

MONDAY JANUARY 9, 2006 COUNCIL MEETING

BE IT REMEMBERED: That on Monday January 9, 2006, the Marshall County Council met in a public meeting at the County Building, City of Plymouth, Indiana, pursuant to the call of the County Auditor, and there were present, the Honorable: Fred Lintner, President; Don Morrison, Vice President; Ralph Booker, Joanne VanDerWeele, Rex Gilliland, Matt Hassel, Bill Gee members; and Jan Quivey, Auditor.

The meeting was opened with the Pledge to the Flag.

BOARD REORGANIZATION

Ralph Booker moved and Joanne VanDerWeele seconded the motion to retain the same Council officers in 2006 as in 2005, that being Fred Lintner to serve as Council President and Don Morrison to serve as Vice President. Motion carried 7-0.

2006 Department Council Liaisons

Clerk – Morrison	Auditor – Hassel	Treasurer – Gilliland
Recorder – Lintner	Sheriff – Hassel & Morrison	Surveyor – Lintner
Coroner – Gilliland	Prosecutor – Hassel	Assessor – Gilliland
Extension – Morrison	Bldg Inspector – Morrison	Vet Service – Gilliland
Wts & Measures – Gee	Jail – Hassel & Morrison	Circuit Court – Booker
Superior 1 – Gee	Superior 2 – Gee	Probation – Booker
Museum – VanDerWeele	EMA – Gilliland	Highway – Lintner
Health – Gee	County Bldgs – Gilliland	Merit Board – Hassel & Morrison
MACOG – Gee	Solid Waste – VanDerWeele	Job Classification – VanDerWeele & Booker
Court Services – Lintner		
Technology Committee – Booker		
Commissioners – Lintner & VanDerWeele		
Welfare – Gilliland & VanDerWeele		
Marshall/Starke - Morrison		
Plan Commission/BZA – Morrison		

Bill Gee moved and Rex Gilliland seconded the motion to approve the 2006 Council/Department Liaisons with the following changes from 2005. Don Morrison to replace Ralph Booker as the liaison for the Plan Commission; Joanne VanDerWeele to replace Rex Gilliland as the Solid Waste Management liaison; and Ralph Booker added as a liaison to the Job Classification Committee along with current liaison Joanne VanDerWeele. Motion carried 7-0.

Ralph Booker says the Job Classification/Personnel Committee needs to be reestablished and functioning again. He says he would like to be involved in driving that process. He would like to

see pay ranges established for positions so that a new inexperienced employee would not receive the same hourly pay rate as a 20 year employee for example.

LINDA RIPPY – MUSEUM DIRECTOR

Additional Appropriation Request – Terminating Employee: Linda requested funds be appropriated in her budget to pay the final payroll for Assistant Museum Director, Aaron Gaines, who was laid off when the position was eliminated. She stated she needs \$1,972 to cover his final check which includes his normal wages plus payment for unused vacation time. The request will officially be presented at the February meeting once the proper paperwork is submitted.

Matt Hassel moved and Rex Gilliland seconded the motion to tentatively approve the Museum additional appropriation request, pending completion of the appropriation process, so the final payroll check can be cut. Motion carried 7-0.

New Fund Establishment: Linda requested a separate fund be established to administer the financing of the Museum restoration project. This fund would be used to receipt in grant monies and cash matches, as well as to pay all Museum project claims. The Auditor says this new fund would be 4620 Crossroads Museum Project Fund.

Ralph Booker moved and Matt Hassel seconded the motion to approve the establishment of new fund 4620 Crossroads Museum Project. Motion carried 7-0.

ADDITIONAL APPROPRIATIONS & TRANSFERS

2005 Transfers: To zero out negative budget line items at year-end

Treasurer: Matt Hassel moved and Don Morrison seconded the motion to approve two transfer requests from Clerical to Wages – Deputies of \$1,025.23 and \$913.50. Motion carried 7-0.

This shortfall in Wages – Deputies was due to paying unused vacation and comp time when Sandy Nelson left employment.

Sheriff: Don Morrison moved and Joanne VanDerWeele seconded the motion to approve the transfer request of \$ 90 from Overtime to Wages – Detective Sergeant. Motion carried 7-0.

Tippecanoe Twp: Matt Hassel moved and Rex Gilliland seconded the motion to approve the transfer request of \$ 28.25 from Clerical to Wages – Deputy Twp Assessor. Motion carried 7-0.

Walnut Twp: Bill Gee moved and Don Morrison seconded the motion to approve the transfer request of \$ 60.00 from Wages – Deputy Twp Assessor to Clerical. Motion carried 7-0.

Commissioners: Don Morrison moved and Bill Gee seconded the motion to approve the transfer requests of \$ 4,771.04 from Employer Social Security and \$ 4,527.21 from Group Life Insurance to Employer PERF. Motion carried 7-0.

Circuit Court: Ralph Booker moved and Matt Hassel seconded the motion to approve the transfer request of \$ 257.06 from Clerical to Overtime. Motion carried 7-0.

Cum Bridge: Don Morrison moved and Joanne VanDerWeele seconded the motion to approve the transfer request of \$ 43.19 from Overtime to Employer Social Security. Motion carried 7-0.

2006 Transfers:

Information Systems: Joanne VanDerWeele moved and Bill Gee seconded the motion to approve the transfer request of \$ 20,595 from PT PC Technician to PC Technician FT. Motion carried 7-0. This is to partially fund the full – time IT position granted by the Council, and to eliminate the money budgeted for the part –time employee.

Reassessment: Matt Hassel moved and Bill Gee seconded the motion to approve the transfer request of \$ 14,000 from Clerical to Wages – Deputy Assessor. Motion carried 7-0. This is to partially fund the full – time Deputy Assessor position granted by the Council, and to eliminate a portion of the money budgeted for part-time help.

2006 Additional Appropriations:

Auditor: Bill Gee moved and Rex Gilliland seconded the motion to approve the additional appropriation requests of \$ 8,222 for Deputy Auditor, \$ 100 for Longevity and \$ 2,000 for Clerical. Motion carried 7-0. The requests for Deputy Auditor are to fund the previously eliminated position through the first quarter of 2006 as granted by Council, including Longevity and unused vacation time if needed.

Coroner: Joanne VanDerWeele moved and Ralph Booker seconded the motion to deny the additional appropriation request of \$ 10,000 for Other Capital Outlays (cooler purchase). Motion carried 7-0. The cooler purchase will be made through an additional appropriation request in the Cum Cap Development Fund.

Commissioners: Group Health Insurance - \$ 3,920.00; Group Life Insurance - \$ 120.00; Employer PERF - \$ 167.00; and Employer Social Security - \$ 300.00.

Information Systems: PC Technician – FT - \$ 3,921.00

Rex Gilliland moved and Matt Hassel seconded the motion to approve the above Commissioner and Information Systems additional appropriation requests. Motion carried 7-0. These additional appropriations are necessary to fund the remainder of the full-time PC Technician annual wages and benefits.

Reassessment: Matt Hassel moved and Ralph Booker seconded the motion to approve the additional appropriation requests of \$ 11,600 for Deputy Assessor; \$ 50 for Employer PERF; \$ 840 for Employer Social Security; \$12, 200 for Group Health Insurance (health insurance request was originally omitted for two current Deputies as well as for the new position); and \$ 600 for Group Life Insurance (life insurance request was originally omitted for four current employees as well as for the new position). Motion carried 7-0. The Deputy Assessor request is to complete funding of the new Council approved full-time Deputy position in the Assessor's office.

Court Services: Matt Hassel moved and Joanne VanDerWeele seconded the motion to approve the additional appropriation requests of \$ 21,292 for Hispanic Interpreter Coordinator; \$ 1,750 for Employer Social Security; \$ 100 for Longevity; \$ 5,400 for Group Health Insurance; \$ 120 for Group Life Insurance; and \$ 1,050 for PERF. Motion carried 7-0. These requests are needed to fund what was the Receptionist position in Superior Court # 2, but is now funded through Court Services, and is now called Hispanic Interpreter Coordinator at a new pay rate of \$ 11.70 per hour.

9-1-1: Bill Gee moved and Matt Hassel seconded the motion to approve the additional appropriation request of \$ 3,000 for Contractual Services for the Phase 2 E9-1-1 Service. Motion carried 7-0.

Cum Cap Development: Matt Hassel moved and Rex Gilliland seconded the motion to approve the additional appropriation request of \$ 10,000 for Other Capital Outlays (cooler purchase by Coroner). Motion carried 7-0.

Special CAGIT: Matt Hassel moved and Joanne VanDerWeele seconded the motion to approve the additional appropriation requests of \$ 10,184.04 for Professional Services (Construction Control) and \$ 23,180.00 for Professional Services (RQAW). Motion carried 7-0.

CHILD SERVICES ANNUAL REPORT – MICHAEL CARROLL

DFC Director Michael Carroll presented his agency's 2005 Annual Report. At year –end there were 95 CHINS cases placed as follows:

- 53 – Foster Homes
- 14 – Residential Care
- 16 – In Their Own Homes
- 9 – In Relative's Homes
- 3 – Other Facilities (such as Behavioral Health Care or in unlicensed homes).

There were also 18 Probation placements at year-end:

- 11 - Residential Care
- 2 - In Their Own Homes
- 5 - Other

Residential care is the most expensive, at a cost of \$ 118 - \$ 120 per day.

Foster Care costs are also increasing in cost with daily per diem going from \$ 17- \$ 18 per day to \$ 25 per day on April 1. Mr. Carroll notes there is a shortage of Foster Homes in Marshall County.

The breakdown of Child Services budgeted expenditures for 2005 are as follows:

Therapeutic Foster Homes - \$ 986,000

Foster Homes - \$ 171,000

Care of Wards in Institutions - \$ 1,432,891

Independent Living - \$ 168

Adoption Services - \$ 192,663. As of April 1, the per diem for adoption services will be 75 percent of \$ 25 per day or \$ 18.75

Preservation Services - \$ 157,000

Therapeutic Foster Care and Residential Treatment facilities are the big costs.

Total Department Expenditures in 2005 were \$ 2,967,015.90. This excludes any reimbursements to the County such as Child Support.

ITAMCO ABATEMENT REQUEST

Gary Neidig, Vice President of Indiana Tool, and Attorney Ron Gifford appeared before the Council with an abatement request for new production equipment they are installing at their North Township facility, 6100 Michigan Road. It was stated that Indiana Tool has purchased the Oxford Automotive facility in Argos, but that abatement is handled through the Town of Argos.

The cost of the new production equipment will be \$ 1,300,000 and will be used to produce large precision gears. According to the Statement of Benefits, 10 new jobs will be created with an average annual wage of \$ 35,000, plus another \$ 6,500 in benefits per employee. The last abatement granted to Indiana Tool was in 1994.

The abatement request is for business personal property only. No land or buildings will be involved. The request is for 10 years, but it was noted that an abatement could be granted for anywhere from one to ten years.

The steps involved in the Abatement process are as follows:

- 1) Passage of a Declaratory Resolution – will be presented today
- 2) Legal notice for Public Hearing – to be held during the February 13, 2006 Council meeting.
- 3) Passage of a Confirming Resolution – most likely at the February meeting.

Ralph Booker moved and Matt Hassel seconded the motion to pass the Declaratory Resolution for the ITAMCO Abatement request for an abatement period of 10 years. Motion carried 7-0.

EMERGENCY FUNDS PROCUREMENT PROCESS - WES BURDEN

Wes stated that in the event of an emergency, such as a flu pandemic, emergency funding will be necessary. This emergency funding program is being required by the State and Federal Governments, and involves all ninety-two counties. Any emergency expenditures are reimbursable should an emergency occur.

Wes has already taken this matter to the Board of Commissioners. The Auditor says the best way to handle this emergency funding without tying up monies in a budget is to draft a joint ordinance, passed by both the Council and the Commissioners, which would allow for an emergency appropriation and emergency expenditures as needed. Jan said that County Attorney Jim Clevenger is preparing the ordinance and will have it ready to present to the Commissioners at the January 17, 2006 meeting and to the Council at the February 13, 2006 meeting.

Matt Hassel moved and Bill Gee seconded the motion to tentatively approve the ordinance currently being prepared. Motion carried 7-0.

2006 COUNCIL APPOINTMENTS

Argos Economic Development Commission:

Don Morrison moved and Rex Gilliland seconded the motion to re-appoint David Walker to the Argos Economic Development Commission. Motion carried 7-0.

ABC Board:

Ralph Booker moved and Rex Gilliland seconded the motion to reappoint Maria Keller to the ABC Board for 2006. Motion carried 7-0.

PLAN COMMISSION/DRAINAGE SECRETARY POSITION

Plan Commission Director Ralph Booker stated that the current Plan Commission Secretary is leaving full-time employment to go back to school. He said that in conversations with the Drainage Secretary/Deputy Auditor and Auditor Jan Quivey, a plan was put into motion to combine the two positions into one with the physical location of the position to be in the Plan Commission office. So as not to put too heavy a burden on the employee filling the position, Ralph said it would be necessary to hire the former Plan Commission Secretary on a part-time basis to take minutes of Plan Commission and BZA Board minutes and to fill in when necessary.

Jan stated that approximately seventy-five percent of the Drainage Secretary/Deputy Auditor's workload is Drain related, with the other twenty-five percent being Auditor duties, including tax refunds, boat excise tax and Highway Bids. The Drainage duties, while still a function of the Auditor's office, will be moved to the Plan Commission office, which will be in closer proximity to the Surveyor's office. According to Ralph, the net effect of this combining of positions is a

savings to the County of \$ 21,719.34 in wages and benefits. This savings is achieved even after allowing for the cost of 310 hours of part-time help.

Ralph's proposal is a three month trial for the combining of positions, to see if the workload is manageable, at a pay rate of \$ 14.04 per hour. After three months the hourly rate for the position would increase to \$ 15.14 per hour. His proposal also asks for a part-time rate of \$ 10.00 per hour for the current Plan Commission Secretary.

There was considerable discussion on allowing this, and whether it would be perceived as a pay raise when most of the rest of the County employees received no raise. Councilman Matt Hassel said in his opinion this was clearly a job reclassification, and not a pay raise, since two positions had been combined into one with added duties. Matt also asked if this would serve as the personnel elimination in the Auditor's office. Jan stated that it would serve that purpose. Bill Gee and Joanne VanDerWeele stated this combining of positions seems like a good idea and that maybe other departments would follow suit.

Joanne VanDerWeele moved and Bill Gee seconded the motion to approve Ralph's proposal and combine the positions of Drainage Secretary and Plan Commission Secretary for a trial period of 3 months, to be reevaluated at the April meeting; with a trial period pay rate of \$ 14.04 per hour, and if successful a rate after the trial period of \$ 15.14 per hour; and a part-time pay rate of \$ 10.00 per hour. Motion carried 4-2 with Don Morrison and Rex Gilliland voting nay and Ralph Booker abstaining.

SHERIFF'S CONTRACT - 2006

Matt Hassel moved and Bill Gee seconded the motion to approve the 2006 Sheriff's Contract at the same annual salary as 2005, that being \$ 70,419.70. Motion carried 7-0.

MARSHALL COUNTY SHERIFF BOB RUFF

2005 Commissary Report – Sheriff Ruff presented the 2005 report which included all months except December. The beginning balance in the fund on January 1, 2005 was \$ 23,965.67. The November 30, 2005 ending balance was \$ 25,532.37.

TAX AWARENESS COMMITTEE/PUBLIC COMMENT

Mike Bernero commented that in the past ITAMCO has lived up to their Statement of Benefits, and that he supports the Council decision to grant the abatement request.

Jack Roose stated he was in favor of the Council combining two jobs into one. He says big companies in the private sector do it all the time to cut waste and to streamline operations.

OTHER COUNCIL BUSINESS

2007 Budgets:

Ralph Booker suggested that the Council begin work on the 2007 budgets earlier this year beginning with an earlier Department Head meeting with the Council. It was discussed and determined that the meeting should be in May. The date and time is to be determined. Ralph says the County needs more of a plan regarding the direction the County wants to go, particularly in the area of technology.

Matt Hassel says each Department Head should have a vision or a plan that could make their office or department more efficient.

Fred Lintner asked what plan is needed since most of what the County does is State mandated, and that we provide services to meet those mandates.

There being no further business **Bill Gee moved and Don Morrison seconded the motion to adjourn. Motion carried 7-0.**

Fred Lintner, President

Don Morrison, Vice President

Joanne VanDerWeele

Matt Hassel

Rex Gilliland

Ralph Booker

Bill Gee

Attest: _____
Jan A. Quivey, Auditor

MONDAY FEBRUARY 13, 2006 COUNCIL MEETING

BE IT REMEMBERED: That on Monday February 13, 2006, the Marshall County Council met in a public meeting at the County Building, City of Plymouth, Indiana, pursuant to the call of the County Auditor, and there were present, the Honorable: Fred Lintner, President; Don Morrison, Vice President; Ralph Booker, Joanne VanDerWeele, Rex Gilliland, Matt Hassel, Bill Gee members; and Jan Quivey, Auditor.

The meeting was opened with the Pledge to the Flag.

RICH ULRICH – COUNTY BUILDING HVAC ISSUES

Building and Grounds Director Rich Ulrich appeared before the Council along with representatives from Mayer Electric, Innovative Control Systems (I.C.S.), and Staefa, Inc. regarding problems with the heating and air conditioning system in the County Building. Rich stated the system is old and is being held together piecemeal. The current controls are a pneumatic system involving the use of air compressors to operate. Not only has the system become unreliable, pneumatics do not do a very efficient job of retaining desired room temperatures. A portion of the first floor has already been updated with a digital control system with very good results. Rich requests funds to complete the first floor switchover to digital controls and to install a computerized control system. The second floor will partially be changed over in 2006 with the remainder of the second floor and the third floor to be completed as funding becomes available.

Rich states the county is spending \$18,000 to \$25,000 monthly to heat the County Building. The new controls system would on average save 15 – 20 percent on that cost.

Bill Gee moved and Joanne VanDerWeele seconded the motion to approve the additional appropriation request of \$18,500 from the CCD Fund for the Repair Buildings and Structures line item. Motion carried 7-0.

PUBLIC HEARING – ITAMCO ABATEMENT REQUEST

Today's Public Hearing is the second step in the Abatement request process. During the January 9, 2006 Council meeting a resolution was passed designating the requested (ITAMCO) property in an Economic Revitalization Area. Following today's public hearing a second resolution will be presented confirming the previous resolution and declaring said real estate (ITAMCO) north of Plymouth to be within an Economic Revitalization Area. The abatement request is for a period of 10 years on a 1.3 million dollar investment that will provide 10 new jobs with an annual salary of \$35,000 plus an additional \$6,500 in benefits.

Matt Hassel moved and Don Morrison seconded the motion to open the public hearing. Motion carried 7-0.

Mike Bernero questioned the amount of the abatement request and what the benefits would be to the County.

Rex Gilliland moved and Matt Hassel seconded the motion to close the public hearing. Motion carried 7-0.

Rex Gilliland moved and Don Morrison seconded the motion to approve the declaratory resolution granting a 10 year tax abatement on business personal property investments of 1.3 million dollars for the Indiana Tool and Manufacturing Company located north of Plymouth on Old US 31. Motion carried 7-0.

ADDITIONAL APPROPRIATIONS & TRANSFERS

2006 Additional Appropriations:

Special CAGIT Fund: Ralph Booker moved and Rex Gilliland seconded the motion to approve the additional appropriation requests of \$ 20,480.46 for Professional Services (for current Construction Control invoices), \$ 94,500 for Professional Services (for estimated Construction Control invoices for the remainder of the year), \$ 14,128 for Professional Services (for a current RQAW invoice), and \$ 85,480 for Professional Services (for RQAW contracted costs to complete the Construction Document phase and the Bidding and Negotiation phase of the jail project). Motion carried 7-0.

Tobacco Cessation and Prevention Fund (Health): Rex Gilliland moved and Matt Hassel seconded the motion to approve the Health Department's Tobacco Cessation and Prevention Fund additional appropriation requests of \$ 10,000 for Computer Equipment (server purchase) and \$ 2,000 for Professional Services (web page design) for education purposes. Motion carried 7-0.

Health Maintenance Fund: Matt Hassel moved and Bill Gee seconded the motion to approve the Health Maintenance additional appropriation request of \$ 10,000 for Computer Software (for a paperless document management system). Motion carried 7-0.

L.E.P.C.: Matt Hassel moved and Ralph Booker seconded the motion to approve the LEPC additional appropriation request of \$ 1,000 for Administrative Communication Equipment. Motion carried 7-0.

Auditor: Joanne VanDerWeele moved and Matt Hassel seconded the motion to approve the Auditor additional appropriation request of \$ 6,000 for Deputy Auditor. Motion carried 7-0. (This is the amount that was transferred from the Plat Mapping Fund to pay a portion of the Auditor GIS Deputy wages as approved during the 2006 budget adoption).

Prosecutor and Commissioners: Bill Gee moved and Don Morrison seconded the motion to approve the Prosecutor additional appropriation request of \$ 10,500 for FT Deputy Prosecutor; and the Commissioner additional appropriation requests of \$ 1,890.25 for Employer PERF, \$ 3,213.43 for Employer Social Security, \$ 3,140.32 for Group Health

Insurance, and \$ 65.92 for Group Life Insurance. Motion carried 7-0. (These amounts were transferred from the Prosecutor's Pre-Trial Diversion Fund to cover one-fourth the wages of the FT Deputy Prosecutor and all the benefits for that position for 2006 as was approved during the 2006 budget adoption).

Probation: Ralph Booker moved and Bill Gee moved to approve the Probation Department additional appropriation requests of \$ 12,429 for Department Head, \$ 50,982 for Probation Officers, and \$ 4,000 for Assistant Chief Probation Officer Stipends. Motion carried 7-0.

(These amounts were transferred from the Probation Administrative Fee Fund (\$63,411) and the Probation User Fee Fund (\$4,000) to pay the increases in Probation Officer Wages since 2003, as mandated by the State, and the Stipends as was approved during the 2006 budget adoption). It was noted that as a result of action taken at the budget adoption \$19,274 was to come from Probation User Fees to cover a major portion of one Probation Officer's wages, but a recent Court Order designated that those dollars come from the Probation Administrative Fee Fund instead. The amount transferred from the Administrative Fee Fund is \$8,049 short of what is needed to cover the mandated increases. The Court Order states that the remainder of the money will be transferred to the General Fund as funds become available in the Administrative Fee Fund.

Probation: Joanne VanDerWeele moved and Rex Gilliland seconded the motion to approve the Probation Department additional appropriation request of \$ 2,500 for Urinalysis Supplies. Motion carried 7-0. (This amount was deposited into the General Fund by the County Drug Free Committee as a donation and was designated for this use).

2006 Transfers:

The part time pay rate of \$10.00 per hour in the Plan Commission office for attending and taking minutes at night Plan Commission and BZA meetings, as well as providing fill-in relief and typing minutes during normal business hours was brought forth for discussion. It was stated that this part time rate, as the well as the status and pay rate of the full time combined Plan Commission/Drainage Board Secretary position will be readdressed and evaluated at the April Council meeting.

Councilman Rex Gilliland stated the higher part time rate was wrong. Ralph Booker stated and Jan Quivey concurred there were several part time positions in the County that paid a different rate than \$8.67 per hour. Following this discussion **Rex Gilliland moved and Don Morrison seconded the motion to reduce the part time pay rate in the Plan Commission office from \$10.00 per hour to \$8.67. Motion was defeated 4-2 with Ralph Booker abstaining and Rex Gilliland and Don Morrison voting nay.**

The majority opinion of the Council following input from Matt Hassel was that a 3 month trial period was granted for both the part time pay rate and the combining of the two positions (Drainage Secretary and Plan Commission Secretary) and that decision should be upheld. At the April meeting it is requested there be a status report and recommendation from Ralph Booker and Jan Quivey as to whether the combining of the two full time positions is working out. Also requested at the April meeting is a recommendation from the Personnel Committee as to what hourly rate is justified for both the full time and part time positions.

Joanne VanDerWeele moved and Matt Hassel seconded the motion to approve the Plan Commission transfer request moving \$ 3,200 from Wages – Secretary to Wages – Clerical. Motion carried 6-0 with Ralph Booker abstaining.

Don Morrison moved and Bill Gee seconded the motion to approve the Highway transfer request moving \$ 17,736 from Building, Vehicle and Liability Insurance, and \$ 2,240 from Unemployment Compensation to Workman's Compensation, a total of \$ 19,976. Motion carried 7-0.

Joanne VanDerWeele moved and Matt Hassel seconded the motion to approve the Auditor transfer request moving \$ 464.66 from the General Fund to the Probation Administrative Fee Fund. Motion carried 7-0. This is a reimbursement of unspent Probation Administrative Fees from 2005 as a result of the first pay in 2005 being at the 2004 rates and unspent funds due to lost time of a Probation Department employee.

The following are transfers from various funds to the General Fund for supplementing employee wage and benefit purposes as approved during the 2006 budget adoption.

Don Morrison moved and Matt Hassel seconded the motion to approve the Auditor's transfer request moving \$ 6,000 from the Plat Mapping Fund to the General Fund to cover a portion of the GIs Deputy wages. Motion carried 7-0.

Joanne VanDerWeele moved and Rex Gilliland seconded the motion to approve the Auditor's transfer request moving \$ 11,225 from The Probation Administrative Fee Fund (per Court Order) to the General Fund to cover salary needs of the Chief Probation Officer. Motion carried 7-0.

Ralph Booker moved and Rex Gilliland seconded the motion to approve the Auditor transfer request moving \$ 52,186 from the Probation Administrative Fee Fund (per Court Order) and \$ 4,000 from the Probation User Fee Fund (per Court Order) to the General Fund to cover the mandated salary needs of the Probation Officers and the Assistant Chief Probation Officer Stipends. Motion carried 7-0.

Don Morrison moved and Bill Gee seconded the motion to approve the Auditor transfer request moving \$ 18,809.92 from the Prosecutor Pre-Trial Diversion Fund to the General Fund to cover one-fourth the salary needs and full benefit costs of the new full time Deputy Prosecutor position. Motion carried 7-0.

