to see County government budgets remain in the black. He says the economy is not as good as the spin doctors say it is. Regarding education, he says he is in favor of education, but says maintaining jobs in the State of Indiana goes right along with it.

There being no further business **Joanne VanDerWeele moved and Bill Gee seconded the motion to adjourn. Motion carried 7-0.**

Fred Lintner, President

Don Morrison, Vice President

Joanne VanDerWeele

Matt Hassel

Rex Gilliland

Ralph Booker

Bill Gee

Attest: _____
Jan A. Quivey, Auditor

DECEMBER 12, 2005 COUNCIL MEETING

BE IT REMEMBERED: That on Monday, December 12, 2005, the Marshall County Council met in a public meeting at the County Building, City of Plymouth, Indiana, pursuant to the call of the County Auditor, and there were present, the Honorable: Fred Lintner, President; Don Morrison, Vice President; Ralph Booker, Joanne VanDerWeele, Rex Gilliland, Matt Hassel, Bill Gee members; and Jan Quivey, Auditor.

The meeting was called to order by Council President Fred Lintner and began with the Pledge.

2005 ADDITIONAL APPROPRIATION REQUESTS

Matt Hassel moved and Rex Gilliland seconded the motion to approve the Coroner additional appropriation requests of \$ 13,975.00 for Autopsies, \$ 1,425.70 for Toxicology and \$ 88.00 for Radiology to cover year end expenses. Motion carried 7-0.

Joanne VanDerWeele moved and Bill Gee seconded the motion to approve the Capital Project Enabling Fund additional appropriation request of \$ 23,964.00 for repair of the Courthouse gutter and drainage system. Motion carried 7-0.

Bill Gee moved and Don Morrison seconded the motion to approve the Special CAGIT additional appropriation request of \$ 11,807.64 for Professional Services to pay the October Construction Control invoice for pre-construction jail work. Motion carried 7-0.

2005 TRANSFER REQUESTS

<u>Fund</u>	<u>Department</u>	<u>Category From</u>	<u>Category To</u>	<u>Amount</u>
0101 Assessor	0008	01-412.030	01-412.020	\$ 1,000.00
0101 Assessor	0008	03-436.010	01-412.020	\$ 298.00
0101 Assessor	0008	02-421.000	01-412.020	\$ 652.00
0101 Assessor	0008	03-436.010	01-412.040	\$ 2.00
0123 Reassessment	0000	01-412.910	04-441.030	\$ 6,800.00
0123 Reassessment	0000	03-431.390	04-441.030	\$ 7,000.00
0123 Reassessment	0000	03-439.010	04-441.030	\$ 3,000.00
0101 Extension	0011	03-437.010	04-441.010	\$ 100.00
0101 Extension	0011	03-436.010	04-441.010	\$ 700.00
0101 Extension	0011	03-439.020	04-441.010	\$ 108.68
0101 Union Twp	0020	01-412.030	01-412.260	\$ 212.25
0101 Drainage Board	0063	03-431.030	02-421.000	\$ 425.00
0101 Commissioners	0068	01-413.030	01-413.040	\$ 8,097.84
0101 Commissioners	0068	01-413.060	01-413.040	\$ 7,500.00
0101 Commissioners	0068	03-436.040	02-422.010	\$ 182.53
0101 Commissioners	0068	03-436.040	02-422.010	\$ 225.00
0101 Plan Commission	0079	01-412.650	01-412.010	\$ 572.00
0101 Superior Court # 2	0202	01-412.220	01-412.014	\$ 1,051.00

