

**MINUTES
MARSHALL COUNTY COUNCIL MEETING
MONDAY, FEBRUARY 10, 2020**

BE IT REMEMBERED: That on Monday, February 10, 2020, the Marshall County Council met in a public meeting at the Marshall County Building, Room 203, 112 W. Jefferson Street, Plymouth, Indiana, at 9:00 a.m. pursuant to the call of the County Auditor. Present were the Honorable Judy Stone, President; Penny Lukenbill, Vice President; Jon VanVactor, Heath Thornton, James Masterson, Mandy Campbell, Jack Roose and County Auditor, Julie A. Fox. The meeting was opened with the Pledge of Allegiance and the business at hand was heard.

PUBLIC INPUT

Community Corrections Director Ward Byers requested a 90-day probationary pay waiver for Heather Green explaining that Ms. Green has been hired in the full-time capacity of Case Manager/Field Officer and had been working part-time as the Community Corrections Substance Abuse Instructor. **Jim Masterson moved, second by Mandy Campbell, to approve the 90-day probationary pay waiver for Heather Green effective today, the date of hire. Motion carried 7-0.**

Commissioner Kevin Overmyer informed the Board that Samantha Goodson of the Indiana Office of Court Services will be present for a work session on Wednesday, March 4th at 12:00 p.m. regarding the study of our criminal justice process. Commissioner Overmyer stated that at the January 21st Commissioners Meeting a motion was passed recommending that Council delay the third reading of the bond ordinances pertaining to the Jail Expansion Project.

HISTORICAL SOCIETY

Director Linda Rippy provided a Historical Society update including the 2020 budget. Director Rippy stated they held a Chocolate Walk this past weekend, reached almost 10,000 visitors last year and held a membership drive that resulted in an eight percent increase, further explaining that they will be focusing on membership from the smaller communities within Marshall County.

SHERIFF

Sheriff Matt Hassel submitted the Reports of Receipts and Distribution of the Commissary Fund for the periods of January 1, 2019 – June 30, 2019 and July 1, 2019 – December 31, 2019, explaining a debit was reported as negative income and the numbers now reflect the ledger balance.

Heath Thornton moved, second by Jack Roose, to accept the Reports of Receipts and Distributions of the Commissary Fund for the periods of January 1, 2019 – June 30, 2019 and July 1, 2019 – December 31, 2019. Motion carried 7-0.

Sheriff Hassel submitted the Sheriff's 2020 Commissary Budget, explaining that they have restarted the GED Program with a mentor; would like to offer more job training/certifications; also, will be meeting with Bowen Center representatives to discuss incentive programs.

Jack Roose moved, second by Penny Lukenbill to approve the 2020 Commissary Budget. Motion carried 7-0.

Sheriff Hassel requested a 90-day probationary pay waiver for Jordan McMenemy, explaining that Mr. McMenemy previously worked at the Marshall County Sheriff's Department and ended full-time employment when his family moved out-of-town. Mr. McMenemy has since moved back to Marshall County employed as a part-time Turnkey/Dispatcher and January 13, 2020 hired full-time. Sheriff Hassel requested the waiver be effective with the full-time date of hire of Mr. McMenemy on January 13, 2020. **Jim Masterson moved, second by Penny Lukenbill, to approve the 90-day probationary pay waiver for Jordan McMenemy retroactive to January 13, 2020. Motion carried 7-0.**

Sheriff Hassel requested permission to apply for the Marine Patrol Assistance Grant, which provides funding for marine patrol on Lake Maxinkuckee. The request was submitted for \$20,000; however they have been awarded \$10,000 the prior two years with Lake Maxinkuckee Association funding \$45,000. **Jack Roose moved, second by Heath Thornton, to allow Sheriff Hassel permission to apply for the Marine Patrol Assistance Grant. Motion carried 7-0.**

Sheriff Hassel requested permission to apply for the FY2020 Stop Arm Violation Enforcement (SAVE) Grant, which reimburses wages. The goal of the traffic safety grant is to prevent stop arm violations through high visibility enforcement by following school buses and stopping violators. The program includes two operational periods from March 15, 2020 through May 1, 2020 and August 1, 2020 through September 15, 2020. **Heath Thornton moved, second by Jack Roose, to allow Sheriff Hassel permission to apply for the FY2020 Stop Arm Violation Enforcement (SAVE) Grant. Motion carried 7-0.**

HIGHWAY DEPARTMENT

Superintendent Jason Peters provided an update to the 2018 flood, explaining that \$1,500,000 was appropriated in 2018 from the Rainy Day Fund and \$721,161.74 was spent for the repairs, \$778,838.26 was left unspent. Marshall County did qualify for FEMA assistance and received \$79,961.82 in reimbursements to the Rainy Day Fund. Superintendent Peters provided a list of bridges in need of repair as a result of the flood and requested support to submit an additional appropriation of \$600,000 for repairs. Commissioner Overmyer stated that they spoke to a DNR representative this morning and they are willing to work with the County to obtain the required permits.