MIKE BOYS - REASSESSMENT ITEMS

Assessor Mike Boys and Chief Deputy Debbie Dunning appeared before the Council with two items for consideration.

Request to waive the 90 day 90 percent pay requirement for new employee: Mike stated the new person he had hired full time as of January 1, 2006 has worked part time in the Assessor's office for almost a year and is now performing essentially the same duties as she was then.

Joanne VanDerWeele moved and Matt Hassel seconded the motion to waive the 90 day 90 percent pay for the new employee in Reassessment. Motion carried 7-0.

Preliminary request to purchase new personal property software for Reassessment: To become compliant with state requirements, all counties are required to enter into a contract with a vendor to provide personal property software that will produce data in a format that the State requires, even though no vendor has been officially approved by the DLGF. Marshall County desires to sign a contract with DoxTek at a cost of \$ 17,400 for the software purchase and training.

Bill Gee moved and Don Morrison seconded the motion to tentatively approve an additional appropriation pending completion of the additional appropriation request process and approval at the April Council meeting; plus approval of DoxTek as an approved vendor by the DLGF. Motion carried 7-0.

PENNY LUKENBILL – TAX BILLING AND COLLECTION STATUS

Treasurer Penny Lukenbill gave a report on investment income the County received in 2005. Total interest earned in 2005 was \$ 849,804.27 as compared to \$ 288,309.03 in 2004, an increase of \$ 561,495.24. This was considered very good news by both the Treasurer and the Council.

Penny states the State Legislature wants to implement additional property tax relief. One way is by increasing the Property Tax Replacement Credit as part of the long term plan to reduce and eventually eliminate Welfare (Child Services) levies from the counties. She says the Legislature may require this relief to be shown on the tax statement. If so, tax billing vendors will require one month retooling their software which would likely delay tax billing.

The Legislature is also considering raising the Standard Deduction (Homestead Deduction) from the current \$ 35,000 to possibly \$ 50,000. This would require all counties to refigure their net assessed valuations and tax rates. Whether this will happen likely will not be known until March 15, the last day of the legislative session. It would then be at least April 1 before the DLGF can analyze the effect and determine how to proceed. Again if this scenario should play out tax collection could be delayed until summer with distribution to take place sometime after that.

HEALTH DEPT

EMERGENCY FUNDING PROCUREMENT ORDINANCE

Jan Quivey presented for consideration Joint Commissioner/Council Ordinance 2006-04 Permitting Procurement of Emergency Funds in the Event of a Health Pandemic. The ordinance has already been approved by the Commissioners on first reading. The ordinance essentially provides a mechanism for the procurement of funds to purchase vaccines, medicine and health services if a pandemic should occur and there isn't time to go through the Council additional appropriation process or to receive Commissioner approval of claims. The ordinance also provides for control of spending by stating that the County Auditor shall be notified to determine the financial situation of the County at the time of the emergency and the cost of the health services, and states that the President of both the County Commissioners and the County Council shall be notified.

Rex Gilliland moved and Bill Gee seconded the motion to waive the rules and pass Ordinance 2006-04 on all three readings. Motion carried 7-0.

INVENTORY TAX ELIMINATION – EDIT TAX

Ralph Booker brought forth the issue of the inventory tax elimination which is to totally be in effect in tax year 2006 pay 2007, and the County Council's prerogative to impose an EDIT (Economic Development Income Tax) to mitigate the tax affects on residential property owners caused by elimination of the inventory Assessed Values.

Jan Quivey passed out information regarding the effects on the individual taxing unit tax rates and the tax dollars that will need to be made up once inventory is no longer taxed. There was considerable discussion on what should be done to best serve the taxpayers, and specifically residential homeowners of Marshall County so they are not too adversely affected by tax increases.

COUNTY AUDITOR REPORT

January 9, 2006 Council Meeting Minutes:

Rex Gilliland moved and Bill Gee seconded the motion to approve the January 9 meeting minutes as presented. Motion carried 7-0.

Signing of Ordinances and Resolutions Passed Today: All documents were circulated for signatures.

2005 vs. 2006 General Fund Surplus Comparison: Certified copies of additional appropriation for 2005 and 2006 were distributed. This certified copy as approved by the DLGF shows the financial status of all tax driven funds including the General Fund. The bottom line of what the document shows is all revenue expected plus a fund beginning cash balance, minus the approved budget plus any additional appropriations granted. The difference between the two is the cash

surplus, which is what the fund has in excess to tide the fund over until tax distributions are made, or to cover any needed additional appropriations.

For 2005 the Surplus Funds for the General Fund was \$ 1,092,610.

For 2006 the Surplus Funds for the General Fund is \$ 3,076,395

The large difference is due to essentially three things:

- 1) Larger January 1 Beginning Balance in 2006 than 2005 - \$ 1,997,631 vs. \$ 1,336,531
- 2) Greater Miscellaneous Revenue in 2006 than 2005 - \$ 4,639,691 vs. \$ 3,858,061
- 3) Lower Approved Budget in 2006 than 2005 - \$ 8,579,756 vs. \$ 9,046,971

TAX AWARENESS COMMITTEE/PUBLIC COMMENT

No comments other than general questions and comments during the Inventory Tax Elimination portion of the meeting.

There being no further business **Joanne VanDerWeele moved and Bill Gee seconded the motion to adjourn. Motion carried 7-0.**

Fred Lintner, President

Don Morrison, Vice President

Joanne VanDerWeele

Matt Hassel

Rex Gilliland

Ralph Booker

Bill Gee

Attest: _____
Jan A. Quivey, Auditor

TUESDAY MARCH 7, 2006
COUNCIL PUBLIC HEARING
CEDIT TAX – INVENTORY TAX ELIMINATION

BE IT REMEMBERED: That on Tuesday March 7, 2006, the Marshall County Council met in a public hearing at the County Building, City of Plymouth, Indiana, pursuant to the call of the County Auditor, regarding the possible imposition of a County Economic Development Income Tax to mitigate the effects of increased residential homestead taxes as a result of the inventory tax elimination. There were present, the Honorable: Fred Lintner, President; Don Morrison, Vice President; Ralph Booker, Joanne VanDerWeele, Rex Gilliland, and Bill Gee members; and Jan Quivey, Auditor. Councilman Matt Hassel was unable to attend.

The hearing was opened with the Pledge to the Flag.

Council President Fred Lintner began the public hearing with a brief summary of what the CEDIT tax is and how the elimination of the inventory tax will affect residential homestead property taxes beginning in the tax year 2006 pay 2007.

With the elimination of the tax on inventory, taxes on real estate, personal property and business personal property will increase in order to generate the same tax revenue as before. The CEDIT tax, by statute, can be imposed on the wage earners of Marshall County to offset the tax rate increases and therefore the tax dollar increase on residential homesteads that will be caused by the elimination of inventory from assessed valuation and taxation. Of the roughly \$ 2.4 million in tax revenue that is generated from inventory taxes, just under \$ 400,000 can be mitigated in the form of an additional homestead credit on residential real property taxes, and will be funded with the CEDIT. The remaining \$ 2 million of lost revenue will be made up by increased taxes on remaining non-residential property.

The CEDIT tax rate, if imposed, will be six one-hundredths of a percent (.06) and when added to the current local income tax rate of 1.25 percent the new local option income tax will be 1.31 percent. The ordinance to impose this income tax increase must be enacted and sent to the DLGF and the State Budget Agency by April 1, 2006. The collection of the tax would then begin on July 1, 2006 with the additional homestead credit and distribution to the taxing units to take place in 2007. The tax will amount to 60 cents (\$.60) per \$ 1,000 of the adjusted gross income of wage earners. The homestead credit can be issued by either the “uniform” method or the “allocated” method. The allocated method provides additional homestead credit to the various taxing districts proportional to the amount of inventory tax eliminated. The uniform method provides additional homestead credit equally to all taxing districts.

As an example of the inventory tax elimination , the residential property taxes on a \$ 100,000 home in Plymouth would go up \$ 113.02 annually because Plymouth is where the inventory loss is the greatest (approximately fifty percent of the total county inventory assessed value is in Plymouth). The other extreme is West Township where residential property taxes would only go up \$ 5.19 on a \$ 100,000 home because West Township has very little inventory to be removed from the tax rolls. The allocated method would offset the \$ 133.02 increase in Plymouth and the \$ 5.19 increase in West Township; whereas the uniform method would provide equal homestead

credits across the board. Plymouth would not receive enough homestead credit to offset the entire tax increase and West Township would receive more than enough homestead credit to offset the tax increase.

Following this introductory statement the floor was opened for public comment from the 30 people in attendance.

Voicing their concerns and questions were several audience members including: Roger Leland, Marlene Mahler, Mike Bernero, Bob Tanguy, Ken Overmyer, Gary Cook and one individual who would not disclose her name.

Following the closing of public comment **Bill Gee moved and Ralph Booker seconded the motion to pass on first reading Ordinance 2006-05 imposing an County Economic Development Income Tax, based on the allocated method of relief, at a rate of six one-hundredths (.06) percent to mitigate the property tax effects on residential homesteads caused by the elimination of the property tax on inventory. Motion carried 6-0.**

A follow –up meeting to consider Ordinance 2005-05 on second and third readings was set for Wednesday March 22, 2006 at 9:00 am in the Council meeting room.

There being no further business **Ralph Booker moved and Bill Gee seconded the motion to adjourn. Motion carried 6-0.**

Fred Lintner, President

Don Morrison, Vice President

Joanne VanDerWeele

Ralph Booker

Rex Gilliland

Bill Gee

Attest: _____
Jan A. Quivey, Auditor

**WEDNESDAY MARCH 22, 2006
SPECIAL COUNCIL MEETING
CEDIT TAX**

BE IT REMEMBERED: That on Wednesday March 22, 2006, the Marshall County Council met in a special called at the County Building, City of Plymouth, Indiana, pursuant to the call of the County Auditor, regarding the possible imposition of a County Economic Development Income Tax to mitigate the effects of increased residential homestead taxes as a result of the inventory tax elimination; and the consideration of Ordinance 2005-05 on second and third readings. There were present, the Honorable: Fred Lintner, President, Ralph Booker, Joanne VanDerWeele, Rex Gilliland, Matt Hassel and Bill Gee members; and Jan Quivey, Auditor. Council Vice President Don Morrison was unable to attend.

The hearing was opened with the Pledge to the Flag.

Opening remarks were made by Bill Gee.

John Oliver gave a factual presentation of 2006 state legislative action that could have an impact on whether the imposition of a CEDIT is needed this year. Specifically, he noted that the legislature in HB 1001 initiated an additional Homestead Credit for 2006 to provide property tax relief to residential property owners. In addition for 2007, the legislature increased the Standard Deduction from \$35,000 to \$45,000 again providing property tax relief to residential homesteads. Regarding CEDIT he is concerned that it would cause double taxation on small business owners. He also stated that the deadline for implementing a CEDIT this year has been extended from April 1 to June 1.

Commissioner Kevin Overmyer recommended that the decision regarding imposition of a CEDIT be delayed until further study could be done, and that the County hire Umbaugh and Associates to do an analysis on the effects on taxpayers by either implementing the CEDIT or not implementing it.

PUBLIC COMMENT:

John Stone suggested that the decision on whether to impose the CEDIT should be delayed since the legislature granted more time.

Jan Quivey noted that the increase in Homestead Credit on this year's property tax statements will likely be in the 5 – 8 percent range. He also said that as of this morning the DLGF couldn't verify that HB 1001 had been signed into law by the Governor but was likely to be.

Mike Bernero questioned the need for hiring an outside consultant if similar analysis could be done in-house.

Mayor Gary Cook stated the Council should take advantage of the time extension. He also favored getting another opinion from a consultant. If the CEDIT is imposed, he still prefers the allocated

method of distribution as it provides the greatest amount of relief to Plymouth residential taxpayers.

Matt Hassel moved and Bill Gee seconded the motion to postpone action on the CEDIT ordinance until the May 8, 2006 Council meeting, and to involve Umbaugh and Associates in analyzing the effects of both implementing the tax and not implementing it. Motion carried 6-0.

Jan Fisher approached the Council with a last minute request to be heard. She says Rose Fritz is retiring at the end of April and Carol Warner is off work with a serious health issue. This would leave her with no Support Deputies. She asked that she be allowed to bring in a part time person to train with Rose before she retires. She also says she has no budget for part time help and asked if the Council would grant her approval to hire someone and to give preliminary approval of a \$2,500 additional appropriation request pending completion of the appropriation process.

Bill Gee moved and Joanne VanDerWeele seconded the motion to give tentative approval of \$2,500 in part time wages for the Clerk's Office pending completion of the additional appropriation process at the April 10 meeting. Motion carried 6-0.

Matt Hassel moved and Joanne VanDerWeele seconded the motion to adjourn. Motion carried 6-0.

Fred Lintner, President

Matt Hassel

Joanne VanDerWeele

Ralph Booker

Rex Gilliland

Bill Gee

Attest: _____
Jan A. Quivey, Auditor

MONDAY APRIL 10, 2006 COUNCIL MEETING

BE IT REMEMBERED: That on Monday April 10, 2006, the Marshall County Council met in a public meeting at the County Building, City of Plymouth, Indiana, pursuant to the call of the County Auditor, and there were present, the Honorable: Fred Lintner, President; Don Morrison, Vice President; Ralph Booker, Joanne VanDerWeele, Rex Gilliland, Matt Hassel, Bill Gee members; and Jan Quivey, Auditor.

The meeting was opened with the Pledge to the Flag.

PROSECUTOR PAYROLL ITEMS

Prosecutor Curt Palmer appeared before the Council to have three issues addressed.

- 1) Comp Time Hours – The Prosecutor’s Office has an employee who is 60 hours over the allowable accumulation of 120 hours. He requests that he be allowed to buy out all but 20 of the employee’s comp hours. He requests that this been done with Pre-trial Diversion monies. At the request of the Auditor, \$2,600 will be transferred from the Diversion Fund to the General Fund to be appropriated into the appropriate Prosecutor line item for this purpose during the May Council meeting. **Don Morrison moved and Bill Gee seconded the motion to pay off 160 hours of comp time for an employee in the Prosecutor’s Office with funds to come from the Prosecutor Pre-trial Diversion Fund. Motion carried 7-0.**
- 2) 90 Day 90 Percent New Employee Pay Waiver – **Joanne VanDerWeele moved and Matt Hassel seconded the motion to waive the 90 day 90 percent pay for the new Deputy Prosecutor position. Motion carried 7-0.**
- 3) Overtime Request – Curt states there are three full-time lawyers in the Prosecutor’s office now as compared to previously having 2 full-time and 2 part-time. He requests to acquire money in his Overtime line item by transferring \$ 3,000 from his Pre-trial Diversion Fund to the General Fund to be appropriated into the Prosecutor Overtime line item. This will formally be done at the May Council meeting. **Rex Gilliland moved and Bill Gee seconded the motion to allow the appropriation process for Prosecutor Overtime with monies to come from the Prosecutor Pre-trial Diversion Fund. Motion carried 7-0.**

EMA – NIMS PRESENTATION

EMA Director Clyde Avery appeared before the Council to introduce himself and to present information on the Presidential Directive brought on as a result of the attacks on 9/11. The directive is called NIMS (National Incident Management System). The County as well as other emergency response agencies within the County must become NIMS compliant in order to be eligible for future federal grants. As part of becoming compliant, elected officials are required to

receive training. The two required training courses can be taken online, ICS - 100 and ICS - 700. Clyde will be taking a train the trainer course, ICS – 300 which will allow him to provide the training to those who don't wish to take it online. The Commissioners have recently passed a resolution that the County will comply with NIMS, and Clyde is currently meeting with all other agencies in the County. The deadline for sub-accounts to be set up for all emergency response agencies, as well as County Officials, is September 15, 2006.

Also mentioned was Continuity of Operation and Continuity of Government should something happen to the Courthouse, County Building, or Elected Officials. This plan would allow government to continue to function at another location if necessary.

COMBINED PLAN COMMISSION/DRAINAGE BOARD/AUDITOR POSITION & PART TIME POSITION

In regards to the 3-month trial period for the combined position of Plan Commission Secretary and Drainage Board Secretary/Deputy Auditor, Plan Director Ralph Booker and Auditor Jan Quivey stated the trial period went well and requested it continue as a full-time position. Ralph Booker and Personnel Committee Vice Chairman Penny Lukenbill stated that the Committee's recommendation to the Council is that the current pay rate of \$14.04 be maintained. Regarding the part-time pay rate of \$10.00 the Personnel Committee split with a vote of 3 and 3 to recommend reducing the rate to \$8.67. It was also stated that the Personnel Committee has made a recommendation to the Council that all part-time pay positions and rates be reviewed, as they felt not all part-time personnel have the same job responsibilities and the same skill requirements to perform their jobs.

After discussion **Matt Hassel moved and Bill Gee seconded the motion to support the Personnel Committee's recommendation and maintain the pay rate for the full-time combined position at \$14.04 per hour. Motion carried 4-2 with Don Morrison and Rex Gilliland voting nay and Ralph Booker abstaining.**

Bill Gee moved and Matt Hassel seconded the motion to reduce the part-time Plan Commission pay rate to \$8.67 effective today, April 10, 2006. Motion carried 5-1 with Joanne VanDerWeele voting nay and Ralph Booker abstaining.

Councilmen Bill Gee and Matt Hassel suggested the Personnel Committee come forth with part-time pay recommendations for the budget hearings and adoption. Fred Lintner stated he appreciates the work of the Personnel Committee, and hopes for additional recommendations as budget time approaches.

TENTATIVE ADDITIONAL APPROPRIATION REQUESTS

IT Director Michael Marshall requested a tentative go-ahead for two additional appropriations to be presented at the May Council meeting.

- 1) Plat Mapping Request – an \$1,800 offer from the Auditor to provide funding to maintain The County’s website through April and May until such time as the new Sidwell GeoDatabase becomes fully functional.
- 2) Computer Room Switch Upgrade - \$5,000 from the CCD Fund to change out the original switches that were installed in 1998. The purpose is to speed up the backup system.

In both cases the Council sees no objection to going through the additional appropriation process for consideration at the May 8 meeting.

- 3) Buildings & Grounds Overtime - Fred Lintner stated that it has come to his attention from Commissioner Kevin Overmyer that Building & Grounds Director Rich Ulrich needs more Overtime money for his two maintenance employees as their comp time accumulation is approaching the maximum allowable under our policy. Fred also stated that Rich is putting in a great deal of extra hours himself to try and control the comp hours and to allow his employees some time off. The Council recommends an additional \$1,500 be appropriated at the May Council meeting. This would be a starting point and if more Overtime money is needed at a later date, Rich could ask to appropriate an additional amount.

RETIREE HEALTH INSURANCE – ORDINANCE 2006-05

Deputy Auditor Paula Babcock presented information on a state statute requirement of providing health insurance to retired county employees who meet certain criteria; i.e. 55 years of age; 20 years of service with the last 10 being with Marshall County; and 15 years coverage under PERF. It should be noted that those retirees who meet the criteria will be on the County’s Health Insurance Plan but are responsible for paying their own premiums.

Ralph Booker moved to pass Ordinance 2006-05 establishing retiree health insurance coverage on first reading. Motion carried 7-0. There was some question on whether the statute covering this issue used the words “shall provide” or “may provide”. The Auditor’s office will seek clarification from County Attorney Jim Clevenger.

ADDITIONAL APPROPRIATIONS & TRANSFERS

2006 Additional Appropriations:

Reassessment: Matt Hassel moved and Ralph Booker seconded the motion to approve the Reassessment additional appropriation request of \$ 17,400 for Computer Software. Motion carried 7-0.

Veteran’s Office: Don Morrison moved and Matt Hassel seconded the motion to deny the Veteran’s Office additional appropriation request of \$ 500 for Computer Software. Motion carried 7-0. A request to withdraw his additional appropriation request was made prior to the meeting by Jim Stapan.

Recorder: Bill Gee moved and Joanne VanDerWeele seconded the motion to approve the Recorder additional appropriation request of \$ 2,000 for Wages – Clerical. Motion carried 7-0. Funds are being transferred from the Recorder Record’s Perpetuation Fund to cover this request.

Auditor: Joanne VanDerWeele moved and Rex Gilliland seconded the motion to approve the Auditor additional appropriation request of \$ 5,500 for Wages - Clerical. Motion carried 7-0.

Clerk: Matt Hassel moved and Bill Gee seconded the motion to approve the Clerk additional appropriation request of \$ 2,500 for Wages - Clerical. Motion carried 7-0.

Museum: Ralph Booker moved and Matt Hassel seconded the motion to approve the Museum additional appropriation request of \$ 1,972 for Wages – Assistant Museum Director. Motion carried 7-0. These monies are needed to buy out unused vacation and personal time when employee left the County.

Plan Commission: Rex Gilliland moved and Matt Hassel seconded the motion to approve the Plan Commission additional appropriation request of \$ 4,000 for Contractual Services. Motion carried 6-0 with Ralph Booker abstaining. This funding was initially appropriated in 2005 to hire Troy Kiefer on a contractual basis to draft the County’s new Zoning Ordinance. However, the expenditure was not made in 2005 so the budgeted amount reverted to the General Fund requiring the funds to be re-appropriated in 2006.

2006 Transfers:

Matt Hassel moved and Don Morrison seconded the motion to approve the Auditor’s transfer request moving \$ 2,000 from the Recorder’s Records Perpetuation Fund to the General Fund to cover an additional appropriation of \$ 2,000 for Wages – Clerical in the Recorder’s Office. Motion carried 7-0.

Bill Gee moved and Don Morrison seconded the motion to approve the Drug Task Force transfer request moving \$ 969.03 from Utilities to Equipment. Motion carried 7-0.

Matt Hassel moved and Bill Gee seconded the motion to approve the Superior Court # 1 transfer request moving \$ 2,000 from Wages - Bailiff to Clerical. Motion carried 7-0.

Joanne VanDerWeele moved and Matt Hassel seconded the motion to approve the Plan Commission transfer request moving \$ 3,000 from Wages – Intern to Contractual Services. Motion carried 6-0 with Ralph Booker abstaining. Needed to fund the remainder of Troy Kiefer’s contract to draft the Zoning Ordinance.

Matt Hassel moved and Bill Gee seconded the motion to approve the Polk Township Trustee/Assessor transfer request moving \$ 500 from Deputy Assessor to Contract – New Construction. Motion carried 7-0.

Rex Gilliland moved and Bill Gee seconded the motion to approve the Auditor transfer request moving \$ 600 from Clerical to Overtime. Motion carried 7-0.

Joanne VanDerWeele moved and Rex Gilliland seconded the motion to approve the Drug Task Force transfer request moving \$ 118.95 from Utilities to Equipment. Motion carried 7-0.

CEDIT TAX ORDINANCE – CONSIDERATION FOR 2nd READING

As a review, the tax on inventory is going to be completely eliminated in the 2007 tax pay year. Enacted legislation allowed counties to implement a CEDIT tax to mitigate the effects of the inventory tax elimination on residential homesteads. At the special Council public hearing on March 22, 2006 the Council passed Ordinance 2006 - 05 on first reading imposing a CEDIT (County Economic Development Income Tax), using the allocated method of distribution.

Today, additional data was provided by Jan Quivey comparing a 2005 tax statement on a \$ 100,000 home to the 2006 statement with the increased Homestead Credit percentage; the 2007 tax statement with the increase in the standard deduction from \$ 35,000 to \$ 45,000 (with and without a CEDIT tax mitigation); and 2008 (with and without a CEDIT tax mitigation).

Due to the fact that during the March 22 public hearing the Council stated the ordinance would be considered again at the May Council meeting, further action was tabled today with a final decision to be made in May. During discussion, and after reviewing the data, the general consensus was the CEDIT tax would not be of much benefit to homeowners the next two years, and likely the Council would not pass the ordinance to impose the tax this year.

COUNTY AUDITOR REPORT

February 13, March 6 and March 22, 2006 Council Meeting Minutes:

Rex Gilliland moved and Bill Gee seconded the motion to approve the February 13 meeting minutes as presented. Motion carried 7-0.

Ralph Booker moved and Joanne VanDerWeele seconded the motion to approve the March 6 meeting minutes as presented. Motion carried 6-0. Matt Hassel was unable to attend the March 6 meeting.

Bill Gee moved and Rex Gilliland seconded the motion to approve the March 22 public hearing minutes as presented. Motion carried 6-0. Don Morrison was unable to attend the March 22 public hearing.

Declaration of County Tax Rates: The Council postponed certifying the July 1, 2006 – June 30, 2007 County Tax Rate until the May meeting when the CEDIT is again considered.

MONEY TRANSFER TO CASA FUND

Jan Quivey stated he had conversed with Judge Michael Cook and had received documentation from Leslie Rogers Dunn, Indiana State Director, GAL/CASA, and confirmation from Tammy White, State Board of Accounts, stating that when the County budgets a CASA local cash match in the Circuit Court budget, in order for our local CASA fund to receive state grant money, the unspent portion of the cash match must go into the CASA fund and not revert back to the General Fund. In the years 2000, 2004, 2005 and 2006 this was not done. The unspent cash match budget in those years reverted back to the General Fund.

The amount that needs to be transferred to the CASA Fund is \$ 16,707.89.

Matt Hassel moved and Joanne VanDerWeele seconded the motion to approve the transfer of \$ 16,707.89 from the County General Fund to the CASA Fund per state statute. Motion carried 7-0.

TAX AWARENESS COMMITTEE/PUBLIC COMMENT

Harold Reynard questioned why inventory had to still be reported to the Township Assessor if it will no longer be taxed. Matt Hassel said it was most likely for tracking purposes only. Judy Stone concurred that tracking was the reason.

Mike Bernero stated that he was not in favor of imposing a CEDIT tax at this time.