0101	Superior Court # 2	0202	01-412.220	01-412.560	\$ 265.00
0101	Superior Court # 2	0202	01-412.220	01-412.550	\$ 831.00
0101	Circuit Court	0232	04-441.010	03-439.020	\$ 200.00
0101	Circuit Court	0232	02-422.120	03-431.270	\$ 1,284.71
0101	Circuit Court	0232	04-443.020	03-431.270	\$ 1,000.00
0101	Circuit Court	0232	01-412.540	03-431.270	\$ 2,643.80
0101	Circuit Court	0232	02-421.000	03-431.270	\$ 1,000.00
0101	Bldgs & Grounds	0172	03-431.010	01-412.040	\$ 45.77
0101	Jail	0380	01-412.050	01-412.150	\$ 5,000.00
0101	9-1-1	0000	01-412.040	01-412.150	\$ 2,500.00
0101	Auditor	0002	03-436.010	01-412.040	\$ 500.00
0101	L.E.P.C.	0000	04-441.210	03-439.010	\$ 1,000.00
0101	Sheriff	0005	04-445.030	03-436.040	\$ 2,800.00
0101	Treasurer	0003	03-431.030	04-441.010	\$ 250.00
0101	Treasurer	0003	03-439.010	04-441.010	\$ 250.00

<u>Dept/Fund</u>	<u>Amount</u>	<u>From</u>	<u>To</u>	<u>Motion</u>	<u>Second</u>	<u>Vote</u>
Assessor	\$ 1,000.00	Clerical	Deputies			
	\$ 298.00	Repair F & E	Deputies			
	\$ 652.00	Office Supp	Deputies	Hassel	Gilliland	7-0.
Assessor	\$ 2.00	Repair F & E	Overtime	Booker	Morrison	7-0.
Reassessment	\$ 6,800.00	PTABOA	Software			
	\$ 7,000.00	Contracts	Software			
	\$ 3,000.00	Training	Software	Booker	VanDerWeele	7-0
Extension	\$ 108.68	Dues & Sub	Off Equip			
	\$ 700.00	Repair F & E	Off Equip			
	\$ 100.00	Office Rent	Off Equip	Gee	Morrison	7-0
Drainage Bd	\$ 425.00	Legal Serv	Off Supp	VanDerWeele	Gilliland	7-0
Commissioners	\$ 225.00	Vehicle Repair	Veh Maint	Hassel	Gilliland	7-0
Plan Comm	\$ 572.00	Per Diem	Dept Head	Gee	Hassel	6-0
					Booker abstain	
Circuit Court	\$ 200.00	Off Equip	Dues	VanDerWeele	Hassel	7-0
Circuit Court	\$ 1,284.71	Jury Meals	Pauper Co			
	\$ 1,000.00	Furn & Equip	Pauper Co			
	\$ 2,643.80	G&P Jurors	Pauper Co			
	\$ 1,000.00	Off Supplies	Pauper Co	Gee	VanDerWeele	7-0
Jail	\$ 5,000.00	Longevity	Holiday Pay	Hassel	Gee	5-2
					Booker	nay
					Morrison	nay
9-1-1	\$ 2,500.00	Overtime	Holiday Pay	Hassel	Gee	7-0
Auditor	\$ 500.00	Repair F & E	Overtime	Gee	VanDerWeele	7-0
Union Twp	\$ 212.25	Clerical	Dep Assess	Hassel	Gee	7-0
Superior Crt 2	\$ 1,051.00	Receptionist	Bailiff			
	\$ 265.00	Receptionist	Court Clerk			
	\$ 831.00	Receptionist	Crt Clk/Sec	Hassel	VanDerWeele	7-0.
Commissioners	\$ 182.53	Vehicle Repair	Veh Maint	Gee	Morrison	7-0.
Commissioners	\$ 8,097.84	Employer SS	Health Ins			

Commissioners	\$ 7,500.00	Employer PERF	Health Ins	Gee	Morrison	7-0.
LEPC	\$ 1,000.00	Hazmat Equip	Training	Booker	Hassel	7-0.
Bldgs & Grnds	\$ 45.27	Prof Services	Overtime	VanDerWeele	Gee	7-0.
Sheriff	\$ 2,800.00	Radar Units	Veh Repair	Gee	Morrison	7-0.
Treasurer	\$ 250.00	Legal Services	Off Equip			
	\$ 250.00	Training	Off Equip	Morrison	Gee	7-0.

MARSHALL COUNTY HOUSING AUTHORITY- DEAN BYERS

Dean Byers, Director, Marshall County Housing Authority appeared before the Council with the following three agenda items:

- 1) Requests the re-appointment of Carol Young, Bremen, and Ralph Winters, Culver and the appointment of Fatima Zayed as tenant representative to the Marshall County Housing Authority Board.

