



PROPERTY SPLIT APPLICATION

The following information must be submitted with this application:

_____ Drafted deed

_____ Survey (survey is required for zonings: T-1, L-1, C-1, C-2, I-1, I-2)
(A-1, A-2, & A-3 if you exceed the allowed number of splits.)

Date of Request: _____ *Zoning:* _____ *Jurisdiction:* _____

Parcel Number to be split: 50 - ____ - ____ - ____ - ____ - ____ - ____ (18 digits)

Property Owner's Names (please print): _____

Address: _____ *City:* _____

State: _____ *Zip:* _____ *Phone:* _____ *Fax/Email:* _____

Address of Property: _____

Applicant's Name (if different than property owner): _____

Address: _____ *City:* _____

State: _____ *Zip:* _____ *Phone:* _____ *Fax:* _____

Email: _____

Office Use Only

This request for property split is: Approved Denied

Approved by: (Print)

Approved by: (Signature)

Date Approved

Documents required for a Property Split Application/Approval from Planning Commission

To be considered complete, an application for a lot split requires all of the following:

1. Property Split Application completed and signed
2. Drafted deed and/or survey

Documents required for the recording of Property Split

To be considered complete, the recording of a split requires all of the following:

1. Executed Survey and/or deed
2. Recording fee
3. Auditor fee
4. Split approval form by the Planning Commission Office