There being no further business **Bill Gee moved and Ralph Booker seconded the motion to adjourn. Motion carried 7-0.**

Fred Lintner, President

Don Morrison, Vice President

Joanne VanDerWeele

Matt Hassel

Rex Gilliland

Ralph Booker

Bill Gee

Attest: _____
Jan A. Quivey, Auditor

MONDAY MAY 8, 2006 COUNCIL MEETING

BE IT REMEMBERED: That on Monday May 8, 2006, the Marshall County Council met in a public meeting at the County Building, City of Plymouth, Indiana, pursuant to the call of the County Auditor, and there were present, the Honorable: Fred Lintner, President; Don Morrison, Vice President; Ralph Booker, Joanne VanDerWeele, Rex Gilliland, Matt Hassel, Bill Gee members; and Jan Quivey, Auditor.

The meeting was opened with the Pledge to the Flag.

JAIL PROJECT UPDATE TOM CHAMBERLIN

Commissioner Tom Chamberlin presented the following information regarding the jail project:

- 1) Bid Acceptance occurred on May 17
- 2) The total bids were \$ 254,710 over estimated construction costs
- 3) \$ 15,285,000 will be put out for bond sale. The DLGF approved \$ 15,500,000
- 4) On May 9, Umbaugh & Associates will put the bond sale out to the public
- 5) Closing will be May 25

Tom stated that in order to get a jumpstart on construction he is requesting \$ 91,200 of Special CAGIT monies be set aside for finalization of the site drawings, and \$ 75,000 for excavating work. He says these funds can be reimbursed to the CAGIT fund from the bond issue once closing is finalized.

Jan Quivey stated any approval granted today is preliminary pending the additional appropriation process.

Rex Gilliland moved and Matt Hassel seconded the motion to earmark \$ 166,200 of Special CAGIT funds for site plans and excavation work. Motion carried 7-0.

Mike Bernero asked who the brokerage firm is that's administering the bond sale. Commissioner Overmyer said it was City Security.

TOWNHALL MEETINGS – PANDEMIC TRAINING

Public Health Coordinator Sherrie Daniel appeared before the Council with the following items:

- 1) She requests the Council members attend a May 10, 2006 meeting regarding public health emergencies. The meeting will begin at 8:00 am.
- 2) Town Hall meeting regarding the above will be held at Bremen High School on May 16 at 7:00 pm

- 3) Town Hall Meeting regarding the above will be held at Plymouth High School on May 18 at 7:00 pm
- 4) On July 6 there will be a Pandemic training exercise at Bremen High School for medication dispersal. The EMA, Indiana Department of Health and the Red Cross will participate

WHEEL TAX – BRUCE SMITH

Bruce Smith, Redwood Road, would like to have the gravel road he lives on paved. He states that with reduced funding for county road maintenance and paving that perhaps the Council should look at additional funding sources, such as a Wheel Tax, perhaps as little as \$10 per vehicle with government and farm vehicles excluded from the tax. He says the rising price of petroleum will make road paving materials even more costly, therefore allowing for even less paving to occur.

Councilmen Gilliland and Booker says current road paving is based on priority, and is determined by the Highway Superintendent and County Commissioners. Mr. Smith says it also makes sense for the County to use the Toll Road monies for immediate projects, rather than investing the money, because the payoff would be much sooner.

MILEAGE REIMBURSEMENT RATE

Karen Richey, Purdue Extension Educator, appeared before the Council to ask that mileage reimbursement rates be increased in 2007. It is currently 34 cents/mile, whereas the State rate is 44 1/2 cents per mile. She is also concerned that her travel budget will not last the year, and will likely require an increase in this year's Travel/Mileage line item as well as in next year's budget.

PERSONNEL COMMITTEE 2007 WAGE RECOMMENDATIONS

Personnel Committee Chairman Kevin Overmyer presented preliminary 2007 wage recommendations to the Council for consideration. Those recommendations are as follows:

Full time employees and most Department Heads - \$ 1,200 across the board flat raise
Commissioners - \$ 750 flat raise
Council - \$ 500 flat raise
Coroner - \$ 500 flat raise
Veteran's Service Officer - \$ 500 flat raise
Wts. & Measures Inspector - \$ 500
Part – time Deputy Coroner and Coroner Clerk – 4 % increase
Township Assessors – 4 % per parcel increase
Part – time help and Clerical (excluding Jail and Dispatcher Part-time) – Range \$8.00-\$10.50

The percentage increase for full-time employees would range from 1.7 % to 6.22 % depending on current income level if the \$1,200 flat rate was implemented. The percentage increase for other flat rate personnel would range from 3.77% to 8.23 %.

The overall average percentage increase would be 3.87% for General Fund employees and 3.99% for all employees combined. Adding in additional benefit costs (PERF & Employee Social Security) would raise these numbers to 4.35% and 4.47% respectively.

It was noted by Commissioner Overmyer that there were some oversights by the Personnel Committee such as Law Clerks, Health Officer, and Longevity pay that regular employees receive but department heads don't. These and any other issues will be addressed at the next Personnel Committee with final recommendations to be presented at the June 12 Council meeting.

Also discussed was the need for employee performance evaluations and the possibility of merit pay based on those evaluations. Kevin Overmyer said a consultant will be giving a presentation during the May 15 Commissioner meeting, and if she is hired she will be doing supervisor training on how to properly and consistently do employee evaluations.

BULK GAS PURCHASE FOR OTHER COUNTY AGENCIES

Commissioner Overmyer noted the request by Older Adult Services and Marshall-Starke Development at the May 1 Commissioner to be able to purchase their gasoline through the County Highway in order to receive a bulk discount price. He says he is opposed to this only because if the County allows this to Older Adult Services and Marshall-Starke, it won't be long before every agency that the County provides funding to will be asking for the same thing. If this happens, he says it isn't fair to local gas station owners, and all we would be doing is having truck after truck deliver gasoline to the Highway bulk storage facility.

HEMMINGER HOUSE GROUNDBREAKING

Laura Mann, Victim's Assistance Director, invited the Council members to attend the Groundbreaking ceremony for the Hemminger House Restoration project at 11:15 am on Friday May 12. She says the actual restoration is scheduled to begin on May 15.

ADDITIONAL APPROPRIATIONS & TRANSFERS

2006 Budget Reduction:

Plan Commission: Bill Gee moved and Rex Gilliland seconded the motion to reduce the Wages – Secretary line item by \$16,086.14 and the Longevity line item by \$698.66. Motion carried 7-0. The reason for this reduction is the current Plan Commission/Drainage Board Secretary position is paid from the Drainage Board budget. \$15,529 of the reduction will be re-appropriated into the Deputy Auditor line item to fund the position that was initially eliminated in

the Auditor's Office, but then reinstated because of the combining of the Plan Commission Secretary and the Drainage Board Secretary/Deputy Auditor into one new position. The remaining reductions in the Secretary and Longevity line items will be re-appropriated into the Drainage Board Secretary line item to fund the increase in the hourly rate for the new position.

2006 Additional Appropriations:

Auditor and Drainage Board: Joanne VanDerWeele moved and Matt Hassel seconded the motion to approve the Auditor and Drainage Board additional appropriation requests of \$ 15,529 for Deputy Auditor and \$1,255.80 for Drainage Board Secretary. Motion carried 7-0.

Prosecutor: Joanne VanDerWeele moved and Matt Hassel seconded the motion to approve the transfer of \$5,600 from the Prosecutor Pre-trial Diversion Fund to the General Fund and the additional appropriations of \$3,000 for Overtime and \$2,600 to Office Administrator in the Prosecutor budget to buy out accumulated compensatory time. Motion carried 7-0.

Walnut Twp: Ralph Booker moved and Bill Gee seconded the motion to approve the Walnut Twp additional appropriation request of \$ 1,000 for Contract – New Construction. Motion carried 7-0. This is to cover a contract initiated in 2005 but not completed and not billed until 2006.

Buildings and Grounds: Joanne VanDerWeele moved and Rex Gilliland seconded the motion to approve the Building and Grounds additional appropriation request of \$ 1,500 for Overtime. Motion carried 7-0. This appropriation was requested by the Commissioners to provide relief to the Building and Grounds Director, so he wouldn't have to spend every week-end at the County.

Plat Mapping: Matt Hassel moved and Ralph Booker seconded the motion to approve the Auditor's Plat Mapping additional appropriation request of \$ 1,800 for GIS/Technology. Motion carried 7-0. This is to fund the April and May website maintenance pending getting the new GeoDatabase up and running.

CCD: Rex Gilliland moved and Don Morrison seconded the motion to approve the CCD additional appropriation request of \$ 5,000 for Computer Equipment. Motion carried 7-0. These monies are needed to purchase new computer switches for the County Building.

2006 Transfers:

Bill Gee moved and Rex Gilliland seconded the motion to approve the Highway transfer request moving \$ 20,921 from Mechanics to Truck Drivers. Motion carried 7-0.

CEDIT TAX ORDINANCE – CONSIDERATION FOR 2nd READING

Matt Hassel moved and Bill Gee seconded the motion to not impose a CEDIT at this time to mitigate the effects of the inventory tax elimination on residential homesteads, and to not pass Ordinance 2006-05 on second and third readings. Motion carried 7-0

JOINT ORDINANCE 2006-05 RETIREE MEDICAL INSURANCE **2nd READING**

Matt Hassel moved and Don Morrison seconded the motion to suspend the rules and vote on Ordinance 2006-05 on both second and third readings. Motion carried 7-0.

Rex Gilliland moved and Don Morrison seconded the motion to pass Joint Ordinance 2006-05, Amending Ordinance 1998-6 Concerning Employee Policies and Employee Handbook, on Second and Third Readings making employee medical insurance available to certain retired employees. Motion carried 7-0.

COUNTY AUDITOR REPORT

April 10 Council Meeting Minutes:

Rex Gilliland moved and Joanne VanDerWeele seconded the motion to approve the April 10, 2006 meeting minutes as presented. Motion carried 7-0.

Declaration of County Tax Rates: Due to today's Council action to not impose a CEDIT the document certifying County Tax Rates for the fiscal year July 1, 2006 - June 30, 2007 at .0125 (1.25%) was presented to Council President Fred Lintner for his signature. Once signed by the County Attorney the certification will be sent to the Indiana Department of Revenue.

COURT SERVICES DIRECTOR COMPENSATION ADJUSTMENT

Judge Dean Colvin appeared before the Council to say that the Court Services Director salary needs to be adjusted to be more in line with other counties our size and with functions commensurate with what Marshall County is performing. He says, in fact, Marshall County performs more services than most counties. The current annual budget is approximately \$380,000 compared to \$50,000 in 1998 when Court Services actually began.

Judge Colvin states the current Director salary is \$41,114 and it should be in the neighborhood of \$57,000. He says Title 12 gives the Courts the authority to set salaries and wages for court employees and contracts for addiction services. He says he is increasing the Director salary to \$52,725 with one-half the increase to occur in June of this year and the other one-half to take place in December. When asked by the Council if the Director would then be eligible for any County raises given for 2007 on top of this increase, Judge Colvin thought that he would be.

Ralph Booker questioned if this matter shouldn't go to the Personnel Committee prior to coming to the Council. Judge Colvin said it could but he was anxious to expedite the increase now.

Judge Colvin says wages for interventionists and caseworkers in the department may have to be addressed in the future although the discrepancy between Marshall County and other counties is not near so great in those areas as with the Director compensation.

TAX AWARENESS COMMITTEE/PUBLIC COMMENT

Mike Bernero stated that NIPSCO had a good employee evaluation and merit pay system and feels it would be worthwhile for the Council to pursue.

The subject of having a department budget meeting prior to the submission of budgets should be considered again. Mike Bernero asked why the Council would want to do that considering the way the Council conducts Budget Hearings.

DEPARTMENT HEAD BUDGET MEETING

The Council asked that time be set aside at the June 12, 2006 Council meeting for Department Heads to attend if they desire to state budget needs and concerns. This meeting is voluntary and will take place immediately following the regular agenda items.

There being no further business **Rex Gilliland moved and Ralph Booker seconded the motion to adjourn. Motion carried 7-0.**

Fred Lintner, President

Don Morrison, Vice President

Joanne VanDerWeele

Matt Hassel

Rex Gilliland

Ralph Booker

Bill Gee

Attest: _____
Jan A. Quivey, Auditor

MONDAY JUNE 12, 2006 COUNCIL MEETING

BE IT REMEMBERED: That on Monday June 12, 2006, the Marshall County Council met in a public meeting at the County Building, City of Plymouth, Indiana, pursuant to the call of the County Auditor, and there were present, the Honorable: Fred Lintner, President; Don Morrison, Vice President; Ralph Booker, Joanne VanDerWeele, Rex Gilliland, Matt Hassel, Bill Gee members; and Jan Quivey, Auditor.

The meeting was opened with the Pledge to the Flag.

CLYDE AVERY – EMA GRANT APPROPRIATIONS

EMA Director Clyde Avery stated the County has been approved for two Federal Homeland Security Grants that are administered through the State. Grant expenditures are to be made by the County and then are reimbursable by the State. Total grant amounts are \$130,646.80 broken down as follows:

SHSP (State Homeland Security Program) - \$82,372.00

LETPP (Law Enforcement Terrorism Presentation Program) - \$48,274.80

Clyde requests approval to make purchases for the Plymouth Police and Water Departments, the Sheriff's Department, the Marshall County Building Department and the Tippecanoe EMS.

Matt Hassel moved and Don Morrison seconded the motion to establish EMA Grant accounts for the SHSP and LETPP Homeland Security reimbursable grants, and to proceed with the appropriation process, to be acted upon formally at the July Council meeting. Motion carried 7-0.

BREMEN PUBLIC LIBRARY APPOINTMENT

Joanne VanDerWeele moved and Matt Hassel seconded the motion to reappoint Deanna Beall to the Bremen Public Library Board with the new term to run from June 30, 2006 through June 30, 2010. Motion carried 7-0.

KOONTZ LAKE REGIONAL SEWER ADVISORY BOARD

Robert Aloï, Chairman of the Koontz Lake Sewer Advisory Committee, requested the Council make an appointment to the Koontz Lake Regional Sewer Advisory Board. A Marshall County Council appointment will be on the Board along with appointments by the Marshall County Commissioners, Starke County Commissioners and Council and the Oregon Township Trustee in Starke County.

Mr. Aloï stated that IDEM has signed the order authorizing the Advisory Board to be formed. The Marshall County Council appointee will serve a three (3) year term. Mr. Aloï offered to serve as the Council appointee since he lives in Marshall County and has been recommended by the Koontz Lake Sewer Advisory Committee.

Rex Gilliland moved and Bill Gee seconded the motion to appoint Robert Aloï to the Koontz Lake Regional Sewer Advisory Board. Motion carried 7-0.

LARRY FISHER – GENERAL DRAIN IMPROVEMENT FUNDING REQUEST

County Surveyor Larry Fisher stated that Marshall County has entered into an agreement with the City of Plymouth to reconstruct the Rightley Ditch north of Plymouth to improve the drain to handle all the new development occurring in that area. He requests that the County Council reaffirm a 1999 commitment to provide necessary funding for ditch reconstruction should inadequate funding be available in the GDI Fund.

He states that the Council commitment would be a temporary loan from the General Fund to the GDI Fund. The estimated cost of the reconstruction project is \$500,000 or less. Larry says the GDI Fund currently has \$300,000 in it, and that the City of Plymouth has committed up to \$200,000 towards the project. Larry asks the Council for a commitment of up to \$340,000 to carry the County through should other expected and unexpected projects come up.

The Rightley Ditch is an urban drain and can have as much as a 20 year payback by landowners adjoining the ditch, but Larry expects the payback to be much sooner because the annual interest that must be paid to the County for the temporary loan is 10 percent. The project is expected to begin the winter of 2006 – 2007 with completion in the spring of 2007.

The Council, through discussion, said this commitment will likely have to be a consideration during the 2007 budget process, and that money may have to be set aside.

BOB RUFF – LAKE ENHANCEMENT GRANT

Sheriff Bob Ruff stated he has applied to the DNR for a Lake Enhancement Grant and it has been approved. The application was on behalf of the Lake Patrol on Lake Maxinkuckee, but must be submitted by the Sheriff. The grant funds can only be used for law enforcement on the lake itself. This is a reimbursable grant. The process is as follows. Expenditures are made by the Culver Lake Patrol for enforcement with approval of Sheriff Ruff. Bob then submits a claim for reimbursement to the DNR. Reimbursement monies are then directed by the DNR to the Marshall County Treasurer. Those funds will be deposited into the County General Fund, and through the appropriation and claims processes, the reimbursement monies will be sent to Culver.

Matt Hassel moved and Ralph Booker seconded the motion to support Sheriff Ruff on the receipt, appropriation and disbursement process of the Lake Enhancement Grant. Motion carried 7-0.

RALPH BOOKER – DIGITAL RECORDING DEVICE

Plan Director Ralph Booker presented information on a possible change in technology to record meeting minutes of the Plan Commission, BZA, Drainage Board, Commissioners and Council. It is called FTR – Gold and involves digital recording of minutes with the aid of new equipment and a portable laptop computer.

Recording of the minutes is done on the laptop computer hard drive, and a CD or Server simultaneously, and can then be transferred to CDs, Servers and even the County's website. By being on the website, the public can listen to meeting minutes from their homes, and the burning of the minutes onto a CD when the public requests an audio copy is cheaper and much quicker than the current dubbing process. In most cases now, when a tape is duplicated for a citizen, the tape is not audible on home tape players because the recording on the County's machine is at a different speed.

Ralph says the cost of the digital equipment is approximately \$6,500, excluding a voluntary \$1,100 annual maintenance cost and the cost of the laptop computer.

Rex Gilliland moved and Bill Gee seconded the motion to proceed with the digital recording purchase and appropriation process with the request that CCD funds be used rather than the General Fund. Motion carried 7-0.

90 DAY 90 PERCENT WAGE WAIVER – CLERK'S OFFICE EMPLOYEE

First Deputy Clerk Linda Starr appeared before the Council requesting the 90 day 90 percent pay rate for new full time employees be waived for Lenore Munroe, who will begin full time employment on June 19, 2006. Probate Deputy Rose Fritz, retired, and Carol Warner, resigned due to illness, are no longer in the Clerk's office, leaving no one to perform those duties. Lenore Munroe has been working full time part time hours since March learning probate duties.

Jan Quivey stated that historically the 90 day 90 percent pay rate has been waived for part time personnel in an office who have gone full time performing essentially the same duties.

Rex Gilliland moved and Joanne VanDerWeele seconded the motion to waive the probationary 90 day 90 percent pay rate for Lenore Munroe. Motion carried 7-0.

JAIL BOND INVESTMENTS - UMBAUGH & ASSOCIATES

Todd Samuelson, Umbaugh & Associates, appeared before the Council to present an investment option for the jail bond funds that have been received to get the best return. He stated that Lake City Bank has the \$15.2 million in bond sale funds on deposit, most likely invested in a Money Market account. He says a reserve fund is required in the amount of \$1,215,000, but that amount is being retained in the Special CAGIT Fund.

Todd says the three important items to consider in investing public funds are: 1) Safety 2) Liquidity and 3) Return. The current Fed Rate is 5.0 percent. Current Money Market return rate is less than 4.5 percent, whereas US Treasuries have a current return of 5.0 percent and Government Agency Funds are returning 5.25 percent. A certain amount of available funds needs to be held back for draw down as jail construction proceeds. The rest can be invested.

Another issue to be concerned with and to monitor is “Arbitrage” and the potential for “rebate” to the Federal Government. Since the issuance of bonds is tax free, a governmental agency is not allowed to earn more on the investment of bond funds than the interest that is being paid out to bondholders. Any excess revenue generated by investment is to be returned to the Federal Government through a “Rebate”. There is a way to have legal arbitrage in which no rebate will be required. That involves strict spend down requirements as the construction proceeds. Every six (6) months certain spend down amounts of the bond funds must be made. This requires careful monitoring and close communication between the bond fund trustee (Lake City Bank), the project manager (Construction Control), and the Commissioners and Council to be sure that the construction is proceeding on time and that the timely spend downs are occurring.

Todd says he is offering his company’s services to be that third party that will not only monitor construction and spend down but will also actively bid for the best return on the bond investments. This would save time on the part of County officials as well as provide the expertise that the County doesn’t have. He says they would actively bid out the funds to obtain the most return to the County. Most investment will be of a short term nature in Treasuries and Agency Funds.

The current spread between the lowest investment portfolio (Money Market Accounts) and the highest (Agency Funds) is over \$80,000. This would be above the fees charged by Umbaugh & Associates of 10 basis points on the actual money invested, or approximately \$10,000. General Council discussion followed with the consensus that hiring Umbaugh & Associates to manage the bond funds would be a good idea. The matter is going before the Commissioners at the June 19 meeting. The hiring requires a contract with the Commissioners.

APPROPRIATION TRANSFER REQUESTS

No additional appropriation requests were submitted for consideration this month.

APPROPRIATION TRANSFER REQUESTS

2006 Transfers:

Matt Hassel moved and Rex Gilliland seconded the motion to approve the Cum Cap Development transfer request moving \$ 7,029 from Vehicle Purchase to Software Maintenance to cover a shortfall. Motion carried 7-0.

Don Morrison moved and Bill Gee seconded the motion to approve the Clerk transfer request moving \$ 2,000 from Wages – Deputies to Wages – Clerical. Motion carried 7-0.

Matt Hassel moved and Joanne VanDerWeele seconded the motion to approve the Superior Court # 1 transfer request moving \$ 4,000 from Wages – Bailiff to Wages – Clerical. Motion carried 7-0.

Bill Gee moved and Ralph Booker seconded the motion to approve the Probation transfer moving \$ 200 from Wages – Probation Officers to Longevity to cover a shortfall. Motion carried 7-0.

COUNTY AUDITOR REPORT

May 8, 2006 Council Meeting Minutes:

Ralph Booker moved and Rex Gilliland seconded the motion to approve the May 8, 2006 meeting minutes as presented. Motion carried 7-0.

North Central Pallets – CF 1 Abatement Compliance Form:

Joanne VanDerWeele moved and Ralph Booker seconded the motion to table the approval and signing of Form CF 1 for North Central Pallets allowing Council President Fred Lintner time to visit the business and check on compliance. Motion carried 7-0.

County Option Dog Tax:

It was stated by Fred Lintner that the State was eliminating the State Dog Tax effective July 1, 2006. The County has the option of imposing a local County Option Dog Tax. If an ordinance is adopted establishing such a tax, the per dog fee would be \$ 5.00 with \$.75 of that amount going to the collector of the fee; i.e. Township Assessor, local veterinarian, or someone else designated by the County Council. Of the \$ 5.00 fee \$ 1.00 would go to Purdue University Vet Science for the Canine Research and Education Fund and \$ 4.00 would remain with the County. It was also stated by Ralph Booker that the County would be liable for any livestock kills by dogs if a local dog tax was not imposed.

After discussion that the cost to implement and administer the tax would be greater than the revenue generated, **Rex Gilliland moved and Joanne VanDerWeele seconded the motion to not implement a County Option Dog Tax at this time. Motion carried 7-0.**

2007 COUNTY EMPLOYEE WAGE RECOMMENDATIONS

Personnel Committee Vice Chairman Penny Lukenbill addressed the Council regarding the June 5, 2006 Personnel Committee meeting. She stated that the committee chose to stay with its original wage recommendation, presented at the May Council meeting, of a minimum flat \$1,200 raise for all full time employees and department heads, since that was the original recommendation, but also emphasized that higher raises should be considered if funding is available during budget adoption. The one change from previous recommendations is that all part time elected officials and department heads (Commissioners, Council, Township Assessors, Coroner, Service Officer, Weights & Measures Inspector, Health Officer and DTF Administrator), and special part time employees(Deputy Coroner, Coroner Clerk, Jailers, Dispatchers, Law Clerks, Interns, Township Deputy Assessors, PC Help Desk, Assistant Cooks, Nurses, Sanitarian Assistant and Seasonal Highway Help) will receive a percentage wage increase based on the overall percentage increase for full time employees. Also, a recommendation presented at the May Council meeting was to increase the Clerical rate range from \$7.30 - \$8.67 to \$8.00 - \$10.50. This recommendation did not change. The intent of this considerably higher Clerical range was to be able to compensate those part time employees who jobs require a higher level of skill and/or greater responsibility. Responsibility to use discretion on Clerical pay rates for their employee falls directly on the department heads; however, total Clerical expenditures must remain within budgeted Clerical dollars, no matter what the hourly rate.

Prior to the Council making a recommendation, Fred Lintner said he would like to address three items:

- 1) He thanked the Personnel Committee for the time and effort put into their recommendations.
- 2) He stated that Employee wage increases are the number 1 priority for the 2007 budget.
- 3) He thanked the Auditor for all the information he provides through large amounts of spreadsheets. He says those help with the budget process.

Treasurer Penny Lukenbill thanked the Council on behalf of the Auditor and Treasurer Offices for coming up with the funds to purchase the Manatron Tax Billing software. Because of the software, tax collection and distribution went very smoothly this spring.

Joanne VanDerWeele moved and Matt Hassel seconded the motion to recommend a \$ 1,200 flat raise for full time employees and department heads, including elected department heads, for the 2007 budget, and a percentage raise for part time department heads, part time elected officials, and special part time positions, based on the average percentage increase for full time employees. Motion carried 6-1. with Fred Lintner voting nay as he preferred a raise based on both a flat rate and a percentage.

As an addition to the previous wage recommendations, **Joanne VanDerWeele moved and Matt Hassel seconded the motion to recommend that the Clerical rate range be increased to \$8.00 - \$10.50 from the current \$7.30 - \$8.67. Motion carried 7-0.**

It was stated that if more of a raise could be given at budget adoption the Council would look at that. If higher increases were granted at that time it could be done by transfer from some other line item in the various department budgets as long as the overall budget for a particular fund did not go over advertised budget requests. If transfers are not possible because of tight budgets, additional appropriations for increased wages could be done after January 1, 2007.

TAX AWARENESS COMMITTEE/PUBLIC COMMENT

No Comments

DEPARTMENT HEAD BUDGET MEETING

The following Department Heads spoke. Their concerns or needs are stated in brief form.

Larry Fisher – Asked the Council to set a salary for a non-certified Surveyor. By statute a Certified Surveyor salary is to be one and one-half times that of a non-certified Surveyor.

Wanda Norris – SWCD – states they will have to pay rent in 2007 for the first time ever - \$1,675 additional needed in the Commissioner budget.

