



MARSHALL COUNTY PLAN COMMISSION & BUILDING DEPARTMENT
Ty Adley, AICP, Director & Chuck DeWitt, Building Commissioner
112 W. Jefferson St., Room 302
Plymouth, IN 46563
574-935-8540

Marshall County Plan Commission & Building Department Operations
Response to Corona Virus

Date: March 18th, 2020

To whom it may concern,

We have been staying in contact with local officials in regards to the operational standards that shall be upheld in Marshall County. We echo the precautions made by Governor Holcomb under his Executive Orders 20-02 and 20-04 and the advisement and guidance through Marshall County Leadership and the Marshall County Health Department and their partners.

It is after difficult discussion and seeking of possible alternatives that the Marshall County Plan Commission and Building Department will follow suit with much of the nation, state, and local jurisdictions in operating with restrictions on two parts.

1. Due to the concern of health and safety, all meetings held by the Marshall County Plan Commission are hereby suspended until after May 1st. Those meetings and dates include; Marshall County Plan Commission (March 26th and April 23rd), Marshall County Board of Zoning Appeals (April 14th), Technical Review Committee (March 19th, April 2nd, and April 16th), as well as recently established Solar Task Force, which was set to begin meetings March 31st. The Marshall County Building Department hereby suspends the Unsafe Board meeting until after May 1st (March 26th and April 23rd). As we near May 1st we will reevaluate the situation and we will continue to monitor the situation.
2. In guidance of the Marshall County Commissioners, the Administration Building will be restricted to employees only unless a meeting is set up with the department beginning March 19th, 2020 until further advised.

The departments are dedicated to first rate customer service and therefore are willing to do our part to assist you through this process. We have online permitting which allows you to submit a building permit without even stepping foot in the office. If you are unsure of how or would like assistance, we are willing to help apply for the permits over the phone at (574)-935-8540. Inspections and site visits will continue as long as we are able to take proper safety precautions. Each project will be looked at on a case by case basis in order to ensure the most efficient process from application to occupation.

Summary:

All meetings of the Plan Commission, Board of Zoning Appeals, Technical Review Committee, Solar Task Force, and Unsafe Board are hereby suspended until after May 1st. In the meantime, we ask for your assistance in working with staff during this health pandemic and national emergency. We look forward to continuing the growth and development of Marshall County.

Sincerely,

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