HUMAN RESOURCES

Human Resources Administrator Ann Anglin presented the Recovery Services Specialist Job Description explaining this is a part-time position under Superior Court II/Probation as part of the Indiana State Opioid Response Federal Grant. Council Member VanVactor explained that the Sub-Committee recommends approving the job description. The position was classified as a COMOT III and the Sub-Committee will need to meet to establish pay rate recommendations. **Jon VanVactor moved, second by Penny Lukenbill, to adopt the Recovery Services Specialist Job Description. Motion carried 7-0.**

ADDITIONAL APPROPRIATION REQUESTS

ORDINANCE 2020-1(2)

LIT Special Purpose: Sheriff Hassel explained the additional appropriation request is to replace three roof top heating and air conditioning units. **Heath Thornton moved, second by Jack Roose, to approve the additional appropriation request of \$220,000 into Machinery & Equipment. Motion carried 6-1, with Jon VanVactor voting no.**

Discussion was held concerning the transition back to purchasing vehicles rather than leasing. Commissioner Klotz explained that they are trying to bring down costs by owning the vehicles, but stated it may take a few years to realize savings. The Council Board requested a list of all leased and County owned vehicles.

Health: Discussion was held concerning the request to purchase an additional truck, given that the Health Department is currently without an Administrator, **Jim Masterson moved, second by Jack Roose, to deny the additional appropriation request of \$33,000 into Vehicle Purchase. Motion carried 7-0.**

Community Transition: **Penny Lukenbill moved, second by Jim Masterson, to approve the additional appropriation request of \$20,000 into Vehicle Purchase. Motion carried 7-0.**

Cumulative Capital Development: **Jim Masterson moved, second by Heath Thornton, to approve the additional appropriation request of \$28,000 into Vehicle Purchase for two Probation Dept. Vehicles. Motion carried 7-0.**

TRANSFER REQUESTS ORDINANCE 2020-2(2)

Cumulative Capital Development: **Heath Thornton moved, second by Jim Masterson, to approve the transfer request of \$8,798 from Leased Vehicles - Enterprise into Vehicle Purchase for the balance of the two Probation Dept. Vehicles. Motion carried 7-0.**

WIC: **Penny Lukenbill moved, second by Mandy Campbell, to approve the transfer request of \$658 from Office Supplies and \$685 from Janitorial Maintenance into Telephone in the total sum of \$1,343 for the transfer of internet and phone services from CenturyLink to Hyperwave. Motion carried 7-0.**

AUDITOR REPORT

January 13, 2020 Minutes: **Jack Roose moved, second by Heath Thornton, to approve the meeting minutes of January 13, 2020. Motion carried 7-0.**

COUNCIL ITEMS

Ordinance 2019-22: Jail Project General Obligation Bond and Ordinance 2019-23: Additional Appropriation: Discussion was held concerning the Jail Expansion Project and the recommendation made by the Commissioners to table Ordinances 2019-22 and 2019-23 until after the Indiana Office of Court Services completes the study. It was discussed whether a formal committee would be created and the importance of having all parties involved to discuss the needs. Concerns were also voiced regarding the style of jail, dormitory vs. cells, and the additional number of employees. **Penny Lukenbill moved, second by Jon VanVactor, to postpone action on Ordinances 2019-22 and Ordinance 2019-23 until the Indiana Office of Court Services completes the study and makes a recommendation. Motion carried 7-0.**

Jon VanVactor moved, second by Jim Masterson, to make a recommendation to the Commissioners to hold several public informational meetings. Motion carried 7-0.

General Fund Transfer to Rainy Day: Auditor Fox explained that a \$750,000 transfer may be made from the General Fund to the Rainy Day at any point during the calendar year, but with a number of project funding requests coming forward suggested Council consider those requests prior to transferring any funds.

ADJOURNMENT

After the appropriate documents had been signed and with no further business to come before the Council, **Jack Roose moved, second by Heath Thornton, to adjourn the meeting at 10:49 a.m. Motion carried 7-0.**

Judy Stone, President

Penny Lukenbill, Vice President

Jon VanVactor

Mandy Campbell

Heath Thornton

James Masterson

Jack Roose

Attest: _____
Julie A. Fox, Auditor