Linda Rippy – Asks the Council to consider reinstating the 3rd Museum personnel position. She says they are struggling with only 2 full-time employees and volunteers and are not able to use their vacation time. Fred Lintner says her request would be considered but is not likely to be granted.

Gina Hooker – Superior Court #2 - Asks that Office Equipment appropriation be allowed as a machine needs replacement. Says Judge Colvin will likely ask that the receptionist position, removed from his office for 2006 and placed in Court Services, be put back in his budget.

Wes Burden – Health Department – In need of vehicle replacement

Larry Fisher – Asked how close the General Fund is to getting back to the desired operating balance. Jan Quivey says the Council's 2-year goal will nearly be reached in one year.

Karen Richey – Asked if the Mileage rate would be increased for 2007.

Gina Hooker – Asked if Stipends would go up by the same percentage as other wage increases. Jan says historically stipends or per diems are not tied to any other wage increase. Council says they will not increase.

There was some discussion on the effect the 2 percent cap or circuit breaker could have on future County funding. This refers to 2008 when residential property tax payers will have to pay no more in property taxes than 2 percent of the gross assessed value of their residence. In 2010, this cap will apply to all property, not just residential.

Fred Lintner states it is not the Council's intent to have an adversarial relationship with department heads and employees, but rather to work with them to best meet the needs of the County and its employees while staying within budget constraints.

There being no further business **Rex Gilliland moved and Matt Hassel seconded the motion to adjourn. Motion carried 5-0.** Bill Gee and Ralph Booker had to leave early and were unavailable.

Fred Lintner, President

Don Morrison, Vice President

Joanne VanDerWeele

Matt Hassel

Rex Gilliland

Ralph Booker

Bill Gee

Attest: _____
Jan A. Quivey, Auditor

MONDAY JULY 10, 2006 COUNCIL MEETING

BE IT REMEMBERED: That on Monday July 10, 2006, the Marshall County Council met in a public meeting at the County Building, City of Plymouth, Indiana, pursuant to the call of the County Auditor, and there were present, the Honorable: Fred Lintner, President; Don Morrison, Vice President; Ralph Booker, Joanne VanDerWeele, Rex Gilliland, Matt Hassel, Bill Gee members; and Jan Quivey, Auditor.

The meeting was opened with the Pledge to the Flag.

CLYDE AVERY – EMA GRANT APPROPRIATIONS

EMA Director Clyde Avery stated the County has been approved for two Federal Homeland Security Grants that are administered through the State. Grant expenditures are to be made by the County and then are reimbursable by the State. Total grant amounts are \$130,646.80 broken down as follows:

SHSP (State Homeland Security Program) - \$82,372.00

LETPP (Law Enforcement Terrorism Presentation Program) - \$48,274.80

During the June Council meeting Clyde requested approval to make purchases for the Plymouth Police and Water Departments, the Sheriff's Department, the Marshall County Building Department and the Tippecanoe EMS.

Ralph Booker moved and Matt Hassel seconded the motion to approve the EMA Grant additional appropriation requests of \$82,372.00 for 2005 SHSP Expenditures and \$48,274.80 for LETPP Expenditures. Motion carried 7-0.

MUSEUM REQUESTS

Museum Director Linda Rippy and Kurt Garner appeared before the Council with the two following requests:

Museum Part Time Employee: Linda requested to hire a part time person to assist at the Museum so she and the Archive Manager Judy McCollough would be able to take their vacation time. She states that Commissioner John Zentz and County Attorney Jim Clevenger feel it is important to have two County employees on duty at all times. Without part time help the only option would be to use volunteers and Mr. Zentz and Mr. Clevenger say this would be inadvisable.

Joanne VanDerWeele moved and Bill Gee seconded the motion to approve the hiring of a part time Museum employee for a period of 168 hours at \$8.67 per hour with a total appropriation of \$1,456.56 needed. Motion carried 7-0. Linda will submit the proper additional

appropriation request to be formally acted on at the August 14 meeting. She was advised to go ahead with the hiring process.

Museum Expansion Project – Linda and Kurt requested \$7,000 be set aside for each year 2007 and 2008, a total of \$14,000, to serve as the County's contribution to the \$82,000 of unfunded work that will be needed for new store fronts, entrance, and long-term rear wall rebuild at the Museum. The City of Plymouth will hopefully be another contributor. Jan said the County is no longer allowing encumbrances and it would be best for Linda to get a commitment from the Council to fund the entire \$14,000 in 2008 when the funds will actually be needed.

Matt Hassel moved and Bill Gee seconded the motion to commit \$14,000 in 2008 as part of the grant cash match for improvements to the existing County Museum building. Motion carried 7-0.

It was recommended the funding come from the Buildings and Grounds 2008 budget, or some other fund such as CCD if deemed necessary.

ADDITIONAL APPROPRIATION REQUESTS

Sheriff – **Matt Hassel moved and Joanne VanDerWeele seconded the motion to approve the Sheriff Department additional appropriation request of \$9,938 for Lake Enhancement Expenditures. Motion carried 7-0.** This amount was a grant reimbursement to be used for lake patrol on Lake Maxinkukee.

Sheriff – **Joanne VanDerWeele moved and Matt Hassel seconded the motion to approve the Sheriff Department additional appropriation request of \$12,000 for Vehicle Repair. Motion carried 7-0.** The Council requested that all additional appropriation requests be completely filled out. This includes the original appropriated budget, any additional appropriations or reductions since the first of the year, amount spent to date, remaining balance, etc. The same would also apply to transfer requests.

Court Services – Discussion took place regarding the Court Services additional appropriation requests of \$5,806 for the Department Head salary, \$445 for Employer Social Security and \$262 for Employer PERF. Ralph Booker was concerned that a request to increase a salary didn't go through the Personnel Committee first. There was also concern regarding an increase in wages mid year and the size of the increase. Even though Bill Gee stated that Judge Colvin is in charge of this fund and that taxpayer money is not involved, the following motion was made.

Ralph Booker moved and Matt Hassel seconded the motion to table the \$5,806 Court Services additional appropriation request for Wages – Department Head and to send the matter to the Personnel Committee for their recommendation. Motion carried 7-0. The tabling of the requests will delay action on the subject until after the August 14 meeting.

Matt Hassel moved and Ralph Booker seconded the motion to also table the Court Services additional appropriation requests of \$445 for Social Security and \$262 for Employer PERF. Motion carried 7-0.

Matt Hassel moved and Rex Gilliland seconded the motion to approve the Sheriff's Pre-Trial Diversion additional appropriation request of \$15,750 for Machinery & Equipment. Motion carried 7-0.

Bill Gee moved and Joanne VanDerWeele seconded the motion to approve the WIC additional appropriation request of \$270 for Employer Health Insurance. Motion carried 7-0.

Rex Gilliland moved and Ralph Booker seconded the motion to approve a reduction in the WIC budget for Employer Life Insurance. Motion carried 7-0.

Don Morrison moved and Bill Gee seconded the motion to approve the Special CAGIT additional appropriation request of \$ 547,896.12 for Professional Services to cover current jail project invoices and estimated expenses for the remainder of 2006. Motion carried 7-0.

Bill Gee moved and Matt Hassel seconded the motion to approve the following Cum Bridge additional appropriation requests: \$ 14,320 for Bridge Inspections, \$ 4,000 for Employer Social Security, \$ 79,025 for Contractual Services with DLZ for engineering services for the 13th Road Bridge, \$ 25,000 for Contractual Services for underwater bridge inspections, and \$ 156,000 for Bridge Construction on the South Michigan Street Bridge in Plymouth. Motion carried 7-0. The County is responsible for 100 percent of the engineering costs and 20 percent of the construction costs. The other 80 percent of construction costs is funded by the Federal Government.

Joanne VanDerWeele moved and Rex Gilliland seconded the motion to approve the Highway additional appropriation request of \$ 30,503 for Building, Vehicle and Liability Insurance. Motion carried 7-0. The Board requests insurance consultant Mike Miley, through the Commissioners, come to a Council meeting to discuss insurance costs.

Ralph Booker moved and Bill Gee seconded the motion to approve the CCD additional appropriation request of \$ 8,000 for Computer Equipment. Motion carried 7-0. The equipment will be used to record meeting minutes of the Commissioners, Council, Drainage Board, Plan Commission, and BZA, and will allow the audio format of the minutes to be placed on the County's website.

APPROPRIATION TRANSFER REQUESTS

Bill Gee moved and Joanne VanDerWeele seconded the motion to approve the Polk Township transfer request moving \$ 211.73 from Office Supplies and \$ 121.00 from Computer Programming to Clerical (\$ 332.73). Motion carried 7-0.

Rex Gilliland moved and Bill Gee seconded the motion to approve the Polk Township transfer request moving \$ 1,100.00 from Deputy Township Assessor to Professional Services - \$ 600.00 and to Contract – New Construction - \$ 500.00. Motion carried 7-0.

Rex Gilliland moved and Bill Gee seconded the Reassessment transfer request moving \$ 3,000.00 from Training to Overtime. Motion carried 7-0.

Don Morrison moved and Joanne VanDerWeele seconded the motion to approve the Union Township transfer request moving \$ 800 from Clerical to Contract – New Construction. Motion carried 7-0.

COUNTY AUDITOR REPORT

June 12, 2006 Council Meeting Minutes:

Rex Gilliland moved and Joanne VanDerWeele seconded the motion to approve the June 12, 2006 meeting minutes as presented. Motion carried 7-0.

North Central Pallets – CF 1 Abatement Compliance Form:

Rex Gilliland moved and Matt Hassel seconded the motion to approve and sign Form CF 1 for North Central Pallets acknowledging that they are in compliance with the Statement of Benefits that were presented when the abatement was initially granted. Motion carried 7-0.

Solid Waste Facility: Joanne VanDerWeele stated she had visited the new Solid Waste facility and that it is very impressive. Their expanded hours of operation for problem waste disposal are now Tuesday through Friday, 8:30am to 3:30pm and the first Saturday of the month from 8:00am until noon. Ralph Booker says good batteries and computer equipment are available if anyone needs either. The batteries are from the hospital and are required to be disposed of every three months even though they are perfectly fine.

Non-Certified Surveyor Salary: Surveyor Larry Fisher appeared before the Council to request that a salary be set for an elected non-certified Surveyor. He says Indiana Statute requires a salary be established for both certified and non-certified Surveyors. By statute, the Certified salary is to be one and one-half times that of a non-certified Surveyor. He notes that there are fewer and fewer Registered Surveyors in the state, currently twenty-five (25). Ralph Booker suggested this issue be addressed by the Personnel Committee, but after further discussion, it was suggested that since the position is an elected one, then the Council should be solely responsible for setting the salary. The Auditor was asked to check into what other counties are doing regarding Surveyor salaries.

2007 Budget Requests: Complied 2007 budget requests were distributed to the Council, the media and the Tax Awareness Committee for review prior to the August budget hearings. Jan Quivey stated that the General Fund budget requests totaled \$ 9,619,073 which is \$ 134,692 more than the 2006 budget requests of \$ 9,484,381. After Council reductions of \$ 904,595, the final 2006 General Fund budget came in at \$ 8,579,756. Jan also stated, that if projections hold true and the DLGF does not reduce the amount a fund operating balance can be, the ending 2007 General Fund balance should be in the 3.2 to 3.5 million dollar range. This would be above the December 31, 2007 target of \$ 2.8 to 3.0 million dollars as set last year during the 2006 budget adoption.

Budget Teleconference: Ralph booker gave a report on a budget teleconference, held in Elkhart County, and attended by himself and Jan Quivey. The teleconference was originated from Purdue University by Agriculture Economics Professor Larry DeBoer. The topic was understanding the 16-line statement which is the heart of the entire budget process. The 16-line statement involves unspent appropriations for the final six months of the current year, next year's budget requests, any outstanding loans, and any expected additional appropriations for the remainder of the current year. These amounts make up the amount of monies required for a fund budget.

Also determined by the 16-line statement is the amount of funds on hand. These include the June 30 cash balance of the current year, taxes to be received at December Settlement of the current year, and all other miscellaneous revenue estimated to be received the final six months of the current year and all of next year. Subtracting what you expect to have from what you expect to need gives the net amount to be raised. Next you put in the amount of operating balance you need to operate from January 1 to June 30 of next year when June tax distribution takes place. From the balance after adding in the desired operating balance, the Property Tax Replacement Credit expected from CAGIT must be subtracted. Also allowed for is any levy excess from the current year that will carry over into next year. Levy excess refers to any property taxes collected in excess of what you are allowed to collect by law (ie. max levy). From this final required dollar amount a tax rate is calculated based on the amount of assessed property valuation. The greater the assessed value the lower the tax rate.

The purpose of the teleconference was to simplify the 16 line statement by treating it more like a personal checkbook.

There being no further business **Ralph Booker moved and Matt Hassel seconded the motion to adjourn. Motion carried 7-0.**

Fred Lintner, President

Don Morrison, Vice President

Joanne VanDerWeele

Matt Hassel

Rex Gilliland

Ralph Booker

Bill Gee

Attest: _____
Jan A. Quivey, Auditor

MONDAY AUGUST 14, 2006 COUNCIL MEETING

BE IT REMEMBERED: That on Monday August 14, 2006, the Marshall County Council met in a public meeting at the County Building, City of Plymouth, Indiana, pursuant to the call of the County Auditor, and there were present, the Honorable: Fred Lintner, President; Don Morrison, Vice President; Ralph Booker, Joanne VanDerWeele, Rex Gilliland, Matt Hassel, Bill Gee, members; and Jan Quivey, Auditor.

The meeting was opened with the Pledge to the Flag.

COUNTY HEALTH, VEHICLE, BUILDING, LIABILITY and WORKMAN'S COMP INSURANCE UPDATE

Insurance updates including the carrier selection process, increased cost factors, and Workman's Compensation were presented by Mike Miley, Gibson Insurance, and Brian Liechty, KL Benefits. Mike Miley was first on the agenda and presented information on the process by which premiums are set. Rates are based on a three year window. As a new year is added on the oldest year drops off. If a bad claims year is added on and a good claims year is dropped, the experience modification factor will increase. For example, for the reason just given the experience modification number is up from .76 for 2004-2005 to .96 for 2005-2006. The overall average state and nationwide is 1.0, so even with the increase Marshall County is still below average in the number of claims processed

Mike further states that Worker's Compensation insurance costs and vehicle accidents are a major factor in the County's increased rates. There have been between 40 and 50 Worker's Comp claims over the past year with most of them being from the Highway and County Police Departments. He also states that these areas can be culturally improved upon through safety training and greater caution. One injury that has had a decrease in claims is carpal tunnel. Worker's Comp costs vary by department, with the Highway being the highest at \$ 5.84 per \$100 of payroll. Next is Custodial/Maintenance at \$3.59, Sheriff's Department/Jail at \$2.65 and office workers at \$.25 per \$100 of payroll. Total Worker's Comp costs for 2006-2007 is \$ 122,459 (Highway - \$62,311, Commissioners - \$59,621, and Health - \$527). Mike suggests that the various departments that have Worker's Comp in their budgets contact him prior to their submission of budgets. This could avoid the problem of not budgeting enough and having to come to the Council for an additional appropriation.

Mike says he markets for new policies every three (3) years with 2007 being the next time this will be done. He spoke highly of Bliss – McKnight which is our current carrier. He says their rates tend to be more stable from year to year, noting that on any given year you might find a company with lower premiums, but those companies tend to fluctuate from year to year. Bliss-McKnight insures 45-50 counties in Indiana and is endorsed by the Association of Indiana Counties.

Brian Liechty, KL Benefits, reiterated many of the same things as Mike Miley. Increased claims, particularly if there are a number of major ones, will have an effect on health insurance premiums. He says we, as a county, attempt to manage risks, as well as costs. A big factor in controlling premiums is to prevent overuse of insurance benefits. For example, the use of primary care physicians has increased by six (6) times in the last 30 years. People tend to go to the doctor for minor things that they would never have considered going for 30 years ago. One way to try and control this to some degree is to have employees share a greater portion of the cost of health through insurance co-pays. He says catastrophic cases can't be avoided, but minor ones can be reduced to some degree. What 2007 premiums are going to look like should be available in 3-4 weeks.

Brian is currently working with Paula Babcock, Human Resources, on a wellness program. If this can be implemented successfully, employees will be healthier and insurance costs will be reduced.

SOLID WASTE – REQUEST FOR EMPLOYEE PERF

Solid Waste Director Mike Good appeared before the Council to request that Solid Waste employees (3) be allowed to participate in the County's PERF retirement program. He states the Solid Waste Board would like to have Solid Waste employees receive the same benefits as County government employees. Currently Solid Waste participates in a 457B deferred comp program, but it is an annuity only and does not have a retirement portion to the program as PERF does. PERF officials say that Solid Waste could establish its own PERF program, but they would prefer they be a sub-unit of the County.

The County would have to pay a \$375 fee to PERF to do a survey in order for Solid Waste to be PERF eligible. The money for the fee would actually come from Solid Waste. If approved, Solid Waste would begin contributing to PERF in July 2007, and PERF would, at that time, replace the 457B as their retirement plan. Mike stated a buy-in might be possible for employee years of Solid Waste service prior to PERF eligibility.

Mike requests the Council grant approval to proceed with the survey that would determine Solid Waste PERF eligibility.

Ralph Booker moved and Matt Hassel seconded the motion to allow Solid Waste to proceed with the PERF survey, with the fee to be paid by Solid Waste. Motion carried 7-0.

COURTHOUSE LIGHTNING DAMAGE

Michael Marshall and Rich Ulrich appeared before the Council to present an update on damage caused to a number of electronic systems in the Courthouse and the Highway garage by last week's storms. Rich says the damage was caused by a ground strike which followed lines into the Courthouse. Michael requests pre-approval to proceed with the additional appropriation process so that repair work can proceed immediately. Insurance claims will reimburse all but the \$ 2,500 deductible, but up front funds are necessary. He says six display phones were taken out and the replacement cost will be \$ 1,600 plus labor. On the data side, six PCs will need replaced, as well

as, two main switches at the Courthouse and one at the Highway. Also affected were three mini switches, fiber modules, and the video surveillance system. Total cost to repair the electronic damage is estimated at \$ 11,000. Rich says there was also significant mechanical damage but that assessment is still going on.

Matt Hassel moved and Joanne VanDerWeele seconded the motion to proceed with the additional appropriation process, and for Michael to go forward with the necessary repairs. Motion carried 7-0.

ADDITIONAL APPROPRIATION REQUESTS

Museum – **Joanne VanDerWeele moved and Rex Gilliland seconded the motion to approve the Museum additional appropriation request of \$ 1,457 for Wages - Clerical. Motion carried 7-0.** This funding is necessary in order to provide vacation relief for Museum employees.

Highway – **Matt Hassel moved and Bill Gee seconded the motion to approve the Highway Department additional appropriation request of \$75,000 for Vehicle Maintenance Supplies. Motion carried 7-0.** These monies come from reimbursements made to the Highway Department by other County departments for fuel usage.

Court Services – **Joanne VanDerWeele moved to approve the Court Services additional appropriation requests, tabled from the previous Council meeting, of \$ 5,806 for Wages – Department Head, \$ 445 for Employer Social Security, and \$ 2262 for Employer PERF. Motion died for lack of a second.** The Court Services additional appropriation requests of \$5,806 for the Department Head salary, \$445 for Employer Social Security and \$262 for Employer PERF, tabled from the July 10, 2006 meeting, was not acted upon, by consensus of the Council, since the Auditor received a Court Order to increase the Court Services Director salary beginning August 1, 2006, and to appropriated the funds necessary to fund the wage increase.

APPROPRIATION TRANSFER REQUESTS

Matt Hassel moved and Bill Gee seconded the motion to approve the Sheriff transfer request moving \$ 2,000 from Wages – Patrolmen to Emergency Deputies. Motion carried 7-0. This transfer is necessary to pay for emergency deputies guarding an inmate in the hospital.

Bill Gee moved and Joanne VanDerWeele seconded the motion to approve the Reassessment transfer request moving \$ 1,500.00 from Plat Mapping to Office Supplies. Motion carried 7-0. Funds needed to send out Form 11s.

Ralph Booker moved and Bill Gee seconded the motion to approve the Highway Department transfer request moving \$ 1,994.50 from Drainage to Paint. Motion carried 7-0.

Rex Gilliland moved and Ralph Booker seconded the motion to approve the Probation Department transfer requests moving \$ 3,000 from Wages – Counselors to Wages – Clerical, and \$ 110 from Consulting Services to Dues & Subscriptions. Motion carried 7-0.

Bill Gee moved and Rex Gilliland seconded the motion to approve the Reassessment transfer request moving \$ 500.00 from Soil Delineation to Travel/Mileage. Motion carried 7-0.

COUNTY AUDITOR REPORT

July 10, 2006 Council Meeting Minutes:

Rex Gilliland moved and Don Morrison seconded the motion to approve the July 10, 2006 meeting minutes as presented. Motion carried 7-0.

2006 Salary Ordinance Amendment - Non - Certified Surveyor Salary:

Don Morrison moved and Bill Gee seconded the motion to pass the 2006 Salary Ordinance Amendment regarding the salary for a non-certified/registered Surveyor on first reading. The 2006 base salary to be a bi-weekly salary of \$ 1,098.55, plus \$ 2.00 per mile of regulated drains in the County (if approved by the Commissioners) and \$ 2.00 per section corner. Motion carried 7-0. The establishment of this ordinance amendment was requested by Surveyor Larry Fisher in the event a non – certified Surveyor should be elected at some point in the future. It follows Indiana Code which states the compensation for a Certified/ Registered Surveyor shall be at a rate one and one-half times that of a non –certified surveyor.

2006 Salary Ordinance Amendment – Court Services Director Salary:

Joanne VanDerWeele moved to approve the Salary Ordinance Amendment for the Court Services Director as ordered by the Court. Motion died for lack of a second. The Council chose not to act on this ordinance amendment since the new bi-weekly rate of pay of \$ 2,027.88 was implemented by Court Order.

There was discussion regarding the need for a professional consultant to assist the Personnel Committee in making wage and classification recommendations to the Council. Joanne says the Committee, of which she is a member, didn't feel they have enough knowledge of the function and duties of all county departments and personnel to be able to make recommendations dealing with individual employees.

APPOINTMENT – MARSHALL COUNTY HOUSING AUTHORITY BOARD

Matt Hassel moved and Bill Gee seconded the motion to appoint Stacy Hess as tenant representative to the Board of Directors of the Marshall County Housing Authority. Motion carried 7-0.

TAX AWARENESS COMMITTEE/PUBLIC COMMENT

Mike Bernero asked the Council to be as thoughtful and cautious during this year's budget adoption process as they were in 2005.

Fred Lintner says if you look at the approved budgets over the last several years they have been relatively stable. The one exception was this year's budget (adopted in 2005) where there was a significant reduction from previous years. He further states that taking care of the County's employees will be the Council's number one consideration when going through the budget process for the 2007 budgets.

Kathy Bottorff, WTCA, asked Jan Quivey if he had a number in mind that this year's budget requests should be reduced. Jan responded that the General Fund budget is in pretty good shape this year and that if \$ 200,000 - \$ 300,000 could be reduced, that would be good. Fred Lintner concurred with those reduction goals.

There being no further business **Ralph Booker moved and Joanne VanDerWeele seconded the motion to adjourn. Motion carried 7-0.**

Fred Lintner, President

Don Morrison, Vice President

Joanne VanDerWeele

Matt Hassel

Rex Gilliland

Ralph Booker

Bill Gee

Attest: _____
Jan A. Quivey, Auditor

2007 COUNCIL BUDGET HEARINGS

FIRST READING - AUGUST 28, 2006

The hearing is called to order by Council President, Fred Lintner. Also present are Vice President Don Morrison, members Joanne VanDerWeele, Bill Gee, Matt Hassel, Ralph Booker, Rex Gilliland, and Auditor, Jan Quivey.

Fred Lintner led those in attendance in The Pledge of Allegiance.

2007 BUDGET HEARINGS

The Hearings began with 2007 budget recommendations from the Board of Commissioners presented by Board President Kevin Overmyer and Vice President Tom Chamberlin

Commissioner Recommendations:

- 1) Recommends a 1.1 percent plus \$1,200 across the board raise for all full-time employees.
- 2) Recommends a 5.0 percent wage increase for non-clerical part-time employees, part-time elected officials, and part-time department heads.
- 3) Recommends a pay range of \$ 8.00 to \$ 10.50 per hour be set for part-time Clerical employees.
- 4) Recommends that Township Assessor wage increases be based on a percentage over the previous years bi-weekly salary, and that parcel counts no longer be considered in determining salaries. For 2007 the recommendation is a 5.0 percent increase over 2006 salaries.
- 5) Recommends an additional maintenance person be hired July 1, 2007 as the county maintenance requirements will increase with the construction of the new jail.
- 6) Recommends reinstatement of the Assistant Museum Director for 2007 since the County has committed to the expansion of the Museum facilities through additional building acquisitions.
- 7) Recommends a new Probation Officer position be allowed only if it can be funded with Probation User Fees.
- 8) Recommends four (4) new jailer/dispatcher positions be granted starting in June-July 2007, to be funded with Special CAGIT monies.
- 9) Recommends a new jail records clerk position be granted starting in April, 2007 to be paid at the same rate as the current Sheriff's record's clerk, and to be funded with Special CAGIT monies. This position will be responsible for jail records maintenance, work release records, and overseeing and controlling computer software.
- 10) Recommends the County mileage rate be increased in 2007 to what the State pays at \$.40/mile, up from the current \$.34
- 11) Recommends the contribution to the Marshall County Senior Center be increased by \$ 2,500 from the current \$ 7,500 to \$ 10,000 to assist with increased fuel costs.
- 12) Recommends the contribution to Marshall – Starke be increased by \$ 8,000 from the current

\$ 100,000 to \$ 108,000 to assist with increased fuel costs.

13) Requests \$10,000 be appropriated and contributed to the Boys and Girls Club in Plymouth.