Matt Hassel moved and Ralph Booker seconded the motion reappoint Carol Young and Ralph Winters to the Marshall County Housing Authority Board, and to appoint Fatima Zayed as tenant representative. Motion carried 7-0.

- 2) To present the annual Marshall County Housing Authority Annual Report to the Council.
 - a) Administered 171 rental assistance vouchers in 2005
 - b) 2005 HUD Contributions to Marshall County is \$ 644,156, making an average monthly assistance voucher of \$ 40.01
 - c) The waiting list for Families and Elderly Program is 17 months. Non-elderly waiting list is 12 months.
 - d) Other programs available in the office are the Emergency Food and Shelter Program funded with an \$ 11,347 grant; and the Pastor-Police Emergency Program funded by United Way.
 - e) Public office hours for the Housing Authority are Monday-Friday 8:30 AM to 11: 30 AM at 310 N. Michigan St. Suite 104, Plymouth, IN.
 - f) The Board of Commissioners for the Authority are Fred Webster, Joanne Boys, William Fortin, Cristeen Causey, Carol Young, Ralph Winters, and Julia Morales (tenant representative).
- 3) To request that the Hosing Authority be exempt from Criminal History Report Fees which if not exempt would cost the Authority \$1,500-\$2,000 annually.

Ralph Booker moved and Rex Gilliland seconded the motion to waive the Criminal History Report fees for the Marshall County Housing Authority. Motion carried 7-0.

EMA DIRECTOR WORK HOURS AND CORONER COOLER **PURCHASE REQUEST – JOHN GROLICH**

John Grolich informed the Council that he could find nothing in the Salary Ordinance that designated how many hours per week the EMA Director was required to work. The position

has previously been a 35 hour per week salaried position. He requests an amendment to the 2006 Salary Ordinance that would make the position a 40 hour work week at the same salary as it currently is.

Rex Gilliland moved and Bill Gee seconded the motion to amend the 2006 Salary Ordinance to include the EMA Director position under the 40 hour per week designation. Motion carried 7-0.

John Grolich, as Coroner, requests the Council fund the purchase of a used cooler to store bodies in prior to the time autopsies can be performed. He states that as of January 1, 2006 Memorial Hospital in South Bend will no longer be providing facilities to perform autopsies, and that Fort Wayne is the closest facility available. Due to the distance and time involved in using the Fort Wayne facility, he says it is important to have a cooler in a more local location.

The cooler he has located is 20' x 48', will have the capacity to hold 28-30 bodies at one time and is 10 years old. With this capacity the cooler could also be made available to surrounding counties that will have the same dilemma as Marshall County once the Memorial facility is eliminated. John also says there is discussion going on between St. Joseph and Elkhart Counties regarding the establishment of a regional morgue, of which Marshall and other counties could be a part of. He suggests that the cooler, if purchased, could be part of Marshall County's contribution to the regional morgue. He says there is need to move forward on the cooler purchase quickly as other buyers are waiting in the wings.

The cooler itself would cost \$ 5,000 with additional costs of \$ 2,000 to disassemble and re-assemble in Marshall County and \$ 150 to transport it. There would also be additional costs to remove the compressors from the roof at its current location because a crane will be needed. Total cost would be in the \$ 10,000 range. Tentative location for the cooler will be at the current EMA facility.

Jan Quivey said funding could not be made available until after the first of January 2006, at which time an additional appropriation would have to be made, either from the General Fund or the Cum Cap Development Fund.

There were numerous comments and questions from the audience asking what the cost would be to operate and maintain the cooler, and if a smaller cooler couldn't be located.

Rex Gilliland moved and Bill Gee seconded the motion to have John Grolich move forward with the purchase process with funding to be determined in January 2006. Motion carried 7-0.