Local businessman and contributor to the Boys and Girls Club, Leonard Isban, and Boys and Girls Club Director, Billie Trieber spoke on behalf of the funding request. Mr. Isban says the only State funding received is the Tobacco Awards Program. The Major League Baseball Program provides no funding at the local level. The City of Plymouth has been asked to contribute \$ 25,000 to the Club in 2007. Other funding sources are the United Way and the Community Foundation, although the Community Foundation provides funding for special projects only. A big part of the financial support comes from local industry contributions. Mr. Isban says he will continue to provide support, but not to the degree he does now.

Mr. Isban says the Boys and Girls Club keeps kids out of jail, and that if the County can provide funding for the Human Society, the Senior Center and the County Museum, it can surely find some money for kids. A few kids from Argos, Bremen, Culver and Lapaz use the facility, although most of the kids come from Plymouth. The funding he is requesting from the County could be used to help pay transportation costs to bring kids to Plymouth. Ms. Trieber says 90-100 kids use the facility during the school year with that number going up to 120 in the summer.

Mr. Isban says the annual operating budget requires \$ 270,000. They have raised \$ 100,000 of \$ 160,000 still needed. The contributions by the City of Plymouth and the County will go a long ways towards reaching their \$ 160,000 goal.

Councilman Bill Gee spoke in favor of the funding, and says of all the organizations the County supports, the Boys and Girls Club is number one in his mind. Council President Fred Lintner says one thing the Council needs to keep in mind, if funding is approved, will other towns and organizations follow with their requests? Matt Hassel stated he wished the club had been more proactive in involving other communities in the County.

W.I.C. Budget Requests:

WIC is funded by a Federal Grant of \$ 125,017. The State has already approved the 2007 WIC Budget. The one change required by the State is that Administration Fees paid to the County are no longer allowed.

No Reductions Proposed.

Matt Hassel recommended that wage increases be considered before any other budget requests. This is also the consensus of the other Council members

Salaries and Wages:

Matt Hassel moved and Joanne VanDerWeele seconded the motion to set the Part-time Clerical pay range for 2007 at \$8.00 to \$10.50 per hour up from the current range of \$ 7.30 to \$ 8.67 per hour. Motion carried 7-0.

Matt Hassel moved and Rex Gilliland seconded the motion to approve the Commissioner's

recommendation for full-time employees of a 2007 pay increase of 1.1 percent of 2006 rates plus a flat rate of \$1,200. Motion carried 7-0.

Joanne VanDerWeele moved and Ralph Booker seconded the motion to approve a 5.0 percent wage increase for part-time elected officials, part-time department heads, Township Trustee/Assessors and Deputy Assessors, and non clerical part-time employees. Motion carried 7-0.

Commissioner's Budget Requests:

Reductions Proposed:

DM Griffiths - \$ 7,250. Jan Quivey questioned if this item should be eliminated, as a cost allocation consultant captures reimbursements for the County for administrative costs related to grant administration. He also stated that an other vendor has offered services a less cost.

Kankakee River Basin - \$ 7,750. The elimination of this budget item was at the recommendation of Surveyor Larry Fisher and the Commissioners. Several other Counties that formerly paid into this organization have also ceased membership.

Employee Wage Adjustment – to allow for the additional 1.1 percent wage increase for full-time employees - \$ 42,647. This amount will be added to the departments as required.

Net Reductions Proposed - \$ 57,647

Joanne VanDerWeele moved and Ralph Booker seconded the motion to eliminate the \$ 7,250 budget request for DM Griffiths. Motion carried 7-0.

Rex Gilliland moved and Ralph Booker seconded the motion to eliminate the \$ 7,750 budget request for Kankakee River Basin. Motion carried 7-0.

Joanne VanDerWeele moved and Bill Gee seconded the motion to approve the \$ 10,000 budget request for the Boys and Girls Club in Plymouth. No vote taken.

As an amendment to the previous motion **Joanne VanDerWeele moved and Bill Gee seconded the motion to approve the \$ 10,000 budget request for the Boys and Girls Club in Plymouth with the stipulation that there be a reach out to other communities in the County to participate. Motion carried 7-0.**

Drainage Board Budget Requests:

No Reductions Proposed

CCD Budget Requests:

Vehicle Purchase - \$ 67,500 for three (3) Sheriff's patrol cars to be purchased from General Fund instead. Three Sheriff cars still remain in the CCD budget.

HVAC Controls - \$ 121,000. Funding in the amount of \$ 74,000 for controls replacement will be appropriated in the 2006 budget instead.

Computer Equipment + \$ 1,500 for Tippecanoe Twp computer purchase
Net Reductions Proposed - \$ 187,000

Highway

No Reductions Proposed – Neal says he is budgeting and setting aside \$ 246,000 for Contractual Services for the Pine Road Extension Project.

Local Road & Streets Budget Requests:

No Reductions Proposed

Cum Bridge Budget Requests:

No Reductions Proposed

Data Processing Budget Requests:

No Reduction Proposed – Michael Marshall is requesting a two – tier pay rate for the PC Technician position. The lower starting rate is to be at the current rate plus any countywide pay increase for 2007. The high end request is for \$ 15.00 per hour to be instated July 1, 2007 for the current employee. \$ 100 add back for Longevity omission.

Buildings and Grounds Budget Requests:

HVAC Controls – \$ 74,000

Repair Buildings & Structures + \$ 7,500

Net Reductions Proposed - \$ 66,500

Commissioner Overmyer requested that the \$ 7,500 requested in the Circuit Court budget for Furniture & Fixtures (to replace carpet and repair chairs) be placed in the Buildings & Grounds budget instead.

Rich Ulrich stated that by late next year the County will be maintaining two additional facilities, the new jail and the additional Museum buildings. He is requesting an additional Maintenance Person with a start date of July 1, 2007.

Treasurer Budget Requests:

No Reductions Proposed – Penny Lukenbill stated that beginning in January 2007, interest income generated in the Cash Management account will be directed to several other funds in addition to the General Fund. When interest rates were considerably lower a few years ago, and the General Fund was in worse shape than it is now, all interest income was directed to the General Fund. Now with higher interest rates and a healthier General Fund it is time to redirect some of the interest income back to the Highway, Cum Bridge, Cum Cap Development and General Drain Improvement Funds.

Recorder Budget Requests:

No Reductions Proposed

Surveyor Budget Requests:

No Reductions Proposed – Larry Fisher stated he is increasing his compensation allowed by statute for the number of Section corners in the County. He has been calculating the entitled amount on fewer section corners than actually exist. Larry is also requesting the pay rate for his Administrative Assistant be raised to the same level as the Plan Commission/Drainage Board Secretary/Deputy Auditor position (\$ 14.85 per hour).

Clerk Budget Requests:

No Reduction Proposed – Jan Fisher requests an additional \$ 10,000 in Clerical to provide assistance in the records department in the Courthouse basement. This amount was not in her initial budget request and is pending action to be considered at Budget Adoption.

Registration of Voters Budget Requests:

No Reductions Proposed

Election Board Budget Requests:

No Reductions Proposed – Jan Fisher requests the Election Board pay be increased by \$150 per election or \$ 300 per year. She states the pay has been at the current \$850 per election for several years.

Coroner Budget Requests:

Supplies - \$ 700

Repair Furniture and Equipment - \$ 700

Net Reductions Proposed - \$ 1,400

Coroner John Grolich is requesting an increase in the Emergency Deputy Coroner Per Diem from the current \$ 37.85 to \$ 40.00.

D.A.R.E. Budget Requests:

No Reductions Proposed

Auditor Budget Requests:

No Reductions Proposed – Jan Quivey is requesting a \$.70 per hour increase in the GIS Deputy wages due to the increased technical nature of her position and the training and skills required. He would like to have a two tier rate set similar to the GIS Manager and PC Tech. \$ 200 Add Back for Longevity Omission.

Plat Mapping Budget Requests:

Deputy - \$ 393 (\$1,667 reduction the if requested GIS Deputy pay raise is not approved).

Net Reductions Proposed - \$ 393

The Auditor has a \$ 2,800 request for Office Furniture for a larger work station for the Assistant Property Records Deputy to be paid from the Plat Mapping Fund.

Victim Assistance Budget Requests:

No Reductions Proposed

Sheriff Budget Requests:

Vehicle Purchase - \$ 67,500 – Sheriff Ruff requested six (6) new patrol vehicles for 2007. Three are to be paid from the Sheriff's budget in the General Fund and three from CCD.

Net Reductions Proposed - \$ 67,500

Jail Budget Requests:

No Reductions Proposed

9-1-1 Budget Requests:

No Reductions Proposed

Extradition Budget Requests:

No Reductions Proposed

County Correction Budget Requests:

No Reductions Proposed

Sheriff's Pre-trial Diversion Budget Requests:

No Reductions Proposed

DTF # 1 Budget Requests:

No Reductions Proposed – The Office Administrator hourly wage is set by the DTF Board and is yet to be determined.

Prosecutor Budget Requests:

Department Head - \$ 1,200

Grant Cash Match - \$ 530

Net Reductions Proposed - \$ 1,730

100 percent of the Deputy Prosecutor wages are requested to be paid with General Fund monies for 2007. In 2006 one-quarter of the salary was paid from the Prosecutor Pre-trial Diversion Fund.

Prosecutor Pre-trial Diversion Budget Requests:

No Reductions Proposed

Special Jail CAGIT Budget Requests:

A line item for a Jail Records Clerk is requested to be added, and funding for the position for nine months in 2007 will need to be transferred from the Jailer/Dispatcher line item. The

four (4) additional Turnkey/Dispatchers will be funded for the second half of 2007.
Turnkey/Dispatchers - \$ 24,611
Jail Records Clerk + \$ 24,611
No Net Reductions Proposed

LEPC Budget Requests:

No Reductions Proposed

County Council Budget Requests:

No Reductions Proposed

Convention & Visitors Bureau Report: Given by Fred Lintner on behalf of Mike Woolfington.
2007 Budget - \$ 175,000 – Prepared and Approved by Convention & Visitor's Bureau Board

2005 Income Generated from Innkeeper's Tax - \$ 184,656.
The first quarter revenue in 2006 was up slightly. The second quarter down slightly.

EMA Budget Requests:

Kevin Overmyer speaking on behalf of the EMA Board of Directors recommends that, because of many added duties and State and Federal requirements placed on the local EMA, the EMA Director salary for 2007 be increased to \$ 35,000. Without the increase the salary would be \$ 30,917 based on the wage increase given by the Council.

There was general discussion by the Council on how best to determine what criteria can be used to determine if individual wage increase requests are warranted (ie the EMA Director situation above). Fred Lintner suggested the Council get on the internet and try to determine what wages other counties pay for the positions in question in the 2007 salary and wage requests.

Clyde Avery stated he didn't budget enough for fuel in 2007 and will need an additional \$ 1,300. Because the current EMA facility will no longer be used following the fall election, utility costs will drop significantly. The new EMA office is located at the new Solid Waste facility.

Utilities - \$ 5,000
Vehicle Maintenance Supplies + \$ 1,300
Net Reductions Proposed - \$ 3,700

Matt Hassel moved and Rex Gilliland seconded the motion to recess until 9:00am Tuesday, August 29, 2006. Motion carried 7-0.

2007 COUNCIL BUDGET HEARINGS CONTINUED
FIRST READING – AUGUST 29, 2006

The hearing is called to order by Council President, Fred Lintner. Also present are Vice President Don Morrison, members Joanne VanDerWeele, Bill Gee, Matt Hassel, Ralph Booker, Rex Gilliland and Auditor Jan Quivey.

Fred Lintner led those in attendance in The Pledge of Allegiance.

Marshall – Starke Development Center Report:

Mike Lintner appeared before the Council to discuss the Marshall – Starke request for \$ 8,000 in additional funding to help offset the increased cost of transportation due to high fuel costs. He says Starke County has had some financial troubles in recent years, but have agreed to contribute \$ 20,000 in 2007. He says Marshall – Starke has established some services in Starke County schools which has helped with transportation costs.

The question was asked if Marshall County was subsidizing Starke County's use of the services. Mike says Marshall – Starke does the best that they can to keep funding locally, although it is sometimes difficult because the actual facility is in Marshall County and Starke County residents must be transported here. He feels Marshall County is getting its fair share since they serve 120 Marshall County adults versus 15 Starke County adults. The Head Start Program, serving 182 children is split evenly between the two counties. He says Marshall County's \$ 108,000 subsidizes the Early Intervention Program, the Placement Program and transportation costs.

Extension Service

No Reductions Proposed.

Townships

Bourbon Twp – No Proposed Reductions

Center Twp – No Proposed Reductions

German Twp – No Proposed Reductions

Green Twp – Township Assessor - \$986

Net Reductions Proposed - \$ 986

North Twp – No Proposed Reductions

Polk Twp – No Proposed Reductions

Tippecanoe Twp – Township Assessor - \$ 13

- Computer Equipment - \$ 1,500 – to be purchased from CCD funds.

Net Reductions Proposed - \$ 1,513

Union Twp – No Proposed Reductions

Walnut Twp – No Proposed Reductions

West Twp – No Proposed Reductions

When questioned about eliminating parcel counts in determining Township Assessor salaries, Center Township Assessor Mindy Relos thought it would simplify things and was a good idea. Union Township Trustee/Assessor Marlene Mahler's only concern was if one township would have a much larger growth spurt than the other township, that township would be at a disadvantage salary wise.

Health Department

No Reductions Proposed – Wes Burden requested to replace the truck in his department

Health Maintenance

No Reductions Proposed – Wes noted that the State has reduced the Health Maintenance Grant Funds by 7 percent in 2007.

Tobacco Cessation – Prevention Fund:

No Reductions Proposed.

Plan Commission

No Reductions Proposed – Ralph Booker requests an increase in the Plan Commission meeting per diem from \$ 43.00 to \$ 50.00.

Ralph stated that with the increase in Plan Commission and Building Department Fees more revenue is being generated. The fee increases took effect in July 2006, and already 8.48 percent more revenue has been generated in 2006 than in 2005. Ralph stated he would like to hire a part time person with the \$ 7,000 budget request in the Intern line item to track ordinance violations and to maintain the zoning ordinances.

BZA

No Reductions Proposed – Ralph Booker is also requesting an increase in the BZA meeting per diem from \$ 43.00 to \$ 50.00

Building Department

Vehicle Purchase - \$ 25,000 – purchase to be made from CCD if allowed.

Net Proposed Reductions - \$ 25,000

There was discussion on vehicle models (Ford Explorer vs Ford Escape) and whether to buy new or used. Denny says good low mileage vehicles can't be found, and with the amount of miles he drives annually it wouldn't make sense to buy a vehicle with 25,000 – 30,000 miles on it. He says bargains on new vehicles are very good right now. He thought the Escape would fit better within his \$ 25,000 budget request and would provide greater gas mileage.

Veteran Service Officer

No Reductions Proposed

Assessor

No Reductions Proposed

Reassessment

No Reductions Proposed – Mike Boys is requesting to purchase a new copier next year. As a correction \$ 1,000 will be reduced from Deputies and \$ 1,000 will be added to Department Head.

Mike Boys says compliance with the DLGF data submission requirements is nearing completion. He states that the new Trending requirements in determining assessed values is causing major delays throughout the state in interfacing AVs to the Auditor offices.

Fred Lintner expressed concern that Reassessment budgets the last couple of years and in 2007 requests have exceeded revenue (actuals and estimates). Mike says this is because the Reassessment Fund had assumed the wages of all full time employees in the Assessor's office, as well as Township Assessor salaries to aid the General Fund financial shortfalls. For 2007, Township Assessor salaries have been moved back to the General Fund.

Museum

Museum Director Linda Rippy is requesting reinstatement of the Assistant Museum Director that was eliminated in 2006. She says by being short staffed they have had to reduce operating hours, including closing on weekends. When asked by Matt Hassel if part time employees could help fill the Museum's needs in lieu of a full time employee, Linda says that could work if she could hire two (2) part time employees with each working 20 hours per week.

Assistant Museum Director - \$ 25,608

Clerical + \$ 21,840

Net Proposed Reductions - \$ 3,768

Probation

No Reductions Proposed

Chief Probation Officer Mary Jane Walsworth requests an additional Probation Officer position in 2007 at an hourly pay rate of \$ 15.16 per hour (\$ 27,591 annually). Also requested is paying a current Probation Officer from the General Fund, which for 2006 was paid from Probation Administration Fees. Fred Lintner says since the State is mandating Probation Officer salaries, then Longevity pay should be eliminated. He also says the Council will not approve an additional 2 employees to be pair from the General Fund if something can't be worked out with User Fee Funds.

Probation User Fees

No Reductions Proposed

Probation Administration Fees

Probation Officers - \$ 5,124 – Correction of Error
Net Proposed Reductions - \$ 5,124

Superior Court # 2

Department Head - \$ 5,000
Bilingual Stipend - \$ 2,000
Law Clerk - \$ 1,200
Supplies - \$ 1,000
Uniforms/Clothing - \$ 200
Jury Meals - \$ 200
Jury Supplies - \$ 200
Pauper Counsel - \$ 4,000
Travel/Mileage - \$ 1,000
Postage - \$ 200
Repair Furniture & Equipment - \$ 500
Office Equipment - \$ 5,000
Furniture & Equipment - \$ 1,000
Net Proposed Reductions - \$ 21,500

Judge Colvin requests the Receptionist position, moved to Court Services for 2006, be reinstated to his office and budget for 2007 with a bilingual Stipend for the position. He is also requesting funds to purchase a new copier should the current one fail.

Superior Court # 1

Department Head - \$ 5,000
Overtime - \$ 1,000
Law Clerk - \$ 500
Computer Supplies - \$ 500
Office Machine Supplies - \$ 500
Repair Furniture & Equipment - \$ 400
Net Proposed Reductions - \$ 7,900

Circuit Court

Department Head - \$ 5,000
Clerical - \$ 1,000
Pauper Counsel - \$ 5,000
Furniture & Fixtures - \$ 7,500 – moved to Buildings & Grounds budget at the request of
Commissioner Overmyer
Net Proposed Reductions - \$ 18,500

Rex Gilliland moved and Matt Hassel seconded the motion to approve the transfer of \$ 5,158 from the CASA Grant Cash Match line item in the Circuit Court budget to the CASA Fund in January, 2007. Motion carried 7-0.

Soil & Water

No Reductions Proposed

County Drug Free Community

No Reductions Proposed

Valerie Hite and Brandy Wright stated that an additional appropriation of \$ 20,000 will be requested after January 1, 2007.

Weights & Measures

No Reductions Proposed

Child Services (formerly DFC)

DFC Director Michael Carroll says 100 CHINS children are currently in treatment.

- Foster Homes – 64
- Residential Care – 9
- Relatives Homes – 12
- In Their Own Home – 20
- Other – 1 (a non-relative home approved by the Courts)

Currently there are 19 Probation placements (Juveniles)

- Residential Care – 11
- In Their Own Home – 4
- Other – 4 (Detention facility such as Porter County)

2007 Total Budget Requests - \$ 3,621,250

2006 Total Budget Requests - \$ 3,568,250

An Increase of - \$ 53,000

No Reductions Proposed

CPRTS (Children Psychiatric Residential Treatment Services)

No Reductions Proposed

Total Preliminary Reductions by Fund:

General Fund - \$ 277,644

Plat Mapping - \$ 393

Prob Admin Fees - \$ 5,124

CCD - \$ 187,000

TOTAL REDUCTIONS: \$ 470,161

General Fund Budget Adjust Due to Additional Approved Wage Increase (Add Back):

Clerk – Department Head - \$ 438

Deputies - \$ 3,510

Auditor – Department Head - \$ 478

Deputies - \$ 2,015

Sheriff	– Department Head	- \$	774
	Captain	- \$	461
	Detective Lt	- \$	433
641			
	Detective Sgts	- \$	832
1,386			
	Line Sgts	- \$	832
	Patrolmen	- \$	5,057
	First Sgt	- \$	429
64			
	Security Officers	- \$	484
16			
	Total	\$	9,302

Surveyor	– Department Head	- \$	472
	*Admin Assistant	- \$	273
	Surveyor Assist	- \$	
	Total	- \$	
Coroner	– Department Head	- \$	174
	Deputy	- \$	
	Clerk	- \$	
	Total	\$	254

*** With Individual Wage Increase Allowed – Without Being Allowed – minus \$ 983 instead**

Voter Registration – Deputy - \$ 261

Extension Service - Secretaries - \$ 492
- 4-H Assist - \$ 267
Total \$ 759

Service Officer – Department Head - \$ 113

Center Twp Assessor - \$ 206
North Twp Assessor - \$ 69
Union Twp Assessor - \$ 76
West Twp Assessor - \$ 106

Drainage Board – Secretary - \$ 281
Plan Commission – Dept Head - \$ 461

Bldgs & Grounds – Dept Head - \$ 436
- Maintenance - \$

	** PC Tech - \$ 145	- Custodians - \$ 496
	Longevity - \$ 100	Total - \$
1,693	Total \$ 1,165	

**** With Individual Wage Increase Allowed – Without Being Allowed – minus \$ 515 instead**

Museum – Department Head - \$ 325	Superior Crt # 1 – Administrator - \$ 303
Archive Manager - \$ 249	Reporter - \$ 329
Total - \$ 574	Bailiff - \$ 278
	Total \$ 910
Wts. & Measures Inspector - \$ 131	Building Inspector - \$ 436

Superior Crt # 2 – Administrator - \$ 303	Circuit Court – Administrator - \$ 320
Admin Assist - \$ 303	Reporter - \$ 346
Reporter - \$ 329	Bailiff - \$ 296
Bailiff - \$ 279	Total - \$ 962
Clerk/Sec - \$ 238	
Assist Crt Clk - \$ 227	Victim Assistance – Dept Head - \$ 319
***Receptionist - \$ 212	Investigator- \$ 267
Court Security - \$ 298	Total - \$ 586
Total \$ 2,189	

***** With Position Fill Granted – Without Being Allowed – minus \$ 20,492 instead**

Probation - Secretaries - \$ 490	EMA – ****Department Head - \$ 0.00
Office Admin - \$ 267	
Receptionist - \$ 212	Soil & Water – Secretary - \$ 246
Counselors - \$ 816	
Prob Officers - \$ 2,625	
Total - \$ 4,410	

****** With Individual Wage Increase Allowed – Without Being Allowed – minus \$ 4,083**

Jail – Office Administrator - \$ 325
 Bookkeeper - \$ 263
 Chief Jailer - \$ 342
 Turnkey/Dispatchers - \$ 4,278
 Cook - \$ 296
 Records Clerk - \$ 346
 Process Servers - \$ 620
Total \$ 6,470

Total General Fund Salary Add Backs to Budgets - \$ 45,343
Other Add Backs – Commissioners – Maximus - \$ 7,250

Green Township – Twp Assessor - \$ 986
TOTAL GENERAL FUND ADD BACKS - \$ 53,579

NET GENERAL FUND PROPOSED REDUCTIONS - \$ 224,065

General Fund Budget with Preliminary Reductions: \$ 9,464,202
Plat Mapping Budget with Preliminary Reductions: \$ 17,324
CCD Budget with Preliminary Reductions \$ 360,000

There being no further business or discussion, the first reading of the 2007 budget was adjourned on a motion by Joanne VanDerWeele, a second by Rex Gilliland and a unanimous 7-0 vote. The Council will meet on **MONDAY, SEPTEMBER 11, 2006** to adopt the 2007 budgets.

Fred Lintner

Don Morrison

Bill Gee

Joanne VanDerWeele

Matt Hassel

Ralph Booker

Rex Gilliland

ATTEST:

Jan Allen Quivey, Auditor

2007 BUDGET ADOPTION
SEPTEMBER 11, 2006

BE IT REMEMBERED: That on Monday, September 11, 2006 the Marshall County Council met in regular session for adoption of the 2007 budget at the County Building, City of Plymouth, Indiana pursuant to the call of the County Auditor and there were present the Honorable Fred Lintner, Don Morrison, Bill Gee, Joanne VanDerWeele, Rex Gilliland, Ralph Booker, and Matt Hassel, members of the Council and Jan Quivey, Auditor.

The meeting was opened with the Pledge of Allegiance.

HOMELAND SECURITY GRANTS

EMA Director Clyde Avery appeared before the Council to request permission to proceed with the purchase of 10 vehicle laptop computers which will be distributed to emergency response agencies in the county that are NIMS compliant. The grant is in the amount of \$ 11,250 and is reimbursable to the County following submission of claims to the State showing payment

Ralph Booker moved and Matt Hassel seconded the motion to approve moving forward with the computer purchase by Clyde Avery. Motion carried 7-0.

Another grant that the County can apply for is to enhance Courthouse security. The grant award could be as much as \$ 50,000. Rich Ulrich and Clyde Avery stated that the lightning damage from a couple of months ago caused lower quality equipment function of some of the Courthouse security cameras. \$ 27,800 will be needed to replace eight (8) current cameras and to add some additional cameras in unsecured areas.

Matt Hassel moved and Joanne VanDerWeele seconded the motion for Clyde to proceed with the grant application process. Motion carried 7-0.

ADDITIONAL APPROPRIATIONS

Sheriff: Matt Hassel moved and Rex Gilliland seconded the motion to approve the Sheriff Department additional appropriation request of \$ 18,520 for Vehicle Maintenance Supplies (Primarily Fuel). Motion carried 7-0.

Matt Hassel inquired if the Sheriff has limited off-duty use of patrol cars to save on fuel costs. Rex Gilliland responded affirmatively.

Superior Court # 2: Matt Hassel moved and Bill Gee seconded the motion to approve the Superior Court # 2 additional appropriation of \$ 3,000 for Consulting Interpreter (appropriation of grant money received). Motion carried 7-0.

EMA: Joanne VanDerWeele moved and Bill Gee seconded the motion to approve the EMA additional appropriation request of \$ 800 for Vehicle Maintenance Supplies (gasoline).

Motion carried 7-0.

Health Department: **Ralph Booker moved and Rex Gilliland seconded the motion to approve the Health Department additional appropriation request of \$ 18,600 for Contractual Services (Public Health Coordinator Grant). Motion carried 7-0.**

Rex Gilliland moved and Matt Hassel seconded the motion to approve the Health Department additional appropriation request of \$ 2,222 for Pandemic Services (also a Public Health Coordinator Grant). Motion carried 7-0.

Probation: **Ralph Booker moved and Rex Gilliland seconded the motion to approve the Probation Department additional appropriation request of \$ 8,049 for Wages - Probation Officers. Motion carried 7-0.** This appropriation is a result of a transfer of Probation Administration Fees to the General Fund to fund increases in Probation Officer salaries as set by the State. In early 2006 there weren't enough monies in the Admin Fee fund to cover the total salary needs so a portion of the required amount was transferred in January 2006, and the rest in June as monies became available.

APPROPRIATION TRANSFERS

Bill Gee moved and Don Morrison seconded the motion to approve the Clerk's transfer request moving \$ 5,000 from Deputies to Clerical. Motion carried 7-0.

Joanne VanDerWeele moved and Matt Hassel seconded the motion to approve the WIC transfer request moving \$ 400 from Printing to Nutrition Supplies. Motion carried 7-0.

Matt Hassel moved and Ralph Booker seconded the motion to approve the German Township transfer request moving \$ 1,000 from Deputy Assessor to Repairs. Motion carried 7-0.

Rex Gilliland moved and Joanne VanDerWeele seconded the motion to approve the Auditor transfer request moving \$ 3,000 from Printed Forms to Clerical. Motion carried 7-0.

Joanne VanDerWeele moved and Bill Gee seconded the motion to approve the Reassessment transfer request moving \$ 6,100 from PTABOA to Employer Social Security. Motion carried 7-0.

AUDITOR REPORT

August 14, 2006 Regular Meeting: **Bill Gee moved and Rex Gilliland seconded the motion to approve the August 14, 2006 meeting minutes as presented. Motion carried 7-0.**

August 28 and August 29 Budget Hearing Minutes: **Joanne VanDerWeele moved and Rex Gilliland seconded the motion to approve the August 28 and 29, 2006 Budget Hearing**

minutes as presented. Motion carried 7-0.

Ordinance 2006-15 Mileage Rate Increase: Matt Hassel moved and Joanne VanDerWeele seconded the motion to pass Ordinance 2006-15 on first reading, increasing the mileage rate for County employees using their personal vehicle for county business from \$.34 to \$.40, effective January 1, 2007. Motion carried 7-0.

2006 Salary Ordinance Amendment: Matt Hassel moved and Rex Gilliland seconded the motion to establish the salary for a non-registered Surveyor at a level two-thirds that of a Registered Surveyor, with additional annual compensation to include \$ 2.00 per mile of regulated drains in the County, pending Commissioner recommendation, and \$ 2.00 per established Section Corner. Motion carried 7-0.

Resolution 2006-11 Redirecting Investment Interest Revenue: Ralph Booker moved and Bill Gee seconded the motion to pass Resolution 2006-11 redirecting investment interest revenue, currently going to the General Fund, back to the Highway, Cum Bridge, Cum Cap Development and General Drain Improvement funds, beginning January 1, 2007, proportional to the monthly balances in those funds. Motion carried 7-0.

Rainy Day Fund: The Council requests the Auditor draft an ordinance that would allow for any excess General Fund cash balance over \$ 3,000,000 as of December 31, 2006, and for every year-end after that, to be transferred to the Rainy Day Fund.

2007 SALARY ORDINANCE ITEMS

- 1) The Council will act upon any individual salary and personnel issues as they go through the individual department and fund budget adoption.
- 2) Full-time County Employee Wage Adjustment: Matt Hassel moved and Bill Gee seconded the motion to grant all full-time County employees a wage increase in 2007 of 1.1 percent over 2006 rates plus a flat \$ 1,200. Motion carried 7-0.
- 3) Clerical Employees (Part time): Bill Gee moved and Matt Hassel seconded the motion to establish a pay range of \$ 8.00 - \$ 10.50 per hour for part-time Clerical employees. Motion carried 7-0.
- 4) Township Assessors: Joanne VanDerWeele moved and Ralph Booker seconded the motion to grant the Township Assessors a 5 percent salary increase above 2006 levels, and to no longer use parcel counts in determining their annual salaries. Motion carried 7-0.
- 5) Deputy Township Assessors: Matt Hassel moved and Joanne VanDerWeele seconded the motion to establish a pay range of \$ 8.00 - \$ 10.50 per hour (the same as Clerical rates) for Deputy Township Assessors. Motion carried 7-0.

- 6) Part-time elected officials, part-time department heads and other non-clerical personnel:
Rex Gilliland moved and Joanne VanDerWeele seconded the motion to grant a 5 percent wage increase above 2006 levels for all part-time elected officials, appointed department heads and other non-clerical employees.
- 7) Approval of 2007 Salary Ordinance: The 2007 Salary Ordinance will be drafted and presented to the Council for adoption and signatures at the October 10, 2006 Council meeting.

BUDGET REVIEW AND ADOPTION – BY DEPARTMENT AND FUND

The Total Reductions amount in each department and fund below includes the reductions made at the Budget Hearings, unless a change has occurred, and the additional reductions made at the Budget Adoption. The additions include adjustments for the increase in 2007 wages granted by the Council above what was originally suggested by the Personnel Committee and the Council (i.e. 1.1 percent plus \$ 1,200 rather than the initial recommendation of a flat \$ 1,200 for full-time employees).

Clerk of the Circuit Court

Reductions

None

Additions

Department Head - \$ 438

Deputies - \$ 3,510

Approved Budget

Personal Services - \$ 402,182

Supplies - \$ 25,000

Other Services & Charges - \$ 4,250

Capital Outlays - \$ 0

TOTAL BUDGET – \$ 431,432

As to Jan Fisher's request at the Budget Hearings to increase her Clerical request from \$ 5,000 to \$ 10,000: **Matt Hassel moved and Joanne VanDerWeele seconded the motion to leave the Clerical line at \$ 5,000 and if additional funds are needed in 2007, a request for an additional appropriation can be made. Motion carried 7-0.**

Motion to approve Clerk budget by Matt Hassel. Second by Joanne VanDerWeele. Motion carried 7-0.

Auditor

Reductions

None

Additions

Department Head - \$ 478

Deputies - \$ 2,015

Longevity - \$ 200

Approved Budget

Personal Services - \$ 249,492

Supplies - \$ 2,500

Other Services & Charges - \$ 7,450

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 259,442

\$ 6,000 of the GIS Deputy Auditor salary will be paid from the Plat Mapping Fund.

Motion to approve Auditor budget by Don Morrison. Second by Bill Gee. Motion carried 7-0.

Treasurer

Reductions

None

Additions

Department Head - \$ 438

Deputies - \$ 564

Approved Budget

Personal Services - \$ 111,574

Supplies - \$ 6,400

Other Services & Charges - \$ 14,400

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 131,974

Motion to approve Treasurer budget by Don Morrison. Second by Bill Gee. Motion carried 7-0.

Recorder

Reductions - None

Additions

Department Head - \$ 438

Deputies - \$ 528

Approved Budget

Personal Services - \$ 97,501
Supplies - \$ 3,900
Other Services & Charges - \$ 1,700
Capital Outlays - \$ 0
TOTAL BUDGET - \$ 103,101

**Motion to approve Recorder budget by Joanne VanDerWeele. Second by Matt Hassel.
Motion carried 7-0.**

Sheriff

Reductions

Vehicle Purchase - \$ 67,500
TOTAL REDUCTIONS - \$ 67,500

Additions

Department Head - \$ 774
Captain - \$ 461
Detective Lt. - \$ 433
Detective Sgts. - \$ 832
Line Sergeants - \$ 832
Patrolmen - \$ 5,057
First Sergeant - \$429
Security Officers - \$ 484

Approved Budget

Personal Services - \$ 1,184,032
Supplies - \$ 104,554
Other Services & Charges - \$ 66,100
Capital Outlays - \$ 80,700
TOTAL BUDGET- \$ 1,435,386

Motion to approve Sheriff budget by Bill Gee Second by Matt Hassel. Motion carried 7-0.

Surveyor

Reductions

None

Additions

Department Head - \$ 472
Administrative Assistant - \$ 273
Surveyor Assistants - \$ 641

Approved Budget

Personal Services - \$ 144,819
Supplies - \$ 3,950
Other Services & Charges - \$ 2,325
Capital Outlays - \$ 0
TOTAL BUDGET - \$ 151,094

**Motion to approve Surveyor budget by Joanne VanDerWeele. Second by Matt Hassel.
Motion carried 7-0.**

Joanne VanDerWeele moved and Ralph Booker seconded the motion to grant a requested wage increase for the Administrative Assistant position of \$.69 from \$ 14.16 to \$ 14.85 per hour. Motion carried 7-0.

Coroner

Reductions
Office Supplies - \$ 700
Repair Furniture & Equipment - \$ 700
TOTAL REDUCTIONS - \$ 1,400

Additions
Department Head - \$ 174
Deputy- \$ 64
Clerk - \$ 16

Approved Budget
Personal Services - \$ 25,589
Supplies - \$ 6,100
Other Services & Charges - \$ 29,200
Capital Outlays - \$ 500
TOTAL BUDGET - \$ 61389

Motion to approve Coroner budget by Bill Gee. Second by Don Morrison. Motion carried 7-0.

Matt Hassel moved and Ralph Booker seconded the motion to approve an increase in the Emergency Deputy per diem from \$ 37.85 to \$ 40.00. Motion carried 7-0.

Assessor

Reductions
None

Approved Budget
Personal Services - \$ 0

Supplies - \$ 1,500
Other Services & Charges - \$ 2,300
Capital Outlays - \$ 0
TOTAL BUDGET - \$ 3,800

The County Assessor and all County Deputy Assessor wages will be paid from the Reassessment Fund in 2007.

**Motion to approve Assessor budget by Joanne VanDerWeele. Second by Rex Gilliland.
Motion carried 7-0.**

Prosecuting Attorney

Reductions

Department Head - \$ 1,200
Grant Cash Match - \$ 530
TOTAL REDUCTIONS - \$ 1,730

Additions

Secretaries - \$1,270
Office Administrator - \$ 324
Receptionist - \$ 212
Deputy Prosecutor - \$ 468

Full-time Deputy Prosecutor position to be funded entirely from the Prosecutor's budget in the General Fund for 2007.

Approved Budget

Personal Services - \$ 229,980
Supplies - \$ 5,300
Other Services & Charges - \$ 39,985
Capital Outlays - \$ 3,090
TOTAL BUDGET- \$ 278,355

**Motion to approve Prosecutor budget by Bill Gee. Second by Joanne VanDerWeele.
Motion carried 7-0.**

Voter Registration

Reductions

None

Additions

Deputy- \$ 261

Approved Budget

Personal Services - \$ 28,394

Supplies - \$ 1,000

Other Services & Charges - \$ 500

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 29,894

Motion to approve Voter Registration budget by Don Morrison. Second by Bill Gee.

Motion carried 7-0.

Extension Service

Reductions

None

Additions

Secretaries - \$ 492

4-H Program Assistant - \$ 267

Approved Budget

Personal Services - \$ 77,118

Supplies - \$ 8,800

Other Services & Charges - \$ 109,765

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 195,683

Motion to approve Extension budget by Don Morrison. Second by Bill Gee. Motion carried 7-0.

Veterans Service Officer

Reductions

None

Additions

Department Head - \$ 113

Approved Budget

Personal Services - \$ 10,733

Supplies - \$ 1,100

Other Services & Charges - \$ 1,200

Capital Outlays - \$ 0

TOTAL BUDGET- \$ 13,033

Motion to approve Veteran's Service Officer budget by Matt Hassel. Second by Bill Gee.

Motion carried 7-0.

Townships

Bourbon Township

Reductions

None

Additions

Township Assessor - \$ 50

Approved Budget

Personal Services - \$ 12,736

Supplies - \$ 0

Other Services & Charges - \$ 1,100

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 13,836

**Motion to Approve Bourbon – Don Morrison
Second – Ralph Booker. Carried 7-0.**

Center Township

Reductions

None

Additions

Township Assessor - \$ 206

Approved Budget

Personal Services - \$ 31,128

Supplies - \$ 800

Other Services & Charges - \$ 8,700

Capital Outlays - \$ 1,800

TOTAL BUDGET - \$ 42,428

**Motion to Approve Center – Don Morrison
Second – Joanne VanDerWeele. Carried 7-0.**

German Township

Reductions

None

Additions

Township Assessor - \$ 125

Approved Budget

Personal Services - \$ 23,945

Supplies - \$ 1,000
Other Services & Charges - \$ 5,480
Capital Outlays - \$ 500
TOTAL BUDGET - \$ 30,925

**Motion to Approve German – Ralph Booker
Second – Matt Hassel. Carried 7-0.**

Green Township

Reductions
None

Additions
Township Assessor - \$ 14

Approved Budget
Personal Services - \$ 6,599
Supplies - \$ 100
Other Services & Charges - \$ 550
Capital Outlays - \$ 0
TOTAL BUDGET - \$ 7,249

**Motion to Approve Green – Matt Hassel
Second – Rex Gilliland. Carried 7-0.**

North Township

Reductions
None

Additions
Township Assessor - \$ 69
Approved Budget
Personal Services - \$ 22,271
Supplies - \$ 1,100
Other Services & Charges - \$ 3,800
Capital Outlays - \$ 0
TOTAL BUDGET - \$ 27,171

**Motion to Approve North – Bill Gee
Second – Don Morrison. Carried 7-0.**

Polk Township

Reductions
None

Additions
Township Assessor - \$ 41

Approved Budget
Personal Services - \$ 7,331
Supplies - \$ 400

Other Services & Charges - \$ 2,600
Capital Outlays - \$ 0
TOTAL BUDGET - \$ 10,331

**Motion to Approve Polk – Don Morrison
Second – Ralph Booker. Carried 7-0.**

Tippecanoe Township

Reductions

Township Assessor - \$ 13
Office Equipment - \$ 1,500
TOTAL REDUCTIONS - \$ 1,513

Additions

None

Approved Budget

Personal Services - \$ 4,651
Supplies - \$ 230
Other Services & Charges - \$ 555
Capital Outlays - \$ 0
TOTAL BUDGET - \$ 5,436

**Motion to Approve Tippecanoe – Matt Hassel
Second – Bill Gee. Carried 7-0.**

Union Township

Reductions

None

Additions

Township Assessor - \$ 76

Approved Budget

Personal Services - \$ 17,167
Supplies - \$ 150
Other Services & Charges - \$ 4,040
Capital Outlays - \$ 200
TOTAL BUDGET - \$ 21,557

**Motion to Approve Union – Ralph Booker
Second – Bill Gee. Carried 7-0.**

Walnut Township

Reductions

None

Additions

Township Assessor - \$ 44

Approved Budget

Personal Services - \$ 8,170
Supplies - \$ 200
Other Services & Charges - \$ 2,750
Capital Outlays - \$ 0
TOTAL BUDGET - \$ 11,120

**Motion to Approve Walnut – Ralph Booker
Second – Joanne VanDerWeele. Carried 7-0.**

West Township

Reductions

None

Additions

Township Assessor - \$ 106

Approved Budget

Personal Services - \$ 26,186
Supplies - \$ 550
Other Services & Charges - \$ 6,250
Capital Outlays - \$ 250
TOTAL BUDGET - \$ 33,236

**Motion to Approve West – Bill Gee
Second – Rex Gilliland. Carried 7-0.**

County Council

Reductions

None

Additions

Council Salaries - \$ 484

Approved Budget

Personal Services - \$ 46,510
Supplies - \$ 0
Other Services & Charges - \$ 1,200
Capital Outlays - \$ 0
TOTAL BUDGET - \$ 47,710

Motion to approve County Council budget by Bill Gee. Second by Rex Gilliland. Motion carried 7-0.

Election Board

Reductions

None

Additions

None

Approved Budget

Personal Services - \$ 13,460

Supplies - \$ 3,700

Other Services & Charges - \$ 19,900

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 37,060

In regards to Clerk Jan Fisher's request to increase the Election Board compensation: **Ralph Booker moved and Rex Gilliland seconded the motion to increase the Election Board compensation from \$ 850 per election (\$1,700 per year) to \$ 1,000 per election (\$ 2,000 per year). Motion carried 7-0.**

Motion to approve Election Board budget by Ralph Booker. Second by Rex Gilliland. Motion carried 7-0.

Drainage Board

Reductions

None

Additions

Secretary - \$ 281

Approved Budget

Personal Services - \$ 33,734

Supplies - \$ 150

Other Services & Charges - \$ 4,250

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 38,134

Motion to approve Drainage Board budget by Joanne VanDerWeele. Second by Bill Gee. Motion carried 7-0.

Commissioners

Reductions

Employee Wage Adjustment - \$ 42,647

Marshall – Starke - \$ 8,000

KanKaKee River Basin - \$ 7,750

TOTAL REDUCTIONS - \$ 58,397

Additions

Commissioner Salaries - \$ 656

The Employee Wage Adjustment reduction is reduced from the Commissioner's budget and added to the individual employee wage additions in each department and fund budget. The Maximus line item of \$ 7,250 reduced to zero during the budget hearings are added back in due to 2007 being the second year of a three year contract between Maximus and the County.

Matt Hassel moved and Rex Gilliland seconded the motion to reduce the Marshall – Starke budget request of \$ 108,000 by \$ 8,000, leaving the 2007 budget at the 2006 level of \$ 100,000. Motion carried 7-0.

The \$ 10,000 request for the Plymouth Boys and Girls club is approved with the caveat that the club reach out to other communities within the County.

Approved Budget

Personal Services - \$ 1,445,186

Supplies - \$ 4,500

Other Services & Charges - \$ 854,208

Capital Outlays - \$ 0

TOTAL BUDGET- \$ 2,303,894

Motion to approve Commissioner budget by Bill Gee. Second by Joanne VanDerWeele. Motion carried 7-0.

BZA

Reductions

None

Additions

None

Approved Budget

Personal Services - \$ 2,700

Supplies - \$ 200

Other Services & Charges - \$ 6,350

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 9,250

Motion to approve BZA budget by Matt Hassel. Second by Joanne VanDerWeele. Motion carried 7-0.

Matt Hassel moved and Bill Gee seconded the motion to increase the BZA meeting per diem from \$ 43 to \$ 50. Motion carried 7-0.

Plan Commission

Reductions

None

Additions

Department Head - \$ 461

Approved Budget

Personal Services - \$ 59,160

Supplies - \$ 1,350

Other Services & Charges - \$ 8,150

Capital Outlays - \$ 0

TOTAL BUDGET- \$ 68,660

Motion to approve Plan Commission budget by Matt Hassel. Second by Joanne VanDerWeele. Motion carried 7-0.

Rex Gilliland moved and Bill Gee seconded the motion to increase the Plan Commission Board meeting per diem from \$ 43 to \$ 50. Motion carried 7-0.

Data Processing

Reductions

None

Additions

Department Head - \$ 550

GIS Manager - \$ 370

PC Technician - \$ 145

Longevity - \$ 100

Approved Budget

Personal Services - \$ 114,958

Supplies - \$ 1,250

Other Services & Charges - \$ 23,850

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 140,058

Motion to approve Data Processing budget by Joanne VanDerWeele. Second by Matt Hassel. Motion carried 7-0.

Ralph Booker moved and Bill Gee seconded the motion to approve a 2007 two-tier pay rate for PC Technician of \$ 14.28 for 6 months and \$ 15.00 for 6 months. Motion carried 7-0.

Buildings and Grounds

Reductions

HVAC Controls - \$ 74,000
TOTAL REDUCTIONS - \$ 74,000

Additions

Department Head - \$ 436
Maintenance Personnel - \$ 761 (includes an additional person to be hired mid 2007).
Custodians - \$ 496
Repair Buildings and Structures - \$ 7,500 (this request was moved from the Circuit Court budget and transferred to the Buildings and Grounds budget as the request is for facility related projects).

Approved Budget

Personal Services - \$ 166,286
Supplies - \$ 60,400
Other Services & Charges - \$ 602,200
Capital Outlays - \$ 17,000
TOTAL BUDGET - \$ 845,886

Motion to approve Buildings & Grounds budget by Rex Gilliland. Second by Ralph Booker. Motion carried 7-0.

County Museum

Reductions

Assistant Museum Director - \$ 25,608
TOTAL REDUCTIONS - \$ 25,608

Additions

Department Head - \$ 325
Clerical - \$ 21,840 – Additional funds for part time employee(s) granted and request to reinstate Assistant Museum Director was denied.
Archive Manager - \$ 249

Approved Budget

Personal Services - \$ 78,769
Supplies - \$ 2,425
Other Services & Charges - \$ 31,885
Capital Outlays - \$ 1,900
TOTAL BUDGET - \$ 114,979

Motion to approve County Museum budget by Ralph Booker. Second by Bill Gee. Motion carried 7-0.

Superior Court # 1

Reductions

Department Head - \$ 5,000

Overtime - \$ 1,000

Law Clerk - \$ 500

Office Supplies - \$ 500

Computer Supplies - \$ 500

Repair Furniture & Equipment - \$ 400

TOTAL REDUCTIONS - \$ 7,900

Additions

Court Administrator - 303

Court Reporter - \$ 329

Court Bailiff - \$ 278

Approved Budget

Personal Services - \$ 103,037

Supplies - \$ 7,000

Other Services & Charges - \$ 70,900

Capital Outlays - \$ 4,000

TOTAL BUDGET - \$ 184,937

Motion to approve Superior Court # 1 budget by Bill Gee. Second by Rex Gilliland. Motion carried 7-0.

Superior Court # 2

Reductions

Department Head - \$ 5,000

Bilingual Stipend - \$ 2000

Receptionist - \$ 20,492 request to reinstate position was denied. Will remain in Court Services
Budget for 2007.

Law Clerk - \$ 1,200

Office Supplies - \$ 1,000

Uniforms/Clothing - \$ 200

Jury Meals - \$ 200

Jury Supplies - \$ 200

Pauper Counsel - \$ 4,000

Travel/Mileage - \$ 1,000

Repair Furniture & Equipment - \$ 500

Postage - \$ 200

Office Equipment - \$ 5,000

Furniture & Fixtures - \$ 1,000

TOTAL REDUCTIONS - \$ 7,900

Additions

Court Administrator - 303
Court Reporter - \$ 329
Director Intra-court Services/Bailiff - \$ 279
Court Clerk/Secretary - \$ 238
Assistant Court Clerk - \$ 227
Court Security Officer - \$ 298
Court Administrative Assistant - \$ 303

Approved Budget

Personal Services - \$ 210,802
Supplies - \$ 8,500
Other Services & Charges - \$ 94,900
Capital Outlays - \$ 14,000
TOTAL BUDGET- \$ 328,202

Rex Gilliland moved and Matt Hassel seconded the motion to deny the bi-lingual stipend increase request of \$ 3,000 annually, up from \$ 2,000 in 2006. Motion carried 7-0.

Motion to approve Superior Court # 2 budget by Matt Hassel. Second by Rex Gilliland. Motion carried 7-0.

Circuit Court

Reductions

Department Head - \$ 5,000
Clerical - \$ 1,000
Pauper Counsel - \$ 5,000
Furniture & Fixtures - \$ 7,500
TOTAL REDUCTIONS - \$ 18,500

Additions

Court Administrator - \$ 320
Court Reporter - \$ 346
Court Bailiff - \$ 296

Approved Budget

Personal Services - \$ 100,307
Supplies - \$ 4,750
Other Services & Charges - \$ 72,758
Capital Outlays - \$ 13,000
TOTAL BUDGET - \$ 190,815

Motion to approve Circuit Court budget by Matt Hassel. Second by Bill Gee. Motion carried 7-0.

Probation

Fred Lintner, Ralph Booker and Joanne VanDerWeele met last week with Chief Probation Officer, Mary Jane Walsworth, Judge Colvin, Judge Bowen and Judge Cook. The purpose of the meeting was to discuss the possibility of paying a portion of Probation Officer wages out of Probation User Fees. Ralph Booker stated that in the judges' opinions it is illegal to supplement current Probation Officer wages with User Fees for wages that are currently being paid from the General Fund. The Judges did offer to freeze the 2007 budget at 2006 levels for Category 02, 03 and 04 expenditures and in future years to pay any increases in expenditures in those budget categories from User Fees. Judge Colvin also offered to leave the Court Service's Receptionist position in the Court Services budget and not to be reinstated into the Superior Court # 2 budget for 2007 if an additional Probation Officer would be allowed. Joanne VanDerWeele stated she feels an additional officer should be allowed based on workload.

Matt Hassel suggested that the General Fund pick up the base salary of a current Probation Officer being paid from Probation Administrative Fees; leave the Receptionist position in Court Services; and to deny the addition of a new (8th) officer, pending resolution of current litigation in Southern Indiana regarding who controls User Fee appropriations (Judges or County Council). Matt also feels probation should be allowed only to first time offenders, and not repeat probation violators. Ralph favors not allowing an additional officer but having the General Fund pick up the salary of a current officer being paid from Administration Fees. Rex Gilliland agrees with not adding an additional officer and says bulletproof vests should be paid from Use Fees and not the General Fund. Don Morrison recommends no additional officer; that funding for a current officer come from User Fees; and that the Receptionist position remain in Court Services. Bill Gee says if a new position is allowed, both it and a current Officer should be paid from User Fees.

Reductions

Longevity - \$ 4,400 – to be paid from User Fees if longevity for Probation Officers is to continue
Probation Offer - \$ 31,974 – new position denied.

Officer Equipment - \$ 700

TOTAL REDUCTIONS - \$ 37,074

Additions

Secretaries - \$ 490

Office Administrator - \$ 267

Receptionist - \$ 212

Counselors - \$ 816

Approved Budget

Personal Services - \$ 415,845

Supplies - \$ 18,200

Other Services & Charges - \$ 217,850

Capital Outlays - \$ 500

TOTAL BUDGET- \$ 652,395

Motion to approve Probation budget by Rex Gilliland. Second by Bill Gee. Motion carried 7-0.

Weights & Measures

Reductions

None

Additions

Department Head - \$ 131

Approved Budget

Personal Services - \$ 13,511

Supplies - \$ 630

Other Services & Charges - \$ 1,200

Capital Outlays - \$ 300

TOTAL BUDGET - \$ 15,641

Motion to approve Weights & Measures budget by Joanne VanDerWeele. Second by Ralph Booker. Motion carried 7-0.