ORDINANCE 2005 -13 – SECOND READING

County Attorney Jim Clevenger appeared before the Council to present Resolution 2005-13 for consideration on second reading. First reading occurred during the November meeting. Ordinance 2005-13 pledges special CAGIT revenue to finance construction and equipping of the new county jail. He says the DLGF unanimously recommended approval of the project during the December 6, 2005 hearing in Indianapolis. Passage of this ordinance will allow the lease to be assigned.

Joanne VanDerWeele moved and Matt Hassel seconded the motion to waive the rules and pass Ordinance 2005 – 13 on second and third readings. Motion carried 7-0.

CULVER-UNION PUBLIC LIBRARY BOARD APPOINTMENT

Upon recommendation by the Culver-Union Twp Library Director, Scott Pletka, Joanne VanDerWeele moved and Rex Gilliland seconded the motion to re-appoint David Campbell to the Culver-Union Township Public Library Board for a 4-year term beginning January 1, 2006 and ending December 31, 2009. Motion carried 7-0.

BUDGET ITEMS TABLED FROM THE NOVEMBER MEETING

- 1) 2006 Employee Raises – Following discussion and review of cost analysis data provided by the Auditor comparing total costs involved with giving a percentage raise versus varying levels of flat raises,

Joanne VanDerWeele moved to give a flat \$400 raise in 2006 to all full-time hourly employees, excluding elected officials and department heads. Motion died for lack of a second. 2006 wage rates will remain the same as in 2005.

- 2) Previous request to raise Emergency Deputy Coroner per diem rates from \$ 37.85 to \$ 40.00.

Ralph Booker moved and Matt Hassel seconded the motion to deny the increase in Emergency Coroner Deputy per diem. Motion carried 7-0.

AUDITOR REPORT

November 14, 2005 Meeting Minutes – Rex Gilliland moved and Joanne VanDerWeele seconded the motion to approve the November 14, 2005 Council meeting minutes as presented. Motion carried 7-0.

2006 Council Meeting Schedule – Ralph Booker moved and Don Morrison seconded the motion to adopt the 2006 Council meeting schedule as drafted by the Auditor. Motion carried 7-0.

Encumbrances – At the request of the Auditor, Bill Gee moved and Don Morrison seconded the motion to continue the recent practice regarding encumbrances by not allowing any encumbrance of funds from 2005 to 2006. Motion carried 7-0.

Mileage Rate Proposed Ordinance – Jan Quivey proposed drafting an ordinance that would keep the rate that the County pays for mileage in line with the State mileage rate. He said this would eliminate the need to bring the issue before the Council every time the State changed its rates. Ralph Booker stated there may be times the County may not want to follow what the State does.

Rex Gilliland moved and Matt Hassel seconded the motion to maintain the County's mileage reimbursement rate at the current 34 cents. Motion carried 7-0.

NEW EMPLOYEE PROBATIONARY PAY RATE WAIVER

On behalf of Michael Marshall and the IT Department, the Auditor requested the 90 day 90 percent pay be waived for PC Technician Keith Hammonds once he begins fulltime employment January 2, 2006. The reason for the waiver request is that Keith has been performing the same duties for a year as a part time employee in the IT Department.

Joanne VanDerWeele moved and Ralph Booker seconded the motion to waive the 90 day 90 percent pay for PC Technician Keith Hammonds when he becomes fulltime January 2, 2006. Motion carried 6-1 with Don Morrison voting nay.

TAX AWARENESS COMMITTEE

There were several varying opinions expressed by the public and the Tax Awareness Committee, both personally and on behalf of the group regarding the use of Special CAGIT Funds for jail operation. Judy Stone and Mike Bernero, personally, agreed with such use of the CAGIT funds. Harold Reynard disagreed saying the use of the CAGIT funds was promised for construction costs only, not operation.

Judy Stone says the implementation of a bonding fee could provide operating revenue that would significantly reduce the need for the CAGIT funds.

There being no further business **Bill Gee moved and Don Morrison seconded the motion to adjourn. Motion carried 7-0.**

Fred Lintner, President

Don Morrison, Vice President

Joanne VanDerWeele

Matt Hassel

Rex Gilliland

Ralph Booker

Bill Gee

Attest: _____
Jan A. Quivey, Auditor