Victim Assistance

Reductions

None

Additions

Department Head - \$ 319

Investigator - \$ 267

Approved Budget

Personal Services - \$ 58,449

Supplies - \$ 812

Other Services & Charges - \$ 4,731

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 63,992

Motion to approve Victim Assistance budget by Bill Gee. Second by Don Morrison. Motion carried 7-0.

Building Inspector

Reductions

Vehicle Purchase - \$ 25,000 Will be purchased with CCD funds

TOTAL REDUCTIONS - \$ 25,000

Additions

Department Head - \$ 436

Approved Budget

Personal Services - \$ 42,955

Supplies - \$ 3,400

Other Services & Charges - \$ 1,100

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 47,455

Motion to approve Building Inspector budget by Bill Gee. Second by Rex Gilliland. Motion carried 7-0.

Emergency Management Agency

Reductions

Utilities - \$ 5,000

TOTAL REDUCTIONS - \$ 5,000

Additions

Vehicle Maintenance Supplies - \$ 1,300 Clyde Avery requested additional funds as he Underestimated when submitting his budget.

Matt Hassel moved and Rex Gilliland seconded the request by the EMA Board to increase the EMA Director's salary to \$ 35,000 up from \$ 30,917 for 2007. Motion carried 7-0.

Approved Budget

Personal Services - \$ 35,000

Supplies - \$ 3,100

Other Services & Charges - \$ 8,380

Capital Outlays - \$ 500

TOTAL BUDGET - \$ 41,980

Motion to approve EMA budget by Matt Hassel. Second by Rex Gilliland. Motion carried 7-0.

Jail

Reductions

Clerical - \$ 2,180

TOTAL REDUCTIONS - \$ 2,180

Additions

Office Administrator - \$ 325

Bookkeeper - \$ 263

Chief Jailer - \$ 342
Turnkey/Dispatchers - \$ 4,278
Cook - \$ 296
Records Clerk - \$ 346
Process Servers - \$ 620

Approved Budget

Personal Services - \$ 732,172
Supplies - \$ 77,000
Other Services & Charges - \$ 128,750
Capital Outlays - \$ 1,000
TOTAL BUDGET - \$ 938,922

Motion to approve Jail budget by Joanne VanDerWeele. Second by Bill Gee. Motion carried 7-0.

Soil and Water

Reductions

None

Additions

Secretary - \$ 246

Approved Budget

Personal Services - \$ 25,777
Supplies - \$ 0
Other Services & Charges - \$ 0
Capital Outlays - \$ 0
TOTAL BUDGET - \$ 25,777

Motion to approve Soil & Water budget by Ralph Booker. Second by Matt Hassel. Motion carried 7-0.

Initial General Fund Budget Requests - **\$ 9,688,267**
Total General Fund Budget Reductions - **\$ 367,794**
Total General Fund Budget Additions - **\$ 73,146**
General Fund Approved Budget Totals - **\$ 9,393,619**

All 2006 budget approvals are tentative pending certification by the Department of Local Government Finance.

IN THE MATTER OF OTHER FUND BUDGETS

Reassessment

Reductions

Wages – Deputies - \$ 1,000

TOTAL REDUCTIONS - \$ 1,000

Additions

Department Head - \$ 1,000 – correction of error between Deputies and Department Head.

Approved Budget

Personal Services - \$ 246,894

Supplies - \$ 1,500

Other Services & Charges - \$ 123,209

Capital Outlays - \$ 28,500

TOTAL REASSESSMENT BUDGET - \$ 400,103

Motion to approve Reassessment budget by Rex Gilliland. Second by Joanne VanDerWeele. Motion carried 7-0.

Plat Mapping

Reductions

GIS Deputy - \$ 393

TOTAL REDUCTIONS - \$ 393

Additions

None

Approved Budget

Personal Services - \$ 11,667

Supplies - \$ 1,000

Other Services & Charges - \$ 1,250

Capital Outlays - \$ 3,800

TOTAL BUDGET- \$ 17,324

Joanne VanDerWeele moved and Rex Gilliland seconded the motion to approve a High and Low pay rate for the GIS Deputy position, with the Low at \$ 15.97 per hour and the High at \$ 16.67 per hour determined by technical competence of using the County's GeoDataBase for property mapping. Motion carried 6-0. Don Morrison had to leave and was unavailable for the remainder of the adoption.

\$ 6,000 of the GIS Deputy wages are paid from Plat Mapping. The remainder is paid from the Auditor budget. The monies to fund the difference between the High and the Low pay rates are also budgeted in Plat Mapping.

Motion to approve Plat Mapping budget by Ralph Booker. Second by Bill Gee. Motion carried 6-0.

Adult Probation User Fees

Reductions

None

Additions

None

Matt Hassel moved and Ralph Booker seconded the motion to leave the two (2) Assistant Chief Probation Officer Stipends at \$ 2,000 each annually, rather than the requested \$ 3,000. Motion carried 6-0.

Approved Budget

Personal Services - \$ 14,150

Supplies - \$ 0

Other Services & Charges - \$ 0

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 14,150

Motion to approve Adult Probation User Fees budget by Ralph Booker. Second by Matt Hassel. Motion carried 6-0.

An additional appropriation of \$ 4,400 will be necessary in January 2007 if Longevity is to continue for Probation Officers.

Administrative Probation Fees

Reductions

None

Additions

None

Approved Budget

Personal Services - \$ 58,276

Supplies - \$ 0

Other Services & Charges - \$ 0

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 58,276

An additional \$ 1,884 will need to be appropriated in January 2007 to meet the required amount of \$ 60,160 to fund Probation Officer pay increases above the base rate established in 2003.

Motion to approve Administrative Probation Fees budget by Matt Hassel. Second by Ralph Booker. Motion carried 6-0.

Prosecutor Pre-trial Diversion

Reductions

None

Additions

None

Approved Budget

Personal Services - \$ 85,000

Supplies - \$ 30,000

Other Services & Charges - \$ 186,000

Capital Outlays - \$ 25,000

TOTAL BUDGET - \$ 326,000

The entire salary of the Deputy Prosecutor will be paid from the Prosecutor's budget in 2007, whereas only three-quarters were paid from the General Fund in 2006.

Motion to approve Prosecutor Pre-trial Diversion budget by Bill Gee. Second by Joanne VanDerWeele. Motion carried 6-0.

Court Services

Reductions

None

Additions

None

Approved Budget

Personal Services - \$ 250,925

Supplies - \$ 4,500

Other Services & Charges - \$ 149,150

Capital Outlays - \$ 3,250

TOTAL BUDGET - \$ 407,825

Motion to approve Court Services budget by Matt Hassel. Second by Rex Gilliland. Motion carried 6-0.

County Extradition

Reductions

None

Additions

None

Approved Budget

Personal Services - \$ 0

Supplies - \$ 0

Other Services & Charges - \$ 15,000

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 15,000

Motion to approve Extradition budget by Matt Hassel. Second by Bill Gee. Motion carried 6-0.

County Corrections

Reductions

None

Additions

None

Approved Budget

Personal Services - \$ 0

Supplies - \$ 29,000

Other Services & Charges - \$ 56,400

Capital Outlays - \$ 40,500

TOTAL BUDGET - \$ 125,900

Motion to approve County Corrections budget by Ralph Booker. Second by Bill Gee. Motion carried 6-0.

County Highway Department

Reductions

Administration – None

Approved Budget

Personal Services - \$ 98,918

Supplies - \$ 3,125

Other Services & Charges - \$ 15,322

Capital Outlays - \$ 4,000

TOTAL BUDGET - \$ 121,365

Reductions

Maintenance & Repair – None

Approved Budget

Personal Services - \$ 976,453
Supplies - \$ 418,946
Other Services & Charges - \$ 2,500
Capital Outlays - \$ 0
TOTAL BUDGET - \$ 1,397,899

Reductions

General & Undistributed – None

Approved Budget

Personal Services - \$ 491,059
Supplies - \$ 398,500
Other Services & Charges - \$ 512,134
Capital Outlays - \$ 85,100
TOTAL BUDGET - \$ 1,486,793

Motion to approve all Highway budgets by Matt Hassel. Second by Bill Gee. Motion carried 6-0.

Approved Highway Budget Totals - \$ 3,006,057

Local Road & Street

Reductions

None

Approved Budget

Personal Services - \$ 0
Supplies - \$ 575,000
Other Services & Charges - \$ 0
Capital Outlays - \$ 0
TOTAL BUDGET - \$ 575,000

Motion to approve Local Road & Street budget by Joanne VanDerWeele. Second by Rex Gilliland. Motion carried 6-0.

Cumulative Bridge

Reductions

None

Approved Budget

Personal Services - \$ 91,345
Supplies - \$ 272,750
Other Services & Charges - \$ 94,250
Capital Outlays - \$ 736,940

TOTAL BUDGET - \$ 1,195,285

Motion to approve Cum Bridge budget by Bill Gee. Second by Rex Gilliland. Motion carried 6-0.

Health Department

Reductions

None

Approved Budget

Personal Services - \$ 259,924

Supplies - \$ 8,750

Other Services & Charges - \$ 85,250

Capital Outlays - \$ 21,000

TOTAL BUDGET - \$ 374,924

The request by Health Department Administrator during the Budget Hearings to increase the 2007 pay rate for a part time registered nurse to \$ 15.00 from \$ 12.86 was overlooked during the Budget Adoption and will be considered at the October 10, 2006 Council meeting, and if approved will be updated in the Salary Ordinance.

Motion to approve Health Department budget by Ralph Booker. Second by Joanne VanDerWeele. Motion carried 6-0.

Health Maintenance

Reductions

None

Approved Budget

Personal Services - \$ 23,019

Supplies - \$ 1,500

Other Services & Charges - \$ 6,100

Capital Outlays - \$ 200

TOTAL BUDGET - \$ 30,819

Motion to approve Health Maintenance budget by Bill Gee. Second by Rex Gilliland. Motion carried 6-0.

Tobacco Cessation - Prevention

Reductions

None

Approved Budget

Personal Services - \$ 0
Supplies - \$ 0
Other Services & Charges - \$ 43,911
Capital Outlays - \$ 10,000
TOTAL BUDGET - \$ 53,911 approved by Council.

However, the budget requests for this fund were not advertised prior to the Budget Hearing, so the actual effective approved budget is zero (0). The budget will therefore have to be advertised and considered as an additional appropriation in January 2007.

**Motion to approve Health Maintenance budget by Ralph Booker. Second by Bill Gee.
Motion carried 6-0.**

Child Services Budget (DFC)

Reductions - None
Approved Budget
Personal Services - \$ 0
Supplies - \$ 0
Other Services & Charges - \$ 3,621,250
Capital Outlays - \$ 0
TOTAL BUDGET - \$ 3,621,250

Motion to approve DFC budget by Joanne VanDerWeele. Second by Rex Gilliland. Motion carried 6-0.

CPRTS (Child Psychiatric Residential Treatment Services) Fund

Reductions
None

Approved Budget
Personal Services - \$ 0
Supplies - \$ 0
Other Services & Charges - \$ 260,000
Capital Outlays - \$ 0
TOTAL BUDGET - \$ 260,000

Motion to approve CPRTS budget by Bill Gee. Second by Ralph Booker. Motion carried 6-0.

County Drug Free Community

Reductions
None

Approved Budget

Personal Services - \$ 0

Supplies - \$ 0

Other Services & Charges - \$ 60,000

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 60,000

Motion to approve County Drug Free Community budget by Matt Hassel. Second by Joanne VanDerWeele. Motion carried 6-0.

As a follow-up from the Budget Hearings, Brandi Wright stated she will be requesting an additional appropriation of \$ 20,000 in January 2007, to be split equally between Prevention and Education, Treatment, and Criminal Justice.

9-1-1

Additional Reductions

Overtime - \$ 1 to stay within advertised budget

TOTAL REDUCTIONS - \$ 1

Approved Budget

Personal Services - \$ 420,074

Supplies - \$ 0

Other Services & Charges - \$ 73,500

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 493,574

Motion to approve 9-1-1 budget by Ralph Booker. Second by Bill Gee. Motion carried 6-0.

Local Emergency Planning Fund (LEPC)

Reductions

None

Approved Budget

Personal Services - \$ 0

Supplies - \$ 0

Other Services & Charges - \$ 16,200

Capital Outlays - \$ 3,000

TOTAL BUDGET - \$ 19,200

Motion to approve LEPC budget by Ralph Booker. Second by Rex Gilliland. Motion carried 6-0.

Cum Cap Development

Reductions

HVAC Controls - \$ 121,000

Vehicle Purchase - \$ 67,500

TOTAL REDUCTIONS - \$ 188,500

Additions

Computer Equipment - \$ 1,500 to purchase Tippecanoe Township computer. \$ 1,500 request removed from the Tippecanoe Township budget.

Approved Budget

Personal Services - \$ 0

Supplies - \$ 0

Other Services & Charges - \$ 235,000

Capital Outlays - \$ 125,000

TOTAL BUDGET - \$ 360,000

Motion to approve CCD budget by Matt Hassel. Bill Gee Motion carried 6-0.

W.I.C. Fund #1

Reductions

None

Approved Budget

Personal Services - \$ 102,469

Supplies - \$ 2,500

Other Services & Charges - \$ 20,048

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 125,017

Motion to approve WIC budget by Bill Gee. Second by Joanne VanDerWeele. Motion carried 6-0.

Multi-County Drug Task Force

Reductions

None

Approved Budget

Personal Services - \$ 10,765

Supplies - \$ 2,000

Other Services & Charges - \$ 15,664

Capital Outlays - \$ 2,500

TOTAL BUDGET - \$ 30,929

The hourly pay rate for the part time Officer Administrator shall remain at the 2006 level of \$ 12.36 pending any increase recommended by the DTF Board.

Motion to approve DTF budget by Ralph Booker. Second by Rex Gilliland. Motion carried 6-0.

D.A.R.E.

Reductions - None

Approved Budget

Personal Services - \$ 0

Supplies - \$ 14,000

Other Services & Charges - \$ 11,000

Capital Outlays - \$ 0

TOTAL BUDGET - \$ 25,000

Motion to approve DARE budget by Joanne VanDerWeele. Second by Bill Gee. Motion carried 6-0.

Sheriff's Pre-Trial Diversion

Reductions

None

Approved Budget

Personal Services - \$ 0

Supplies - \$ 0

Other Services & Charges - \$ 0

Capital Outlays - \$ 3,139

TOTAL BUDGET- \$ 3,139

Motion to approve Sheriff's Pre-trial Diversion budget by Bill Gee. Second by Matt Hassel. Motion carried 6-0.

Special CAGIT

Reductions

Turnkey/Dispatchers - \$ 24,611

TOTAL REDUCTIONS – \$ 24,611

Additions

Jail Records Clerk - \$ 24,611

The reduction from Turnkey/Dispatchers with an equal addition to Jail Records Clerk is to fund a new Jail Records Clerk position for three-fourths of 2007.

Matt Hassel moved and Bill Gee seconded the motion to allow the hiring of four (4) additional full-time Turnkey/Dispatchers and one (1) new Jail Record's Clerk in 2007. Motion carried 6-0.

Matt Hassel moved and Ralph Booker seconded the motion to set the new Jail Record's Clerk salary the same as the current Sheriff's Records Clerk 2007 wage at \$ 16.88 per hour. Motion carried 6-0.

Approved Budget

Personal Services - \$ 183,880

Supplies - \$ 0

Other Services & Charges - \$ 0

Capital Outlays - \$ 0

TOTAL BUDGET- \$ 183,880

Motion to approve the Special CAGIT budget by Matt Hassel Second by Bill Gee. Motion carried 6-0.

Convention & Visitor's Bureau

Bill Gee moved and Joanne VanDerWeele seconded the motion to approve the budget of the Convention and Visitor's Bureau as submitted by Director Mike Woolfington. Motion carried 6-0.

This concludes the adoption of the 2007 Marshall County budget by fund and department, as well as adopting items in the 2006 Salary Ordinance. There being no further business the budget adoption for the year 2007 was concluded. The next meeting of the Council will be **TUESDAY, OCTOBER 10, 2005 AT 9:00 AM.**

Ralph Booker moved and Matt Hassel seconded the motion to adjourn the 2007 budget adoption session. Motion carried 6-0.

FRED LINTNER, PRESIDENT

DON MORRISON, VICE PRESIDENT

BILL GEE

REX GILLILAND

RALPH BOOKER

JOANNE VANDERWEELE

MATT HASSEL

ATTEST:

Jan Allen Quivey, Auditor

TUESDAY OCTOBER 10, 2006 COUNCIL MEETING

BE IT REMEMBERED: That on Tuesday October 10, 2006, the Marshall County Council met in a public meeting at the County Building, City of Plymouth, Indiana, pursuant to the call of the County Auditor, and there were present, the Honorable: Fred Lintner, President; Don Morrison, Vice President; Ralph Booker, Joanne VanDerWeele, Rex Gilliland, Matt Hassel, Bill Gee members; and Jan Quivey, Auditor.

The meeting was opened with the Pledge to the Flag.

JAIL PROJECT UPDATE

Dennis Husted, Construction Control project manager, appeared before the Council to provide the Council with an update on the jail construction progress. He states site work, which includes grade work and the sewer system, is fifty (50) percent complete. The grade work itself is eighty (80) percent complete. The enclosure of the structure will most likely be delayed until the first of January from the initial January projection.

Commissioner Tom Chamberlin spoke in regards to several change orders that have already occurred (13 to date). Some have been a reduction in cost. Others are an increase. Reductions in cost include changing from PVC to galvanized - \$ 29,000; Aluminum electrical connectors instead of Copper - \$ 15,333 (the internal wiring is still copper); Soil Poison for termite and insect control (no wood in structure) - \$ 6,700; chain link entry gate rather than fancier one - \$ 22,359; elimination of aggregate base and trucking contract (material will be obtained locally and the Highway Department will handle the trucking and labor will not be charged to CAGIT funds) - \$ 81,200; and Generator and lighting changes - \$ 13,000.

Additional costs include Showers and restrooms in the indoor/outdoor recreation area - \$ 17,504; Parking lot (reduced to 2 percent grade rather than 4 percent), Pond retention, and Sewer system - \$ 56,360; Electrical system changes - \$ 12,187; and Sink and countertop changes - \$ 3,228. As of September 15, 2006 the net change order cost is a reduction of \$ 28,600.84. Tom noted that with further change orders, the net result will not always be a cost reduction. He also stated that the day-to-day average monthly cost for the project is \$ 82,000.

When asked how the change order process works Tom said the process starts with the construction company; is talked about during construction meetings; is taken to the Commissioners for approval; and finally to the Council.

Matt Hassel asked what the duties of the newly requested Jail Records Clerk would be, and if they would be similar to the current Records Clerk. Commissioner Chamberlin says the current Records Clerk deals with records produced by the Sheriff's Deputies. The new position will deal strictly with jail records and accounting functions of the jail. Matt asked that the position be

classified based on job description to determine what the wage for the position should be. Currently the 2007 salary ordinance sets the hourly rate for the position at \$ 16.88; the same hourly rate as the current Records Clerk. Tom also mentioned that a Builder's Risk insurance policy has been purchased to cover any damage claims during the construction process. The cost is \$ 14,240.

CLYDE AVERY – EMA – NIMS COMPLIANCE TRAINING

NIMS is the acronym for National Incident Management System. EMA Director Clyde Avery stated the Federal government, through this program, has established a standard way of handling incidents at the local level. Clyde recommends the Council receive training at the 100 and 700 course levels in case they are asked to step in as local officials in the event of a major incident.

Clyde offered to provide the training to the Council as a group if a time could be arranged (requires approximately two and one-half hours). He also noted that training is being given to the Sheriff's Department employees on October 3, and again on November 3. An additional 200 level course will be taught to them. The Council is invited to attend either one of those as well as taking the training on the internet.

ADDITIONAL APPROPRIATION REQUESTS

Buildings and Grounds – A request by Rich Ulrich for \$ 74,000 to complete the HVAC controls installation yet this year was withdrawn by Rich as the contractor can't work it into this year's schedule. The request will again be made for 2007 with appropriation likely in January 2007.

Clerk - **Rex Gilliland moved and Don Morrison seconded the motion to approve the Clerk's additional appropriation request in her Record's Perpetuation fund in the amount of \$ 4,200 for Office Equipment (purchase of security camera upgrades) Motion carried 7-0.**

Health Department – **Ralph Booker moved and Matt Hassel seconded the motion to approve the Health Department additional appropriation request of \$ 4,100 for Contractual Services. Motion carried 7-0.** This request is because of an adjustment at the State level in the amount of the Public Health Coordinator grant.

It was mentioned that County employees may receive flu shots on October 25 in Room 307, County Building.

Court Services – The Auditor brought forward for reconsideration previously tabled additional appropriation requests regarding the Court Ordered increase in the Court Services Director's salary and benefits. Jan says he feels he is in violation of state statute that says the Auditor shall not pay wages without the funds being appropriated and the Salary Ordinance showing the salary increase. He notes that the additional appropriation requests for the salary increase, as well the Salary Ordinance amendment stating the new salary, were tabled from both the July and August 2006 meetings. The Auditor was also advised by the State Board of Accounts not to ignore the Court Order, so he proceeded with the salary increase. Today the Auditor asked if the Council would officially approve the appropriation requests as well as the Salary Ordinance Amendment to

essentially take him out of the middle between following the Court Order and obeying State statute.

Ralph Booker moved and Matt Hassel seconded the motion to table the Court Services additional appropriation requests and the Salary Ordinance amendment until the Court follows the judicial rule through the Indiana Supreme Court regarding the procedure for Court Ordering non-appropriated funds. Motion carried 7-0.

APPROPRIATION TRANSFER REQUESTS

Bill Gee moved and Don Morrison seconded the motion to approve the Health Department transfer request moving \$ 900.00 from Travel/Mileage to Vehicle Maintenance Supplies (gasoline). Motion carried 7-0.

Bill Gee moved and Matt Hassel seconded the motion to approve the Cum Cap Development transfer request moving \$ 1,604.10 from Contractual Services to Computer Equipment (\$1,004.10 to cover a negative balance and \$ 600.00 to purchase a cart and microphones for the new meeting recording system). Motion carried 7-0.

Matt Hassel moved and Don Morrison seconded the motion to approve the W.I.C. transfer requests moving \$ 100 from Worker's Compensation, \$ 350 from Janitorial Services, \$ 1,100 from Office Rent and \$ 1,270 from Wages – Nurse to Travel/Mileage - \$ 220, Office Supplies - \$ 2,275 and Employer PERF - \$ 325. Motion carried 7-0.

Matt Hassel moved and Joanne VanDerWeele seconded the motion to approve the Superior Court # 1 transfer request moving \$ 3,000 from Court Bailiff to Clerical. Motion carried 7-0.

Joanne VanDerWeele moved and Matt Hassel seconded the motion to approve the 9-1-1 transfer request moving \$ 3,000 from Overtime to Holiday Pay. Motion carried 7-0.

Don Morrison moved and Joanne VanDerWeele seconded the motion to approve the Jail transfer request moving \$ 4,000 from Wages – Turnkey/Dispatchers to Holiday Pay. Motion carried 7-0.

Jan Quivey stated that he had been approached last week by IT Director Michael Marshall regarding the MVP tax billing system and the need to update the real property addresses in the system. Currently, each entire property address is located within a common field and is not searchable by the public or county department employees. Michael said there is a rather urgent need, for website and GIS purposes, to reenter all parcel addresses into specific fields; i.e. the street number, street name, city/town, state and zip code in separate fields. Michael asked Jan if he could hire some part time help people to work on the address updates for the County's 36,000 property addresses. He suggested a target date of November 30 for completion.

Joanne VanDerWeele moved and Rex Gilliland seconded the motion to tentatively approve the hiring of (2) two part time employees in the Auditor's office and to approve the appropriation of \$ 7,000, pending completion of the additional appropriation process and

official action at the November Council meeting, for the purpose of entering property addresses into the MVP tax system. Motion carried 7-0.

COUNTY AUDITOR REPORT

September 11, 2006 Budget Adoption Minutes:

Bill Gee moved and Joanne VanDerWeele seconded the motion to approve the September 11, 2006 budget adoption meeting minutes as presented. Motion carried 7-0.

2007 Salary Ordinance Amendment:

For 2007 WIC has a part time registered nurse pay rate of \$ 18.36 per hour. The Health Department has a part time nurse pay rate of \$ 12.66 per hour. To provide consistency for all part time nurse's pay, it was suggested that a pay range be set in both departments of \$ 15.00 to \$ 18.36 per hour. This would allow different pay rates depending on whether an LPN or an RN is being hired.

Joanne VanDerWeele moved and Rex Gilliland seconded the motion to approve a 2007 Salary Ordinance amendment that sets a pay range of \$ 15.00 to \$ 18.36 per hour for part time nurses in the WIC and Health Departments. Motion carried 7-0.

2007 Council Meeting Schedule:

After review of four (4) possible 2007 Council meeting schedules presented by the Auditor:

Ralph Booker moved and Rex Gilliland seconded the motion to approve the 2007 meeting schedule that includes a March meeting for the first time in several years, and a Monday October 8 meeting since the Columbus Day holiday has been moved to Monday December 31, 2007 by the Commissioners. Motion carried 7-0.

2007 Tobacco Cessation – Prevention Fund Budget:

Jan Quivey stated that even though the Health Department's Tobacco Cessation – Prevention budget was adopted during the September Council budget adoptions; it had to be zeroed out since the budget was not advertised prior to the Budget Hearings. The budget will be re-appropriated during the January 2007 Council meeting.

TAX AWARENESS COMMITTEE/PUBLIC COMMENT

Mike Bernero stated that Court Orders involving un-appropriated funds make it more difficult for the Council to manage budgets. He commended the Council for tabling the additional appropriation requests and the Salary Ordinance Amendment regarding the Court Services Director salary increase.

There being no further business **Ralph Booker moved and Matt Hassel seconded the motion to adjourn. Motion carried 7-0.**

Fred Lintner, President

Don Morrison, Vice President

Joanne VanDerWeele

Matt Hassel

Rex Gilliland

Ralph Booker

Bill Gee

Attest: _____
Jan A. Quivey, Auditor

MONDAY NOVEMBER 13, 2006 COUNCIL MEETING

BE IT REMEMBERED: That on Monday November 13, 2006, the Marshall County Council met in a public meeting at the County Building, City of Plymouth, Indiana, pursuant to the call of the County Auditor, and there were present, the Honorable: Fred Lintner, President; Don Morrison, Vice President; Ralph Booker, Joanne VanDerWeele, Rex Gilliland, Matt Hassel, Bill Gee members; and Jan Quivey, Auditor.

The meeting was opened with the Pledge to the Flag.

JAIL PROJECT UPDATE

Dennis Husted, Construction Control project manager, appeared before the Council to provide the Council with an update on the jail construction progress. The grade work is ninety (90) percent complete. Ninety – five (95) percent of the structural steel is complete. Fifty (50) percent of the masonry is complete. One-half of the project has been asphalted; the rest has had stone and binder applied. The pre-cast panels are to be set starting Wednesday, November 15. This will enclose the outside walls. Roofing is to begin after Thanksgiving, with a thermoplastic roofing material being used instead of a glue-based material. Glue-based material cannot be applied when conditions are wet and when the outside temperature is below forty (40) degrees. The \$ 3,000 additional cost of the thermoplastic material is being absorbed by the roofing contractor, as less labor will be required. The cells are due to be installed in April 2007.

Overall the project is approximately one month behind due to the weather and structural steel fabrication delays. The completion target date is still November 1, 2007.

Commissioner Tom Chamberlin spoke in regards to several new change orders that have been necessary. #16 – an increase in cost of \$ 2,765 to E&B Paving for additional tonnage of road base material. This is a result of the entrance off Pine Road being moved 100 feet to the south. #17 – a decrease of \$ 1,150 as a result of changing from a copper electrical panel board to an aluminum board. # 18 – an increase of \$ 2,084.16 for toilet paper holders in 16 -17 areas that were not originally considered in the specifications, i.e., drunk tanks, holding cells and the medical areas. All other cells have toilet paper holders built into the sink and toilet units.

Mr. Usted stated the construction cost for each 2-man cell is \$ 25,000. Commissioner Chamberlin stated the soft costs on the project, which will be paid from CAGIT funds, are \$ 5,000,000. with the total project cost being \$ 20,000,000.

EMERGENCY FUNDING ORDINANCE – RABIES CASE

Health Department Administrator Wes Burden appeared before the Council to request approval to proceed with rabies vaccine purchase as they are running short. There are currently thirty-eight (38) people receiving the rabies vaccination treatment. The cost is \$ 1,500 per person. Some of the vaccines have been provided by the State. With additional vaccine needs, some of the funding is likely to come from the State Department of Health, and individual insurance policies will probably bear some of the cost, although it was stated that it is difficult to get them to pay up. If any vaccine expenses would still remain it would be the County's responsibility to pay them. This commitment was given when the Emergency Funding Ordinance was passed some time ago, which allows for an emergency appropriation in the event of a medical, pandemic, or Homeland Security type of emergency. Wes stated that the State Department of Health and the State Veterinarian have been very helpful in assisting the County with this emergency situation.

Matt Hassel moved and Bill Gee seconded the motion to grant the Health Department's request to proceed with further vaccine purchases as needed. Motion carried 7-0.

ADDITIONAL APPROPRIATION REQUESTS

Auditor- **Rex Gilliland moved and Joanne VanDerWeele seconded the motion to approve the Auditor's additional appropriation request of \$ 10,000 for Clerical. Motion carried 7-0.** \$ 7,000 of this request is for the hiring of two part time employees to enter corrected property addresses in the MVP Tax Billing software. Today's vote is the official approval of a motion passed at the October 10 Council meeting to proceed with the addressing project.

Sheriff – **Ralph Booker moved and Matt Hassel seconded the motion to approve the Sheriff's additional appropriation request of \$ 6,200 for Vehicle Repair. Motion carried 7-0.**

Sheriff – **Bill Gee moved and Joanne VanDerWeele seconded the motion to approve the Sheriff's additional appropriation request of \$ 2,000 for Emergency Deputies. Motion carried 7-0.**

Plan Commission – **Joanne VanDerWeele moved and Matt Hassel seconded the motion to approve the Plan Commission's additional appropriation request of \$ 550 for Travel/Mileage. Motion carried 6-0 with Ralph Booker abstaining.**

Buildings & Grounds – **Ralph Booker moved and Matt Hassel seconded the motion to approve the Buildings and Grounds additional appropriation request of \$ 1,000 for Overtime. Motion carried 7-0.**

Buildings & Grounds – **Joanne VanDerWeele moved and Bill Gee seconded the motion to approve the Buildings and Grounds additional appropriation request of \$ 30,000 for Electric and Gas. Motion carried 7-0.**

Museum – Rex Gilliland moved and Bill Gee seconded the motion to approve the Museum additional appropriation request of \$ 4,000 for Utilities. Motion carried 7-0.

Superior Court # 2 – Joanne VanDerWeele moved and Matt Hassel seconded the motion to approve the Superior Court # 2 additional appropriation requests of \$ 225 for Jury Supplies, \$ 375 for Jury Meals and \$ 100 for Postage. Motion carried 7-0.

Victim Assistance – Bill Gee moved and Joanne VanDerWeele seconded the motion to approve the Victim Assistance additional appropriation requests of \$ 1,865.94 for Contractual Services, \$ 6.20 for Travel/Mileage, \$ 96.15 for Direct Services, \$ 31.71 for Miscellaneous Printing and \$ 57.31 for Overtime. Motion carried 7-0.

Highway – Ralph Booker moved and Matt Hassel seconded the motion to approve the Highway Department additional appropriation requests of \$ 1,602 for Truck Drivers, \$ 36 for Heavy Equipment Operators, \$ 8 for Group Leaders and \$ 35,000 for Vehicle Maintenance Supplies. Motion carried 7-0. The \$ 35,000 for Vehicle Maintenance Supplies is to appropriate reimbursements from other County departments for gasoline used but initially paid for from the Highway Fund.

Cum Bridge – Ralph Booker moved and Bill Gee seconded the motion to approve the Cum Bridge additional appropriation request of \$ 16 for Heavy Equipment Operators. Motion carried 7-0.

Health Department - Matt Hassel moved and Rex Gilliland seconded the motion to approve the Health Department additional appropriation request of \$ 1,500 for Medical Supplies (travel vaccines). Motion carried 7-0.

Health Department - Matt Hassel moved and Bill Gee seconded the motion to approve the Health Department additional appropriation request of \$ 2,000 for Overtime. Motion carried 7-0.

CCD – Rex Gilliland moved and Ralph Booker seconded the motion to approve the CCD additional appropriation request of \$ 1,500 for Computer Equipment (Bourbon Township). Motion carried 7-0.

Sheriff's Pre-trial Diversion - Matt Hassel moved and Joanne VanDerWeele seconded the motion to approve the Sheriff's Pre-trial Diversion additional appropriation request of \$ 8,700 for Machinery and Equipment (tasers). Motion carried 7-0.

APPROPRIATION TRANSFER REQUESTS

Rex Gilliland moved and Don Morrison seconded the motion to approve the North Township transfer requests moving \$ 44 from Repair and Maintenance and \$ 200 from Furniture Repair to Contract – New Construction. Motion carried 7-0.

Matt Hassel moved and Bill Gee seconded the motion to approve the Polk Township transfer request moving \$ 200 from Postage to Office Supplies. Motion carried 7-0.

Joanne VanDerWeele moved and Rex Gilliland seconded the motion to approve the Plan Commission transfer requests moving \$ 392 from Repair Furniture and Equipment and \$ 16.62 from Dues & Subscriptions to Travel/Mileage. Motion carried 6-0 with Ralph Booker abstaining.

Matt Hassel moved and Ralph Booker seconded the motion to approve the Buildings and Grounds transfer request moving \$ 4,500 from Repair Buildings & Structures to Machinery and Equipment. Motion carried 7-0.

Ralph Booker moved and Joanne VanDerWeele seconded the motion to approve the Superior Court # 2 transfer request moving \$ 638 from Printed Forms to Unified Law Library. Motion carried 7-0.

Bill Gee moved and Rex Gilliland seconded the motion to approve the Circuit Court transfer request moving \$ 1,500 from Unified Law Library to Equipment Maintenance \$ 500 and Travel/Mileage \$ 1,000. Motion carried 7-0.

Matt Hassel moved and Ralph Booker seconded the motion to approve the Circuit Court transfer requests moving \$ 500 from Clerical, \$ 400 from Longevity and \$ 1,100 from Grand and Petit Jurors to Overtime \$ 2,000. Motion carried 7-0.

Joanne VanDerWeele moved and Matt Hassel seconded the motion to approve the W.I.C. transfer requests moving \$ 5,000 from Wages – Nurse to Nutrition Supplies - \$ 4,600, PERF \$ 112 and Travel/Mileage \$ 288. Motion carried 7-0.

Don Morrison moved and Rex Gilliland seconded the motion to approve the W.I.C. transfer requests moving \$ 870 from Postage to Office Supplies \$ 500 and Medical Supplies \$ 370. Motion carried 7-0.

Don Morrison moved and Bill Gee seconded the motion to approve the Reassessment transfer request moving \$ 3,100 from Soil Delineation to Overtime. Motion carried 7-0.

Matt Hassel moved and Bill Gee seconded the motion to approve the EMA transfer requests moving \$ 300 from Other Operating Supplies and \$ 200 from Travel/Mileage to Vehicle Maintenance Supplies \$ 500. Motion carried 7-0.

COUNTY AUDITOR REPORT

October 10, 2006 Meeting Minutes:

Bill Gee moved and Ralph Booker seconded the motion to approve the October 10, 2006 meeting minutes as presented. Motion carried 7-0.

2007 Salary Ordinance Amendment:

Tippecanoe Township Trustee/Assessor Jim Bates has completed his Level II Appraiser Certification and is entitled by statute to an additional \$ 1,000 in annual compensation, or \$ 38.46 bi-weekly. His first eligible pay date to receive this additional amount is November 3, 2006.

Matt Hassel moved and Rex Gilliland seconded the motion to approve a 2006 Salary Ordinance amendment that allows a bi-weekly pay increase of \$ 38.46 to Tippecanoe Township Trustee/Assessor Jim Bates as a result of his achieving Level II Appraiser Certification with pay increase to take affect with the November 3, 2006 pay date. Motion carried 7-0.

2 Percent Property Tax Circuit Breaker:

Jan Quivey presented information to the Council on the potential effects of the 2 percent property tax circuit breaker which was enacted by the State Legislature during their 2006 short session. What this circuit breaker does is limit annual tax liability to a maximum of 2 percent of a tax payer's gross assessed valuation. This new law will take affect in 2008 for residential property only, and for all property in 2010 including personal property, business personal property and business real property. Residential property is not likely to be affected, at least not at this point, because of the assessed value deductions that are allowed. i.e. Homestead and Mortgage, which in most cases allows for taxation to be based on an assessed value (net assessed value) considerably less than what the gross assessed value is. However, taxes on non-residential real property, business real and personal property and individual personal property will likely be affected by this circuit breaker in 2010 because no deductions in assessed value are permitted, with the exception of those businesses that have a tax abatement.

As an example, consider a residential property (the home a person actually lives in) that has a gross assessed value of \$ 100,000, and is located in a taxing unit that has a \$ 3.00 per \$ 100 of assessed value tax rate (3%). Once the \$ 35,000 Homestead deduction and the \$ 3,000 Mortgage deduction are subtracted from the gross assessed value, the net value actually taxed on is \$ 62,000. \$ 62,000 multiplied by 3 percent would give a taxes owed amount of \$ 1,860. Using the 2 percent circuit breaker maximum tax, which in this case would be 2 percent of the gross assessed value (\$ 100,000 times 2 %), or \$ 2,000, the maximum amount of taxes owed would be \$ 2,000. Since the taxes owed (\$ 1,860) is less than the circuit breaker limit (\$ 2,000), the circuit breaker would not come into effect and the full amount of taxes owed would be billed out.

Now consider if this same \$ 100,000 gross assessed value property was non-residential or business, there would be no deductions permitted, so normally that individual would be taxed on the full \$ 100,000. \$ 100,000 time 3 percent equals \$ 3,000 in taxes owed. Because of the 2 percent circuit breaker, the maximum tax would be 2 percent of \$ 100,000, or \$ 2,000. The property owner in this case would receive a \$ 1,000 credit (the difference between \$ 3,000 and \$ 2,000).

The difficulty with this circuit breaker law is that any tax credits given to taxpayers cannot be made up by increasing property taxes somewhere else. It will be revenue that is lost, not only to the County, but also schools, cities and towns, libraries, townships, and Child Services. The only

options governmental entities will have is to reduce budgets, and therefore services, or to implement a local option tax of some sort to offset the lost property tax revenue.

OTHER COUNCIL BUSINESS OF COMMENT

Marshall County Economic Development Commission:

There was some discussion on the County's desire to establish an economic development commission with a full time director. Matt Hassel stated he favors an economic development program that involves all areas of the county, and would be funded by contributions from other taxing units and private enterprise in addition to county contributions.

New County Council Member:

Council President Bill Gee, on behalf of all the Council members, congratulated Judy Stone on her election to the Council , and welcomed her come January 2007.

TAX AWARENESS COMMITTEE/PUBLIC COMMENT

No comment today.

There being no further business **Matt Hassel moved and Joanne VanDerWeele seconded the motion to adjourn. Motion carried 7-0.**

Fred Lintner, President

Don Morrison, Vice President

Joanne VanDerWeele

Matt Hassel

Rex Gilliland

Ralph Booker

Bill Gee

Attest: _____
Jan A. Quivey, Auditor

MONDAY DECEMBER 11, 2006
COUNCIL MEETING

BE IT REMEMBERED: That on Monday December 11, 2006, the Marshall County Council met in a public meeting at the County Building, City of Plymouth, Indiana, pursuant to the call of the County Auditor, and there were present, the Honorable: Fred Lintner, President; Don Morrison, Vice President; Ralph Booker, Joanne VanDerWeele, Rex Gilliland, Matt Hassel, Bill Gee members; and Jan Quivey, Auditor.

The meeting was opened with the Pledge to the Flag.

JAIL PROJECT UPDATE

Dennis Husted, Construction Control project manager, appeared before the Council to provide the Council with an update on the jail construction progress:

- Asphalt binder is down in driveways and parking lots. Final coat to be applied next July.
- NIPSCO gas line has been installed for temporary heat.
- Most of the exterior panels will be installed as of today.
- Roofing contractor will start today. 2 – 2 1/2 weeks to complete with good weather.
- Electrical and sprinkler conduit and ductwork installation is progressing.
- Interior stud work will begin within 2 weeks. Exterior stud work is being done now.
- The fabrication of cells will be finished after January 1, with installation to occur in April.
- 2 man cells weigh 5,000 lbs. requiring a concrete setup time of 2 weeks before cells can be installed.
- The project is currently 5 weeks behind schedule, but 3 weeks time can be made up by doing different jobs simultaneously.
- The project will still finish on schedule in November 2007.

Invoices - CAGIT Expenditures – Commissioner Tom Chamberlin:

Construction Control -	\$ 17,400.00 (Contract expenditures)
	3,630.19 (Additional on-site expenditures – silt fences)
	<u>331.92</u> (Miscellaneous expenses – postage, mileage ,etc.)
	\$ 21,362.11

Contractual Services are fifty percent complete.

Change Orders:

# 19 – Relocation of roof drains and piping – RQAW – additional cost	- \$ 8,319.00
Elimination of galvanized materials – Credit	- \$ 3,722.00
Use of link seals – Credit	- <u>\$ 1,135.00</u>
Net additional cost	- \$ 3,462.00

12/11/2006

9 – Attorney video visitation equipment and facilities – previously denied by Tom Chamberlin.

Joanne VanDerWeele moved and Matt Hassel seconded the motion to approve the above invoices and Change Order # 19. Motion carried 7-0.

ADDITIONAL APPROPRIATION REQUESTS

The following additional appropriations and transfer requests are necessary to eliminate any negative year-end account balances.

Commissioners: **Ralph Booker moved and Bill Gee seconded the motion to approve the Commissioner additional appropriation request of \$ 30,431.67 for Building, Vehicle and Liability Insurance. Motion carried 7-0.**

Plan Commission- **Rex Gilliland moved and Don Morrison seconded the motion to approve the Plan Commission additional appropriation request of \$ 1,000 for Legal Services. Motion carried 7-0.**

Circuit Court – **Joanne VanDerWeele moved and Rex Gilliland seconded the motion to approve the Circuit Court additional appropriation request of \$ 15,000 for Pauper Counsel. Motion carried 7-0.**

Court Services – **Ralph Booker moved and Bill Gee seconded the motion to approve the Court Services additional appropriation request of \$ 8,000 for Office Equipment. Motion carried 7-0.** Additional monies are needed to partially fund the purchase and installation of monitors for Hispanic Interpretation in Superior Court # 2.

APPROPRIATION TRANSFER REQUESTS

<u>Department</u>	<u>Amount</u>	<u>From</u>	<u>To</u>	<u>Motion</u>	<u>Second</u>	<u>Vote</u>
Auditor	\$ 300	Clerical	Overtime	Gee	Hassel	7-0
Treasurer	\$ 74	Print & Adv	Office Supplies	Morrison	Gee	7-0
Sheriff	\$ 20	Patrolman	Detective Sgt	Vanderweele	Morrison	7-0
Sheriff	\$ 5	Patrolman	First Sgt	Vanderweele	Morrison	7-0
Sheriff	\$ 1,600	Patrolman	Holiday Pay	Vanderweele	Morrison	7-0
Sheriff	\$ 4,000	Patrolman	Detective Lt	Vanderweele	Morrison	7-0
Surveyor	\$ 119.27	Office Supplies	Office Equip	Morrison	Gee	7-0
Surveyor	\$ 100	Office Mach	Office Equip	Morrison	Gee	7-0
Surveyor	\$ 100	Travel/Mileage	Office Equip	Morrison	Gee	7-0
North Twp	\$ 306	Clerical	New Construct	Morrison	VanDerWeele	7-0
Polk Twp	\$ 500	Dep Assessor	New Construct	Morrison	Gee	7-0
Union Twp	\$ 30	Office Supplies	New Construct	Hassel	Booker	7-0
Union Twp	\$ 10	Office Supplies	Travel/Mileage	Hassel	Booker	7-0
West Twp	\$ 116	Clerical	Twp Assessor	Hassel	Gee	7-0

12/11/2006

<u>Department</u>	<u>Amount</u>	<u>From</u>	<u>To</u>	<u>Motion</u>	<u>Second</u>	<u>Vote</u>
Election Bd	\$ 600	Machine Tech	Absentee Vote	Gee	VanDerWeele	7-0
Commission	\$ 3,830	Prof Services	Unemploy Comp	Hassel	Gee	7-0
Commission	\$ 20	Prof Services	Office Supplies	Hassel	Gee	7-0
Commission	\$ 675	Prof Services	Veh Maint Supp	Hassel	Gee	7-0
BZA	\$ 79	Legal Services	Per Diem	Gee	Hassel	7-0
BZA	\$ 0.52	Per Diem	Dept Head	Gee	Hassel	7-0
Bldg&Grnds	\$ 2,000	Materials&Supp	Equip Maint Cont	Booker	Gilliland	7-0
Superior 1	\$ 0.25	Bailiff	Court Reporter	Morrison	VanDerWeele	7-0
Probation	\$ 100	Counselors	Longevity	Booker	Gilliland	7-0
Jail	\$ 2,500	Turnkey/Dispatc	Holiday Pay	Hassel	Gee	7-0
Jail	\$ 10	Turnkey/Dispatc	Bookkeeper	Hassel	Gee	7-0
Jail	\$ 30	Turnkey/Dispatc	Chief Jailer	Hassel	Gee	7-0
Jail	\$ 80	Turnkey/Dispatc	Cook	Hassel	Gee	7-0
Jail	\$ 110	Turnkey/Dispatc	Process Server	Hassel	Gee	7-0
Reassessment	\$12,000	Computer Softw	Postage	Gee	VanDerWeele	7-0
Reassessment	\$ 3,000	Unemploy Comp	Postage	Gee	VanDerWeele	7-0
Reassessment	\$ 1,000	Unemploy Comp	Travel/Mileage	Gee	VanDerWeele	7-0
Pre-Trial Div	\$19,423.36	Other Current Exp	Office Equip	Booker	Hassel	7-0
Health Dept	\$ 800	Computer Maint	Vehicle Maint	Morrison	VanDerWeele	7-0
CCD	\$23,900	Software Maint	Computer Equip	VanDerWeele	Gilliland	7-0
Superior 2	\$ 0.40	Law Clerk	Bailiff	Hassel	Booker	7-0
Superior 2	\$ 0.20	Law Clerk	Court Reporter	Hassel	Booker	7-0
Superior 2	\$ 0.20	Law Clerk	Court Security	Hassel	Booker	7-0
Council	\$ 100	Travel/Mileage	Per Diem	Gee	Gilliland	7-0

At the Auditor's request **Joanne VanDerWeele moved and Matt Hassel seconded the motion to allow the Auditor to make year end salary and wage line items adjustments for negative balances under \$ 5.00, to eliminate small adjustments having to go before the Council. Motion carried 7-0.**

Recess to allow Tom Chamberlin to present a Commissioner resolution to retiring Councilman Bill Gee, and to have an opportunity for employees, family and friends to wish Bill a happy retirement, and to thank him for 15 years of service to the Marshall County Council. Fred Lintner stated that in the 15 years Bill has served he has attended just under 200 Council meetings and has probably had a lot of sleepless nights during the annual budget process.

Bill thanked Council members, both current and past, that he has had the opportunity to work with. He also thanked the employees of Marshall County government for their dedication and hard work. He says anyone who thinks there are too many employees in the County have not had the opportunity to visit the various offices and see just how much work is being done.

COUNTY AUDITOR REPORT

12/11/2006

November 13, 2006 Meeting Minutes:

Rex Gilliland moved and Don Morrison seconded the motion to approve the November 13, 2006 meeting minutes as presented. Motion carried 7-0.

2006 Salary Ordinance Amendment:

West Township Trustee/Assessor Terry Borggren has completed his Level II Appraiser Certification and is entitled by statute to an additional \$ 1,000 in annual compensation, or \$ 38.46 bi-weekly. His first eligible pay date to receive this additional amount is November 20, 2006.

Matt Hassel moved and Rex Gilliland seconded the motion to approve a 2006 Salary Ordinance amendment that allows a bi-weekly pay increase of \$ 38.46 to West Township Trustee/Assessor Terry Borggren as a result of his achieving Level II Appraiser Certification with pay increase to take affect with the November 20, 2006 pay date. Motion carried 7-0.

2007 Salary Ordinance Amendments:

Ralph Booker moved and Matt Hassel seconded the motion to approve 2007 Salary Ordinance amendments allowing for the \$ 1,000 annual (\$ 38.46 biweekly) Level II Appraiser Certification salary adjustment for the Tippecanoe and West Township Trustee/Assessors, Jim Bates and Terry Borggren. Motion carried 7-0.

Argos Public Library Board Appointment:

Joanne VanDerWeele moved and Rex Gilliland seconded the motion to reappoint Lori VanDerWeele, 14902 Juniper Road, Argos, to the Argos Public Library Board with her term to begin January 1, 2007 and end December 31, 2010. Motion carried 7-0.

Plymouth Public Library Board Appointment:

Bill Gee moved and Ralph Booker seconded the motion to reappoint Carol Beiter, 800 N. Center Street, Plymouth, to the Plymouth Public Library Board with her term to begin January 1, 2007 and end December 31, 2010. Motion carried 7-0.

Marshall County Housing Authority Appointments:

Rex Gilliland moved and Ralph Booker seconded the motion to appoint Fred Webster, Cristeen Causey, and Joanne Boys to the Marshall County Housing Authority Board of Commissioners with all three terms to end December 31, 2009. Motion carried 7-0.

Ordinance 2006 -18:

12/11/2006

Joanne VanDerWeele moved and Rex Gilliland seconded the motion to suspend the rules and pass Ordinance 2006-18, effective January 1, 2007, Allowing the Use of a Portion of the Special Jail CAGIT Monies for the Operation and Maintenance of the New Marshall County Jail Facility as allowed by Indiana Statute, on first, second and third readings. Motion carried 7-0.

Jail Annual Commissary Report:

Rex Gilliland moved and Matt Hassel seconded the motion to accept the December 2005 thru October 2006 Jail Commissary Report as provided by the Marshall County Sheriff. Motion carried 7-0.

Rex Gilliland moved and Bill Gee seconded the motion to accept the 2006 Marshall County Housing Authority Annual Report as provided by Housing Authority Director Dean Byers. Motion carried 7-0.

CASA Grant Cash Match Transfer:

At the request of the Auditor Don Morrison moved and Rex Gilliland seconded the motion to approve the transfer of \$ 5,158 from the CASA Grant Cash Match line item in the Circuit Court budget in the General Fund to the GAL/CASA Fund (0592) in January 2007. Motion carried 7-0.

Report Distribution:

Jan Quivey distributed the December Fund Balance Report and the New Jail Project expenditure report.

Signing of all approved ordinances, minutes and appointments:

TAX AWARENESS COMMITTEE/PUBLIC COMMENT

Mike Bernero commended Commissioner Chamberlin for keeping the Council and the public up to date on the jail project progress and the change orders as they occur.

He also thanked Bill Gee for his years of service to Marshall County, and thanked the Council for their actions which have served the will of the people.

Bill Gee says the Council has always worked as a team and he has appreciated that, and that he has enjoyed his years of service.

12/11/2006

There being no further business **Bill Gee moved and Ralph Booker seconded the motion to adjourn. Motion carried 7-0.**

Fred Lintner, President

Don Morrison, Vice President

Joanne VanDerWeele

Matt Hassel

Rex Gilliland

Ralph Booker

Bill Gee

Attest: _____
Jan A. Quivey, Auditor